

Undertaking given by The City & Guilds of London Institute (City & Guilds) to the Office of Qualifications and Examinations Regulation (Ofqual), in accordance with Condition B8 of the General Conditions of Recognition, September 2015 (the Conditions).

Undertaking:

In recognition that it has failed to comply with Condition C3.1(a) and Condition C3.1(b), City & Guilds will:

1. Prior to 30 November 2015:
 - a. Identify the steps necessary to secure that it will take all reasonable steps to ensure that its endorsement process does not have an Adverse Effect; and
 - b. Implement the steps identified at 1a; and
 - c. Determine the criteria it will use to determine whether or not to endorse a particular resource.

2. On or before 30 November 2015:
 - a. Publish the criteria it will use to determine whether or not to endorse a particular resource.

3. On or before 1 December 2015, provide to Ofqual a Statement of Assurance, specifying:
 - a. That City & Guilds has secured compliance with Condition C3.1(a) and C3.1(b); and

 - b. That City & Guilds has used best endeavours to identify any Adverse Effect occurring during the period in which it had failed to comply with Condition C3.1(a) and C3.1(b); and

 - c. Either:
 - i. That City & Guilds has identified an Adverse Effect occurring during the period in which it had failed to comply with Condition C3.1(a) and C3.1(b) and has taken all reasonable steps to correct it and, as far as possible, mitigate it; or

- ii. That that City & Guilds has not identified any Adverse Effect occurring during the period in which it had failed to comply with Condition C3.1(a) and C3.1(b)

In giving this Undertaking, I acknowledge on behalf of City & Guilds that:

- (1) Ofqual will publish this Undertaking; and
- (2) Ofqual may take enforcement action in respect of any failure to comply with an Undertaking given to it which may include the issue of a Direction, the imposition of a fine, costs or other such action as it deems appropriate.

Signed.......... Date.....28/10/2015.....

Responsible Officer