Civil Service Leadership Statement Discussion Guide for Managers

Contents

- Leadership Statement slides (background & context)
- Printable pledge card
- One page 'Top Tips' guide

Suggested timings

30-60 minutes, informal team discussion

Session outline

Use the tools in this discussion guide to hold an informal session with your team to:

- Introduce the Leadership Statement using the slides, explain the background to why we needed a statement and how it was formed.
- Using the pledge cards hold a discussion about what, as a team, are your strengths in terms of the Leadership Statement.
- Continue the discussion to focus on what you, as a team, are not so good at and how you could go about improving in this area.
- Prompt use the 'Top Tips' card to discuss how others have approached these issues.
- Individually, make a pledge about what you might do differently to improve your leadership behaviours.
- Encourage your team to note down 2-3 steps about how they might achieve their 'pledge'.
- Close the session by making your own commitment, and encourage staff to use their pledges to form objectives for the next year.

Other resources

- The self-assessment tool and other available tools and learning opportunities can be accessed via Civil Service Learning.
- Additional resources will be made available on the Civil Service Leadership Statement website as they become available (Google search – Civil Service Leadership Statement).