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Ref. FOI 2016/01711

03 March 2016

Dear

Thank you for your email of 04 February 2016 requesting the following information:

*"As I continue to seek financial parity with those paying less for similar grade properties, as directed, I have reduced the size of my request to fall within the 3.5 day limit. I therefore, request the following information which falls across three request areas:*

1. *Please complete the attached (reduced) Belgium housing spreadsheet (SHAPE and Brussels Type 1 to 5 properties) with the following information. (To save you taking time on where to look for the information, this spreadsheet is, I believe, produced by (Cc'd) who also, I further believe, has access to the details of each property – sorry :|).*
  - a. *Condition Grade – showing what Grade each property **should be graded according to their size, condition and facilities** in accordance with the 4-Tier Grading guidelines contained within JSP 464, Vol 3, Part 1 (V1.0 dated 7 Sep 15) and the recent CAAS surveys!*
  - b. *Charge Grade – showing what Grade the occupant is currently being charged (not the new CAAS charge).*
  - c. *The CAAS Grade for each property (this should now be available as I expect to receive mine shortly).*

***Estimated time to complete (based on 5 mins search per property x 150 properties) = 12.5 hours.*** *That said, for the SHAPE properties, they are grouped in 21 groups of the same size property so the time required to check the condition and charge grade should be much less than estimated).*

2. *Please provide:*

- a. *The date which the 4-Tier Grading Board of Officers graded Rue de la Briqueterie, SHAPE.*
- b. *A copy of the Grading Points Summary Sheet for Rue de la Briqueterie.*
- c. *Since the properties should be condition Grade 1, copies of the Temporary Downgrade/adverse circumstance requests sent to the MOD Service Authority on*

*behalf of Rue de la Briqueterie and the authority from the MOD Service Authority to downgrade the properties.*

*d. Or, a statement that none of these exist, if this is the case.*

**Estimated time to complete = 2 hours.** *Given Rue de la Briqueterie is a new (less than 2 years old) "Patch" and the Grading decision will have been handled/decided within that time, this information should be held within the SHAPE DIO filing system.*

**3. Please also provide (but only if time permits):**

- a. The date of the last Grading review of Rue Basse.*
- b. A copy of the Grading Points Summary Sheet for Rue Basse.*
- c. The monthly rental price paid by the Medical Contract Writer/Holder, to DIO/MOD, on behalf of the Medical occupants at 19 and 21 Rue Basse, 7050 Erbisouel, Belgium.*
- d. Or, a statement that none of these exist, if this is the case."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence (MOD), and I can confirm that some information in scope of your request is held. The information you have requested can be found enclosed, at Annexes A – E etc but some of the information falls entirely within the scope of the absolute exemptions provided for at Sections 40 (Personal Data) and etc, of the FOIA and has been redacted.

The information enclosed is;

1. Annex A –Housing Database Extract January 2016
2. Annex B – DIO Shape Asset List
3. Annex C – Brussels Asset List
4. Annex D – Rue Basse 4TG
5. Annex E – Briqueterie 4TG

Section 40(2) has been applied to some of the information in order to protect personal information as governed by the Data Protection Act 1998. Section 40 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information.

Under Section 16 of the Act (Advice and Assistance) you may find it helpful to note:

**1c** The CAAS Grade for each property (apart from your own) is being withheld under Section 40(2) of the FOI Act as they refer to personal data. The letter for your property is currently in the process of being sent out to you.

**2c** Copies of the Temporary Downgrade/adverse circumstance requests sent to the MOD Service Authority on behalf of Rue de la Briqueterie and the authority from the MOD Service Authority to downgrade the properties are not held.

**3c** The monthly rental price paid by the Medical Contract Writer/Holder, to DIO/MOD, on behalf of the Medical occupants at 19 and 21 Rue Basse, 7050 Erbisouel, Belgium is being withheld under Section 40(2) of the FOI Act as it refers to personal data.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall.

SW1A 2HB (e-mail [CIO-FOI-R@mod.uk](mailto:CIO-FOI-R@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

DIO Secretariat