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- PRINT ON ONE SIDE ONLY

# FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	UNION OF GENERAL & VOLUNTEER WORKERS UNION					
Year ended:	31 DECEMBER 2014					
List no:	764T					
Head or Main Office:	11 AYRSOME ROAD STOKE NEWINGTON LONDON N16 0RH					
Website address (if available)						
Has the address changed during the year to which the return relates?	<table border="1"> <tr> <td>Yes</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>	<table border="1"> <tr> <td>No</td> <td><input checked="" type="checkbox"/></td> </tr> </table> <i>(Click the appropriate box)</i>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>					
No	<input checked="" type="checkbox"/>					
General Secretary:	MRS C T SOSANYA					
Telephone Number:	0207 249 6637					
Contact name for queries regarding	T ALLI-BALOGUN					
Telephone Number:	0207 923 9756					
E-mail:	abcollins@hotmail.com					

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

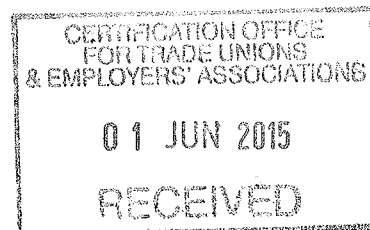
The address to which returns and other documents should be sent are:

**For Unions based in England and Wales:**

Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Unions based in Scotland:**

Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

**OFFICERS RETURNS FOR THE YEAR ENDED**  
**31 DECEMBER 2014.**

<b>TITLE OF OFFICE</b>	<b>NAMES OF OFFICERS</b>	<b>DATE ELECTED</b>
General Secretary	Christina T. Sosanya	15 December 2014.
Chairman	Oluseyi Tijani	15 December 2014.
Treasurer	Yinka Alaran	15 December 2014.
Health & Safety Officer	Christine Williams	15 December 2014.
President	Christina T. Sosanya	15 December 2014.
Membership/Minutes Secretary		

# RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	155	—	—	—	155
FEMALE	95	—	—	—	95
TOTAL	250				A 250

Number of members included in totals box 'A' above for whom no home or authorised address is held:

NONE

Number of members at end of year contributing to the General Fund

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## OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
N/A	N/A	N/A	N/A

State whether the union is:

a. A branch of another trade union?

Yes ☐

No ☒

If yes, state the name of that other union:

b. A federation of trade unions?

Yes ☐

No ☒

If yes, state the number of affiliated unions:

and names:

# GENERAL FUND

(see notes 13 to 18)

	£	£
<b>INCOME</b>		
From Members: Contributions and Subscriptions		3,511.00
From Members: Other income from members (specify)		
<b>Total other income from members</b>		3,511.00
<b>Total of all income from members</b>		
<b>Investment income (as at page 12) - GROSS</b>	28.50	
<b>Other Income</b>		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4) DONATION	192.00	
<b>Total of other income (as at page 4)</b>		220.50
	<b>TOTAL INCOME</b>	3,731.50
<b>EXPENDITURE</b>		
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		2,627.55
Federation and other bodies (specify)		
<b>Total expenditure Federation and other bodies</b>		
<b>Taxation</b>		4.75
	<b>TOTAL EXPENDITURE</b>	2,632.30
Surplus (deficit) for year		1,099.20
Amount of general fund at beginning of year		24,360.64
Amount of general fund at end of year		25,459.84

(see notes 19 and 20)

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# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues		<b>brought forward</b>	
		Education and Training services	N/A
Representation – Non Employment Related Issues			
		Negotiated Discount Services	
Communications			
		Salary Costs	
Advisory Services			
		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
<b>carried forward</b>		<b>Total (should agree with figure in General Fund)</b>	

FUND 2		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		N/A
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

FUND 3		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

FUND 4		Fund Account	
Name:		£	£
<b>Income</b>			
From members			N/A
Investment income (as at page 12)			
Other income (specify)			
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

FUND 5		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		



FUND 6		Fund Account	
Name:		£	£
<b>Income</b>			
From members			N/A
Investment income (as at page 12)			
Other income (specify)			
<b>Total other income as specified</b>			
<b>Total Income</b>			
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
<b>Total Expenditure</b>			
<b>Surplus (Deficit) for the year</b>			
<b>Amount of fund at beginning of year</b>			
<b>Amount of fund at the end of year (as Balance Sheet)</b>			
<b>Number of members contributing at end of year</b>			

FUND 7		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
<b>Total other income as specified</b>			
<b>Total Income</b>			
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
<b>Total Expenditure</b>			
<b>Surplus (Deficit) for the year</b>			
<b>Amount of fund at beginning of year</b>			
<b>Amount of fund at the end of year (as Balance Sheet)</b>			
<b>Number of members contributing at end of year</b>			

(see notes 26 to 31)

<b>POLITICAL FUND ACCOUNT 1</b>		<b>To be completed by trade unions which maintain their own fund</b>	
		<b>£</b>	<b>£</b>
<b>Income</b>	Members contributions and levies		N/A
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total income	
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus (deficit) for year	
		Amount of political fund at beginning of year	
		Amount of political fund at the end of year (as Balance Sheet)	
		Number of members at end of year contributing to the political fund	
		Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund	

<b>POLITICAL FUND ACCOUNT 2</b>		<b>To be completed by trade unions which act as components of a central trade union</b>	
		<b>£</b>	<b>£</b>
<b>Income</b>	Contributions and levies collected from members on behalf of central political fund		
	Funds received back from central political fund		
	Other income (specify)		
		Total other income as specified	
		Total income	
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus (deficit) for year	
		Amount held on behalf of trade union political fund at beginning of year	
		Amount remitted to central political fund	
		Amount held on behalf of central political fund at end of year	
		Number of members at end of year contributing to the political fund	
		Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund	

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

<b>Administrative Expenses</b>		£
Remuneration and expenses of staff		
Salaries and Wages included in above	£	
Auditors' fees		300.00
Legal and Professional fees		
Occupancy costs <i>Meeting space rental</i>		60.00
Stationery, printing, postage, telephone, etc.		1,675.67
Expenses of Executive Committee (Head Office) - Honourarium		591.88
Expenses of conferences		
Other administrative expenses (specify)		
<b>Other Outgoings</b>		
Interest payable:		
Bank loans (including overdrafts)		
Mortgages		
Other loans		
Depreciation		
Taxation		4.75
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
<b>Total</b>		2,632.30
Charged to:	General Fund (Page 3)	
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
<b>Total</b>		2,632.30



## ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			28.50
Other investment income (specify)			
Total investment income			28.50
Credited to:			
		General Fund (Page 3)	
		Fund (Account )	.
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Political Fund	
Total Investment Income			28.50

# BALANCE SHEET as at 31 DECEMBER 2014

(see notes 47 to 50)

Previous Year		£	£
	<b>Fixed Assets</b> (at page 14)		
	<b>Investments</b> (as per analysis on page 15)		
	Quoted (Market value £ )		
	Unquoted		
	<b>Total Investments</b>		
	<b>Other Assets</b>		
	Loans to other trade unions		
	Sundry debtors		
	Cash at bank and in hand		27,519.39
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	<b>Total of other assets</b>		
	<b>TOTAL ASSETS</b>		27,519.39
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	Superannuation Fund (Account )		
	Political Fund (Account )		
	Revaluation Reserve		
	<b>LIABILITIES</b>		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
	Sundry creditors		
	Accrued expenses		2,059.55
	Provisions		
	Other liabilities		
	<b>TOTAL LIABILITIES</b>		2,059.55
	<b>TOTAL ASSETS</b>		27,519.39

# FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold	£	£	£	£
<b>Cost or Valuation</b>						
At start of year						NA
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
<b>Accumulated Depreciation</b>						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
<b>Net book value at end of year</b>						
<b>Net book value at end of previous year</b>						

# ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED		All Funds Except Political Funds £	Political Fund  £
	Equities (e.g. Shares)		NA
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)		
	Market Value of Quoted Investment		
UNQUOTED	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	TOTAL UNQUOTED (as Balance Sheet)		
	Market Value of Unquoted Investments		



# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

<b>Does the union, or any constituent part of the union, have a controlling interest in any limited company?</b>		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
<b>Are the shares which are controlled by the union registered in the names of the union's trustees?</b>			
		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

# SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	3,511.00		3,511.00
From Investments	28.50		28.50
Other Income (including increases by revaluation of assets) DONATIONS	192.00		192.00
<b>Total Income</b>	<b>3,731.50</b>		<b>3,731.50</b>
<b>EXPENDITURE</b> (including decreases by revaluation of			
<b>Total Expenditure</b>			
<b>Funds at beginning of year</b> (including reserves)	24,360.64		24,360.64
<b>Funds at end of year</b> (including reserves)	25,459.84		25,459.84
<b>ASSETS</b>			
CASH AT BANK			27,379.94
CASH IN HAND			139.45
<b>Total Assets</b>			27,519.39
<b>LIABILITIES</b>			
<b>Total Liabilities</b>			(2,059.55)
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			25,459.84

# NOTES TO THE ACCOUNTS

(see notes 72 and 73)

**All notes to the accounts must be entered on or attached to this part of the return.**

## INCOME

Income represents subscriptions received from union members and generated in the United Kingdom.

# ACCOUNTING POLICIES



(see notes 74 and 75)

1. The accounts have been prepared under historic costs
2. Bank interest is stated a gross and recognised in the accounts as and when received
3. The union follows the accrual concept of accounting procedures
4. The union has taken advantage of the exemption in FRS 1 from the requirement to produce a cash flow statement on the ground that it is a small entity.

## SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's Signature:  Name: <u>MRS. C.T. SOSANYA</u> Date: <u>26 MAY 2015</u>	Chairman's Signature:  (or other official whose position should be stated) Name: <u>OLUSEYI - TIJANI</u> Date: <u>26-05-2015</u>
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## CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	X	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	X	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	X	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	X	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	X	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSED	X	TO FOLLOW	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	X	NO	<input type="checkbox"/>

# AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 83)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in rule 83)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 85)

## **AUDITOR'S REPORT**

Made in accordance with Section 36 of the Trade Union Labour Relations  
(Consolidation) Act 1992

### **Independent Examiner's Report to the Members of Union of General and Volunteer Workers**

#### **Auditor's report**

We have examined the financial statements of the above Industrial and Provident Society Limited for the year ended 31 December 2014, which comprise the income & expenditure account, balance sheet and related notes.

These financial statements have been prepared under the historical costs convention (as modified by revaluation of certain fixed asset) and the accounting policies set out therein.

This report is made solely to the society's members, as a body, in accordance with section 9 of the Friendly and Industrial and Provident Societies Act 1968.

Our audit work has been undertaken so that we might state to the society's members those matters we are required to state to them in the auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's members as a body, for our audit work, for this report, or for the opinion we have formed.

#### **Respective responsibilities of the society and the auditors**

As described in the statement of the society responsibilities, the society is responsible for the preparation of the financial statements in accordance with the applicable law and the United Kingdom accounting standards.

Our responsibility is to examine the financial statement in accordance with the relevant legal and regulatory requirements and the United Kingdom accounting standards.

We report to you our opinion as to whether the financial statements give a true and fair view and comply the Friendly and Industrial and Provident Societies Act 1968 and the Industrial and Provident Societies Act 1965 to 1978. We also report to you if, in our opinion, the society has not kept proper books of accounts and maintained a satisfactory system of control over transactions, or if we have not received all the information and explanation we require for the audit.

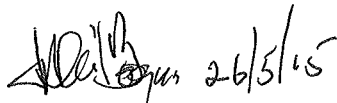
### **Basis of Independent examiners' opinion**

We conduct our examination in accordance with the United Kingdom accounting standards issued by the A.C.C.A. An examination includes examination, on a test basis, evidence relevant to the amount and disclosures in the financial statements, and of whether the accounting policies are appropriate to the society's circumstances, consistently applied and adequately disclosed.

We planned and perform our audit so as to obtain all the information and explanation which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularities or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statement give a true and fair view of the society's state of affairs as at 31 December 2014 and of its results for the year then ended and comply with the Friendly and Industrial and Provident Societies Act 1968 and the Industrial and Provident Societies Act 1965 to 1978.

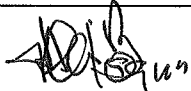


Mr Taofiki Alli-balogun  
(ACMA, ACA, ACIS)  
63 Beechwood Road

London

E8 3DY

## AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:		
Name(s):	T ALLI-BALOGUN	
Profession(s) or Calling(s):	ACMA, ACA, ACIS	
Address(es):	62 BEECHWOOD ROAD LONDON E8 3DY	
Date:	26 MAY 2015	
Contact name and telephone number:	0207 923 9756	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



UNION OF GENERAL & VOLUNTEER WORKERS UNION

STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2014

<b>INCOME:</b>	<b><u>2014</u></b>	<b><u>2013</u></b>
Subscriptions received this year	2,983.00	3,765
Prepayment from 2013	1,071.00	-
Donations	192.00	679
Other Income	-	1
Bank Interest (gross)	28.50	44
	<u>4,274.50</u>	<u>4,489</u>
Less prepayments	543.00	1,071
	<u>3,731.50</u>	<u>3,418</u>
<b>EXPENDITURE:</b>		
Printing & stationery	731.00	330
Postage	160.00	202
Telephone	484.67	402
Travel	-	98
Taxation	4.75	9
Electricity	200.00	210
Training	-	100
Audit	300.00	300
Meeting Room Hire	60.00	48
Affiliation Subscription	100.00	100
Honorarium	591.88	554
Expenses over stated in previous years	-	1,900
Repairs	-	35
	<u>2,632.30</u>	<u>488</u>
	<u>2,632.30</u>	<u>488</u>
Net movement in the year	<u>1,099.20</u>	<u>2,929</u>

.....  
Yinka Alaran  
Treasurer

UNION OF GENERAL & VOLUNTEER WORKERS UNION

BALANCE SHEET AS AT 31 DECEMBER 2014

	<u>2014</u>	<u>2013</u>
Current Assets:		
Cash at bank	27,379.94	26,750
Cash in hand	<u>139.45</u>	<u>149</u>
	27,519.39	26,899
Current liabilities/Accruals	<u>2,059.55</u>	<u>-2,537</u>
	25,459.84	24,362
Reserve:		
Balance brought forward	24,360.64	21,434
Transfer into in the year	<u>1,099.20</u>	<u>2,929</u>
	25,459.84	24,362

.....  
Yinka Alaran  
Treasurer

UNION OF GENERAL & VOLUNTEER WORKERS UNION

STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2014

ANALYSIS OF CURRENT LIABILITIES

	<u>2014</u>	<u>2013</u>
Audit	300.00	300
Electricity	200.00	210
Training	-	100
Affiliation Subscription	-	-
Honorarium (35 % net income)	591.88	554
Subscriptions prepaid	543.00	1,071
Other creditors	-	-
Telephone (BT)	424.67	302
	<u>2,059.55</u>	<u>2,537</u>

ANALYSIS OF CLOSING BANK STATEMENTS

	<u>2,014.00</u>	<u>2,013.00</u>
HSBC Account	8,570.80	7,345
Co-op Community DirectPlus	18,809.14	19,404
Total	<u>27,379.94</u>	<u>26,750</u>