Department for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: CBDS	**Type of Change:** Change data item names	**RFC 777**
Name and team / company of RFC Originator: Gerard Hassett		
Originator Contact No: 020 73407921	**Originator email address:** Gerard.hassett@education.gsi.gov.uk	
Date RFC Raised: 27 January 2015	**Date change required:** For 2015 School Workforce Census	
Priority: 4	**1 = Top** - Ministerial or legislative requirement **2 = High** - Senior official customer requirement or clear net benefit / efficiency saving to DSD, department or MIS suppliers **3 = Medium** - Customer requirement, marginal net benefit **4 = Low** - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contacts: Gerard Hassett		
Change Title: Pay Range		

Data item / Rule Number:
1) New data item: Pay Range to replace Pay Scale (CBDS 400344) *Metadata Requirements:* Sequential Number – TBA CBDS Level – School Workforce CBDS Module – Contract or Service Identifier 1 – TBA Identifier 2 – n/a Data Item Name – Pay Range Description – Shows under which pay range a teacher is paid Type and format – A(2) Code set / Valid values – D00227 Item level validation – None XML Tag - <PayRange> Status – Active History Notes – C Multiplicity Notes – M 2) New data item: Regional Pay Range to replace Regional Pay Scale (CBDS 400131) *Metadata Requirements:* Sequential Number – TBA CBDS Level – School Workforce CBDS Module – Contract or Service Identifier 1 – TBA Identifier 2 – n/a Data Item Name – Regional Pay Range Description – Shows under which regional pay range a teacher is paid Type and format – A(2) Code set / Valid values – D00154 Item level validation – None XML Tag - <RegionPayRange> Status – Active History Notes – C Multiplicity Notes – M

Description of change:
1) Pay Scale to be replaced by Pay Range 2) Regional Pay Spine to be replaced by Region Pay Range   The code sets will not change for either item

Reason for change (including benefits):
'The school teachers pay and conditions document 2014 removed pay scales for teachers and replaced them with pay ranges. Spine points will no longer be collected in the School Workforce Census, therefore it makes sense to re-title these data items as pay ranges rather than as scales.

Impact of not doing the change:
Data items would be left with a misleading name

ISB view of the proposed change:

Funding availability:
Not applicable

Impact assessment to be undertaken by:
Core and School Workforce software suppliers The School workforce working group ISB

Date consulted:	**Response requested by:**
6 February 2015	20 February 2015

Section 2 - Impact Analysis
(To be completed by Impact Assessors)

DfE Internal Colleagues' Summary of Impact Assessment:

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name):   **Date:**

Section 3 - Outcome / Decision
(To be completed CBDS Administrator)

Review Meeting: CBDS Administrator Review

Attendees: Gary Connell, Gerard Hassett, Ian Windress & Kirsty Bennett	**Date of Review Meeting:** 24/02/15

Brief Summary of Discussion:

No supplier comments

TDU happy to make change

Agreed to sign off.

Accept / Reject: Accept	**Deferred to:**
Type of Funding:	**Fund Holder Agreement:**

If Defer, provide details

If Accept, provide details:

CBDS – New data items:

400351	Pay Range
400352	Regional Pay Range

If Reject, provide details: