

Taking Part: 2015/2016 Technical Report

Appendix D1B – Address Contact Sheet – Longitudinal (Long)

Name and Address	Alternative Contact Details
Full Name: <RESPNAME>	Alternative Contact Name: <Cname>
Address: <Add1> <Add2> <Add3> <Add4> <Postcode>	Address: <CAdd1> <CAdd2> <CAdd3> <CAdd4> <CPostcode>
Date of First Interview: <DateInt >	Tel. number: <cTelno>
Age Band : <RESPAGEB1 > Gender: <RESPSEX>	Alternative Contact Relationship: <CRelat>

Respondent Telephone Number		Area Code	<AreaCode>	Screen Number	1
Police Station		Serial	<Y10CSerial>	Check Sum	<Check Sum>
Interviewer Name		Interviewer ID			

Respondent moved; no new address obtained New Address for respondent outside of assignment area

IF THE RESPONDENT IS NO LONGER RESIDENT AT THE ADDRESS ABOVE, ENTER DETAILS IN SECTIONS A AND B

CALLS RECORD - All visits to HH and Call Status Code to be updated after each visit

Call No	Day of Week	Date		Month	Issue	Time (24 hr)				Comments
		01 - 31	01 - 12			00 - 23	00 - 59			
1								:		
2								:		
3								:		
4								:		
5								:		
6								:		

Please record any additional visits above 6 on the Additional Calls Record page 34

Child Surveys - if noted below, you must report a final outcome for each child survey screen number

Screen for 5 year old	5-10 year old (screen 6) - green	11-15 year old (screen 7) - blue	Report outcome for household interview (screen 3) - page 32
ALL ADULT LONGITUDINAL HOUSEHOLDS	<ForeName510>	< ForeName1115>	
Check and report outcome screen 5	Check and report whether aged 11+ (screen code 4) < new11>	Check and report whether aged 16+ (screen code 2) < new16>	<HHint>

5-10 year old (screen 15) - lilac	5-10 year old (screen 25) - white	11-15 year old (screen 4) - cream	Screen 2 adult interview in h/h
< Forename15>	< Forename25>	< Forename11>	<Y8Screen2>
			(separate contact sheet)

This ACS contains private & confidential information and must be returned to TNS Field, TNS House, Westgate, London, W5 1UA

1. Establish whether or not named adult resident at address

1a	Is the NAMED ADULT resident at this address?	Yes	A	GO TO 3
		No	B	GO TO 1b
		Don't know	C	GO TO 1c

1b	Please code the reason the named ADULT is NOT resident at this address.	Address demolished/derelect	A	GO TO 2a
		Address vacant/empty	B	
		Sampled adult has moved (including army or other institution)	C	
		He/she has died	D	GO TO 5 AND REPORT FINAL OUTCOME 7

1c	Please code the reason why you are unable to establish whether the named adult is resident at this address.	OFFICE APPROVAL ONLY - Address not attempted	A	GO TO 5 AND REPORT FINAL OUTCOME
		OFFICE APPROVAL ONLY - Address inaccessible		
		OFFICE APPROVAL ONLY – Unable to locate address		
		No contact with anyone at address		
		Complete refusal of information about occupants of address		

2. Attempt to establish a follow-up address for named adult.

2a	Write in all details of your attempts to find a follow-up address for named adult, including any information about their whereabouts.		
2b	Were you able to establish a follow-up address for the named adult?		
	Yes	A	GO TO 2c
	No	B	GO TO 5 AND REPORT FINAL OUTCOME CODE 92
2c	Write in follow-up address/telephone number of named adult:		
	Address:		

	Postcode:	Telephone number (inc. Area Code):	
	Notes on address location:		

	Date from which respondent will be at this address:		
2d	Is this follow-up address in your interviewing area?		
	Yes	A	GO TO 2e
	No	B	GO TO 5 AND REPORT FINAL OUTCOME CODE 93
2e	Is the NAMED ADULT resident at this follow-up address?		
	Yes	A	GO TO 3
	No	B	GO TO 2f
	Don't know	C	GO TO 2g

2f	<p>Please code the reason why the named adult is NOT resident at this follow-up address.</p>	<table border="1"> <tr> <td data-bbox="1018 91 1171 416">A</td> <td data-bbox="1171 91 1497 416"> GO TO 2a & ATTEMPT FURTHER FOLLOW UP </td> </tr> <tr> <td data-bbox="1018 416 1171 584">B</td> <td data-bbox="1171 416 1497 584"> GO TO 5 AND REPORT FINAL CODE 7 </td> </tr> </table>	A	GO TO 2a & ATTEMPT FURTHER FOLLOW UP	B	GO TO 5 AND REPORT FINAL CODE 7
A	GO TO 2a & ATTEMPT FURTHER FOLLOW UP					
B	GO TO 5 AND REPORT FINAL CODE 7					
2g	<p>Please code the reason why you are unable to establish whether the named adult is resident at this address.</p>	<table border="1"> <tr> <td data-bbox="1018 584 1171 1104">A</td> <td data-bbox="1171 584 1497 1104"> GO TO 5 AND REPORT FINAL OUTCOME CODE </td> </tr> </table>	A	GO TO 5 AND REPORT FINAL OUTCOME CODE		
A	GO TO 5 AND REPORT FINAL OUTCOME CODE					

3. Survey introduction with named respondent

3. CONTACT NAMED RESPONDENT AND INTRODUCE SURVEY

Good afternoon / evening. My name is and I'm calling on behalf of TNS BMRB. I'm carrying out the 'Taking Part' survey for the government. It's about the kinds of activities you choose to do in your own time and about how you feel about the facilities in your local area.

You may remember completing this survey last year. At the time, you agreed that TNS BMRB could get back in contact with you regarding future research on this topic.

You should have received a letter from the Department for Culture, Media and Sport explaining that we would be contacting you.

SHOW COPY OF ADVANCE LETTER AND MENTION £5 VOUCHER

Respondent available / willing to participate

A	GO TO 4a
B	CALLBACK AT LATER DATE OR GO TO SECTION 5
C	CODE OUTCOME AT SECTION 5

Respondent not available

Respondent refuses to take part

4. Check whether parental permission required

4a. Is named respondent aged 16 or 17 AND living with parents? (circle code)

Yes	A	GO TO 4b
No	B	GO TO 4d

4b. If yes, has parental permission been obtained? (circle code)

Yes

A	WRITE NAME OF PARENT IN 4c, THEN GO TO 4d
B	CALL BACK AT LATER DATE OR REPORT CODE 33 AT SECTION 5
C	REPORT FINAL OUTCOME AT SECTION 5

No - parents/guardians not contacted

No - parents/guardians refused

4c. IF PARENTAL PERMISSION OBTAINED PUT THE NAME OF THE ADULT WHO GAVE PARENTAL PERMISSION BELOW

NAME OF PARENT

4d IF POSSIBLE RECORD TELEPHONE NUMBER OF RESPONDENT ON FRONT PAGE. ATTEMPT INTERVIEW OR RECORD APPOINTMENT TIME ON FRONT PAGE.

CHILD SURVEYS

- If there are one or more 5 year olds in the household and the named respondent is the parent/guardian you will also need to do an interview with the respondent about this child. In some cases this will be an additional interview with a 5-10 year old - SEE SECTION 7 & COMPLETE S1
- If interviews were completed with the named respondent about one or more 5-10 year olds in the household during previous interviews (see boxes on front page), then you will also need to additional interviews with the respondent about the NAMED children - SEE SECTION 9a/9b and 11.
- If interviews were completed with one or more 11-15 year olds (see boxes on front page), then you will need to gain parental permission to contact the NAMED children to complete interviews - SEE SECTION 13 and 15.

5. Final outcome for longitudinal adult interview

(Ring relevant outcome codes)

Main Adult Longitudinal Interview Final Outcome – screen 1

	Final Outcome	<u>For Re-Issues ONLY</u>		
		<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>INELIGIBLE (DEADWOOD)</u>				
7. Named respondent has died	7	7	7	7
10. Other ineligible (record details on notes page)	10	10	10	10
11. Address not attempted/Inaccessible – OFFICE APPROVAL ONLY	11	11	11	11
13. Unable to locate address – OFFICE APPROVAL ONLY	13	13	13	13
80. Named respondent has moved from England	80	80	80	80
<u>MOVERS</u>				
91. INTERIM – Respondent has moved; trying to find respondent’s new address	91	91	91	91
92. MOVED– Respondent has moved and follow-up address not known or not obtained	92	92	92	92
95. INTERIM – New address for respondent obtained in assignment area	95	95	95	94
93. Moved – New address for respondent obtained but outside of assignment area.	93	93	93	93
94. Moved – Respondent moved to armed forces or other institution where access needs to be negotiated (CONTACT OFFICE)	94	94	94	94
<u>NO CONTACT</u>				
16. Residential address but no contact with anyone at address/DU (after 8+ calls)	16	16	16	16
33. Named respondent needed parental permission but no contact with parent	33	33	33	33
35. No contact with named respondent (after 8+ calls)	35	35	35	35
<u>REFUSAL (CODE HERE THEN COMPLETE SECTION 6)</u>				
17. Contact made at residential address but information about occupants refused	17	17	17	17
31. Office refusal – OFFICE APPROVAL ONLY	31	31	31	31
34. Named respondent needed parental permission but parental permission refused	34	34	34	34
36. Refusal by named respondent	36	36	36	36
37. Proxy refusal (other than by parent/guardian)	37	37	37	37
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>				
38. Contact made with named respondent but no specific appointment made	38	38	38	38
39. Broken appointment with named respondent	39	39	39	39
40. Named respondent is ill at home during survey period	40	40	40	40
41. Named respondent is away or in hospital all survey period	41	41	41	41
42. Named respondent is physically or mentally unable to be interviewed	42	42	42	42
43. Named respondent has inadequate English	43	43	43	43
44. Other unproductive	44	44	44	44
25. INTERIM CODE	-	-	-	-
27. INTERIM APPOINTMENT CODE – appointment made with named respondent	-	-	-	-
<u>PRODUCTIVE OUTCOME</u>				
51. Full interview	51	51	51	51
52. Partial interview	52	52	52	52

Electronic Report sent

(Date box)

- Original
- 1st re-issue
- 2nd re-issue
- 3rd re-issue

Screen 1

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

6. Reasons for refusal –adult longitudinal interview

R1	Reason for refusal – <u>CODE ALL THAT APPLY</u> (CODE IF FINAL OUTCOME IS 17, 34, 36 OR 37)	Final outcome	For Re-Issues <u>ONLY</u>		
		<u>Original</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
	1. Bad timing (e.g. sick children), otherwise engaged (e.g. visit)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2. Not interested	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3. Don't know enough / anything about the subject, too difficult for me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4. Waste of time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5. Waste of money	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6. Interferes with my privacy / I give no personal information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7. Never do surveys	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	8. Co-operated too often	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9. Do not trust surveys	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	10. Previous bad experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	11. Don't like subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	12. Survey not relevant – too old	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13. Survey not relevant – don't do any activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	14. Refuses because partner / family / HH gives no approval to co-operate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15. Office Refusal (not informed by the office)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	16. Other (WRITE REASON IN SECTION 18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE WRITE FULL DETAILS OF REFUSALS IN SECTION 18

7. Screening for proxy interview with PARENT/GUARDIAN of CHILD AGED 5

PROXY INTERVIEW ABOUT CHILD AGED 5 - SCREEN NUMBER

5

If the main longitudinal adult is the parent/guardian of a child aged 5 years, you will be prompted at the end of the questionnaire to obtain an additional interview about the child. If the longitudinal adult mentions that there is a 5 year old in the household before this stage, you should conduct the screening at this point.

There are several situations when you will be unable to do the screening to identify whether there is a child aged 5 at the address:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR THE CHILD 5 SCREENING.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite child aged 5 screening outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to question S1.

S1. How many children **aged 5** live in this household (exclude the named screen 6 and/or screen 15) if still aged 5 at time of screening)?

WRITE IN: NUMBER OF CHILDREN
AGED 5 (e.g. TWO = 2)

IF NONE
IF ONE OR
MORE
IF UNABLE TO
ESTABLISH

A	REPORT OUTCOME 81 in SECTION 8
B	GO TO S2
C	REPORT OUTCOME IN SECTION 8 (Code 83 or 84)

S2. Is the main longitudinal adult interview (Screen 1) with the parent or guardian of the child aged 5?

YES

A

- IF 1 5 YEAR OLD - GO TO S4
- IF 2 OR MORE 5-10 YR OLDS - GO TO S3

NO

B

CODE 81 IN SECTION 8

S3. IF 2 OR MORE CHILDREN AGED 5 IN HOUSEHOLD, ASK WHICH CHILD HAS THE NEXT BIRTHDAY.

S4. NAME OF SELECTED 5 YEAR OLD TO ASK ABOUT
(WRITE IN FULL NAME)

- In ALL cases the child proxy interview(s) should be carried out **DIRECTLY AFTER** the longitudinal adult interview.

****REMEMBER TO USE SCREEN CODE 5 AT THE BEGINNING OF THE CHILD AGED 5 PROXY INTERVIEW****

8. Final outcome for screening and interview with parent about 5 year old

<i>(Ring relevant outcome codes)</i>	Aged 5 child Proxy Interview			
	Final Outcome – SCREEN 5			
	Final Outcome	For Re-Issues <u>ONLY</u>		
		<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>REFUSAL (CODE HERE THEN COMPLETE REASONS AT SECTION 18)</u>				
17. Contact made at residential address but information about DU / occupants refused	17	17	17	17
31. Office refusal – OFFICE APPROVAL ONLY	31	31	31	31
34. Named respondent needed parental permission but parental permission refused	-	-	-	-
36. Refusal by selected person	36	36	36	36
37. Proxy refusal (other than by parent/guardian)	37	37	37	37
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>				
38. Contact made with named respondent but no specific appointment made	38	38	38	38
39. Broken appointment with named respondent	39	39	39	39
40. Named respondent ill at home during survey period	40	40	40	40
41. Named respondent away or in hospital all survey period	41	41	41	41
42. Named respondent physically or mentally unable to be interviewed	42	42	42	42
43. Named respondent has inadequate English	43	43	43	43
44. Other unproductive	44	44	44	44
81. No Child aged 5 at address OR Main screen 1 interview NOT with parent/guardian of 5-10 Proxy Child	81	81	81	81
83. Information regarding 5 year olds refused	83	83	83	83
84. Unable to complete screening for 5 year old	84	84	84	84
25. INTERIM CODE – 8+ minimum calls made	-	-	-	-
82. INTERIM CODE – one or more children aged 5 identified at address	-	-	-	-
<u>PRODUCTIVE OUTCOME</u>				
51. Full interview	51	51	51	51
52. Partial interview	52	52	52	52

Electronic Report sent

(Date box)

Original

1st re-issue

2nd re-issue

Screen 5

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

LEAVE THIS PAGE BLANK

9a. Interview with parent about child identified as 'new 5 year old' during previous interview

INTERVIEW PARENT ABOUT THE NAMED CHILD (this should be the main longitudinal adult, unless the child and named parent do not live in the same household anymore)

<Forename15>

SCREEN NUMBER

15

(Use this for interview with parent about child who was identified as a 'NEW 5 year old' on previous visit)

If you have a name of a child listed below, you should attempt an interview with the parent or guardian about this child.

There are various situations when you will be unable to do this:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR THE CHILD 5-7 INTERVIEW.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to answer P1. SCREEN 15 OUTCOMES SHOULD BE CODED IN SECTION 10.

If the named child no longer lives in the same household as their parent/guardian named on page 1 of this contact sheet, then you must attempt to complete this interview with another parent/guardian living in the same household as the named child. You must also complete a household interview with this parent/guardian (see section 17).

Details of child to ask parent/guardian about during the proxy longitudinal interview

Name of child	<Forename15> <Surname15>
Child age at last interview	<age15>
Sex of child	<csex15>
Date of last interview with parent	<dateint15>

P1a. Does the child still live in the same household as the named adult respondent?		
Yes	A	CONTINUE TO INTERVIEW PARENT ABOUT NAMED CHILD USING SCREEN 15. REPORT OUTCOME IN SECTION 10
No - Named adult respondent has moved	B	GO TO P1b
No - Child has moved	C	Go to P2

P1b. Is there a parent or guardian of the named child in the household who is willing to take part on behalf of the child?		
Yes - Parent available to complete interview about named child AND do the short household interview	A	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 15 REPORT OUTCOME IN SECTION 10 CONDUCT HOUSEHOLD INTERVIEW USING SCREEN 3
Yes - Parent available to complete interview about 5-10 year old but not required to do household interview as already conducted for 11-15 (screen 4 or 7) or 5-10 interview (screen 6)	B	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 15 REPORT OUTCOME IN SECTION 10
No / Parent refused to participate / Don't know	C	REPORT OUTCOME IN SECTION 10

P2. ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS FOR NAMED CHILD

Were you able to establish a follow-up address for the named child?

Yes	A	GO TO P3
No	B	REPORT OUTCOME AT SECTION 10

P3. WRITE IN FOLLOW-UP ADDRESS FOR CHILD

Address:

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Postcode: Telephone number (inc. Area Code):

Note on address location:

Date from which respondent will be at this address:

P4. Is this follow-up address within your interviewing area?

Yes	A	GO TO P5
No	B	REPORT OUTCOME AT SECTION 10

P5. Is the named child resident at this follow-up address?

Yes	A	GO TO P6
No	B	REPORT OUTCOME AT SECTION 10
Don't know	C	REPORT OUTCOME AT SECTION 10

P6. Is the named child still aged 5-10?

Yes	A	GO BACK TO P1B
No	B	CODE FINAL OUTCOME IN SECTION 10

REMEMBER TO USE SCREEN 15 FOR INTERVIEWING CHILD IDENTIFIED AS A 'NEW 5 YEAR OLD' DURING PREVIOUS INTERVIEW

LEAVE THIS PAGE BLANK

9b. Interview with parent about child identified as 2nd 'new 5 year old' in household during previous interview

INTERVIEW PARENT ABOUT THE NAMED CHILD (this should be the main longitudinal adult, unless the child and named parent do not live in the same household anymore)

<Forename25>

SCREEN NUMBER

25

(Use this for interview with parent about child who was identified as a 'NEW 5 year old' on previous visit)

If you have a name of a child listed below, you should attempt an interview with the parent or guardian about this child.

There are various situations when you will be unable to do this:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR THE CHILD 5-7 INTERVIEW.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to answer P1. SCREEN 25 OUTCOMES SHOULD BE CODED IN SECTION 10.

If the named child no longer lives in the same household as their parent/guardian named on page 1 of this contact sheet, then you must attempt to complete this interview with another parent/guardian living in the same household as the named child. You must also complete a household interview with this parent/guardian (see section 17).

Details of child to ask parent/guardian about during the proxy longitudinal interview

Name of child	<Forename25> <Surname25>
Child age at last interview	<age25>
Sex of child	<csex25>
Date of last interview with parent	<dateint25>

P1a. Does the child still live in the same household as the named adult respondent?		
Yes	A	CONTINUE TO INTERVIEW PARENT ABOUT NAMED CHILD USING SCREEN 25. REPORT OUTCOME IN SECTION 10
No - Named adult respondent has moved	B	GO TO P1b
No - Child has moved	C	Go to P2

P1b. Is there a parent or guardian of the named child in the household who is willing to take part on behalf of the child?		
Yes - Parent available to complete interview about named child AND do the short household interview	A	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 25 REPORT OUTCOME IN SECTION 10 CONDUCT HOUSEHOLD INTERVIEW USING SCREEN 3
Yes - Parent available to complete interview about 5-10 year old but not required to do household interview as already conducted for 11-15 (screen 4 or 7) or 5-10 interview (screen 6)	B	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 25 REPORT OUTCOME IN SECTION 10
No / Parent refused to participate / Don't know	C	REPORT OUTCOME IN SECTION 10

P2. ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS FOR NAMED CHILD

Were you able to establish a follow-up address for the named child?

Yes	A	GO TO P3
No	B	REPORT OUTCOME AT SECTION 10

P3. WRITE IN FOLLOW-UP ADDRESS FOR CHILD

Address:

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Postcode:

Telephone number (inc. Area Code):

Note on address location:

Date from which respondent will be at this address:

P4. Is this follow-up address within your interviewing area?

Yes	A	GO TO P5
No	B	REPORT OUTCOME AT SECTION 10

P5. Is the named child resident at this follow-up address?

Yes	A	GO TO P6
No	B	REPORT OUTCOME AT SECTION 10
Don't know	C	REPORT OUTCOME AT SECTION 10

P6. Is the named child still aged 5-10?

Yes	A	GO BACK TO P1B
No	B	CODE FINAL OUTCOME IN SECTION 10

REMEMBER TO USE SCREEN 25 FOR INTERVIEWING CHILD IDENTIFIED AS A 'NEW 5 YEAR OLD' DURING PREVIOUS INTERVIEW

10. Final outcome for child proxy interview (screen 15 and 25)

<i>(Ring relevant outcome codes)</i>	Child Proxy Interview 1			Child Proxy Interview 2				
	Final Outcome - SCREEN 15			Final Outcome - SCREEN 25				
	Final Outcome	For Re-Issues ONLY			Final Outcome	For Re-Issues ONLY		
		1 st	2 nd	3 rd		1 st	2 nd	3 rd
91. INTERIM - Respondent has moved; trying to find respondent's new address	91	91	91	91	91	91	91	
92. MOVED - Named respondent not living with parents anymore and follow-up address not known or not obtained	92	92	92	92	92	92	92	
93. MOVED - New address for respondent obtained but outside of assignment area	93	93	93	93	93	93	93	
95. INTERIM - New address for respondent obtained in assignment area	95	95	95	95	95	95	95	
<u>NO CONTACT</u>								
33. Named respondent needed parental permission but no contact with parent	-	-	-	-	-	-	-	
35. No contact with named respondent (after 8+ calls)	35	35	35	35	35	35	35	
<u>REFUSAL (CODE HERE THEN COMPLETE REASONS AT SECTION 18)</u>								
17. Contact made at residential address but information about DU / occupants refused	17	17	17	17	17	17	17	
31. Office refusal - OFFICE APPROVAL ONLY	31	31	31	31	31	31	31	
34. Named respondent needed parental permission but parental permission refused	-	-	-	-	-	-	-	
36. Refusal by selected person before interview	36	36	36	36	36	36	36	
37. Proxy refusal (other than by parent/guardian)	37	37	37	37	37	37	37	
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>								
38. Contact made with named respondent but no specific appointment made	38	38	38	38	38	38	38	
39. Broken appointment with named respondent	39	39	39	39	39	39	39	
40. Named respondent ill at home during survey period	40	40	40	40	40	40	40	
41. Named respondent away or in hospital all survey period	41	41	41	41	41	41	41	
42. Named respondent physically or mentally unable to be interviewed	42	42	42	42	42	42	42	
43. Named respondent has inadequate English	43	43	43	43	43	43	43	
44. Other unproductive	44	44	44	44	44	44	44	
83. Information regarding Child refused	83	83	83	83	83	83	83	
84. Unable to complete Child screening	84	84	84	84	84	84	84	
<u>PRODUCTIVE OUTCOME</u>								
51. Full interview	51	51	51	51	51	51	51	
52. Partial interview	52	52	52	52	52	52	52	

Electronic Report sent

(Date box)

Original
1st re-issue
2nd re-issue

	Screen 15	Screen 25
Original		
1 st re-issue		
2 nd re-issue		

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

11. Child aged 5-10 interview (with parent)

INTERVIEW PARENT ABOUT THE NAMED 5-10 YEAR OLD (this should be the main longitudinal adult, unless the child and named parent do not live in the same household anymore)

<Forename510>

SCREEN NUMBER

6

(Use this if named child is still aged 5-10. If named child was aged 9 or 10 at last interview, and still eligible for 5-10 interview, report outcome 85 for screen 4)

SCREEN NUMBER

4

(Use this screen number if named child is now aged 11+ and is eligible for 11-15 interview, report outcome 86 for screen 6)

If you have a name of a 5-10 year old listed below, you should attempt an interview with the parent or guardian about this 5-10 year old.

There are various situations when you will be unable to do this:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR THE CHILD 5-10 INTERVIEW.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite child 5-10 outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to answer P1. SCREEN 6 or 4 OUTCOMES SHOULD BE CODED IN SECTION 12.

If the 5-10 year old is now aged 11 or over, you will need to ask parental permission to do the interview directly with the 'new' 11-15 year old. You will do this interview using screen 4 and report outcome 86 for screen 6.

If the named 5-10 year old no longer lives in the same household as their parent/guardian named on page 1 of this contact sheet, then you must attempt to complete this interview with another parent/guardian living in the same household as the named child. You must also complete a household interview with this parent/guardian (see section 13).

Details of child aged 5-10 to ask parent/guardian about during the proxy longitudinal interview

Name of 5-10 child	<Forename510> <Surname510>
Child age at last interview	<age510>
Sex of child	<csex510>
Date of last interview with parent	<dateint510>

P1. Is the named child aged 5-10?											
Yes	<table border="1"> <tr> <td>A</td> <td>GO TO P1a</td> </tr> <tr> <td>B</td> <td>GO TO P2, OBTAIN PARENTAL PERMISSION, & CONDUCT INTERVIEW USING SCREEN 4</td> </tr> <tr> <td></td> <td>REPORT FINAL OUTCOME FOR SCREEN 6 (CODE 86) IN SECTION 12</td> </tr> <tr> <td>C</td> <td>GO TO P4 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS</td> </tr> <tr> <td>D</td> <td>REPORT OUTCOME IN SECTION 12</td> </tr> </table>	A	GO TO P1a	B	GO TO P2, OBTAIN PARENTAL PERMISSION, & CONDUCT INTERVIEW USING SCREEN 4		REPORT FINAL OUTCOME FOR SCREEN 6 (CODE 86) IN SECTION 12	C	GO TO P4 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS	D	REPORT OUTCOME IN SECTION 12
A	GO TO P1a										
B	GO TO P2, OBTAIN PARENTAL PERMISSION, & CONDUCT INTERVIEW USING SCREEN 4										
	REPORT FINAL OUTCOME FOR SCREEN 6 (CODE 86) IN SECTION 12										
C	GO TO P4 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS										
D	REPORT OUTCOME IN SECTION 12										
No - named child is now 11 or 12											
Child has moved out of the household											
If unable to establish											

P1a. Does the named adult respondent still live in the same household as the child?			
Yes	<table border="1"> <tr> <td>A</td> <td>CONTINUE TO INTERVIEW PARENT ABOUT NAMED CHILD USING SCREEN 6. REPORT OUTCOME IN SECTION 12</td> </tr> </table>	A	CONTINUE TO INTERVIEW PARENT ABOUT NAMED CHILD USING SCREEN 6. REPORT OUTCOME IN SECTION 12
A	CONTINUE TO INTERVIEW PARENT ABOUT NAMED CHILD USING SCREEN 6. REPORT OUTCOME IN SECTION 12		
No	<table border="1"> <tr> <td>B</td> <td>GO TO P1b</td> </tr> </table>	B	GO TO P1b
B	GO TO P1b		

P1b. Is there a parent or guardian of the 5-10 year old in the household who is willing to take part on behalf of the child?			
Yes - Parent available to complete interview about 5-10 year old AND do the short household interview	<table border="1"> <tr> <td>A</td> <td>CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12 CONDUCT HOUSEHOLD INTERVIEW USING SCREEN 3</td> </tr> </table>	A	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12 CONDUCT HOUSEHOLD INTERVIEW USING SCREEN 3
A	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12 CONDUCT HOUSEHOLD INTERVIEW USING SCREEN 3		
Yes - Parent available to complete interview about 5-10 year old but not required to do household interview as already conducted for 11-15 (screen 4 or 7) or 'new 5 year old' interview (screen 15)	<table border="1"> <tr> <td>B</td> <td>CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12</td> </tr> </table>	B	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12
B	CONDUCT INTERVIEW WITH PARENT/GUARDIAN ABOUT CHILD USING SCREEN 6 REPORT OUTCOME IN SECTION 12		
No / Parent refused to participate / Don't know	<table border="1"> <tr> <td>C</td> <td>REPORT OUTCOME IN SECTION 12</td> </tr> </table>	C	REPORT OUTCOME IN SECTION 12
C	REPORT OUTCOME IN SECTION 12		

P2. Parental/guardian permission for the named 11/12 year old

ASK PARENT/GUARDIAN FOR CONSENT AND ASK THEM TO SIGN IN THE BOX BELOW BEFORE APPROACHING THE 11/12 YEAR OLD FOR INTERVIEW

SHOW PARENTAL PERMISSION CARD

The nature and purpose of the research has been explained to me and as the parent or guardian of
----- (enter name), I give permission for him/her to be approached to
take part in the survey.

Parent Signature ----- Print Name -----

Relationship to child ----- Date -----

P3. HAS PARENTAL PERMISSION BEEN OBTAINED?

Yes

A	APPROACH CHILD AND ATTEMPT INTERVIEW USING SCREEN 4 REPORT OUTCOME IN SECTION 12
B	REPORT OUTCOME AT SECTION 12 (CODE 33)
C	REPORT OUTCOME AT SECTION 12 (CODE 34)

No - parent(s) not contacted

No - parents(s) refused

P4. ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS FOR 5-10 YEAR OLD

Were you able to establish a follow-up address for the named 5-10 year old?

Yes	A	GO TO P5
No	B	REPORT OUTCOME AT SECTION 12

P5. WRITE IN FOLLOW-UP ADDRESS FOR 5-10 YEAR OLD

Address:

--

--

Postcode:	Telephone number (inc. Area Code):
-----------	------------------------------------

Note on address location:

Date from which respondent will be at this address:

P6. Is this follow-up address within your interviewing area?

Yes	A	GO TO P7
No	B	REPORT OUTCOME AT SECTION 12

P7. Is the named 5-10 year old resident at this follow-up address?

Yes	A	GO TO P8
No	B	REPORT OUTCOME AT SECTION 12
Don't know	C	REPORT OUTCOME AT SECTION 12

P8. Is the named child still aged 5-10?

Yes	A	GO BACK TO P1B
No, child now aged 11 or 12	B	<ul style="list-style-type: none"> - GO TO P2, OBTAIN PARENTAL PERMISSION - CONDUCT 11-15 INTERVIEW USING SCREEN 4 - CONDUCT HOUSEHOLD INTERVIEW WITH PARENT WHO PROVIDED PERMISSION, USING SCREEN 3 - REPORT FINAL OUTCOME FOR SCREEN 6 (CODE 86)

**REMEMBER TO USE ONE OF THE FOLLOWING CODES AT THE BEGINNING OF THIS INTERVIEW:
FOR LONGITUDINAL 5-10 PROXY INTERVIEWS, USE SCREEN 6
FOR 'NEW' LONGITUDINAL 11 OR 12 YEAR-OLD INTERVIEW, USE SCREEN 4**

12. Final outcome for 5-10 Child proxy interview and new 11/12 year-old interview

(Ring relevant outcome codes)	5-10 Child Proxy Interview				New 11/12 year old interview			
	Final Outcome - SCREEN 6				Final Outcome - SCREEN 4			
	Final Outcome	For Re-Issues ONLY			Final Outcome	For Re-Issues ONLY		
		1 st	2 nd	3 rd		1 st	2 nd	3 rd
<u>MOVER</u>								
91. INTERIM - Respondent has moved; trying to find respondent's new address	91	91	91	91	91	91	91	91
92. MOVED - Named respondent not living with parents anymore and follow-up address not known or not obtained	92	92	92	92	92	92	92	92
93. MOVED - New address for respondent obtained but outside of assignment area	93	93	93	93	93	93	93	93
95. INTERIM - New address for respondent obtained in assignment area	95	95	95	95	95	95	95	95
<u>NO CONTACT</u>								
33. Named respondent needed parental permission but no contact with parent	-	-	-	-	33	33	33	33
35. No contact with named respondent (after 8+ calls)	35	35	35	35	35	35	35	35
<u>REFUSAL (CODE HERE THEN COMPLETE REASONS AT SECTION 18)</u>								
17. Contact made at residential address but information about DU / occupants refused	17	17	17	17	17	17	17	17
31. Office refusal - OFFICE APPROVAL ONLY	31	31	31	31	31	31	31	31
34. Named respondent needed parental permission but parental permission refused	-	-	-	-	34	34	34	34
36. Refusal by selected person before interview	36	36	36	36	36	36	36	36
37. Proxy refusal (other than by parent/guardian)	37	37	37	37	37	37	37	37
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>								
38. Contact made with named respondent but no specific appointment made	38	38	38	38	38	38	38	38
39. Broken appointment with named respondent	39	39	39	39	39	39	39	39
40. Named respondent ill at home during survey period	40	40	40	40	40	40	40	40
41. Named respondent away or in hospital all survey period	41	41	41	41	41	41	41	41
42. Named respondent physically or mentally unable to be interviewed	42	42	42	42	42	42	42	42
43. Named respondent has inadequate English	43	43	43	43	43	43	43	43
44. Other unproductive	44	44	44	44	44	44	44	44
83. Information regarding Child/Youth refused	83	83	83	83	83	83	83	83
84. Unable to complete Child/Youth screening	84	84	84	84	84	84	84	84
85. Child is still eligible for 5-10 survey	-	-	-	-	85	85	85	85
86. Child is now aged 11 or 12 - final outcome is based on screen 4	86	86	86	86	-	-	-	-
<u>PRODUCTIVE OUTCOME</u>								
51. Full interview	51	51	51	51	51	51	51	51
52. Partial interview	52	52	52	52	52	52	52	52

Electronic Report sent

(Date box)

- Original
- 1st re-issue
- 2nd re-issue

Screen 6	Screen 4

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

LEAVE THIS PAGE BLANK

13. Interview with child identified as a 'new 11 year old' during previous interview

INTERVIEW WITH NAMED CHILD AGED 11-15

<Forename11>

SCREEN NUMBER

4

(Use this for children who graduated to the 11-15 survey as a 'NEW 11 year old' in the previous interview)

If you have a named child listed below, you should attempt an interview with this child.

There are various situations when you will be unable to do this:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named adult longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR SCREEN 4.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite child outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to answer Y1. SCREEN 4 OUTCOMES ARE TO BE CODED IN SECTION 14.

If the named child no longer lives in the same household as the main respondent on page 1 of this contact sheet, then you must complete a household interview (using screen 3) with someone aged 16+ that lives in that household (this will generally be with the parent/guardian that gave you permission to approach the named child).

Name of 11-15 year old	<Forename11> <Surname11>
Child age at last interview	<age11>
Sex of child	<csex11>
Date of last interview	<dateint11>
Name of adult who gave parental permission at last interview	<permission11>

Y1. Does the child still live in the same household as the named adult respondent?

Yes - Still living in the same household as main longitudinal respondent (see page 1 of contact sheet)

No - Adult has moved out of the household

No - Child has moved out of the household

If unable to establish

A	GO TO Y3 AND OBTAIN PARENTAL PERMISSION BEFORE APPROACHING CHILD
B	GO TO Y2
C	GO TO Y5 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS
D	REPORT OUTCOME IN SECTION 14

Y2. Is there a parent/guardian in the household who can complete a short household interview?

Yes – parent contacted and agreed to do household interview

Household interview not necessary as already conducted for 11-15 (screen 7) or new ‘5 year old’ interview (screen 15)

No – parent/guardian not contacted

No – parent/guardian refused

A	GO TO Y3 AND OBTAIN PARENTAL PERMISSION COMPLETE HOUSEHOLD INTERVIEW USING SCREEN 3 REPORT OUTCOME IN SECTION 14
B	GO TO Y3 AND OBTAIN PARENTAL PERMISSION
C	GO TO SECTION 14 AND REPORT OUTCOME 33
D	GO TO SECTION 14 AND REPORT OUTCOME 34

Y3. ASK PARENT/GUARDIAN FOR CONSENT AND ASK THEM TO SIGN IN THE BOX BELOW BEFORE APPROACHING THE 11-15 YEAR OLD FOR INTERVIEW SHOW PARENTAL PERMISSION CARD

SHOW PARENTAL PERMISSION CARD

The nature and purpose of the research has been explained to me and as the parent or guardian of
 ----- (enter name), I give permission for him/her to be approached to
 take part in the survey.

Parent Signature ----- Print Name -----

Relationship to child ----- Date -----

Y4. HAS PARENTAL PERMISSION BEEN OBTAINED?

Yes

A

**APPROACH CHILD AND
ATTEMPT INTERVIEW
USING SCREEN 4**

No - parent(s) not contacted

B

**REPORT OUTCOME AT
SECTION 14 (CODE 33)**

No - parents(s) refused

C

**REPORT OUTCOME AT
SECTION 14 (CODE 34)**

Y5. ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS FOR 11-15 YEAR OLD

Were you able to establish a follow-up address for the named 11-15 year old?

Yes	A	GO TO Y6
No	B	REPORT OUTCOME AT SECTION 14

Y6. WRITE IN FOLLOW-UP ADDRESS FOR 11-15 YEAR OLD

Address:

Postcode: _____ Telephone number (inc. Area Code): _____

Note on address location:

Date from which respondent will be at this address:

Y7. Is this follow-up address within your interviewing area?

Yes	A	GO TO Y8
No	B	CODE OUTCOME AT SECTION 14

Y8. Is the named 11-15 year old resident at this follow-up address?

Yes	A	GO TO Y9
No	B	REPORT OUTCOME AT SECTION 14
Don't know	C	REPORT OUTCOME AT SECTION 14

Y9. Is the child still aged 11-15?

Yes	A	<ul style="list-style-type: none"> - GO TO Y3, CONDUCT A HOUSEHOLD INTERVIEW WITH THE PARENT/GUARDIAN USING SCREEN 3 (IF NECESSARY) - OBTAIN PARENTAL PERMISSION - APPROACH CHILD AND ATTEMPT INTERVIEW USING SCREEN 4
	B	- REPORT FINAL OUTCOME IN SECTION 14
No	B	- REPORT FINAL OUTCOME IN SECTION 14

REMEMBER TO USE SCREEN 4 WHEN INTERVIEWING CHILDREN AGED 11 - 15 WHO GRADUATED TO THE 11-15 SURVEY DURING THE PREVIOUS INTERVIEW

14. Final outcome 'new 11 year old' identified during last visit (screen 4)

<i>(Ring relevant outcome codes)</i>	11-15 Youth Interview			
	Final Outcome - SCREEN 4			
	Final Outcome	For Re-Issues <u>ONLY</u>		
		1st	2nd	3rd
<u>MOVER</u>				
91. INTERIM - Respondent has moved; trying to find respondent's new address	91	91	91	91
92. MOVED - Named respondent not living with parents anymore and follow-up address not known or not obtained	92	92	92	92
93. MOVED - New address for respondent obtained but outside of assignment area	93	93	93	93
95. INTERIM - New address for respondent obtained in assignment area	95	95	95	95
<u>NO CONTACT</u>				
33. Named respondent needed parental permission but no contact with parent	-	-	-	-
35. No contact with named respondent (after 8+ calls)	35	35	35	35
<u>REFUSAL (CODE HERE THEN COMPLETE REASONS AT SECTION 18)</u>				
17. Contact made at residential address but information about DU / occupants refused	17	17	17	17
31. Office refusal - OFFICE APPROVAL ONLY	31	31	31	31
34. Named respondent needed parental permission but parental permission refused	-	-	-	-
36. Refusal by selected person	36	36	36	36
37. Proxy refusal (other than by parent/guardian)	37	37	37	37
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>				
38. Contact made with named respondent but no specific appointment made	38	38	38	38
39. Broken appointment with named respondent	39	39	39	39
40. Named respondent ill at home during survey period	40	40	40	40
41. Named respondent away or in hospital all survey period	41	41	41	41
42. Named respondent physically or mentally unable to be interviewed	42	42	42	42
43. Named respondent has inadequate English	43	43	43	43
44. Other unproductive	44	44	44	44
83. Information regarding Youth refused	83	83	83	83
84. Unable to complete Youth screening	84	84	84	84
85. Youth still eligible for 11-15 survey	-	-	-	-
<u>PRODUCTIVE OUTCOME</u>				
51. Full interview	51	51	51	51
52. Partial interview	52	52	52	52

Electronic Report sent

(Date box)

Original

1st re-issue

2nd re-issue

Screen 4

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

LEAVE THIS PAGE BLANK

15. Child aged 11-15 interview

INTERVIEW WITH NAMED CHILD AGED 11-15	<Forename1115>
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<p>SCREEN NUMBER 7</p> <p>(Use this if named child is still aged 11-15. If named child was aged 14 or 15 at last interview, and still eligible for 11-15 interview, report outcome 85 for screen 2)</p>	<p>SCREEN NUMBER 2</p> <p>(Use this screen number if named child is now aged 16+ and is eligible for 16+ adult interview, report outcome 86 for screen 7)</p>
---	---

If you have the name of an 11-15 year old listed below, you should attempt an interview with this child.

There are various situations when you will be unable to do this:

- The final outcome for the main longitudinal adult is deadwood (screen 1 - codes 7, 10, 11, 13 and 80)
- The named longitudinal respondent has moved and follow up address unknown, outside of assignment area or moved to armed forces or other institution (screen 1 - codes 92, 93 or 94)
- You have not made contact with anyone at the address or the named contact (Screen 1 - code 16 or 35)
- You have made contact, but all household information has been refused (Screen 1 - code 17)
- An office refusal (Screen 1 - code 31)

IN ALL THESE CASES YOU SHOULD REPORT AN OUTCOME CODE 84 FOR THE CHILD 11-15 INTERVIEW.

If you are reporting an unproductive outcome code (33-44) for the main longitudinal respondent and have been unable to establish a definite child 11-15 outcome, you should report outcome 84. Outcome code 83 should only be used if you have had a direct refusal to answer Y1. SCREEN 7 or 2 OUTCOMES ARE TO BE CODED IN SECTION 16.

If the named 11-15 year old no longer lives in the same household as the main respondent on page 1 of this contact sheet, then you must complete a household interview (using screen 3) with someone aged 16+ that lives in that household (this will generally be with the parent/guardian that gave you permission to approach the named child).

If the 11-15 year old is now aged 16 or over and still living with their parents, you will need to ask parental permission to do the interview with the 'new' 16 year old. You will do this interview using screen 2 and report outcome 86 for screen 7.

Name of 11-15 year old	<Forename1115> <Surname1115>
Child age at last interview	<cage1115>
Sex of child	<csex1115>
Date of last interview	<dateint1115>
Name of adult who gave parental permission at last interview	<permission1115>

Y1. Is named respondent still aged 11-15?

Yes and **still living in the same household** as main longitudinal respondent (see page 1 of contact sheet)

Yes – but **does not live in same household** as main longitudinal respondent (see page 1 of contact sheet)

No – named child is now 16 or over
Child has moved out of the household

If unable to establish

A	GO TO Y4 AND OBTAIN PARENTAL PERMISSION BEFORE APPROACHING CHILD
B	GO TO Y3
C	GO TO Y2
D	GO TO Y6 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS
E	REPORT OUTCOME IN SECTION 16

Y2. Is 11-15 year old still living with parents in this household?

Yes

No – youth has moved out of hh

Unable to establish

A	GO TO Y2a
B	GO TO Y5 AND ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS
C	REPORT OUTCOME IN SECTION 16

Y2a. Has parental permission been obtained? (person who provided permission previously is on page 15)

NAME OF PARENT WHO GAVE PERMISSION (WRITE IN)

.....

Yes

No – parent/guardian not contacted

No – parent/guardian refused

A	WRITE IN NAME OF PARENT WHO GAVE PERMISSION CONDUCT 'NEW' 16/17 YEAR OLD INTERVIEW USING SCREEN 2
B	GO TO SECTION 16 AND REPORT OUTCOME 33
C	GO TO SECTION 16 AND REPORT OUTCOME 34

Y3. Is there a parent/guardian in the household who can complete a short household interview?

Yes – parent contacted and agreed to do household interview	A	GO TO Y4 AND OBTAIN PARENTAL PERMISSION COMPLETE HOUSEHOLD INTERVIEW USING SCREEN 3 REPORT OUTCOME IN SECTION 16
Household interview not necessary as already conducted for proxy interviews (screen 5 or 15) or ‘new’ 11 year old (screen 4)	B	GO TO Y4 AND OBTAIN PARENTAL PERMISSION
No – parent/guardian not contacted	C	GO TO SECTION 16 AND REPORT OUTCOME 33
No – parent/guardian refused	D	GO TO SECTION 16 AND REPORT OUTCOME 34

Y4. ASK PARENT/GUARDIAN FOR CONSENT AND ASK THEM TO SIGN IN THE BOX BELOW BEFORE APPROACHING THE 11-15 YEAR OLD FOR INTERVIEW SHOW PARENTAL PERMISSION CARD

SHOW PARENTAL PERMISSION CARD

The nature and purpose of the research has been explained to me and as the parent or guardian of
 ----- (enter name), I give permission for him/her to be approached to
 take part in the survey.

Parent Signature ----- Print Name -----

Relationship to child ----- Date -----

Y5. HAS PARENTAL PERMISSION BEEN OBTAINED?

Yes	A	APPROACH CHILD AND ATTEMPT INTERVIEW USING SCREEN 7
No – parent(s) not contacted	B	REPORT OUTCOME AT SECTION 16 (CODE 33)
No - parents(s) refused	C	REPORT OUTCOME AT SECTION 16 (CODE 34)

Y6. ATTEMPT TO OBTAIN FOLLOW-UP ADDRESS FOR 11-15 YEAR OLD

Were you able to establish a follow-up address for the named 11-15 year old?

Yes	A	GO TO Y6
No	B	REPORT OUTCOME AT SECTION 16

Y6. WRITE IN FOLLOW-UP ADDRESS FOR 11-15 YEAR OLD

Address:

Postcode:

Telephone number (inc. Area Code):

Note on address location:

Date from which respondent will be at this address:

Y7. Is this follow-up address within your interviewing area?

Yes	A	GO TO Y8
No	B	CODE OUTCOME AT SECTION 16

Y8. Is the named 11-15 year old resident at this follow-up address?

Yes	A	GO TO Y9
No	B	REPORT OUTCOME AT SECTION 16
Don't know	C	REPORT OUTCOME AT SECTION 16

Y9. Is the child still aged 11-15?

Yes	A	<ul style="list-style-type: none"> - GO TO Y3, CONDUCT A HOUSEHOLD INTERVIEW WITH THE PARENT/GUARDIAN USING SCREEN 3 (IF NECESSARY) - OBTAIN PARENTAL PERMISSION - APPROACH CHILD AND ATTEMPT INTERVIEW USING SCREEN 7
	B	<ul style="list-style-type: none"> - GO TO Y2a, OBTAIN PARENTAL PERMISSION (IF NECESSARY) - CONDUCT 'NEW' INTERVIEW USING SCREEN 2 - REPORT FINAL OUTCOME FOR SCREEN 7 (CODE 85)
No, named child is now aged 16+		

**REMEMBER TO USE ONE OF THE FOLLOWING SCREEN CODES AT THE BEGINNING OF THIS INTERVIEW:
FOR LONGITUDINAL 11-15 INTERVIEWS, USE SCREEN 7
FOR LONGITUDINAL 'NEW' 16 OR 17 YEAR-OLDS, USE SCREEN 2**

16. Final outcome for 11-15 child interview

(Ring relevant outcome codes)	11-15 Child Interview			New 16/17 Year Old Interview			
	Final Outcome - SCREEN 7			Final Outcome - SCREEN 2			
	Final Outcome	For Re-Issues ONLY		Final Outcome	For Re-Issues ONLY		
	1st	2nd	3rd		1st	2nd	3rd
<u>MOVER</u>							
91. INTERIM - Respondent has moved; trying to find respondent's new address	91	91	91	91	91	91	91
92. MOVED - Named respondent not living with parents anymore and follow-up address not known or not obtained	92	92	92	92	92	92	92
93. MOVED - New address for respondent obtained but outside of assignment area	93	93	93	93	93	93	93
95. INTERIM - New address for respondent obtained in assignment area	95	95	95	95	95	95	95
<u>NO CONTACT</u>							
33. Named respondent needed parental permission but no contact with parent	-	-	-	33	33	33	33
35. No contact with named respondent (after 8+ calls)	35	35	35	35	35	35	35
<u>REFUSAL (CODE HERE THEN COMPLETE REASONS AT SECTION 18)</u>							
17. Contact made at residential address but information about DU / occupants refused	17	17	17	17	17	17	17
31. Office refusal - OFFICE APPROVAL ONLY	31	31	31	31	31	31	31
34. Named respondent needed parental permission but parental permission refused	-	-	-	34	34	34	34
36. Refusal by selected person	36	36	36	36	36	36	36
37. Proxy refusal (other than by parent/guardian)	37	37	37	37	37	37	37
<u>OTHER UNPRODUCTIVE (COMPLETE SECTION 18)</u>							
38. Contact made with named respondent but no specific appointment made	38	38	38	38	38	38	38
39. Broken appointment with named respondent	39	39	39	39	39	39	39
40. Named respondent ill at home during survey period	40	40	40	40	40	40	40
41. Named respondent away or in hospital all survey period	41	41	41	41	41	41	41
42. Named respondent physically or mentally unable to be interviewed	42	42	42	42	42	42	42
43. Named respondent has inadequate English	43	43	43	43	43	43	43
44. Other unproductive	44	44	44	44	44	44	44
83. Information regarding child refused	83	83	83	83	83	83	83
84. Unable to complete child screening	84	84	84	84	84	84	84
85. Youth still eligible for 11-15 survey	-	-	-	85	85	85	85
86. Named child is now 16+ - attempting screen 2 interview	86	86	86	-	-	-	-
<u>PRODUCTIVE OUTCOME</u>							
51. Full interview	51	51	51	51	51	51	51
52. Partial interview	52	52	52	52	52	52	52

Electronic Report sent

(Date box)

- Original
- 1st re-issue
- 2nd re-issue

Screen 7	Screen 2

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

17. Household interview

HOUSEHOLD INTERVIEW - SCREEN NUMBER

3

If you complete an interview about the one or more longitudinal 5-10 year olds (screen 15, 25 and/or screen 6) and/or 11-15 year old (screen 4 or screen 7) and they do not live in the same household as the named adult on the front of this contact sheet, you must attempt to do a household interview (without a household interview, the longitudinal child survey will be unusable)

You must report a final outcome using screen 3 for the household interview - this will be outcome 51 (interview) or 57 (household interview not required).

H1. Have you conducted a household interview to accompany a child interview?

Yes	A	COMPLETE H2 BELOW, COMPLETE INTERVIEW USING SCREEN 3 AND REPORT OUTCOME 51
No	B	REPORT OUTCOME 87 FOR SCREEN 3

H2. Household interview details

Name of household interview respondent

Address of household interview respondent

.....

.....

Telephone number of household interview respondent

Relationship to longitudinal child respondent(s)

Electronic Report sent

(Date box)

Original

1st re-issue

2nd re-issue

Screen 3

Please record any other details of non-contact, refusals or other unsuccessful outcomes at section 18 of the ACS. This will help with re-issues.

19. Re-issue Information

REISSUE 1	Interviewer Name <input style="width: 90%;" type="text"/>	Int. No. <input style="width: 90%;" type="text"/>	Total no. Calls <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">0</td><td style="width: 50%;">0</td></tr></table>	0	0	Date of final visit <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">D</td><td style="width: 50%;">D</td><td style="width: 50%;">M</td><td style="width: 50%;">M</td></tr><tr><td colspan="2" style="text-align: center;">(01-31)</td><td colspan="2" style="text-align: center;">(01-12)</td></tr></table>	D	D	M	M	(01-31)		(01-12)	
0	0													
D	D	M	M											
(01-31)		(01-12)												
REISSUE 2	Interviewer Name <input style="width: 90%;" type="text"/>	Int. No. <input style="width: 90%;" type="text"/>	Total no. Calls <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">0</td><td style="width: 50%;">0</td></tr></table>	0	0	Date of final visit <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">D</td><td style="width: 50%;">D</td><td style="width: 50%;">M</td><td style="width: 50%;">M</td></tr><tr><td colspan="2" style="text-align: center;">(01-31)</td><td colspan="2" style="text-align: center;">(01-12)</td></tr></table>	D	D	M	M	(01-31)		(01-12)	
0	0													
D	D	M	M											
(01-31)		(01-12)												
REISSUE 3	Interviewer Name <input style="width: 90%;" type="text"/>	Int. No. <input style="width: 90%;" type="text"/>	Total no. Calls <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">0</td><td style="width: 50%;">0</td></tr></table>	0	0	Date of final visit <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 50%;">D</td><td style="width: 50%;">D</td><td style="width: 50%;">M</td><td style="width: 50%;">M</td></tr><tr><td colspan="2" style="text-align: center;">(01-31)</td><td colspan="2" style="text-align: center;">(01-12)</td></tr></table>	D	D	M	M	(01-31)		(01-12)	
0	0													
D	D	M	M											
(01-31)		(01-12)												

20. ADDITIONAL CALLS RECORD

Call No	Day of Week	Date		Month		Issue 0=Orig 1=1st RI	Time (24 hr)				Comments		
		01	-	31	01		-	12	00	-		23	00
11									:				
12									:				
13									:				
14									:				
15									:				
16									:				
17									:				
18									:				