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Milk Quotas

MQ/6

Application for permanent conversion of milk quota 2014–2015

Council Regulation (EC) No 1234/07

Notes about this form

- A** Please read the attached explanatory notes before filling in this form.
- B** Please complete in ink, and use BLOCK CAPITALS.
- C** If you make any corrections to your answers, please initial them clearly. **Please do not use correction fluid.**
- D** The *producer* is the person or firm registered with the Rural Payments Agency (RPA), who wishes to apply for permanent conversion of quota.

- E** When you have filled in this form, detach the explanatory notes and send it to us at the address at the end of the form.
- F** This form must be received at the Exeter office by 31 December 2014.
- G** You will not be allowed to lease out or transfer without land, any quota of the type to which you have converted, from the date of conversion, unless you received a temporary conversion of the same type in the previous year.

Part A – To be completed by the producer

1 Name and address of producer, including trading name – *read note D*

Postcode

Status: sole proprietor partnership company trust
If other, please specify:

2 Telephone number including area code

3 Fax number including area code

4 Trader registration number

5 Name and address of your milk purchaser – *read explanatory note 6*

Postcode

6 Trader registration number of purchaser – *if known*

7 When do you want the permanent conversion to take effect?

Note: this date must be no later than 31 December 2014.

8 How much quota do you wish to convert?

Wholesale to direct sales litres

Direct sales to wholesale litres

Note: you can only convert unused quota.

9 Why do you wish to convert this quota? – *read explanatory note 1.*

10 Have you made direct sales since 1 April 2014? – *read explanatory note 2.* Yes No

11 Are you applying to have your existing permanent butterfat base allocated to the converted quota? (**conversion of direct sales quota to wholesale quota only**) – *read explanatory note 7.* Yes No

Data Protection Act

Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information, go to www.gov.uk/rpa, choose 'Contact RPA' and click on 'Personal information charter'.

Declaration

The producer:

- is applying for a permanent conversion due to changes in his marketing requirements;
- accepts the conditions of the milk quotas system, including those set out in the explanatory notes;
- has given details that are true and complete to the best of their knowledge and belief.

Please make sure this form reaches us at the address below no later than 31 December 2014.

WARNING: any person who makes a false declaration may be prosecuted.

Signature

Name
(BLOCK CAPITALS)

Capacity of person signing – *please specify*
(for example: sole proprietor, partner, director, trustee, agent)

Date

Rural Payments Agency, Sterling House, Dix's Field, Exeter, EX1 1QA. Tel 01392 315700. Fax 01392 315701.
Email milk.quotas@rpa.gsi.gov.uk Website www.gov.uk

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Permanent Conversion of Quota Explanatory Notes to form MQ/6

Please detach these notes before returning the form.

1. Who can apply?

You can apply to convert all or part of your quota if:

- you need additional permanent direct sales quota on your holding because your direct sales are increasing or are set to increase; or
- you need additional permanent wholesale quota on your holding because your deliveries are increasing or set to increase.

2. How much quota can I apply to convert?

You can only convert unused quota. This is quota which you have not produced against or leased out.

For conversions from direct sales to wholesale.

If you have made direct sales during the current quota year:

- If you have made direct sales within the 2014/2015 quota year, you must tick 'yes' at Question 10.

You are required to leave sufficient direct sales quota to cover your direct sales up to the date of conversion. We will therefore contact you near the date of conversion to confirm the volume of sales made. If the operative date is prior to the date we receive the MQ/6 we will contact you as soon as possible to confirm your sales.

For conversions from wholesale to direct sales

If you have made deliveries to a milk purchaser during the current quota year:

- you are required to leave enough wholesale quota with that purchaser to cover your deliveries up to the date of the conversion. The amount of quota you leave behind must be equal to your butterfat-adjusted deliveries. Your milk purchaser will be able to give you the butterfat-adjusted figure.

3. Can I apply to convert 'bought-in' quota?

Yes, provided that you need the additional quota. The butterfat allocated to converted wholesale quota will be 3.8% unless you can comply with the conditions set out in paragraph 7 below.

4. Can I transfer or lease out the converted quota?

If at the end of the previous quota year (2013/2014) you applied for and were eligible for a temporary conversion to the same type of quota as you are applying for now, you are permitted in this quota year to make a permanent conversion of quota without a restriction being imposed on the subsequent movement of quota from your holding.

If, however, you did not apply for a temporary conversion at the end of the previous quota year (2013/2014) then you will not normally be able to lease out or transfer without land that type of quota from your holding for the remainder of the quota year in which the permanent conversion is made.

If you have any specific queries or problems, please contact our Milk Quotas team.

01392 315700

Please turn over...

5. Can I convert quota if I have already leased or transferred quota off my holding?

If you have leased or transferred quota of the type to which you are converting off your holding earlier in the quota year, you may need to explain the special circumstances which mean that you now need extra permanent quota of this type.

6. If you have quota registered with more than one milk purchaser, please enclose additional addresses and trader numbers on a separate sheet.

7. Which butterfat base will be applied to the converted quota?

For direct sales to wholesale sales only

Direct sales quota has no butterfat base. Producers wishing to convert their direct sales quota to wholesale quota should note that we will normally allocate a butterfat base of 3.8% to the converted quota. We may allocate your existing permanent butterfat base to the converted quota only if you meet the conditions listed below:

- you currently hold both wholesale and direct sales quota;
- you are an active wholesale producer or you are returning to wholesale production after trying and failing at direct sales;
- you have produced against your direct sales quota (at least 80% produced if the quota you are applying to convert was transferred in rather than allocated by the Secretary of State);
- you have not transferred or converted quota, so as to gain an undue advantage from the conversion rules.

We will consider each application on the basis of these conditions and your individual circumstances, to decide whether the allocation of the existing permanent butterfat base is justified.

8. Is there a deadline for sending back the form?

Yes. Completed application forms must be received by us **no later than 31 December** of the quota year in question.

9. Further information

For more information on the permanent conversion of quota, please read part 11 of the Guide to Milk Quotas. If you do not have a copy of the Guide, you can get one from our website at www.rpa.defra.gov.uk, or from our Milk Quotas team on 01392 315700.

If you have any specific queries or problems, please contact our Milk Quotas team.

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