FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	COVENT GARDEN TENANTS ASSOCIATION LIMITED
Year ended:	31 ST DECEMBER 2013
List No:	1107E
Head or Main Office:	D150-D152 NEW COVENT GARDEN MARKET NINE ELMS LONDON SW8 5LL
Website address (if available)	www.cgta.co.uk
Has the address changed during the year to which the return relates?	Yes No √ (Tick as appropriate)
General Secretary:	MRS. ANN HARDING
Contact name for queries regarding the completion of this return:	JAYESH KOTHARI, KOTHARI & CO
Telephone Number:	020 89927719
e-mail:	jayesh@kotharis.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:

Certification Office for Trade Unions and Employers' Associations

APPLOYERS
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

26 FEB 2015

CERTIFICATION DE CE

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
60				60

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Member, Executive Committee		Mr P Bishop	October 2013
Member, Executive Committee	Mr T Leadley		October 2013

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		***************************************	£	£
1001	INCOME			
	From Members	Subscriptions, levies, etc		
	Investment income	Interest and dividends (gross) Bank interest (gross) Other (specify)		
	Other income	Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		
		TOTAL INCOME		
	EVDENDITUDE	TOTAL INCOME	***************************************	
	EXPENDITURE Administrative exper	2000		
	Administrative exper	Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)		
	Other charges	Bank charges Depreciation		
		Sums written off Affiliation fees Donations Conference and meeting fees Expenses Miscellaneous (specify)		
	Taxation			
	Taxation		~~~~	
		TOTAL EXPENDITURE		
		Surplus/Deficit for year		
		Amount of fund at beginning of year		
		Amount of fund at end of year		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	*******
Name of account:	£	£	
Income			
	From members Investment income Other income (specify)		
	Total In	icome	
Expenditure	Administrative expenses Other expenditure (specify)		
			
	Total Expen		
	Surplus (Deficit) for the		
	Amount of fund at beginning of		
	Amount of fund at the end of year (as Balance S	Sheet)	

	Fund
C	Account
L.	£
Parama was a sala a sa	
Other income (specify)	
Total Income	<u> </u>
,	
Other expenditure (specify)	
Total Expenditure	<u>, </u>
·	
	<u> </u>
Amount of fund at the end of year (as Balance Sheet)
	From members Investment income Other income (specify) Total Income Administrative expenses Other expenditure (specify) Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year Amount of fund at the end of year (as Balance Sheet

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account		
Name of account:	£	£		
Income	From members Investment income Other income (specify)			
	Total Incom	е		
Expenditure	Administrative expenses Other expenditure (specify)			
	Total Expenditur	<u> </u>		
	Surplus (Deficit) for the year			
	Amount of fund at beginning of year			
	Amount of fund at the end of year (as Balance Shee	t)		

ACCOUNT 5		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	}
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account
Name of account:	£	٤
Income	From members Investment income Other income (specify) Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

BALANCE SHEET AS AT [

]

(see notes 19 and 20)

Previous Year		£	£
Fixed Assets (as	s at page 11)		
Investments (as	per analysis on page 13)		
Quoted (N	/larket value £)		
Unquoted			
	Total Investmen	te	
Other Assets	Total investment		
Sundry de	ebtors	***************************************	
Cash at b	ank and in hand	1	
Stocks of	goods		
Others (s	pecify)		
	Total of other		
assets			
		TOTAL ASSETS	
	Fund (Acco	ount)	
	Fund (Acco	ount)	
	Fund (Acco	ount)	
	Revaluation Res	serve	
Liabilities			į
Loans			
Bank ove	rdraft		
Tax paya	ble		
Sundry cr	editors		
Accrued 6	expenses		
Provision	3		
Other liab	ilities		
	٦	TOTAL LIABILITIES	
		TOTAL ASSETS	

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
COST OR VALUATION At start of period	£	£	£	£
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:				
Total to end of period				
BOOK AMOUNT at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET				

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL OUOTED (Dalama Ol V)	
	TOTAL QUOTED (as Balance Sheet) *Market Value of Quoted Investments	
	market value of Quetou invocationies	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

^{*} Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 23 to 25)

Does the association, or any constituent part of the controlling interest in any limited company?	e association, have a	YES	NO
If YES name the relevant companies:			
COMPANY NAME COMPANY REGISTR registered in England registered)			`
	MPLOYERS' ASSOCIA	TIONS	
Are the shares which are controlled by the association's name	ation registered in the	YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHO	LDERS	
	EMPLOYERS ASSOCIA	ATIONS	
Are the shares which are controlled by the association's trustees? If NO, state the names of the persons in whom the	ation registered in the	YES	NO
shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHO	LDERS	

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	32,820		32,820
From Investments	,		,
Other Income (including increases by revaluation of assets)	8,001		8.001
Total Income	40,821		40,821
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	41,004		41,004
	<u> </u>		
Funds at beginning of year (including reserves)	63,146		63,146
Funds at end of year (including reserves)	62,963		62,963
ASSETS		ŗ	
A35E13			
	Fixed Assets		1,099
	Investment Assets		
	Other Assets		189,103
		Total Assets	190,202
LIABILITIES		Total Liabilities	127,239
			-
NET ASSETS (Total Assets less Total	al Liabilities)		62,963

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

SEE PAGES 6-8 OF THE ACCOUNTS	s.	
	:	

ACCOUNTING POLICIES

(see notes 37 and 38)

SEE PAGE 6 OF THE ACCOUNTS	

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: A. Harding Name: ANN HARDING ANN HARDING	Chairman's Signature: (or other official whose position should be stated) Name: MARSHALL MARSHALL
Date: 13/24/5	Date: 13 · 2 · 15

CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	V	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	V	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	1	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	1	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	1	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	V	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?

(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

NO

If "No" please explain below.

Please see previous correspondence as an audit is not required.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 43)

NO

If "No" please explain below.

See above

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

NO

If "No" please explain below.

See above

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 45)

As per accounts, page 3.

AUDITOR'S REPORT (continued)

Signature(s) of accountant:	THATA		
Name(s):	JAYESH J D KOTHARI		
Profession(s) or Calling(s):	Chartered Certified Accountant		
Address(es):	1 Acton Hill Mews 310-328 Uxbridge Road London W3 9QN		
Date:			
Contact name and telephone number:	JJD KOTHARI 0208 9927719		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

OFFICERS IN POST

The directors who served the company during the year were as follows:

Mr P J Fowler

Mr G Marshall

Mr J Tanner

Mr I C Taylor

Mr P J Fowler was appointed Honorary President in June 2012.

The following were members of the Executive Committee during the year but not directors of the company:

Mr S Grimshaw

Mr I Furness

Mr D Fowler

Mr R Harris

Mr B White

Mr G Marks

Mr V Zaccarini

Mr B Porter

Mr S Pollard

Mr T Allison

Mrs J Irvine

Mr A Thorogood

Mr R Hurren (January 2013)

Mr A Johnson (February 2013)

Mr M Mash (February 2013)

Mr N Saphir (February 2013)

Mr P Bishop (October 2013)

COMPANY REGISTRATION NUMBER 00180980

COVENT GARDEN TENANTS ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2013



KOTHARI & CO.

Chartered Certified Accountants 1 Acton Hill Mews 310-328 Uxbridge Road London W3 9QN

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2013

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Annual dinner and dance income and expenditure account	12

THE REPORT OF THE MEMBERS OF THE COMMITTEE

YEAR ENDED 31 DECEMBER 2013

The members of the committee present their report and the unaudited financial statements of the company for the year ended 31 December 2013.

PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the association is the promotion, protection and enforcement of the rights and interests of tenants of the New Covent Garden Fruit and Vegetable and Flower Markets.

The deficit on the profit and loss account before taxation was £183 (2012: £12,405) and the cumulative surplus on the profit and loss account was £62,963 (2012: £63,146).

During the year, legal fees were incurred on behalf of members in renewing leases at the Market. These amounted to £7,253 (2012: £3,449).

DIRECTORS

The directors who served the company during the year were as follows:

Mr P J Fowler

Mr G Marshall

Mr J Tanner

Mr I C Taylor

Mr P J Fowler was appointed Honorary President in June 2012.

The following were members of the Executive Committee during the year but not directors of the company:

Mr S Grimshaw

Mr I Furness

Mr D Fowler

Mr R Harris

Mr B White

Mr G Marks

Mr V Zaccarini

Mr B Porter

Mr S Pollard

Mr T Allison

Mr T Leadley (resigned October 2013)

Mrs J Irvine

Mr A Thorogood

Mr R Hurren (January 2013) Mr A Johnson (February 2013) Mr M Mash (February 2013)

Mr N Saphir (February 2013) Mr P Bishop (October 2013)

CHARITABLE ACTIVITIES

The company held a raffle at the Annual Dinner Dance from which £42,073 (2010: £46,699) was donated to charities. The two largest recipients were the Anthony Nolan Bone Marrow Trust and the Trinity Hospice. Other charitable donations during the year were £2,450 (2011: £400).

THE REPORT OF THE MEMBERS OF THE COMMITTEE (continued)

YEAR ENDED 31 DECEMBER 2013

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office: D150-152 Fruit and Vegetable Market New Covent Garden London SW8 5LL Signed by order of the members of the committee

A HARDING Company Secretary

A. Hardinas

Approved by the members of the committee on 29 September 2014

ACCOUNTANTS' REPORT TO THE MEMBERS OF THE COMMITTEE OF COVENT GARDEN TENANTS ASSOCIATION LIMITED

YEAR ENDED 31 DECEMBER 2013

As described on the balance sheet, the members of the committee of the company are responsible for the preparation of the financial statements for the year ended 31 December 2013.

You consider that the company is exempt from an audit under the Companies Act 2006.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

KOTHARI & CO.

Chartered Certified Accountants

1 Acton Hill Mews 310-328 Uxbridge Road London W3 9QN

30 September 2014

PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 DECEMBER 2013

	2013 Note £	2012 £
TURNOVER	40,821	22,596
Administrative expenses Other operating income	41,004 —	37,886 (2,885)
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION	(183)	(12,405)
Tax on loss on ordinary activities		****
LOSS FOR THE FINANCIAL YEAR	(183)	(12,405)

The company has no recognised gains or losses other than those dealt with in the profit and loss account.

BALANCE SHEET

31 DECEMBER 2013

		2013		2012	
	Note	£	£	£	£
FIXED ASSETS Tangible assets	3		1,099		1,750
CURRENT ASSETS					
Debtors	4	35,528		25,042	
Cash at bank and in hand		153,575		166,225	
		189,103		191,267	
CREDITORS: Amounts falling due					
within one year	5	127,239		129,871	
NET CURRENT ASSETS			61,864		61,396
TOTAL ASSETS LESS CURRENT	LIABIL	ITIES	62,963		63,146
RESERVES	7				
Profit and loss account	8		62,963		63,146
MEMBERS' FUNDS			62,963		63,146

For the year ended 31 December 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Member of the committees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The members of the committee acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These accounts were approved by the members of the committee and authorised for issue on 29 September 2014, and are signed on their behalf by:

MR G MARSHALL AND THE STATE OF THE STATE OF

MR J TANNER J- lac

Company Registration Number: 00180980

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2013

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Related parties transactions

The company is a mutual trading company and substantially all revenue is from transactions with members. The directors do not consider that the requirements of the FRSSE for related party transactions would be meaningful disclosure.

Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

The company has no long-term revenue contracts or contracts for ongoing services.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings

25% straight line

Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2013

2. OPERATING LOSS

Operating loss is stated after charging:

	2013	2012
	£	£
Member of the committees' remuneration		
Staff pension contributions	1,122	1,122
Depreciation of owned fixed assets	651	651
ı		

3. TANGIBLE FIXED ASSETS

4.

5.

TANGIBLE FIXED ASSETS		
		Fixtures & Fittings
COST		3-
At 1 January 2013 and 31 December 2013		15,403
DEPRECIATION		
At 1 January 2013		13,653
Charge for the year		651
At 31 December 2013		14,304
NET BOOK VALUE		
At 31 December 2013		1,099
At 31 December 2012		1,750
DEBTORS		
	2013	2012
	£	£
Trade debtors	34,025	22,962
VAT recoverable	660	1,155
Other debtors Prepayments and accrued income	558 285	640 285
repayments and accruca meeting		
	35,528	25,042
CREDITORS: Amounts falling due within one year		
	2013	2012
	£	£
Amounts owed to Associated Enterprise Other creditors including taxation and social security:	81,619	83,220
PAYE and social security	1,024	1,084
Other creditors	101	
Accruals and deferred income	44,495	45,567
	127,239	129,871

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2013

6. RELATED PARTY TRANSACTIONS

Funds held on behalf of the associated enterprise, The Garden Food City LLP, amount to £81,619. The Covent Garden Tenants Association, jointly with its members, control 50% of the associated enterprise.

No other transactions with related parties were undertaken such as are required to be disclosed in terms of the accounting policy and the Financial Reporting Standards for Smaller Entities.

7. COMPANY LIMITED BY GUARANTEE

The Association is a company limited by guarantee, having no share capital. Every member of the Association undertakes to contribute to the assets of the Association in the event of the Association being wound up. This is restricted to the time that he is a member, or within one year afterwards, for payment of the debts and liabilities of the Association contracted before the time at which he ceases to be a member, and of the costs, charges and expenses of winding up the Association, and for the adjustment of the rights of the contributories amongst themselves. The amount payable will not exceed £5 per member.

8. RESERVES

	Profit and loss
	account
	£
Balance brought forward	63,146
Loss for the year	(183)
Balance carried forward	62,963

MANAGEMENT INFORMATION YEAR ENDED 31 DECEMBER 2013

The following pages do not form part of the statutory financial statements.

DETAILED PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 DECEMBER 2013

	2013	2012
	£	£
TURNOVER		
Porters Pension Fund administration fees	2,820	2,903
Annual subscriptions	30,000	15,345
Labour office receipts	***	543
Sundry income	8,001	3,805
	40,821	22,596
OVERHEADS		
Administrative expenses	41,004	37,886
	(183)	(15,290)
OTHER OPERATING INCOME		
Surplus / (Deficit) on Dinner Dance		2,885
LOSS ON ORDINARY ACTIVITIES	(183)	(12,405)

NOTES TO THE DETAILED PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 DECEMBER 2013

	2013	2012
	£	£
ADMINISTRATIVE EXPENSES		
Administrative staff salaries	15,739	15,739
Staff national insurance contributions	1,116	1,151
Staff pension contributions	1,122	1,122
Premises costs	706	591
Insurance	655	395
Labour Office	_	2,008
Telephone	578	514
Computer and website costs	461	1,103
Printing, stationery and postage	1,121	1,113
Subscriptions and donations	7,068	2,575
Sundry expenses	825	992
Travelling and subsistence	318	2,179
Legal fees for members' lease renewals	7,253	3,449
Accountancy fees	3,000	1,930
Auditors remuneration	<u> </u>	1,830
Depreciation	651	651
Bank charges	391	544
	41,004	37,886

ANNUAL DINNER AND DANCE INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

	2013		2012	
	£	£	£	£
INCOME				
Ticket sales	26,025		24,395	
Raffle receipts and donations	48,209		52,859	
	***************************************	74,234		77,254
EXPENDITURE				
Coach hire	1,000			
Hire of hall	20,990		16,819	
Sundries	2,006		2,291	
Prizes and gifts	1,225		2,370	
Live entertainment	6,940		6,190	
Donations to charities	42,073		46,699	
		74,234		74,369
Surplus /(Deficit) on dinner dance		Prompt April 20 and a linear annual		2,885

Carried forward – (2,885) (5,770)