



Buying Goods and Services for Colleges and Universities

Welcome to the second edition of our newsletter for colleges and universities

In this issue you will find:

- New Technology Products deal
- Electronic Purchasing Card solution
- New Technology Catalogue
- Fuel Cards
- Aggregation opportunities
- Printers and Photocopiers
- Insurance Services
- Monthly update
- Our new website
- How to get in touch

This issue provides you with the latest updates on buying goods and services from the Crown Commercial Service (CCS). We have a large number of compliant, money saving deals that have been developed on behalf of the whole of the public sector (including central government departments) that are available to all publicly funded colleges and universities.



Technology Products

We have a new Technology Products deal for commodity hardware and software requirements, which is ideal whether you are looking to make a simple commodity purchase or are buying hardware and software as part of a wider technology solution. The deal is divided into 4 areas:

- **Lot 1: Technology Hardware** – for the provision of ‘vendor neutral’ ICT commodities/ hardware
- **Lot 2: Packaged Software** – for the provision of packaged, commercial off-the-shelf software, Open Source software and licences
- **Lot 3: Secure Technology Products and Disposals** – for the provision of Information Assured Security products (both hardware and software)
- **Lot 4: End User Devices** – for the provision of (high) volume procurements for end user devices of any type/format (e.g. PC, laptop, tablet, thin client, other devices)

The agreement can be accessed in a number of ways depending on your requirements so for full guidance please visit our website [here](#)



Electronic Purchasing Card Solution

Our electronic purchasing card deal provides customers with Visa or MasterCard which have set terms and conditions and no annual fees for the purchase of low value goods and services. Further details including key benefits and how to access the deal are available [here](#).

Technology catalogue

A new technology catalogue has been launched on the Government eMarketplace providing a quick and efficient route to buy low value technology related products and services.

The technology catalogue gives you access to suppliers from the [Technology Products \(RM1054\)](#) deal providing a wide range of technology products including hardware, packaged software and associated services.

Content will be regularly updated with new suppliers, products and services being added and refreshed as the catalogue develops.

If you are already registered to use the Government eMarketplace you can access the catalogue by logging on [here](#). You can also continue to access all other catalogue content via your standard route.

If you are not yet registered, you can find out more about the eMarketplace and register [here](#)

Fuel Cards

Our fuel card agreement provides you with a simple method of payment for vehicle fuel purchased at retail outlets throughout the UK and Europe via a fuel card.

The deal will support your fleet managers in managing and controlling costs with detailed management information for efficient fleet management.

The deal offers value for money with agreements secured with a range of suppliers, providing choice and flexibility. Access to the deal is straightforward, via direct award or by a further competition. Request a desktop assessment pack to help you obtain indicative pricing from each supplier by emailing epayments@ccs.gsi.gov.uk

Aggregation opportunities

Co-ordinating the buying requirements of different organisations (also known as aggregation) has important benefits including simplifying the tendering process, more efficient dealings with markets and better value for money.

Our eAuction programme enables you to join other organisations with the same requirements to bring together demand and drive down prices.

Our Technology Aggregation and Design team use eAuctions to provide opportunities for you to benefit from combining your requirements with those of other organisations for a range of goods and services within the scope of our Technology Products (RM1054) deal (lot 1 - Technology Hardware and lot 2 - Packaged Software). This includes, but is not limited to, laptops, tablets, mobile handsets (excluding airtime), desktops, monitors, keyboards, mouse, thin clients, docking stations, servers, switches, card readers, memory sticks, accessories and commercial off-the-shelf (COTS) packaged software.

Recent eAuctions have resulted in excellent price savings, for example £5.2 million (66%) on average was saved for 30 customers in a recent mobile voice and data services eAuction.

To express your interest in getting involved please email Technologyaggregation@ccs.gsi.gov.uk

Printer and Photocopiers

For the purchase of items such as printers and photocopiers, our [Multifunctional Devices and Print Services](#) deal has been set up to make the buying process as straightforward as possible.

The deal is divided into 4 areas:

- **Lot 1** - offers a small range of machines with standard configuration and pre-agreed terms and conditions from a single supplier (Xerox) negating the need to run a further competition to establish which supplier offers you best value for money
- **Lot 2** - provides an extensive catalogue of multifunctional devices and services from single function desk top printers to print room services
- **Lot 3** - provides Managed Print Services which include the provision of appropriate devices and consumables, the ability to deliver both forecasted and actual savings and reliable support and service infrastructure
- **Lot 4** - provides Print Audit Services where suppliers will provide objective and professional advice and surveys for tactical and strategic print requirements. No devices or equipment are provided as part of this lot

There are three routes to purchase the goods and services offered through the agreement:

- direct award
- eAuction
- further competition

No sign up is required, simply quote the framework reference number on your purchase order (RM1599) to access the arrangement. Further information is available [here](#)



Insurance Services

working in partnership



The current Insurance Services (RM958) agreement has been extended until 25 February 2016. We are now also working in partnership with YPO, ESPO and NEPO to develop a replacement agreement to be in place by October 2015. We are keen to involve as many customers as possible in its development. If you would like to get involved please email insurance@ccs.gsi.gov.uk

Monthly update

Every month we publish a round-up of the latest news, events and training opportunities and you can view the latest issue [here](#)

If you would like to receive a copy of this regular update please email your contact details including email address to education@ccs.gsi.gov.uk

New Website

As you may already be aware, our website has recently moved to GOV.UK, the single website for government information. Our new web address is www.gov.uk/ccs but our email address, telephone numbers and social media profiles remain the same.

Now that we are on the GOV.UK website you can also sign up for immediate, daily or weekly email alerts which will tell you what we have added or updated on the website. It is a great way to stay up to date with the latest news and information.

To sign up for email alerts simply click [here](#) to provide your email address and select the frequency you wish to receive updates.

We also have some new web pages on GOV.UK aimed specifically at education organisations. You can view this new content here:

www.gov.uk/government/collections/buying-goods-and-services-in-education

Get in touch

Our education team is on hand to help you create savings for your organisation.

We recognise that colleges and universities may require guidance when buying goods and services and we are here to assist at any stage of the process.

Please visit our [education pages](#) on our website for further information on our deals and how to access them or email us directly at education@ccs.gsi.gov.uk

We welcome your feedback and ideas on how we can develop this newsletter to ensure we provide the information, advice and news that helps you. Please email us at education@ccs.gsi.gov.uk with your thoughts, suggestions and questions.