



# A public sector framework for temporary staff

If you need temporary non-teaching staff we can help you

The Crown Commercial Service (CCS) has a framework agreement (contract number RM971) which provides you with a simple way to compliantly access temporary staff, interims and contractors to help you fill your non-teaching roles.

## What roles can you help me fill?

From the most junior to the most senior roles, the agreement can help you source temporary non-teaching staff across a wide range of skill sets including:

- Administrative and clerical
- HR
- Finance
- IT
- Legal
- Catering
- Maintenance

### Did you know?

*Crown Commercial Service is an agency within the Cabinet Office which offers a range of ready to use, compliant agreements for the purchase of everyday goods and services.*



## Why should I use this agreement?

- **A single supplier can manage all your requirements for you** (this is known as a neutral or master vendor).
- **Specialised suppliers** are also available for individual requirements.
- **A choice of pay rates** and a fixed agency fee.
- Compliance with Agency Worker Regulations following 12 weeks of service.
- A straightforward rate card showing both pay as you earn tax (PAYE) and limited company temporary workers rates based on a range of pay bands.
- Peace of mind as suppliers are audited to ensure compliance with Employers Employment Check Standards and the latest procurement rules.
- No temporary to permanent charges provided you comply with the transfer fee rules.
- Advice and support from our customer team.
- Process efficiencies through consolidated invoicing.
- Nationwide access to 177 suppliers.

## How do I use the agreement?

You can use the RM971 agreement to find temporary staff **free of charge**.


It is used by a wide range of organisations across the public sector including **schools, colleges, universities**, NHS trusts, local authorities, charities and government departments.

By accessing this agreement, you do not need to carry out your own tender process. You can put a contract (known as a “call-off contract”) in place directly if you are able to identify the most economically advantageous offer from the suppliers using our award support tool, which will help you identify suitable suppliers. We can also supply you with details of the prices charged by temporary staff agencies on this agreement.

You can also run a further competition to help you identify a suitable supplier if you have specific requirements and we will support you through this process.

## Find out more

 <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm971>

 [nmnc@crownccommercial.gov.uk](mailto:nmnc@crownccommercial.gov.uk) if you would like advice and support from the team with your temporary staff requirements or to request access to pricing and the award support tool.

 0345 410 222

 [@gov\\_procurement](https://twitter.com/gov_procurement)

 [Crown Commercial Service](https://www.linkedin.com/company/crown-commercial-service)

