

**BUSINESS, INNOVATION & SKILLS
DG EXPENSES APRIL - JUNE 2014**

Permanent Secretary - Martin Donnelly

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
10.04.2014	Portsmouth	Foreign Office meeting		34.20				34.20
01.05.2014	1 Victoria Street	Return from business meeting			7.00			7.00
02.05.2014	Norwich	Visit to John Innes Centre		105.70				105.70
15.05.2014 - 16.05.2014	Berkhamstead	Permanent Secretaries Awayday		28.20				28.20
20.05.2014	Wimbledon	Return from Royal Shakespeare Company event			7.50			7.50
21.05.2014	Wimbledon	Return from CBI Dinner			43.00			43.00
30.05.2014	Banbury	Business visit to Jaguar Land Rover		38.60				38.60
30.05.2014	1 Victoria	Return from visit			14.00			14.00

	Street	to Jaguar Land Rover					
06.06.2014	Bracknell	Insight Day with 3M		26.20			26.20
10.06.2014	Berkhamsted	Senior Leader Scheme Cohort		14.00			14.00
12.06.2014	1 Victoria Street	Return from coaching course			14.00		14.00
19.06.2014	Liverpool	BIS Manufacturing Summit		190.35			190.35
26.06.2014	Edinburgh	Meeting at Edinburgh University regarding Confucius Institute and meeting at HE Institutions	415.83	21.00	43.50		480.33
27.06.2014	1 Victoria Street	Taxi to office for Green Investment Bank meeting			8.00		8.00

**Permanent Secretary - Martin Donnelly
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
01.04.2014	Odgers Berndtson	Dinner
20.05.2014	Royal Shakespeare Company	Reception
21.05.2014	CBI Annual Dinner	Dinner

29.05.2014	LEAFI	Lunch
10.06.2014	Huawei	Reception
25.06.2014	ITV	Reception
26.06.2014	FT	Summer Party

Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
21.05.2014	St Pauls Place, Sheffield	To meet with staff		150.00				150.00

**Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
03.04.2014	Westminster Abbey Institute	Venue hire; evensong and private tour of the Abbey with canapes
20.05.2014	Russell Reynolds Associates	Breakfast; refreshments and light sandwich lunch

Crispin Simon - Chief Executive, UK Trade & Investment

DATES	DESTINATION	PURPOSE	TRAVEL	OTHER	Total
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							(including Hospitality Given)	Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
01.05.2014	Birmingham – NEC	Attending Events Alliance – Naidex National		67.50				67.50
06.05.2014	London	photographs for Indian visa application					19.99	19.99
20.05.2014	Bristol	Meeting with Bristol Port Authority followed by the Society of Maritimes Industries Annual Conference where Crispin spoke		69.00	40.00			109.00
22.05.2014	Liverpool	Attending Events Alliance – Patient Safety Congress		79.70	6.50			86.20
25.05.2014 – 30.05.2014	India and China	Visit to UKTI India staff, meeting with High Commissioner, meeting with and tour of UKIBC. China – Participate in TIF-	3737.00			344.56	149.75	4231.31

		IN programme linked to SoS programme, meet with CBBC and visit to British Business Centre						
03.06.2014	Woking	Attending the McLaren Innovation Forum – UK Chinese Business Leader’s Summit		10.50	20.00			30.50

**Crispin Simon - Chief Executive, UK Trade & Investment
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
02.04.2014	London & Partners	Lunch

Bernadette Kelly - Director General, Markets & Local Growth

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
02.04.2014	Macclesfield	Visit to Lafarge Tarmac Plant		169.75	12.30			182.05
01.05.2014	Oval, Kennington	SCS Leadership Event at the Oval			9.00			9.00
14.05.2014	Taunton	DGs event			31.70			31.70

15.05.2014 - 16.05.2014	Brussels	Meetings in Brussels to discuss Partnership Agreements		199.00	18.62	127.23		344.85
21.05.2014	London	CBI Dinner			12.00	92.65		104.65
03.06.2014	London	EDP Advisory Group Meeting			19.00			19.00
11.06.2014	Rome	Official Meetings in Rome	257.00		56.55	319.42		632.97
16.06.2014	London	Travel from office to station			6.50			6.50
18.06.2014 - 19.06.2014	Liverpool	Attendance at BIS Manufacturing Summit		140.00	62.00	162.00		364.00
20.06.2014	Brussels	Enterprise Policy Group meeting	207.29	106.00	53.62			366.91

**Bernadette Kelly - Director General, Markets & Local Growth
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
21.05.2014	CBI – Augusta Westland Helicopters	Dinner

Sir John O'Reilly - Director General, Knowledge and Innovation

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
01.04.2014	BIS 1 Victoria	Meeting with			20.00			20.00

	Street	Medical Research Council						
02.04.2014 – 03.04.2014	Swindon and return to London	Six monthly review meeting with Research Councils		121.00				121.00
04.04.2014	Belfast	Meeting with Belfast University cancelled (flight non-refundable)	116.87					116.87
17.04.2014	Watford	BRE Official Visit		16.20				16.20
24.04.2014	Sheffield and Darlington (from Peterborough)	Meeting with BIS K&I staff		213.40				213.40
05.05.2014 – 07.05.2014	Doha	Meeting with Qatar Officials	1306.00		36.34		16.15	1358.49
09.05.2014	High Wycombe	Meeting with LEP Chief Executive cancelled		18.60				18.60
02.06.2014	Edinburgh	Capital Consultation workshop	62.03	46.50				108.53
04.06.2014	Cambridge	Meeting with PVC Steve Young and		34.10				34.10

		Treasury						
10.06.2014 – 11.06.2014	Brussels	Third meeting of the Strategic Configuration of the Programme Committee for the specific programme implementing Horizon 202		154.00		72.65		226.65
12.06.2014	Sheffield & Darlington	Meeting BIS K&I staff in Sheffield and Darlington		218.50				218.50

**Sir John O'Reilly - Director General, Knowledge and Innovation
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
09.04.2014	ERA	Drinks reception
04.06.2014	UUK Dinner	Dinner
30.06.2014	University Alliance	Lunch

Mark Russell - Chief Executive, Shareholder Executive

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
05.04.2014		Reimbursement of telephone costs					9.50	9.50

16.04.2014	London	Travel to and from meeting with Lloyds Banking Group		4.40				4.40
01.05.2014	London	Travel to SCS Leadership Event			8.80			8.80
05.05.1014		Reimbursement of telephone costs					10.86	10.86
07.05.2014	London	Travel to external dinner meeting on behalf of the Permanent Secretary			21.00			21.00
09.05.2014	London	Travel from external Eurostar Review meeting			15.00			15.00
14.05.2014 - 15.05.2014	London/Paris	Travel to and from Eurostar Board meeting in Paris		4.40	9.30			13.70
20.05.2014	London	Travel to LCR Board meeting			1.45			1.45
22.05.2014	London	Travel to Business Lunch with PWC			37.62			37.62
17.06.2014	London	Travel to Executive			33.75			33.75

		Committee away afternoon						
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**Mark Russell - Chief Executive, Shareholder Executive
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
16.04.2014	Bank of America Lynch	Tickets to exhibition at Tate Modern
17.04.2014	Lloyds Register Group	Lunch
22.05.2014	PWC	Lunch
28.05.2014	Ares Management Ltd	Lunch
26.06.2014	Clifford Chance	Lunch

Howard Orme - Director General, Finance and Commercial

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
01.05.2014	Kings Cross	To attend meetings at CITB & MRC Laboratory		38.50	4.00			42.50
02.05.2014	London	To attend HMT FMR Energiser Event at Deloitte		2.20				2.20

07.05.2014	London	To attend SULcO Board and meetings at 1 Victoria Street and NAO/CIMA		4.30	1.45			5.75
20.05.2014	London	NAO meeting			1.45			1.45
13.06.2014	Reading	To attend meetings with RPA		19.10				19.10
26.06.2014	London	To attend meeting with NAO			1.45			1.45

**Howard Orme - Director General, Finance and Commercial
Hospitality Received - Nil**

Rachel Sandby-Thomas - Director General, Legal, Business and Skills

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
01.04.2014 - 02.04.2014	Bristol Temple Meads & Bridgewater	Visit to EDF – Bridgewater and site visit to Hinkley Point C and meeting with Andy Berry & Partners, Construction		140.60	20.00			160.60

		Skills Centre, Cannington						
03.04.2014	Derby	Derbyshire, Nottinghamshire & Leicestershire Chamber of Commerce Business and Skills Conference	160.00	5.00	70.00			235.00
04.04.2014	Derby	Speaking engagement at Rolls Royce, Learning and Development Career Centre			7.00			7.00
08.04.2014	London	Attended the UK Commission Commissioner Dinner at the Royal Academy of Engineering			20.80	115.00		135.80
16.04.2014	Sheffield	Visited the BIS Office		76.30				76.30
06.05.2014 - 09.05.2014	Rome	Attended the Unidroit Governing Council meeting	367.20					367.20
18.06.2014 - 19.06.2014	Merseyside	Attended the Manufacturing Summit		218.20		107.65		325.85
21.05.2014	Sheffield	Visited the BIS		83.00				83.00

		office in Sheffield						
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**Rachel Sandby-Thomas - Director General, Legal, Business & Skills
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
02.04.2014	Construction Skills Centre	Lunch
04.04.2014	Derbyshire, Nottinghamshire & Leicestershire Chamber of Commerce	Lunch
07.05.2014	Unidroit	Dinner

Sam Beckett – Director General, Economics and Markets

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
08.04.2014	Manchester	GES at 50 Event			6.00			6.00
21.05.2014	Sevenoaks	Meeting with colleagues from the High Potential Development Scheme		16.40	13.00			29.40

Sam Beckett – Director General, Economics and Markets – Hospitality Received

Date	Organisation Name	Type of Hospitality Received
01.04.2014	Financial Reporting Council	Business lunch

Dominic Jerney - Chief Executive, UK Trade & Investment

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
08.06.2014 - 09.06.2014	Liverpool	Attendance and speech on the first day of International Festival of Business	985.83	78.00	30.20	103.00		1197.03
09.06.2014 - 13.06.2014	London	Hotel Accommodation				460.00		460.00
12.06.2014	City of London	Speech and award- presentation at BritishAmerican Business11th Annual Corporate Citizenship Awards Dinner		2.20				2.20
16.06.2014 - 19.06.2014	London	Hotel Accommodation				345.00		345.00

17.06.2014	Reading	Attend investment conference and visits to various companies		42.00				42.00
22.06.2014 - 27.06.2014	London	Hotel accommodation				575.00		575.00
25.06.2014	City of London	Introductory meeting with Lord Mayor of London		4.40				4.40
27.06.2014	Abu Dhabi	Return flight to Abu Dhabi to pack up household	1054.16					1054.16

Dominic Jermey - Chief Executive, UK Trade & Investment – Hospitality Received

Date	Organisation Name	Type of Hospitality Received
12.06.2014	British American Business	Dinner
17.06.2014	BP, on behalf of China-Britain Business Council	Dinner
23.06.2014	Jardine Matheson	Breakfast

Sir Mark Walport - Government Chief Scientific Adviser

NAME: Sir Mark Walport

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
01.04.2014	London	Meetings at Government Office			60.45			60.45

		for Science (Go-Science), Buckingham Palace, the Royal Society & the German Embassy					
02.04.2014	London	Meetings at Go-Science, Portcullis House & HM Treasury			51.00		51.00
03.04.2014	Paris	Series of meetings in Paris		270.00	31.35		301.35
07.04.2014	London	Meetings at Go-Science, Buckingham Palace and in Whitehall			50.00		50.00
08.04.2014	London	Meetings at Go-Science & the BT Centre, central London			70.40		70.40
09.04.2014	London	Meetings at Go-Science & Whitehall			55.17		55.17
10.04.2014	London	Meetings at Go-Science and Whitehall and taxi home from British Pharmacopoeia reception at the House of Lords			48.50		48.50
23.04.2014	London	Meetings at Go-Science			57.25		57.25

28.04.2014	London	Meetings at Go-Science, MOD, Whitehall			63.37			63.37
29.04.2014	London	Meetings at Go-Science, speech at 30 Euston Square and dinner event at the Royal College of Physicians			53.50			53.50
30.04.2014	London	Meetings at Go-Science, the British Academy and HM Treasury			64.80			64.80
01.05.2014	London & Guildford	Meetings at Go-Science, Royal Society & University of Surrey		22.00	89.50			111.50
02.05.2014	Norwich	Visit to John Innes Centre		69.75	67.00			136.75
06.05.2014	London	Meetings at Go-Science & dinner engagement – EC4			68.70			68.70
07.05.2014	London	Meetings at Go-Science			37.35			37.35
08.05.2014	London	Meetings at Go-Science & Whitehall			29.40			29.40
12.05.2014	London	Meetings at Go-Science			51.00			51.00
13.05.2014	Bedfordshire	Visit to MOD facility & Cranfield		20.60	31.35			51.95

		University						
14.05.2014	London	Meetings at Go-Science			25.50			25.50
15.05.2014	London	Meetings at Go-Science, Whitehall & Berkhamsted		18.90	25.50			44.40
17.05.2014 – 23.05.2014	Brazil	To Heathrow then visit to Brazil	6484.15		39.15	501.12		7024.42
24.05.2014	London	Collection from Heathrow			39.15			39.15
27.05.2014	London	Meetings at Go-Science			51.00			51.00
28.05.2014	London	Meetings at Go-Science, the British Museum, company visit in ECI and dinner meeting in Chelsea			80.17			80.17
29.05.2014	London	Meetings at Go-Science			55.17			55.17
30.05.2014	Oxford	Conference at Ditchley Park		61.00	27.72			88.72
02.06.2014	London	Meetings at Go-Science and Whitehall			61.67			61.67
03.06.2014	London	Meetings at NESTA, central London			58.80			58.80
04.06.2014	London	Meetings at Go-Science & Imperial			75.35			75.35

		College						
05.06.2014	London	Meetings at Go-Science and the British Medical Institute			38.50			38.50
06.06.2014	Bury St Edmonds	Visit to Defra facility		56.85	68.95			125.80
09.06.2014	London & Southampton	Meetings at Go-Science and company visit - Southampton		27.80	39.30			67.10
10.06.2014	London	Meetings at Go-Science & Whitehall			45.15			45.15
11.06.2014	London	Meetings at Go-Science & Greenwich			66.60			66.60
12.06.2014	Huntingdon	Seminar at MOD facility		33.50	90.03			123.53
13.06.2014	Watford	Conference/speech			125.10			125.10
16.06.2014	London	Meetings at Go-Science, the Old Bailey, Whitehall & the Royal Society			99.05			99.05
17.06.2014	London & Woking	Meetings at Go-Science, Cabinet Office, visit to the Pirbright Institute & awards event at Grosvenor Square		9.05	186.24			195.29
18.06.2014	London	Meetings at Go-Science & the British			57.50			57.50

		Academy						
19.06.2014	London	Meetings at Go-Science, Whitehall & an awards event at the Royal Society			48.50			48.50
22.06.2014 – 23.06.2014	London & Copenhagen	Travelling to Copenhagen – conference/meetings	218.30		102.73			321.03
24.06.2014	London	Meetings at Go-Science & the Royal Academy of Engineering			51.00			51.00
25.06.2014	London	Meetings at Go-Science & the Academy of Medical Sciences			66.75			66.75
26.06.2014	London	Meetings at the Academy of Medical Sciences & Go-Science			27.45			27.45
27.06.2014	Birmingham	Meetings at Birmingham Metropolitan College		33.35	68.95			102.30
30.06.2014	London	Meetings at Go-Science & the Royal Society			55.17			55.17
Government Car Service								896.52

**Sir Mark Walport - Government Chief Scientific Adviser
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
28.04.2014	Wired Health	Dinner
06.05.2014	AIRTO	Dinner
13.05.2014	Lockheed Martin UK	Light lunch
13.05.2014	Cranfield University	Dinner
09.06.2014	National Air Traffic Services	Light lunch
11.06.2014	Founders Forum	Dinner
13.06.2014	Founders Forum	Light lunch
16.06.2014	Foundation for Science & Technology	Buffet dinner
17.06.2014	Pirbright Institute	Light lunch
18.06.2014	The British Academy	Dinner
22.06.2014	ESOF Conference (Copenhagen)	Dinner
23.06.2014	ESOF Conference (Copenhagen)	Lunch
27.06.2014	Birmingham Metropolitan University	Light lunch

¹ Does not normally include meetings with Government bodies such as other Government Departments and Agencies, non-departmental public bodies, Government reviewers, and representatives of devolved or foreign governments.

Note – Air, rail and accommodation costs may not include certain transactional charges

Non Executive Board Members

Alan Aubrey - NIL

Dale Murray - NIL

Wendy Purcell – NIL

Dalton Philips – NIL

