

Vanessa Birchall-Scott, Director of Human Resources Business Expenses: April–June 2015

Dates	Destination	Purpose	Travel				Other (including	Total costs
			Air	Rail	Taxi / Car	Accommodation/ Meals	hospitality given)	(£)
07/04/2015	South Mimms, Hertfordshire	Various meetings at the NIBSC site			£40.50			£40.50
28/04/2015	South Mimms, Hertfordshire	Senior Management Team meeting at the NIBSC site			£40.50			£40.50
18/05/2015	South Mimms, Hertfordshire	Various meetings at the NIBSC site			£40.50			£40.50
02/06/2015	South Mimms, Hertfordshire	Agenda for Pay meetings at the NIBSC site			£40.50			£40.50
15/06/2015		Membership fee for the Association of Research Managers and Administrators (ARMA)					£82.00	£82.00
		·						£244.00



Vanessa Birchall-Scott, Director of Human Resources Hospitality Received: April–June 2015

Dates	Organisation name	Type of hospitality received
NIL		