



## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

<b>Project / Service:</b> CBDS	<b>Type of Change:</b> Amendment to code set D00214	<b>RFC 845</b>
<b>Name and team/company of RFC Originator:</b> Alan Brooks DDU EDD		
<b>Originator Contact No:</b> 01616001564 (Ext 721564)	<b>Originator email address:</b> Alan.brooks@education.gsi.gov.uk	
<b>Date RFC Raised:</b> 12/10/2015	<b>Date change required:</b> For inclusion in 2016-17 CIN Census	
<b>Priority:</b> 2	<b>1 = Top</b> - Ministerial or legislative requirement <b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers <b>3 = Medium</b> - Customer requirement, marginal net benefit <b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change	
<b>EDD Contact:</b> Queries.SUPPLIER@education.gsi.gov.uk		
<b>Change Title:</b> Amend CBDS code set D00214		

**Data item / Rule Number:**

Code set to be amended: D00214 – Factors Identified at Assessment.

The only amendment is to the code set – the data item, xml tag and validation rules are not affected. For information only:

Data Item: Factors Identified at Assessment (CBDS ref 100507)

XML tag: <AssessmentFactors>

Related validation rules: 8897, 8614, 8898, 8899Q, 8869, 8873

**Description of change:**

This change is for the Children in Need census. It is to take effect for the 2016 to 2017 census.

Star Chamber (2 July 2015, business case reference 787) has agreed to changes to the list of factors identified at the end of assessment in the 2016 to 2017 children in need census (as shown below). This will require amendment to the CBDS code set D00214.

The factor '8A – Privately fostered' has been split into the following five categories:

- 8A Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - Overseas children who intend to return;
- 8B Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - Overseas children who intend to stay;
- 8C Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - UK children in educational placements;
- 8D Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - UK children making alternative family arrangements;
- 8E Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child – Other.

There are also two additional factors to be included for the end of assessment in the 2016 to 2017 children in need census. These are factor '22A – female genital mutilation' and factor '23A – abuse linked to faith or belief'.

**Reason for change (including benefits):**

A number of developments have driven this change: On private fostering, the PF1 collection currently collects information on children in all private fostering arrangements, their age, and timeliness of visits in line with the Private Fostering Regulations (2005). But this return has limited national application as it does not currently identify which type of arrangements children are in and where these might be harmful, a key concern. The addition of these factors to the CIN census will allow us to know how many children in such arrangements have undergone an assessment. Knowing where the harm is happening in known arrangements is vital to understanding the patterns and trends which suggest children at risk in 'hidden' arrangements.

On FGM and faith-based abuse, both are specific and emerging high profile safeguarding risks and not captured in the original CIN 'factors at assessment completed' list which should reflect the key safeguarding risks to children in an area. We increasingly need information to aid our understanding of general and local prevalence to aid the development of national policy and direct local action.

**Impact of not doing the change:**

Better efficiency and rationalisation of data collection, by inclusion of these factors in the CIN Census for which local authorities already have an established data collection system will help reduce collection burdens on local authorities. All relevant data on children referred to and assessed by children's social care services will be consolidated in the CIN Census, making it a single reference point and enabling it to be better used for national policy and local action.

On FGM and faith-based abuse, there is no other means of gathering this information or indeed knowing the extent to which these forms of abuse are issues for children's services in a given area. There are other indicators (NHS on FGM, Channel on anti-radicalisation) but they wouldn't identify any children's social care element, a link which only the CIN Census can usefully provide.

**ISB view of the proposed change:****Funding availability:**

N/A

**Impact assessment to be undertaken by:**

Children in Need software suppliers

Children in Need Working Group

ISB

**Date consulted:**

12/10/2015

**Response requested by:**

19/10/2015

## Section 2 - Impact Analysis

### (To be completed by Impact Assessors)

#### Software Suppliers' Summary of Impact Assessment:

Supplier 1

Our only concern would be that you don't re-use the code of the old factor 8A (Privately fostered) for the new factor 8A (Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - Overseas children who intend to return).

As the assessments are counted by their end date, there is going to be a period of overlap, with some assessments started using the old factors being submitted alongside those with the new factors.

This would be easier to manage if the old 8A code were not reused, and the new factor used a new code (e.g. 8AA).

In the front end, the new factor could still be labelled 8A, it's the underlying code in the XML that should not be re-used.

#### DfE Internal Colleagues' Summary of Impact Assessment:

Working group

*The addition of these new factors into the code set will be beneficial in collecting information on female genital mutilation and abuse linked to faith as there are currently no other means of gathering this information. The changes to the private fostering code will help us to identify those harmful arrangements and may help reduce collection burdens on local authorities if the PF1 return ceases. Local authorities have been informed of these planned changes at recent focus groups and relevant guidance for the new factors at assessment will be published.*

## Alternative Solutions / Workarounds (if appropriate):

In response to supplier comments:

One of the issues is that if some LA systems are not updated in time then the 'old' 8A code will need to be used so that at least comes data is returned. Collection guides will advise LAs that the old 8A should only be used if they cannot provide the breakdown provided by the other codes because of technical issues. So, the new code set we will be amended to (given the advice we will give LAs) will be as below.

Code 8A remains but most LAs will not use it ever (we will consider its withdrawal as data is assessed):

**8A** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child. (Original old code but include a line in guide saying it shouldn't be used after 1 April 2016.)

**8B** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - Overseas children who intend to return;

**8C** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - Overseas children who intend to stay;

**8D** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - UK children in educational placements;

**8E** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child - UK children making alternative family arrangements;

**8F** Privately fostered: concerns that services may be required or the child may be at risk as a privately fostered child – Other.

### Update 27<sup>th</sup> October

To keep things simple and to ensure CBDS looks consistent, please leave the description for 8A as it currently stands.

8A	Privately fostered: Concerns that services may be required or the child may be at risk as a privately fostered child
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This code should only be used in certain circumstances and this will help to emphasise this.

For codes 8B-8F, please use the short descriptions only –

8B	Privately fostered: Overseas child who intend to return
8C	Privately fostered: Overseas child who intend to stay
8D	Privately fostered: UK child in educational placements
8E	Privately fostered: UK child making alternative arrangement
8F	Privately fostered: Other

This will be OK for the report and will remove the need for a look up table just for these codes on CBDS.

The customer is happy as long as the LA guide shows the full descriptions (which it does); TDU can use the short descriptions in COLLECT; suppliers can use the short descriptions or the long ones as we will confirm outcomes of the RFC in a revised technical specification.

**Estimated Cost of Change:**

**Impact Assessed by (name):**

**Date:**

## Section 3 - Outcome / Decision

**(To be completed CBDS administrator)**

**Review Meeting:** CBDS administrator review

**Attendees:** Kirsty Bennett, Gary Connell, Alan Brooks, Louise Shutt, Sean Stacey

**Date of Review Meeting:** 27/10/15

### **Brief Summary of Discussion:**

#### **Original meeting- 21/10/15**

Following internal feedback decided to hold sign off of this RFC whilst we review the CIN reports within COLLECT. Currently the report that pulls back the description for assessment factors has a limited number of characters available. Therefore we need to work on shorter descriptions for 8A through 8E for the purposes of the report. The team responsible for this are currently working on a number of SFR releases and are unavailable for consultation. Once we can obtain the input required we will re-issue the RFC showing the updated descriptions. This will be done in good time so can be used from 01/04/16 and included in the 16/17 CIN census.

#### **Update on 27<sup>th</sup> October**

Agree with second workaround, keeping CBDS consistent and all areas covered we agreed to go ahead with the changes to codeset.

#### **Accept / Reject:**

Accept

#### **Deferred to:**

n/a

#### **Type of Funding:**

n/a

#### **Fund Holder Agreement:**

n/a

#### **If Defer, provide details**

n/a

#### **If Accept, provide details:**

New data item 100582 and codeset D00259 created.

**If Reject, provide details:**

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