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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Website address (if available)

Has the address changed during
the
year to which the return relates?

Yes No (Tick as appropriate)

General Secretary:

Contact name for queries
regarding
the completion of this return:

Telephone Number:

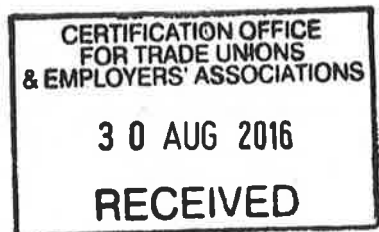
e-mail:

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the
Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



Mastic Asphalt Council

Directors in office on 31 January 2016

Joseph Bennett

Keith Collins

Julian Coulter

Ian Deacon

Terry Grandi

Marcus Lee

David Maginnis

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
69				69

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Director	Mr Craig Smith		12 March 2015
Director		Mr Marcus Lee	12 March 2015
Director		Mr Julian Coulter	19 May 2015

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
	From Members Subscriptions, levies, etc	165875	
	Investment income Interest and dividends (gross) Bank interest (gross) Other (specify)	281	
	Other income Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify) <i>ROYALTY</i>	218	
			166374
	TOTAL INCOME		
	EXPENDITURE		
	Administrative expenses		
	Remuneration and expenses of staff	114830	
	Occupancy costs	0	
	Printing, Stationery, Post	8047	
	Telephones	2044	
	Legal and Professional fees	2260	
	Miscellaneous (specify) <i>GRANTS</i>	2000	
	<i>PROMOTIONAL COSTS</i>	6175	135356
	Other charges		
	Bank charges	228	
	Depreciation	4011	
	Sums written off	0	
	Affiliation fees	5606	
	Donations	0	
	Conference and meeting fees	4116	
	Expenses	0	
	Miscellaneous (specify)	0	13961
	Taxation		100
	TOTAL EXPENDITURE		149417
	Surplus/Deficit for year		16957
	Amount of fund at beginning of year		206816
	Amount of fund at end of year		223773

BALANCE SHEET AS AT [

]

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 11)		12034
	Investments (as per analysis on page 13)		
	Quoted (Market value £)	0	
	Unquoted		
	Total Investments	0	
	Other Assets		
	Sundry debtors	20320	
	Cash at bank and in hand	197167	
	Stocks of goods	0	
	Others (specify)	0	
	Total of other		217487
	assets		
	TOTAL ASSETS		229521
	Liabilities		
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Loans	0	
	Bank overdraft	0	
	Tax payable	100	
	Sundry creditors	2913	
	Accrued expenses	0	
	Provisions	0	
	Other liabilities	2735	
	TOTAL LIABILITIES		5748
	TOTAL ASSETS		223773

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period			27949	
Additions during period			324	
Less: Disposals during period			0	
Less: DEPRECIATION:				
Total to end of period			16239	
BOOK AMOUNT at end of period			12034	
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET			12034	

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	0
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	0

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	165 875		
From Investments	281		
Other Income (including increases by revaluation of assets)	218		
Total Income	166 374		
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	149 417		
Funds at beginning of year (including reserves)	206 816		
Funds at end of year (including reserves)	223 773		
ASSETS			
Fixed Assets			12 034
Investment Assets			
Other Assets			217 487
		Total Assets	229 521
LIABILITIES			
		Total Liabilities	57 48
NET ASSETS (Total Assets less Total Liabilities)			223 773

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

SEE ATTACHED

ACCOUNTING POLICIES

(see notes 37 and 38)

SEE ATTACHED

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>Kay Blowers</u> Name: <u>MRS KAY DL BLOWERS</u> Date: <u>27/07/2016</u>	Chairman's Signature: <u>[Signature]</u> (or other official whose position should be stated) Name: <u>MR I DEACON</u> Date: <u>28.7.2016.</u>
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	✓	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	✓	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	✓	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	✓	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	✓	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2016

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

1.3 Turnover

Turnover represents amounts receivable for subscriptions and levies from members net of VAT. Where levies are passed on to third parties, these are deducted from turnover.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% p.a. on reducing balance
Motor vehicles	25% p.a. on reducing balance

2 Operating surplus	2016	2015
	£	£
Operating surplus is stated after charging:		
Depreciation of tangible assets	4,011	5,241
Auditors' remuneration	2,000	2,000
	<u> </u>	<u> </u>
3 Investment income	2016	2015
	£	£
Bank interest	281	110
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
4 Taxation	2016	2015
	£	£
Domestic current year tax		
U.K. corporation tax	100	68
	<u> </u>	<u> </u>
Total current tax	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JANUARY 2016

5 Tangible fixed assets

	Plant and machinery etc
	£
Cost	
At 1 February 2015	27,949
Additions	324
At 31 January 2016	<u>28,273</u>
Depreciation	
At 1 February 2015	12,228
Charge for the year	4,011
At 31 January 2016	<u>16,239</u>
Net book value	
At 31 January 2016	<u>12,034</u>
At 31 January 2015	<u>15,721</u>

6 Debtors

	2016	2015
	£	£
Trade debtors	10,119	4,760
2016 AGM paid in advance	7,100	-
Other debtors	3,101	6,114
	<u>20,320</u>	<u>10,874</u>

7 Creditors: amounts falling due within one year

	2016	2015
	£	£
Trade creditors	2,913	-
Taxation and social security	100	67
Other creditors	2,735	3,774
	<u>5,748</u>	<u>3,841</u>

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JANUARY 2016

8 Members funds

	Retained surplus
	£
Balance at 1 February 2015	206,816
Surplus for the year	16,957
Balance at 31 January 2016	<u>223,773</u>

In the event of the company being wound up with insufficient assets to pay all of its debts, the members have agreed to contribute a maximum of £5 each towards any shortfall. If, following a winding up, there is a surplus of assets, these must be returned to members.

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

SEE ATTACHED

Signature(s) of auditor or auditors:	<i>A Pearce</i>	
Name(s):	ANDREW PEARCE	
Profession(s) or Calling(s):	CHARTERED ACCOUNTANT	
Address(es):	9 BRENTON BUSINESS COMPLEX BOND ST BURY BL9 7BE	
Date:	4/8/2016	
Contact name and telephone number:	0161 763 6000	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT**

TO THE MEMBERS OF THE MASTIC ASPHALT COUNCIL LIMITED

We have audited the financial statements of The Mastic Asphalt Council Limited for the year ended 31 January 2016 set out on pages 5 to 10. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 1 - 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 January 2016 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT (CONTINUED)
TO THE MEMBERS OF THE MASTIC ASPHALT COUNCIL LIMITED**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report and from preparing a strategic report.

**Andrew Pearce FCA (Senior Statutory Auditor)
for and on behalf of AJP Corporate Accountants Ltd.**

3 June 2016

**Chartered Accountants
Statutory Auditor**

Unit 9, Brenton Business Complex
Bury
Lancs.
BL9 7BE