

Response rate: 84%

Civil Service People Survey 2015



 $\diamondsuit$  Statistically significant difference from comparison

Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

Engagement Index				
58	%			
Difference from previous survey	-1			
Difference from CS2015	-1 ÷			
Difference from CS High Performers	<b>-5</b> ♦			

My work		
<b>76</b>	%	الل
Difference from previous survey	-3	<b></b>
Difference from CS2015	+1	<b></b>
Difference from CS High Performers	-2	<b></b>

Organisational objectives and purpose					
81	<b>%</b>				
Difference from previous survey	-1				
Difference from CS2015	<b>-2</b> \$				
Difference from CS High Performers	-6 ÷				

Returns: 762

My manager				
75	<b>%   </b>			
Difference from previous survey	+3			
Difference from CS2015	+7 <b></b> \$			
Difference from CS High Performers	+4			

My team	1	
85	<b>%</b>	
Difference from previous survey	0	
Difference from CS2015	+5 ♦	
Difference from CS High Performers	+2 ♦	

Learning and development			
% <b>ii</b>			
+1			
+3			
<b>-3</b> \$			

Inclusion and fair treatment				
80	<b>%</b>			
Difference from previous survey	-2			
Difference from CS2015	+5			
Difference from CS High Performers	+1			

Resources and workload			
<b>76</b>	<b>%</b> iii		
Difference from previous survey	+4		
Difference from CS2015	+3 💠		
Difference from CS High Performers	-1 ÷		

Pay and benefits				
55	% <b>』</b>			
Difference from previous survey	+4			
Difference from CS2015	+25 ♦			
Difference from CS High Performers	+19 💠			

Leadership and managing change				
37	'% <b>』</b>			
Difference from previous survey	-7 ÷			
Difference from CS2015	-5 ÷			
Difference from CS High Performers	-14 💠			



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Strength of association with engagement

♦ Statistically significant difference from comparison

The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further details.

Drivers of Engagement	Strength of association with engagement	Theme score %	Difference from previous survey	Difference from CS2015	Difference from CS High Performers
Leadership and managing change		37%	-7♦	-5 ♦	-14∻
My manager		75%	+3♦	+7 ❖	+4 ❖
Learning and development		52%	+1	+3 ♦	-3♦
Pay and benefits		55%	+4 ♦	+25 ♦	+19♦
My work		76%	-3\$	+1 ♦	-2♦
Resources and workload		76%	+4 ♦	+3 ♦	-1 ♦
Organisational objectives and purpose		81%	-1	-2 ♦	-6♦
My team		85%	0	+5 ♦	+2♦
Inclusion and fair treatment		80%	-2	+5 ♦	+1 ♦

### Wellbeing



Overall, how satisfied are you with your life nowadays?



Overall, to what extent do you feel that the things you do in your life are worthwhile?



Overall, how happy did you feel yesterday?



Overall, how anxious did you feel yesterday?

## Discrimination, bullying and harassment

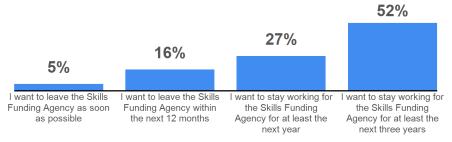


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

## Your plans for the future





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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2015 Difference from CS High Performers % Positive Difference My work Strength of Agree Disagree association with previous survey engagement B01 I am interested in my work 5 90% **-2** ♦ +1 ♦ 49 **-1** ♦ 9 8 47 B02 I am sufficiently challenged by my work 80% -3 ♦ +1 -3 ♦ B03 My work gives me a sense of personal accomplishment 51 14 7 76% -2 0 -3 ♦ B04 I feel involved in the decisions that affect my work 43 20 17 8 55% **-9** � -6 ♦ -1 B05 I have a choice in deciding how I do my work 51 13 5 78% -1 +5 ♦ 0

### **Organisational** objectives and purpose

Difference from previous survey





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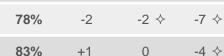
8 7

12 7









**-2** ♦

B07 I have a clear understanding of the Skills Funding Agency's objectives

B06 I have a clear understanding of the Skills Funding Agency's purpose

B08 I understand how my work contributes to the Skills Funding Agency's objectives



52

53



81%



0



My manager

# Skills Funding Agency

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### All questions by theme

previous

Strength of association with engagement

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disagree

Positive

Difference from CS2015

♦ indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

Difference from CS High Performers

% B09 My manager motivates me to be more effective in my job 45 12 7 5 76% +2 +8 � +4 <> B10 My manager is considerate of my life outside work 47 39 8 86% +1 +4 ♦ 0 B11 My manager is open to my ideas 44 87% 0 +6 ♦ +2 ♦ My manager helps me to understand how I contribute to the Skills Funding 5 45 17 74% +2 +11 ♦ +6 ♦ Agency's objectives B13 Overall, I have confidence in the decisions made by my manager 43 11 80% +1 +8 ♦ +3 ♦ B14 My manager recognises when I have done my job well 45 9 83% +3 ♦ +4 ♦ +2 ♦ 13 B15 I receive regular feedback on my performance 44 9 73% +5 ♦ +7 ♦ +4 ♦ B16 The feedback I receive helps me to improve my performance 6 5 +6 ♦ 44 18 71% +4 � +9 ♦ B17 I think that my performance is evaluated fairly 44 19 7 5 69% +5 ♦ +1 ♦ B18 Poor performance is dealt with effectively in my team 47% 35 33 12 +9 ♦ +8 ♦ +4 ♦

### My team

The people in my team work together to find ways to improve the service we

The people in my team are encouraged to come up with new and better ways of

Difference from previous survev The people in my team can be relied upon to help when things get difficult in my

Strength of association with engagement







43



42 88% +1 +4 ♦ 42 8 85% 0 +5 ♦

10 5

81%

+1

doing things

+7 ♦

+1 ♦

+3 ♦



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#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2015 Difference from CS High Performers Positive Learning and Strength of development Disagree association with previous disagree survey % I am able to access the right learning and development opportunities when I need 52 9 71% +3 ♦ +8 < +3 ♦ 17 Learning and development activities I have completed in the past 12 months have helped 48 7 +7 ♦ 27 65% +6 ♦ +13 ♦ to improve my performance B24 There are opportunities for me to develop my career in the Skills Funding Agency 21 30 25% **-24** ♦ 23 -5 ♦ **-16** ♦ Learning and development activities I have completed while working for the Skills Funding 37 15 49% +2 +5 ♦ -1 Agency are helping me to develop my career Inclusion and fair Difference Strength of from treatment Strongly Strongly association with previous survey engagement 84% +6 ♦ B26 I am treated fairly at work 53 10 **-2** ♦ +2 ♦ B27 I am treated with respect by the people I work with 52 8 88% +4 ♦ +1 ♦ I feel valued for the work I do 44 18 10 67% -3 ♦ +4 ♦ **-2** ♦ I think that the Skills Funding Agency respects individual differences (e.g. cultures, 53 80% -1 +8 ♦ +2 ♦ 14

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working styles, backgrounds, ideas, etc)



Returns: 762 Response rate: 84% Civil Service People Survey 2015 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2015 Difference from CS High Performers Positive Resources and workload Strength of association with previous survey engagement % B30 In my job, I am clear what is expected of me 84% 0 56 9 5 +4 ♦ **-2** ♦ 17 B31 I get the information I need to do my job well 52 11 68% +3 ♦ -1 -5 ♦ B32 I have clear work objectives 54 12 7 5 76% +2 0 **-4** ♦ B33 I have the skills I need to do my job effectively 29 60 89% +2 ♦ -1 ♦ 12 8 B34 I have the tools I need to do my job effectively 58 77% +5 ♦ +8 ♦ +3 ♦ B35 I have an acceptable workload 53 14 15 64% +5 ♦ +5 ♦ 0 B36 I achieve a good balance between my work life and my private life 53 10 5 71% +6 ♦ +5 ♦ 0 Difference Pay and benefits Strength of Strongly Agree Neither Disagree association with previous engagement B37 I feel that my pay adequately reflects my performance 43 16 20 52% +21 ♦ +15 ♦ B38 I am satisfied with the total benefits package 48 13 60% +2 +27 ♦ +21 ♦ 18

38

19

17

reasonable

Compared to people doing a similar job in other organisations I feel my pay is

+26 ♦ +20 ♦

+2

52%



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### All questions by theme

### Leadership and managing change

previous



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^ indicates a variation in question wording from your previous survey

♦ indicates statistically significant difference from comparison

B40 I feel that the Skills Funding Agency as a whole is managed well  B41 Senior managers in the Skills Funding Agency are sufficiently visible  B42 I believe the actions of senior managers are consistent with the Skills Funding Agency's values  B43 I believe that the Executive Management Team has a clear vision for the future of the Skills Funding Agency  B44 Overall, I have confidence in the decisions made by the SFA's senior managers^6 and a sill believe that change is managed well in the Skills Funding Agency  B45 I feel that change is managed well in the Skills Funding Agency  B46 When changes are made in the Skills Funding Agency they are usually for the better  B46 When changes are made in the Skills Funding Agency they are usually for the better  B47 The Skills Funding Agency keeps me informed about matters that affect me  B48 I have the opportunity to contribute my views before decisions are made that affect me  B49 I think it is safe to challenge the way things are done in the Skills Funding Agency  S41 Senior managers in the Skills Funding Agency and a sill show the same account of the stills Funding Agency  S41 Senior managers in the Skills Funding Agency are usually for the solution and the same account of the sam		survey ••• engagement	ugico		dioagroo	%	fror sur	Diff	Diff fror Pel
I believe the actions of senior managers are consistent with the Skills Funding Agency's values  B43 I believe that the Executive Management Team has a clear vision for the future of the Skills Funding Agency  B44 Overall, I have confidence in the decisions made by the SFA's senior managers^6 33 33 19 10 39% -11 \( \phi \) -3 \( \phi \) -13 \( \phi \)  B45 I feel that change is managed well in the Skills Funding Agency  B46 When changes are made in the Skills Funding Agency they are usually for the better  B47 The Skills Funding Agency keeps me informed about matters that affect me  B48 I have the opportunity to contribute my views before decisions are made that affect me	B40 I feel that the Skills Funding Agendance	cy as a whole is managed well	5 4	1 25	21 9	46%	-4 💠	0	-10 ♦
Agency's values  B43   I believe that the Executive Management Team has a clear vision for the future of the Skills Funding Agency  B44   Overall, I have confidence in the decisions made by the SFA's senior managers^ 6   33   33   19   10   39%   -11   \$\displaysia -9   \displaysia -13   \$\displaysia -13   \$\displaysia -13   \$\displaysia -13   \$\displaysia -13   \$\displaysia -14   \displaysia -15   \displaysia -13   \$\displaysia -14   \displaysia -15   \displaysia -13   \$\displaysia -14   \displaysia -15   \displaysia -13   \$\displaysia -15   \displaysia -13   \$\displaysia -15   \displaysia -13   \$\displaysia -15   \displaysia -15   \	B41 Senior managers in the Skills Fun	ding Agency are sufficiently visible	8	47 19	18 8	54%	<b>-</b> 7 ♦	+1	-11 ♦
B44 Overall, I have confidence in the decisions made by the SFA's senior managers^ 6 33 33 19 10 39% -11 \$\displaysim -3 \displaysim -13 \displaysim -13 \displaysim -13 \displaysim -13 \displaysim -14 \displaysim -14 \displaysim -3 \displaysim -13 \displaysim -13 \displaysim -14 \displaysim -3 \displaysim -13 \displaysim -13 \displaysim -14 \displaysim -3 \displaysim -13 \displaysim -13 \displaysim -13 \displaysim -14 \displaysim -3 \displaysim -13 \displaysim -14 \displaysim -13 \displaysim -15 \displaysim -13 \displaysim -15 \displaysim -23 \displaysim -15 \displaysim -23 \displaysim -15 \displaysim -23 \displaysim -15 \displaysim -15 \displaysim -15 \displaysim -23 \displaysim -15 \displays		agers are consistent with the Skills Funding	7	11 33	3 13 6	48%	-7 ♦	+3 ♦	-8 💠
B45 I feel that change is managed well in the Skills Funding Agency  B46 When changes are made in the Skills Funding Agency they are usually for the better  B47 The Skills Funding Agency keeps me informed about matters that affect me  B48 I have the opportunity to contribute my views before decisions are made that affect me  B48 I have the opportunity to contribute my views before decisions are made that affect me		ent Team has a clear vision for the future of the	5 29	30	23 14	34%	-11 ♦	-9 💠	-20 ♦
When changes are made in the Skills Funding Agency they are usually for the better  B46 When changes are made in the Skills Funding Agency they are usually for the better  B47 The Skills Funding Agency keeps me informed about matters that affect me  B48 I have the opportunity to contribute my views before decisions are made that 22 26 34 16 24% -9 \$\div -12 \div -20 \div affect me	B44 Overall, I have confidence in the d	ecisions made by the SFA's senior managers^	6 33	33	19 10	39%	-11 ♦	-3 ♦	-13 ♦
better  B47 The Skills Funding Agency keeps me informed about matters that affect me  B48 I have the opportunity to contribute my views before decisions are made that  B48 24 13 9 54% -11 \$\dipprox -1 \dipprox -1 \dipprox -10 \dipprox -10 \dipprox -12 \dipprox -20 \dipprox -20 \dipprox -12 \dipprox -20	B45 I feel that change is managed well	in the Skills Funding Agency	22	28	29 17	26%	-3 ♦	-5 ♦	-13 ♦
B48 I have the opportunity to contribute my views before decisions are made that 22 26 34 16 24% -9 \div -12 \div -20 \div		kills Funding Agency they are usually for the	10	32 36	20	12%	-8 ♦	-15 ♦	-23 ♦
affect me	B47 The Skills Funding Agency keeps	me informed about matters that affect me	6	48 2	4 13 9	54%	-11 ♦	-1 💠	-10 ♦
B49 I think it is safe to challenge the way things are done in the Skills Funding Agency 5 32 20 12 37% -5 \$\div \tau -13 \$\div \tau -13 \$\div \tau \tau -13 \$\div \ta		e my views before decisions are made that	22	26 3	34 16	24%	-9 💠	<b>-</b> 12 ♦	-20 ♦
	B49 I think it is safe to challenge the w	ay things are done in the Skills Funding Agency	y 5 32	32	20 12	37%	-5 ♦	-5 ♦	-13 ♦



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#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2015 Difference from CS High Performers % Positive **Engagement** Strongly agree B50 I am proud when I tell others I am part of the Skills Funding Agency 42 37 8 52% -1 -5 ♦ -15 ♦ B51 I would recommend the Skills Funding Agency as a great place to work 19 8 32 32 41% -7 ♦ **-6** ♦ -18 ♦ B52 I feel a strong personal attachment to the Skills Funding Agency 41 27 15 52% +3 ♦ +6 ♦ -1 B53 The Skills Funding Agency inspires me to do the best in my job 14 36 35 46% 0 +2 ♦ -5 ♦ B54 The Skills Funding Agency motivates me to help it achieve its objectives 36 35 15 44% 0 +3 ♦ **-4** ♦ **Taking action** Strongly agree I believe that senior managers in the Skills Funding Agency will take action on the results 35 43% -2 **-12** ♦ 28 19 -1 from this survey I believe that managers where I work will take action on the results from this 47 **B56** 21 11 61% 0 +6 ♦ -1 survey Where I work, I think effective action has been taken on the results of the last 32 37 13 8 41% +9 ♦ +8 ♦ -1

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#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from previous survey Difference from CS2015 Difference from CS High Performers Positive **Organisational culture** Strongly Disagree agree % B58 I am trusted to carry out my job effectively 55 91% 0 +3 ♦ +1 � 14 7 B59 I believe I would be supported if I try a new idea, even if it may not work +4 ♦ 52 77% 0 +9 ♦ My performance is evaluated based on whether I get things done, rather than 57 15 6 76% +3 ♦ +11 ♦ +6 ♦ solely follow processes B61 When I talk about the Skills Funding Agency I say "we" rather than "they" 53 12 82% +12 ♦ +4 ♦ B62 I have some really good friendships at work 50 13 5 80% -1 +5 ♦ +1 **Leadership statement** Strongly disagree agree B63 My manager inspires my team to do our best 50 13 5 +11 ♦ 78% +7 ♦ B64 Senior managers inspire people across the Skills Funding Agency to do their best 38 31 15 47% +10 ♦ +1 11 5 B65 My manager leads our team with confidence 48 80% +10 ♦ +4 ♦ B66 Senior managers lead the Skills Funding Agency with confidence 40 13 6 52% +5 ♦ -5 ♦ 29 B67 My manager empowers me to do my job effectively 50 11 82% +10 ♦ +6 ♦ 38 B68 The SFA's senior managers empower teams to deliver 31 13 49% +9 ♦ +1 Senior managers in the Skills Funding Agency actively role model the behaviours set out 12 7 32 42 40% +5 ♦ -3 ♦ in the Civil Service Leadership Statement My manager actively role models the behaviours set out in the Civil Service 46 25 68% +11 ♦ +6 ♦ Leadership Statement

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### All questions by theme

→ indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

### Wellbeing







Vifference rom previous

% Positive

Difference from CS2015 Difference from CS High Performers

Unlike the questions B01-B70 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

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For questions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question.

W01 Overall, how satisfied are you with your life nowadays?	12 22 48	19	67%	+2	+1 ♦	-2 <b></b>
W02 Overall, to what extent do you feel that the things you do in your life are worthwhile?	9 19 47	25	72%	0	+1	-2 ♦
W03 Overall, how happy did you feel yesterday?	12 24 41	23	64%	+1	+2 ♦	-1 ♦
For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.	0-1 2-3 4	5 6-10				
W04 Overall, how anxious did you feel yesterday?	24 27 1	30	51%	0	+1	-1



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### All questions by theme

### Your plans for the future

C01. Which of the following statements most reflects your current thoughts about working for the Skills Funding Agency?

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^ indicates a variation in question wording from your previous survey

working for the Skills Funding Agency?		Difference from previous survey	Difference from CS2015	Difference from CS High Performers
I want to leave the Skills Funding Agency as soon as possible	5%	+1	-4	-6
I want to leave the Skills Funding Agency within the next 12 months	16%	+9 ♦	+1	-3 ♦
I want to stay working for the Skills Funding Agency for at least the next year	27%	-6 ♦	-5 ♦	-11 ♦
I want to stay working for the Skills Funding Agency for at least the next three years	52%	-4	+9 💠	+1

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#### **The Civil Service Code**

Differences are based on '% Yes' score

		% Yes	Differen previous	Differen CS2015	Differen CS High Perform
D01. Are you aware of the Civil Service Code?	93	7 93%	-1	+2 ♦	-1 ♦
D02. Are you aware of how to raise a concern under the Civil Service Code?	70 30	70%	+2 ♦	+3 ♦	-3 💠
D03. Are you confident that if you raised a concern under the Civil Service Code in the Skills Funding Agency it would be investigated properly?	75 25	75%	+1	+7 ♦	+2 ♦

% Yes



♦ indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

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### All questions by theme

#### Discrimination, harassment and bullying

E01. During the past 12 months, have you personally experienced discrimination at work?



For respondents who selected 'Yes' to question E01.

E02. On which of the following grounds have you personally experienced discrimination at work in the past 12 months? (multiple selection)

### Response Count Age Caring responsibilities Disability Ethnic background Gender Gender reassignment or perceived gender Grade, pay band or responsibility level Main spoken/written language or language ability Religion or belief Sexual orientation Social or educational background Working location Working pattern Any other grounds Prefer not to say

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'

E03. During the past 12 months, have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to question E03.

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E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

#### Response Count

	Count	
A colleague	19	
Your manager		
Another manager in my part of the Skills Funding Agency		
Someone you manage		
Someone who works for another part of the Skills Funding Agency		
A member of the public		
Someone else		
Prefer not to say		

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'



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### **Appendix**

#### Glossary of key terms

% positive The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score** % **positive**).

Previous survey Comparisons to the previous survey relate to the results from the 2014 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

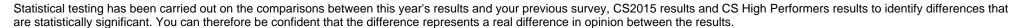
CS2015 The CS2015 benchmark is the median percent positive across all organisations that participated in the 2015 Civil Service People Survey.

CS High Performers For each question, this is the upper quartile score across all organisations that have taken part in the 2015 Civil Service People Survey.

#### Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

#### Statistical significance: <



#### The employee engagement index

The survey includes five questions that make up the engagement index (B50-B54). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

#### The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

## strength of association with engagement



the analysis has not identified a significant association with engagement

#### Confidentiality

The survey was carried out as part of the 2015 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of less than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.