

## HIGHWAYS SUB-GROUP of the HS2 PLANNING FORUM

<b>Title:</b>	<b>Phase 1 Planning Forum Highways Sub-Group (North and South) #4</b>	
<b>Date &amp; Time</b>	<p>North and South Meeting</p> <p>Wednesday 25th February 2015</p> <p>2:30 – 5:00 pm: Highways Subgroup Meeting</p> <p>Camden Town Hall Chamber</p> <p>Judd St, London</p>	
<b>Chair</b>	Ted Allett	Independent Chair
<b>Promoter Attendees:</b>	<p>Richard Adam</p> <p>John Woodhouse</p> <p>Peter Tomlin</p> <p>James Fearnley</p> <p>Adam Ruane</p> <p>Leila Du Toit</p> <p>Su Arnall</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>Department for Transport</p>
<b>Highway Authority Attendees:</b>	<p>Dean Sargeant</p> <p>Muthiah Gunarajah</p> <p>Martin Steward</p> <p>Paul Hillman</p> <p>Steve Braund</p> <p>Sarah Widdows</p> <p>Alex Day</p> <p>David Allen</p> <p>Paul McDonagh</p> <p>Rachel Best</p> <p>Keith Davenport</p> <p>Gez Romano</p> <p>Kevin Hicks</p> <p>Simon Weaver</p> <p>Adrian Malcom</p> <p>Lee Palser</p> <p>Don Murchie</p>	<p>Staffordshire County Council</p> <p>Hertfordshire County Council</p> <p>Highways Agency</p> <p>Highways Agency</p> <p>Chiltern District Council</p> <p>Buckinghamshire County Council</p> <p>Buckinghamshire County Council</p> <p>South Northamptonshire District Council</p> <p>London Borough of Brent</p> <p>London Borough of Brent</p> <p>Warwickshire County Council</p> <p>Warwickshire County Council</p> <p>Birmingham City Council</p> <p>Transport for London</p> <p>London Borough of Camden</p> <p>Staffordshire County Council</p> <p>Westminster City Council</p>
<i>Planning Forum Highways Sub-Group distribution list appended to minutes.</i>		

Item		Action Owner
1.	<b>Welcome and introductions</b> Introductions were made.	
2	<b>Review of notes and actions from last meeting</b>  Authorities confirmed they were happy with the draft minutes from	

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	<p>previous meeting. Minutes were agreed with no changes.</p> <p>The outstanding actions table was gone through by the Chair and the following additional points raised:</p> <p>Jan 15 Item 6.1: Highways maintenance agreement – Chair advised that the agreement is still being worked on by Warwickshire County Council (WCC) and noted that the Select Committee will be looking to see progress on this matter. <b>Action:</b> Draft agreement will be circulated within two weeks of meeting to Highways Authorities.</p>	WCC
3	<p><b>Feedback from Authorities on Draft CoCP – Section 14</b></p> <p>Chair explained that London Borough of Camden had collated and circulated comments on CoCP Section 14. LBC clarified that the collated comments also includes their own comments on the CoCP. TfL indicated that their comments are not included in the table and that TfL are due to meet with HS2 on 26.02.15 to discuss the CoCP.</p> <p><b>Action:</b> TfL to send their comments on the CoCP to LBC to be included in the collated comments table following their meeting with HS2.</p> <p>HS2 Ltd noted that some comments were duplicated and not collated.</p> <p><b>Action:</b> LBC agreed to clean up the comments table and recirculate to Highways Authorities / HS2 Ltd, including any additional comments from TfL. It was agreed that this should be completed within two weeks following the meeting (12.03.15)</p> <p>Chair briefly ran through the CoCP comments and sought some high level clarification from HS2 Ltd on the main points. HS2 Ltd asked that all additional comments made in the meeting be incorporated into the comments table: LBC acknowledged this.</p> <p><b>Action:</b> LBC to consider whether any comments can be merged or omitted following HS2 Ltd clarifications in the meeting and incorporate into recirculated comments table.</p> <p><b>Action:</b> HS2 Ltd to provide detailed feedback on the CoCP comments in meetings #6 or #7, subject to moving some future agenda items.</p>	<p>TfL</p> <p>LBC</p> <p>LBC</p> <p>HS2 Ltd</p>
4	<b>Permanent Highways Maintenance</b>	
4.1	<p><b>Information Paper E14 – Update</b></p> <p>HS2 Ltd provided an update on the planned update to Information</p>	

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	<p>Paper E14 to address the following matters:</p> <ul style="list-style-type: none"> <li>• Ownership of highways to be stopped-up permanently</li> <li>• Meaning of the term 'temporary stopping up'</li> <li>• Future highway maintenance responsibilities</li> <li>• Powers to take action against any person depositing mud on a road</li> <li>• Application of New Roads and Street Works Act 1991</li> <li>• Meaning of the term 'lorry ban orders'</li> <li>• Recovery of expenses due to extraordinary traffic</li> </ul> <p>HS2 Ltd explained that Information Paper E14 could be updated to clarify other matters as they arise.</p> <p><b>Action:</b> HS2 Ltd to provide a status update on Information Paper E14 at the next meeting #5.</p> <p>Buckinghamshire County Council sought clarification on the disapplication of NWSA Sections 54 and 55 and how the process of notifications will work. HS2 Ltd explained that this information will be provided in Information Paper E14 and is a future agenda item at meeting #6.</p>	HS2 Ltd
4.2	<p><b>Future Highways Maintenance responsibilities</b></p> <p>HS2 Ltd presented an indication of the likely content of a planned new Information Paper, which is still under review and subject to alteration. It was explained by HS2 Ltd that the purpose of the new IP is to provide more detail to highway authorities and the Select Committee on the following topics:</p> <ul style="list-style-type: none"> <li>• General hybrid bill requirement</li> <li>• Overbridges</li> <li>• Viaducts and underbridges</li> <li>• Tunnels</li> <li>• Winter maintenance</li> <li>• Maintenance agreements</li> </ul> <p>HS2 Ltd presented information on future funding of highways maintenance for new highways. It was noted that the New Burdens doctrine will be used to calculate the outcome. HS2 Ltd and DfT are planning to contact a representative sample group of authorities to carry out an exercise to determine current highways maintenance costs. This information gathering process will help to develop an understanding of New Burdens arising from HS2 and the results will be reported to the Subgroup.</p> <p>The authorities raised some questions with regard to highways maintenance responsibilities:</p>	

	<p>The Highways Agency asked who was responsible for waterproofing (new rail overbridges) and how this interacts with other aspects of maintenance, such as surface highway maintenance. HS2 Ltd clarified that in most cases the highway authority would be responsible for everything above the waterproofing and within the parapets, below which the nominated undertaker responsible for maintaining / operating the railway would have responsibility.</p> <p>The Highways Agency also asked who would responsible for railway safety. HS2 Ltd clarified that a nominated undertaker would be responsible for safely maintaining / operating the railway once it is in operation.</p> <p>LB Brent asked how responsibilities for fixings (such as signage) would be managed and would a workforce be available to remove unwanted items, such as banners etc. HS2 Ltd advised that these matters would be incorporated into the highways maintenance agreement, to be discussed in the Subgroup at the appropriate time.</p> <p>Staffordshire CC asked who would be responsible for clearing graffiti. HS2 Ltd clarified that it would be the body responsible for maintaining the asset, so if on the parapets it would be a nominated undertaker.</p> <p>Chair highlighted that the Subgroup will be looking at the highways maintenance agreement in detail, which will help to clarify points raised in the meeting.</p> <p>Chair asked if authorities could request items to be included in the highways maintenance agreement which do not comply with Information Papers. HS2 Ltd explained that the terms of the Bill are fixed and the outcome of the highways maintenance agreement needs to be consistent with the new Information Paper.</p>	
5	<p><b>Forward Programme</b></p> <p>HS2 Ltd presented information to the Subgroup on the future programme and how HS2 Ltd plan to engage with the Subgroup on traffic management matters over the coming years.</p> <p>A high level HS2 indicative programme was presented to the Subgroup by HS2 Ltd. It was explained that the anticipated Royal Assent date may change and overall programme would be shifted to reflect the change.</p> <p>The Highways Agency enquired as to the timeframes for the HS2 Ltd general procurement process and Early Contractor Involvement. HS2 Ltd summarised the process and assumed timeframes as stated at: <a href="https://www.gov.uk/high-speed-2/business">https://www.gov.uk/high-speed-2/business</a></p>	

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	<p>The Highways Agency asked when the Nominated Undertaker will start to occupy their assets. They noted that this information would help inform their resourcing plans. HS2 Ltd indicated that at this stage HS2 Ltd cannot comment on detailed programme / notifications and that the relevant procedures are emerging to be discussed with the Subgroup.</p> <p>HS2 Ltd also presented a document route map, a draft programme for traffic management engagement and a forward programme for the Subgroup. HS2 Ltd clarified that 'Technical Standards Feedback' relates to the Rural Roads Design Guide.</p> <p><b>Action:</b> HS2 Ltd to amend the forward programme to include the CoCP as an agenda item in May and move protective provisions to the June meeting.</p>	HS2 Ltd
6	<p><b>AOB</b></p> <p>HS2 Ltd noted that feedback from the highway authorities on the Rural Road Design Criteria had been collated by Chiltern DC and sent to HS2 Ltd. HS2 Ltd is currently reviewing comments and will respond to the Subgroup at a future meeting. HS2 Ltd sought clarification from the Subgroup about comments received relating to duties highway authorities have under the Highways Act 1980. Hertfordshire CC advised the comments didn't relate to specific part of the act but was a general comment.</p> <p>TfL raised the matter of vulnerable road users and how this relates to the CoCP and protective provisions. They requested a separate session on the matter. HS2 Ltd explained that this matter is likely to be addressed in the route wide traffic management plan and that industry workshops were being considered to gather and share information on how to approach to the matter. London Borough of Camden enquired as to whether HS2 Ltd should be considering CLOC's as a mechanism. HS2 Ltd noted this.</p> <p>HS2 Ltd informed the Subgroup that the Highways Subgroup Webpages are now live to allow access to meeting material. Chiltern DC asked whether there is a facility to provide automatic updates when Information Papers are updated.</p> <p><b>Action:</b> HS2 Ltd to enquire as to whether this facility is available or could be made available.</p> <p>HS2 Ltd informed the Subgroup that authorities may be contacted to provide information on weak bridges and protected assets in their respective areas.</p>	HS2 Ltd