## **FORM AR27**

Trade Union and Labour Relations (Consolidation) Act 1992

### ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	THE CONSTRUCTION PLANT-HIRE ASSOCIATION
Year ended:	30 JUNE 2016
List No:	113 <b>E</b>
Head or Main Office:	27/28 NEWBURY STREET BARBICAN LONDON EC1A 7HU
Website address (if available)	WWW.CPA.UK.NET
Has the address changed during the year to which the return relates?	Yes No ✓ (Tick as appropriate)
General Secretary:	COLIN WOOD
Contact name for queries regarding the completion of this return:	PHILIP JAHN
Telephone Number:	01322 275335
e-mail:	P.JAHN@BARNESROFFE.COM

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG



### OFFICE BEARERS

### President

R Collins

### Immediate Past President

D D Griffin

### Chairman

B Jones

Mr R Collins was re-elected as President of the Association at the Annual General Meeting held in London EC1 on Tuesday 13th October 2015. Mr B Jones was re-elected Chairman of the Council at the Council Meeting held immediately following the AGM.

### Council

Region

South East

East Anglia

D Daly **FGordon** 

Select Plant Hire Ltd Sir Robert McAlpine

Southern Counties Greater London

Vacant

B D Chapman

W.R.Chapman & Son Sinbad Plant Ltd

East Midlands

D Simmons

Hawk Plant Hire Ltd

West Midlands North West.

P Allman

D Morgan Plc

Northern Counties

D Morgan J Hewitt

J Hewitt Crane Hire Ltd

Scotland

G Millar

QTS Group

South Eastern Counties

S Cormack

South West

Speedy Services

Wales

S Dhaiwal

Vacant

Ashtead Plant Hire Co Limited

Yorkshire

D Holder

HTC Wolffkran Ltd

### Co-Opted

Trevor Gamble

CPCS Chairman

Graham Pirson/Mark Farnsworth

RPA Chairman

Steve Corcoran

Ardent Hire Solutions

Gordon MacKay

Mackay Plant Hire Ltd

Adrian Murphy

Hewden

### **Association Staff**

Chief Executive

Colin Wood

Director

Kevin Minton

David Smith

Manager (Legal)

Havdn Steele

Manager (Training, Safety & Technical)

Adam Godwin

Manager (Communications)

Manager (Technical Development)

Peter Brown

Manager (Office & Membership)

Accounts Administrator

Lisa Godwin

Siva Subramaniam

Membership Support

Olwen O'Dowd and Louise Rider

## **RETURN OF MEMBERS**

(see note 9)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS	
1,596	11	2	5	1,614	

## **OFFICERS IN POST**

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## **CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
	,		

# **REVENUE ACCOUNT/GENERAL FUND**

(see notes 11 to 16)

Previous			£	£
Year	INCOME			
1,056,413	From Members Su	abscriptions, levies, etc	1,106,992	
6,900 1,063,313	Er	ntrance fees	6,450	1,113,442
39,926	Ва	erest and dividends (gross) nk interest (gross) her (specify)	30,914	
	Other income Re	ents received		30,914
	Ins	surance commission ensultancy fees		
7,082		blications/Seminars	10,418	
19,847 6,605		scellaneous receipts (specify) atrance fees forfeited	21,513 6,465	
83,726		aining grants received	55,210	
117,260				93,606
·		TOTAL INCOME		4.007.000
1,220,499	EVDENDITUDE	TOTAL INCOME		1,237,962
	<b>EXPENDITURE</b> Administrative expenses			
648,850		muneration and expenses of staff	655,916	
46,804		cupancy costs	48,316	
		nting, Stationery, Post ephones		
38,435		gal and Professional fees	33,988	
199,417	Mis	scellaneous (specify)  Travel, meetings, publicity, adverts, general	224,424	
1,541	Other charges Bar	nk charges	1,693	
9,438	Dep Sur Affi	preciation ms written off liation fees	4,614	
1,875		nations nference and meeting fees	1,991	
1,048	Exp	penses	827	
6,332		scellaneous (specify) Bad debts, computer exp, leasing/maint office equip	11,037	
8,124		Staff training, subscriptions to other assocns	6,378	
53,402	Taxation	4	50,504	
1,015,266		TOTAL EXPENDITURE		1,039,688
205,233		Surplus/Deficit for year		198,274
2,377,456		Amount of fund at beginning of year		2,582,689
2,582,689		Amount of fund at end of year		2,780,963

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	То	otal Expenditure	
		eficit) for the year	
		eficit) for the year beginning of year	

ACCOUNT 3			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
21			
Expenditure	Administrative expenses Other expenditure (specify)		
	Tot	al Expenditure	
		icit) for the year	
	Amount of fund at be Amount of fund at the end of year (as		

ACCOUNT 5			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		al Expenditure	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)  Total Income  Administrative expenses	
	Other expenditure (specify)  Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year Amount of fund at the end of year (as Balance Sheet)	

## **BALANCE SHEET AS AT 30 JUNE 2016**

(see notes 19 and 20)

Previous Year	(See Hotes 13 and 20)	£	£
811,189	Fixed Assets (as at page 11)		806,575
	Investments (as per analysis on page 13)		
	Quoted (Market value £ )		
	Unquoted		
	Total Investments		
	Other Assets		
73,088	Sundry debtors	74,070	
1,999,745	Cash at bank and in hand	2,306,834	
	Stocks of goods		
	Others (specify)		
2,072,833	Total of other		2,380,904
	assets		
2,884,022	ТОТ	TAL ASSETS	3,187,479
	4		
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Liabilities		
10,696	Trade Creditors	58,511	
-	Bank overdraft		
69,872	Tax payable	69,926	
54,749	Sundry creditors	94,240	
7,907	Accrued expenses	11,106	
133,510	Returnable entrance deposits	140,045	
24,599	Other liabilities – special interest groups	32,688	
301,333	TOTAL	LIABILITIES	406,516
2,582,689	T01	AL ASSETS	2,780,963

# **FIXED ASSETS ACCOUNT**

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	803,853	7,336	-	811,189
Additions during period	<b>-</b>	-	÷	-
Less: Disposals during period	=	-	_	ψ.
Less: DEPRECIATION:				
Total to end of period	14	(4,614)	+	(4,614)
BOOK AMOUNT at end of period	803,853	2,722	=	806,575
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET	803,853	7,336	-	811,189

# **ANALYSIS OF INVESTMENTS**

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	×	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

<sup>\*</sup> Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 23 to 25)

			_
Does the association, or any constituent part of the controlling interest in any limited company?	ne association, have a	<del>YES</del>	NO
If YES name the relevant companies:		·	
COMPANY NAME	COMPANY REGISTRA registered in England & registered)		
INCORPORATED E	MPLOYERS' ASSOCIA	TIONS	
Are the shares which are controlled by the association's name  If NO, please state the names of the persons in	ation registered in the	YES	NO
whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHO		
N-	EMPLOYERS ASSOCIA	ATIONS	
Are the shares which are controlled by the association's trustees?  If NO, state the names of the persons in whom the shares controlled by the association are registered.	ation registered in the	Y <del>ES</del>	NO
COMPANY NAME	NAMES OF SHAREHOL	_DERS	

# **SUMMARY SHEET**

(see notes 26 to 35)

	Political Funds £	Total Funds £			
1,113,422		1,113,422			
30,914		30,914			
93,606		93,606			
1,237,962		1,237,962			
1,039,688		1,039,688			
2,582,689		2,582,689			
2,780,963		2,780,963			
ets		806,575			
t Assets		:=			
ets		2,380,904			
	Total Assets	3,187,479			
	Total Liabilities	(406,516)			
IET ASSETS (Total Assets less Total Liabilities)					
	1,113,422 30,914 93,606 1,237,962  1,039,688  2,582,689 2,780,963  ets t Assets ets	1,113,422 30,914 93,606 1,237,962  1,039,688  2,582,689 2,780,963  ets t Assets ets Total Assets Total Liabilities			

# **NOTES TO THE ACCOUNTS**

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

SEE ATTACHED		
		"

# **ACCOUNTING POLICIES**

(see notes 37 and 38)

SEE ATTACHED			

# SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature:	Director's Signature: (or other official whose position should be stated)
Name:_Colin Wood	Name: Kevin Minton
Date: 13.12.16	Date: 13 - 12 - 16

## **CHECK LIST**

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<b>V</b>	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES		NO	<b>V</b>
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<b>V</b>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<b>✓</b>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<b>V</b>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

### **AUDITOR'S REPORT**

(see notes 42 to 47)

# made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

### YES/NO

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act:
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 43)

### YES/NO-

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

### YES/NO-

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 45)

# **AUDITOR'S REPORT** (continued)

Signature(s) of auditor or auditors:	de la companya della companya della companya de la companya della		
Name(s):	Barnes Roffe LLP		
Profession(s) or Calling(s):	Chartered Accountants		
Address(es):	Charles Lake House Claire Causeway Crossways Business Park Dartford, Kent DA2 6QA		
Date:	21-12-2016		
Contact name and telephone number:	Philip Jahn 01322 275335		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

# THE CONSTRUCTION PLANT-HIRE ASSOCIATION FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

# The Construction Plant-hire Association Statement of Council Members' Responsibilities For the year ended 30 June 2016

The Council Members are responsible for the Financial Statements prepared for each financial year. These Statements must give a true and fair view of the state of affairs of the Association and of the income and expenditure of the Association for the respective period; in the preparation of these Financial Statements, the Council Members are required to:

- \* select suitable accounting policies for application to the Financial Statements
- \* approve estimates and make judgements that are reasonable and prudent, and
- \* ensure that the Financial Statements are prepared on a going concern basis.

The Council Members are also responsible for:

- ensuring that accounting records are maintained in respect of its transactions, assets, and liabilities, and for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities; and
- \* preparing budgeted income and expenditure statements prior to each new financial year

The Association's Chief Executive has a duty to Council Members to keep the Council Members fully advised and to provide sufficient information to satisfy those requirements stated above and to act upon the requirements and information in the management of the Construction Plant-hire Association.

### Report of the Auditors

### To the Members of

### The Construction Plant-hire Association

### For the year ended 30 June 2016

We have audited the Financial Statements on pages 3 to 8 which have been prepared under the historical cost convention and the accounting policies on page 5.

This report is made solely to the Association's members, as a body. Our audit has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

As described on page 1, the Members of the Association's Council are responsible for the preparation of the Financial Statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

### Scope and Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures relevant in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Association's Council Members in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of the information in the Financial Statements.

### Opinion

In our opinion, the Financial Statements give a true and fair view of the state of the affairs of the Association as at the 30 June 2016.

Mario Cientanni (Senior statutory auditor)

for and on behalf of

**Barnes Roffe LLP** 

Chartered Accountants

Statutory Auditor

Charles Lake House

Claire Causeway

Crossways Business Park

Dartford

Kent

DA2 6QA

Date: 12.0cTo Nac. 2016.

### The Construction Plant-hire Association

# BALANCE SHEET AS AT 30 JUNE 2016

	Notes		2016		2015
		£	£	£	£
Tangible Fixed Assets	3		806,575		811,189
Current Assets					
Stock				14	
Debtors	4	74,070		73,088	
Çash at bank and in hand		2,306,834	ν.	1,999,745	
		2,380,904		2,072,833	
		2,500,504	G	2,012,000	
Current Liabilities					
Creditors and accruals	5	266,471		167,823	
Other creditors	6	140,045		133,510	
		406,516	3	301,333	
Net Current Assets			1,974,388		1,771,500
Net Assets		-	£ 2,780,963		£ 2,582,689
Financed by:					
		-			
Reserves	7	(j=	£ 2,780,963		£ 2,582,689

THESE ACCOUNTS WERE APPROVED BY THE COUNCIL ON	11.10.2016
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Chief Executive - C Wood

President - R Collins

Chairman - B Jones

# The Construction Plant-hire Association INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2016

	Notes	;	2016	20	15
		£	£	£	£
Income:			4 400 000		4.050.440
Subscription income			1,106,992		1,056,413
Entrance fees			6,450 1,113,442		6,900 1,063,313
Other Income net of Expenditure:			1,113,442		1,003,313
Surplus on sale of publications		10,418		7,082	
Entrance deposits forfeited		6,465		6,605	
Investment income receivable (gross)		30,914		39,926	
Training grants receivable		55,210		83,726	
Miscellaneous income		19,084		19,847	
Conference income		2,429		<b>(3)</b>	
			124,520		157,186
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,237,962		1,220,499
Evanditura					
Expenditure: Rates		22,436		22,015	
Cleaning		6,816		6,662	
Maintenance of premises		4,759		1,808	
Insurance		10,442		11,995	
Light, heat and water		3,863		4,324	
Depreciation		4,614		9,438	
Leasing and maintenance of office equipment		8		909	
Computer expenses		11,018		5,409	
Salaries (including temporary staff)		480,892		467,746	
Social security costs		55,414		54,895	
Pensions and other staff costs	8	119,610		126,209	
Travelling, meetings and entertaining		55,185		48,029	
Postage and telephone	9	17,202		16,283	
Printing and stationery		15,103		6,158	
Publicity, advertising and marketing		131,851		126,291	
Bad debts		19		14	
Annual general meeting expenses		1,991		1,875	
General expenses		827		1,048	
Subscriptions to other associations	10	5,903		7,466	
Legal and professional charges	11	29,678		34,285	
Audit fee		3,750		3,750	
Bank charges		1,693		1,541	
Staff training		475		658 400	
Legal advisory service		560 5,083		2,656	
Contingency Fund		5,063	989,184	2,000	961,864
	2		909,104		901,004
Surplus before taxation			248,778		258,635
Taxation payable	2	*	(50,504)		(53,402)
			-		
Surplus after taxation	7		£ 198,274		£ 205,233

There have been no acquisitions or discontinued operations during the current or preceding year.

There are no other gains or losses to be recognised other than those included in the income and expenditure account.

### 1. Accounting Policies

### **Accounting** convention

The financial statements are prepared under the historical cost convention.

### Turnover

Turnover comprises revenue recognised by the Association In respect of subscriptions received and goods and services supplied exclusive of Value Added Tax and trade discounts.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual values, over their expected useful lives on the following bases:-

Computer equipment

- 3 years

Office equipment and furniture

- 2 - 4 years

Land and Buildings

- Not provided

The directors consider that the land and buildings held have an indefinite useful life and therefore believe that systematic annual depreciation would be inappropriate.

#### Pension costs

Retirement benefits to employees are funded by contributions from the Association into a money purchase scheme. Payments into the scheme are charged to the Income and Expenditure account over the periods benefiting from employees' services.

### Leases

Rentals paid under operating leases are charged against income on a straight line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the period until the date the rent is expected to be adjusted to the prevailing market rate.

### **Deferred taxation**

Full provision is made for deferred tax assets and liabilities arising from all the timing differences between the recognition of gains and losses in the financial statements and recognition in the tax computation. A net deferred tax asset is recognised only if it can be regarded as more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted. Deferred tax assets and liabilities are calculated at current tax rates.

### Grants Receivable

Government grants are treated as deferred income and released to the income and expenditure account over the period to which they relate.

### 2. Taxation

2016 2015 £ £ 50,504 53,402 £ 50,504 £ 53,402

Corporation tax

There are no future factors that affected the tax charge for the year which has been calculated on the profits on ordinary activities before tax at the standard rate of corporation tax in the UK of 20% (2015: ~ 20%).

There were no factors that may affect future tax charges.

3.	Tangible Fixed Assets			Office	
		Land and Buildings £	Computer equipment £	equipment and furniture £	Total £
	Cost				
	At 1 July 2015	803,853	17,669	30,503	852,025
	Additions	Ħ	( <b>%</b> )	5.00	( <del>*</del> €
	Disposals			ă	•
	At 30 June 2016	£ 803,853	£ 17,669	£ 30,503	£ 852,025
				- Illiando America	
	Depreciation				
	At 1 July 2015	ē.	17,669	23,167	40,836
	Charge for year	7	-	4,614	4,614
	Disposals	3	~	-	-
				0. 07.704	0 45 450
	At 30 June 2016		£ 17,669	£ 27,781	£ 45,450
	Net Book Value				
	At 30 June 2016	£ 803,853	£ -	£ 2,722	£ 806,575
	At 30 June 2015	£ 803,853	£	£ 7,336	£ 811,189
	At 00 dane 2010	2 000,000	<u> </u>		
4.	Debtors and Prepayments			2016	2015
				£	£
	Trade debtors (net)			40,767	18,987
	Other debtors			12,120	31,500
	Prepayments			10,662	8,760
	VAT recoverable			10,521	13,841
	7711 1000 to 10010			£ 74,070	£ 73,088
				******	
5.	Creditors and Accruals			2016	2015
5.	Creditors and Accruais			£	£
	Amounts falling due under one year				
	Bank overdraft			<del>ri</del> i	
	Trade creditors			58,511	10,696
	Sundry creditors		(47)	94,240	54,749
	Special Interest Groups			32,688	24,599
	Accruals			11,106	7,907
	PAYE			19,422	16,470
	Corporation Tax			50,504	53,402
	Tild Control of the C			£ 266,471	£ 167,823

6.	Entrance Deposits		2016 £	2015 £
	Balances at 1 July 2015		133,510	126,565
	New applications received		13,000	13,550
	Deposits refunded		(C ACE)	(6,605)
	Entrance deposits forfeited and credited to income		(6,465)	(0,000)
	Balances at 30 June 2016	E	140,045	£ 133,510
7.	Reconciliation of Movement on Members Funds		2016	2015
.,			£	£
	Opening members funds at 1 July 2015		2,582,689	2,377,456
	Surplus for the financial year after taxation		198,274	205,233
	Members funds at 30 June 2016	£	2,780,963	£ 2,582,689
8.	Pensions and Other Staff Costs		2016	2015
0.	, onolono ana cana otan osoto		£	£
	Premiums paid to the CPA Group Personal Pension			
	Plan (Norwich Union/Aviva)		82,221	86,834
	Employment related insurances etc.		37,389	39,375
		£	119,610	£ 126,209

The Association operates one pension scheme for its employees:

The current scheme with Norwich Union/Aviva is known as The CPA Group Personal Pension Plan. It provides benefits on a money purchase basis which depends on the level of contributions pald and the investment returns achieved. Contributions to this plan from CPA are charged to the Income and Expenditure Account and are based on a percentage of employees' salaries.

9.	Postage and Telephone	2016 £	2015 £		
	Postage and carriage Telephone and communications	7,830 9,372		7,240 9,043	
		£ 17,202	£	16,283	

10.	Subscriptions to Other Associations	2016 £	2015 £
	Freight Transport Association	484	471
	British Standards Institution	580	567
	European Rental Association	4,489	4,476
	Construction Product Association		1,752
	Construction Industry Theft Scheme	350	<u>-</u> €
	Sundry other subscriptions	*	200
		£ 5,903	£ 7,466
11.	Legal and Professional Charges	2016	2015
		£	£
	Legal fees	340	3,463
	Accountancy and bookkeeping services	4,000	3,806
	Consultancy fees	25,678	27,016
		£ 29,678	£ 34,285

### 12 RAIL PLANT ASSOCIATION LIMITED

The Rail Plant Association Limited, which was incorporated on the 27 September 1999, being a company limited by guarantee and not having a share capital, is administered by The Construction Plant-hire Association. The Accounts of The Rail Plant Association Limited, covering the year to 31 December 2015, resulted in a net profit, after taxation of £507 (2015: £204).

The capital and reserves as at 31 December 2015 amounted to £140,045 (2014: £139,538).