



Ministry  
of Defence

Ref: FOI2016/06630

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26<sup>th</sup> July 2016

Dear [REDACTED]

Release of Information

Thank you for your correspondence dated 26<sup>th</sup> June 2016 requesting the following information:

*'A fully comprehensive copy of the minutes of the meeting in which it was decided to supersede the QHM's General Direction 07/13 and replace it with the QHM's General Direction 01/16'*

Your enquiry has been considered to be a request for information in accordance with the Freedom of Information Act 2000.

A search for the information has now been completed within the Ministry of Defence and I can confirm that some information in scope of your request is held.

The subject of the supercession of Queen's Harbour Master (QHM) General Direction 07/13 to be replaced with Queen's Harbour Master (QHM) General Direction 01/16 was discussed as part of a broader look at Jet Ski's at Lee-on-the-Solent during two meetings held on 1<sup>st</sup> Sept 15 and 8<sup>th</sup> Oct 15 attended by a group of stakeholders. During these meetings formal minutes were not taken however, I have enclosed with this letter, the notes which were compiled by the Port Safety Officer.

The personal information of all of individuals listed i.e. names other than that of the Queen's Harbour Master, contained within the notes have been withheld under section 40(2) of the Freedom of Information Act 2000 - Personal Data.

Section 40(2) applies to personal data relating to third parties. The release of personal information relating to other individuals would contravene the principles of the Data Protection Act 1998, namely Principle 1 – personal data shall be processed fairly and lawfully and not unless certain specified conditions are met, and Principle 2 – personal data shall be obtained and processed only for

specified and lawful purposes and not further processed in a manner incompatible with the purposes. In this instance, data has been provided for internal communication purposes and not with the expectation that it would be made public.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 2<sup>nd</sup> Floor, Zone N, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely

Navy Command Secretariat – FOI Section

# Meeting Agenda

**Time:** 10:00 – 11:30

**Date:** 1<sup>st</sup> September 2015

**Location:** Portsmouth Naval Base, Semaphore Tower, level 3 Conference room.

**Attendees access details:** Entry via Victory Gate the Hard. Make way through Historic Dockyard to Lion Gate. Sign in at Lion Gate and wait for escort to Semaphore Tower.

**Subject:** Daedalus Slipway/ Lee on Solent on water management plan

**Attendees:**

- ██████████ – Deputy Harbour Master QHM
- ██████████ – Port Safety Officer QHM
- ██████████ – Homes and Communities Agency
- ██████████ – Chairman of Gosport Community Safety Partnership Ward Cllr Lee West
- ██████████ – Gosport Council
- ██████████ – Hants Police Marine Unit
- ██████████ – Hants Police, Gosport
- ██████████ – Hants Police, Gosport

**Apologies:**

- ██████████ – Port Conservancy Officer QHM
- Steve Hopper – Queens Harbour Master QHM
- ██████████ – Gosport Council

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Introductions

Discussion re current issues at Daedalus Slip from each agencies perspective. ◀

Discussions re potential strategies/ solutions ◀

Discussion timeframe for implementation of any changes ◀

Discussion of setting up a potential user group/ stakeholder forum ■

Conclusion of actions required by which agency and by when. ◀

Other items for discussion/ open table. ■

Meeting closed. ◀

## Summary of meeting.

- All agencies have the same concern with the activity of PWCs in the Daedalus Slip area.
- There is a new swimming club established in this area
- There are a certain "type/s" of PWCs operator that is causing most complaints
- Anti Social Behaviour (ASB) is the main component of the issue.
- All agencies agreed that safety was basis for new on water management plan, not just to appease complainants.
- All agencies are receiving complaints
- Legislation is QHM centric; Police to prosecute under QHM legislation is not supported by their legal branch
- All Agencies agree that current plan is to complicated
- Possible membership/ restricted parking at Slip to curb further ASB
- Car park is owned by HCA and concrete ramp/ slip is owned by the Crown.
- Council are still supportive to provide financial assistance re: placement/ management of buoys
- Council may be able to roll budget into following year to finance changes
- DPP is a unique area, 1 of very few locations in UK where licence is required to operate a PWC
- The area for PWCs is designed to consolidate other users can go elsewhere.
- Swimming areas specific for swimmers discussed.
- All agencies support simpler signage
- Various options shown for new on water management plan.
- Option 4 supported by all agencies with some minor enhancements
- 1 area for PWCs. Not required to separate into stand up and sit down PWC.
- Stakeholder/ user groups to be involved and consulted
- Solent Skiers to be invited to next meeting

## Actions:

- New QHM General Direction to be drafted – QHM [REDACTED]
- Option 4 on water management plan to be re-drafted with enhancements and distributed for consult – QHM [REDACTED]
- Third party for management of car park concept – HCA [REDACTED]
- Complaints procedures to end the circulation of phone calls between Police & QHM – QHM [REDACTED] & Police [REDACTED]
- Invite Solent Skiers to next meeting – QHM [REDACTED]

Next meeting at Daedalus Slip October TBC

# Meeting Agenda

**Time:** 10:00 – 11:30

**Date:** 8<sup>th</sup> October 2015

**Location:** Daedalus Slip, Lee on Solent

**Subject:** Daedalus Slipway/ Lee on Solent on water management plan

## Attendees:

- ██████████ – Deputy Harbour Master QHM
- ██████████ – Port Safety Officer QHM
- ██████████ – Homes and Communities Agency
- ██████████ – Chairman of Gosport Community Safety Partnership Ward Cllr Lee West
- ██████████ – Gosport Council
- ██████████ – Gosport Council
- ██████████ – Hants Police Marine Unit
- ██████████ – Hants Police, Gosport
- ██████████ – Hants Police, Gosport
- ██████████ – MDP Marine Unit
- ██████████ – Sharks Swimming Club
- ██████████ – Solent Jet Skiers
- ██████████ – Hovercraft Museum
- ██████████ – Fareham Borough Council

## Apologies:

- ██████████ – Port Conservancy Officer QHM
- Steve Hopper – Queens Harbour Master QHM
- ██████████ – Stand up jet skiers

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## Introductions

### Actions from previous meeting

- New QHM General Direction to be drafted – QHM ██████████ - Ongoing
- Option 4 on water management plan to be re-drafted with enhancements and distributed for consult – QHM ██████████ - Ongoing
- Third party for management of car park concept – HCA ██████████ - Ongoing
- Complaints procedures to end the circulation of phone calls between Police & QHM – QHM ██████████ & Police ██████████ - Complete
- Invite Solent Skiers to next meeting – QHM ██████████ - Complete

### Onsite walk around

- New on water management strategy and buoy placement – ██████████ emailed concerns
- Signage – foreshore and buoys?

Third party car park management – Discussion occurred

Funding – Council have available for the buoys and signage

Other items for discussion/ open table.

Meeting closed. – 11:15

## Summary:

- Support from attendees of signage to be placed on bordering groins indicating Jet Ski area and swimming area.
- DQHM conveyed QHMs perspective of the issue: safety is main objective for all water users, this particular issue is not a MoD specific concern, if necessary and the simpler option for QHM is to remove all on water management plans that are currently being discussed and have a "blanket" requirement that stipulates when within 0.5nm of shore a speed of less than 10knots is mandatory. Other attendees clear they want to maintain a jet ski area to avoid free for all.
- Concern of the types of buoys and that certain types are "lost" during bad weather due to wave height and wind chop.
- Water Skiers are to proceed to 0.5nm off foreshore before conducting activity. The current water ski area is to be disassembled and removed from chart and any General Direction.
- Fishermen are allegedly responsible for the moving of the buoys when in place.
- Powerboats are covered and governed by other General Direction no need to overcomplicated new General Direction specific to the Daedalus Slip/ Lee on Solent.
- Question raised of bring the transit lane out wider to the groins. DQHM expressed reasons for the narrowing of transit lane and will consider widening.
- More buoys for the transit lane, all agreed that this would be better.
- Restricted parking discussed regarding the car park area. This would limit the usage of the slip and allow a "record" of who is using the slip.
- QHM supports the restricting but has no jurisdiction to put any infrastructure in place.
- Solent Skiers endorse and support the proposal of restricting the car park to a possible boom gate or membership basis.
- HCA (owners of car park) are supportive of a 3<sup>rd</sup> party conducting a car park management strategy
- Hovercraft Museum would like to implement a strategy for managing the car park.
- Proposals in writing requested from both Solent Skiers and Hovercraft Museum to be submitted to this Joint Agency Group for comment.
- Concerns of potential discrimination of who can and cannot park in car park during "off peak" times.
- Signage on buoys to clearly state what they are there for.
- Spacing of buoys to be reconsidered with closer proximity to each other and more in the transit area.
- Car park membership – Members get parking for free with parking discs displaying details and non members paying a fee.
- Discussion of restricting the slip and not the car park
- Discussion of restricting car park at the weekends only.
- Widening the transit lane of the new proposed on water management plan accepted.
- Agreed as a group that the water ski area was to be disassembled
- Strategic maintenance per annum of buoys agreed
- Discussion on CCTV, Advised not an option to put a real camera, but investigation into a possible fake CCTV camera viable
- New area and management strategy to be implemented by April March 2016
- Discussion of designated swim area off beach, council advise not an option.
- Discussion on a swim area and the potential presence of any powered craft in it. General Direction shows only in an emergency. With the new General Direction this is to be considered as a problem to be rectified
- Discussion of potential avenues for publicising the new area and management structure