



Ministry of
JUSTICE

Directors General Business Costs and Hospitality

Q1 April-June 2014

Ursula Brennan, Permanent Secretary

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
11/04/2014	Return from Paddington to Cardiff Central	Visit to Probation and NOMS in Wales.		£69.43				£69.43
15-16/05/2014	Return from Euston to Berkhamstead	Perm Sec Away Day.		£28.87				£28.87
16/05/2014	Ashridge	Perm Sec Away Day (Charges cover accommodation and conference services.)				£170.40		£170.40
23/05/2015	Return from Putney to Bracknell	Perm Sec / CEO exchange programme		£13.05				£13.05
26/06/2014	Return from Waterloo to Templecombe	Citizenship charity speaking engagement.		£67.67				£67.67
27/06/2014	Holbrook House Hotel	Citizenship charity speaking engagement.				£50		£50

Hospitality received

Date	Organisation name	Type of hospitality received
01/04/2014	Institute for Government	Coffee and croissants at a Judicial / Executive Seminar hosted by IfG
11/04/2014	HMP Cardiff	Lunch at the Clinks Restaurant in HMP Cardiff alongside the Governor, Steve Cross, and representatives from the charity New Leaf.
05/06/2014	Pearson	Dinner at Pearson as part of National Theatre board meeting
06/06/2014	HMP Brixton	Lunch at Clink Restaurant, Brixton Prison as part of MoJ ExCo awayday
10/06/2014	Deloitte	Drinks from Deloitte as part of MPLA session
17/06/2014	Constitution Unit	Drinks at Constitution Unit Summer Party

Catherine Lee, Director General**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
09/05/2014	London Euston - Wilmslow	Visit to the Information Commissioners Office		Rail				£34.43
09/05/2014	Wilmslow – London Euston	Visit to the Information Commissioners Office		Rail				£34.43

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Antonia Romeo, Director General, Transforming Justice

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
24/04/2014	Kingston	Visit		£14.80				£14.80
11/06/2014	Sittingbourne	Visit (HMI Prison)		£28.87				£28.87
13/06/2014	Leicester	Visit (DH)		£146.91				£146.91
18/06/2014	Birmingham	Training Programme		£129.07		£75.00		
25-26/06/2014	Crewe	Probation awards		£204.14	£24.50			
June	London	Travel between meetings by tube		£13.70				£13.70

Hospitality received

Date	Organisation name	Type of hospitality received
16/04/14	Bank of America Merrill Lynch	Attending exhibition at Tate Modern
19/06/14	JLR	Lunch

Ann Beasley - Director General, Finance

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
26/06/2014	Ipswich Crown Court	Attendance at HMCTS Board Meeting		£76.30				£76.30

Hospitality received

Date	Organisation name	Type of hospitality received
01/04/2014	Opportunity Now	Breakfast during Briefing for Senior Leaders
01/04/2014	PriceWaterhouseCooper	Lunch during Building Public Trust Debate
19/05/2014	Steria UK	Chelsea Flower Show Charity Gala Preview, Drinks Reception and Dinner
10/06/2014	Collinson Grant	Dinner and Debate Evening with Perm Sec, MoD

Michael Spurr, CEO National Offender Management Service

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
04/04/2014	Sittingbourne	Visit to HMP Elmley		£48.65				£48.65
11/04/2014	Lincolnshire	Visit to Probation Trust			£56.20			£56.20
16/04/2014	Weymouth	Visit to HMP The Verne and HMP Portland		£111.90				£111.90
25/04/2014	Doncaster	Visit to HMP Moorland and HMP Lindholme		£69.66				£69.66
8-9/05/2014	Hinckley, Leicestershire	Governing Governors Forum		£92.22		£243.00		£335.22
14/05/2014	York	LCJB Roadshow and visit to York Probation Trust		£93.08				393.08
16/05/2014	Liverpool	Visit to Ashworth Hospital and HMP Kennett		£118.49				£118.49
16-17-18/06/2014	Paddington to Heathrow Return	Europris AGM and Council of Europe meeting in Helsinki		£34.00				£34.00
20/06/2014	Cambridge	Meeting with Dr P Watson re Offender Personality Disorder Programme		£51.56				£51.56
25-27/06/2014	Cheshire	Probation/Prison Staff Awards		£39.24				£39.24
26/06/2014	Preston	Visit to HMP Preston		£21.93				£21.93
27/06/2014	Birmingham	Visit to West Midlands Probation		£47.99				£47.99

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Peter Handcock, CEO HMCTS**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
03/4/2014	RCJ, London	Meeting		£8.90				£8.90
4/4/2014	RCJ, London	Meeting		£8.90				£8.90
14/4/2014	Rose Court, London	Meeting		£4.70				£4.70
17/4/2014	Rose Court, London	Meeting		£4.70				£4.70
23/4/2014	Newcastle	Visiting the Newcastle Probate Registry			£28.08			£28.08
23/4/2014	Newcastle	Visit					£21.00 (Overnight subsistence) £5.00 (Personal Incidental Expenses)	
24/4/2014	Newcastle	Visiting the Newcastle Probate Registry			£12.00			£12.00
24/4/2014	Newcastle	Visiting the Newcastle Probate Registry			£38.64			£38.64
25/4/2014	Rose Court, London	Meeting		£4.70				£4.70
25/4/2014	RCJ, London	Meeting		£4.70				£4.70
30/4/2014	RCJ, London	Meeting		£4.70				£4.70
8/5/2014	RCJ, London	Meeting		£8.90				£8.90
9/5/2014	Brighton	Visit			£19.92			£19.92
13/5/2014	Rose Court, London	Meeting		£8.90				£8.90
19/5/2014	Rose Court, London	Meeting		£8.90				£8.90
23/5/2014	Birmingham	Visit			£46.08			£46.08
04/6/2014	RCJ, London	Meeting		£8.90				£8.90

Directors General Business Costs and Hospitality

Q1 April-June 2014

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
11/6/2014	RCJ, London	Meeting		£8.90				£8.90
13/6/2014	Glasgow	Visit			£26.40			£26.40
13/6/2014	Glasgow	Visit					£21.00 (Overnight subsistence) £5.00 (Personal Incidental Expenses)	
13/6/2014	Glasgow	Visit			£6.96			£6.96
14/6/2014	Glasgow	Visit			£6.96			£6.96
14/6/2014	Glasgow	Visit					£35.00	£35.00
16/6/2014	RCJ, London	Meeting		£8.90				£8.90
18/6/2014	Rose Court, London	Meeting		£9.00				£9.00
19/6/2014	Gloucester	Visit			£40.32			£40.32
20/6/2014	RCJ, London	Meeting		£8.90				£8.90
26/6/2014	Ipswich	Meeting			£24.48			£24.48
27/6/2014	Rose Court, London	Meeting		£8.90				£8.90
30/6/2014	RCJ, London	Meeting		£9.00				£9.00

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Matthew Coats, Director General of the Legal Aid Agency & Corporate Services Group

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
03/04/2014	N/A	Passport photos for diplomatic visa					£24.98	£24.98
06/04/2014	Heathrow	Travel to airport (Heathrow express)		£34.00				£34.00
06/04/2014	San Francisco, United States	Cross Whitehall Digital Leaders trip (hosted by MCO)	£6275.65					£6275.65
06-9/04/2014	Hyatt Regency Hotel Santa Clara	Cross Whitehall Digital Leaders trip (hosted by MCO)				£713.26		£713.26
6-9/04/2014	Hyatt Regency Hotel Santa Clara	Cross Whitehall Digital Leaders trip (hosted by MCO)				\$114.83 (meals and wifi)		£71.76 (approx)
15/05/2014	Nottingham	Regional office visit		£157.58				£157.58

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Bill Griffiths, Non-Executive Member of the Departmental Board**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
23/04/2014	102 Petty France	Audit and Risk Committee		£155.00				£155.00
29/04/2014	102 Petty France	Catch up with the Permanent Secretary		£77.35				£77.35
01/05/2014	102 Petty France	CJ Board and Audit and Risk Discussion		£307.73				£307.73
12/05/2014	102 Petty France	Departmental Board		£193.03				£193.03
22/05/2014	102 Petty France	Audit and Risk Committee		£307.73				£307.73
02/06/2014	102 Petty France	Audit and Risk Committee		£307.73				£307.73
16/06/2014	102 Petty France	Departmental Board, 1:1 with Perm Sec and Nominations Committee		£167.81				£167.81
20/06/2014	102 Petty France	Audit and Risk Committee		£130.22				£130.22
24/06/2014	102 Petty France	Streamlined Case File Committee and Non Executives Quarterly Briefing		£193.03				£193.03

Hospitality received

Date	Organisation name	Type of hospitality received
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Date	Organisation name	Type of hospitality received
NIL		