



Wilton Park

Wilton Park

An Executive Agency of the
Foreign and Commonwealth
Office

Annual Report and Accounts
2014-15



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Presented to the House of Commons pursuant to section 7
of the Government Resources and Accounts Act 2000

Ordered by the House of Commons to be printed 1 July 2015



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This publication is available at www.gov.uk/government/publications

Any enquiries regarding this publication should be sent to us at Wilton Park, Wiston House, Steyning BN44 3DZ

Print ISBN 9781474117135

Web ISBN 9781474117142

ID P002717418 50212 07/15

Printed on paper containing 75% recycled fibre content minimum

Printed in the UK by the Williams Lea Group on behalf of the Controller of Her Majesty's Stationery Office

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Chairman's foreword

It is pleasing to be able to report that the year ending March 2015 has been a further period of achievement and progress at Wilton Park.

Wilton Park has continued to fulfil its primary role as a front line resource for the Foreign and Commonwealth Office (FCO), in another turbulent and challenging year for foreign policy. We have achieved this by a relentless focus on deploying our skills, expertise, reputation and convening power in support of the FCO strategic priorities and outcomes. Strategically, we focus on building capabilities in line with longer term directions and tactically we maintain sufficient flexibility to respond rapidly and effectively to urgent needs. The world we live in is ever more sophisticated with ever more demanding participants and sponsors. In order to remain competitive we are implementing a programme of work to update our facilitation and relationship building skills focussed on participants and on sponsors.

Financially, Wilton Park has achieved a result within 1% of the agreed target for the fifth consecutive year; this required very tight management control and close cooperation with the FCO given the high levels of volatility in event commitment experienced throughout the year. Year-on-year our total revenue was flat and within this our event revenue increased by 5% and our commercial revenue at Wiston House declined by 19%; a creditable performance in a tough and volatile market. Participation fees and commercial sponsorship of events were stable in aggregate, but remain below levels achieved prior to the current economic crisis. The new Wilton Park operating system (Knowledge Information Manager, or KIM) was commissioned during the year and we are already seeing significant benefits in efficiency and cost control.

During the year 2,622 people from 126 nations attended 57 Wilton Park conferences and events, 39 at Wiston House, 6 in London and 12 in other countries. Attendance included 48 ministerial (or equivalent) visits; all of our conferences had attendance from the FCO (King Charles Street or posts), Whitehall Departments or Agencies. Our participant satisfaction scores maintained their excellence ratings and our Monitoring and Evaluation (M&E) process is now fully integrated into our normal way of working; the M&E process has been extended to include post-event evaluation of sponsor satisfaction and initial feedback is encouraging. We continue to develop new formats and facilitation techniques for our events in response to feedback received.

The team at Wilton Park and Wiston House are dedicated and committed, we are fortunate to have them and I would like to thank them for all they have contributed throughout the year. The introduction of KIM and streamlining of the event creation and management processes has been successfully achieved. It is pleasing to note that the annual staff survey was again positive in all significant areas and we achieved Investor in People re-accreditation.

After the significant rotation of membership two years ago the Wilton Park Advisory Council has had a stable membership this year. We benefit greatly from the input, interest and wise counsel we receive and are very appreciative of the time and support they provide to us. We are also grateful for the continuing support from the senior team in the FCO, both in King Charles Street and in posts.

Looking ahead, given our role as a front line resource for the FCO, we inevitably face another challenging and volatile year. We are very mindful of the need to achieve continuous improvement in operational and cost efficiency in order to respond to future budgetary pressures and to ensure the long term sustainability of Wilton Park.

All of us at Wilton Park share a strong belief in the value of the work that we do, we look forward to making our contribution to delivering the FCO priorities and to playing our part in creating a fairer and a safer world.

Iain Ferguson CBE

Chairman

Chief Executive's overview

This has been another year where Wilton Park has experienced the consequences to two forces which are rapidly defining this young century; turbulence in international affairs, and continued austerity in public sector funding. But yet again, we have managed to deliver our financial target with a slight surplus, and increased the revenue from our principal activity by 5%. This has been achieved for a number of reasons, but the underpinning elements have been the hard work, commitment and determination of all my colleagues, for which I am very grateful.

The world offers a wide range of opportunities for Wilton Park to deploy its skills through our reputation for convening complex discussions of the world's most pressing problems, and guiding participants through sensitive dialogue with expert and neutral facilitation. The number of events this year has fallen to 57 but revenue has increased. The average number of participants has also been reduced as our range of smaller meetings has widened. The number of events which are postponed or cancelled for perfectly good policy reasons has increased – in the last four months of the financial year, 6 events were lost along with £250k anticipated revenue. We now find that events are rarely fixed more than 6 months ahead, and we are planning on the basis of pursuing 3 events for every one that is finally delivered. Despite all this we have maintained our staff costs at no more than 54% of revenue.

Our reputation is consistently high. This is shown by the volume of repeat funding from clients who actively seek us out to help them progress their foreign policy objectives, most notably with the FCO. Regardless of the source of funding, all our work is directly relevant to its strategic policy priorities. Our monitoring and evaluation system shows consistently high rates of satisfaction: 97% being rated excellent or good.

In order to cope with this volatility, we have had to tighten up on our processes, increase the range of services we offer to clients, and deploy our people in much more flexible teams. We now have a rigorous critical path through which potential events must pass while they are developed. The objectives are to maximise the cost-efficiency of delivery, to secure revenue for events as early as possible, and to ensure that we always have a full "order book" of prospective work on which to draw. We have used natural wastage to reduce the number of senior staff, and we delegate work more effectively. Our new database system (our Knowledge and Information Manager or KIM) allows us to keep track of events, participants, costs, and the logistics of bringing 2,622 people to us within a single integrated system. All staff have access both in Wiston House and when operating from home or elsewhere.

We have recognised that we need to provide a greater range of services and more diversity in the way we make our skills available. We now organise events that are shorter than the usual 2-3 days of residential dialogue. We have developed cost effective events for smaller numbers of people. The demand for work to take place outside Wiston House, and in other countries has increased. We are currently piloting an approach to hub operations in key locations overseas. Two experiments have been established in Washington DC and Beirut, each with a resident member of staff. During the course of 2015-16, we will evaluate if these posts have increased our effectiveness, and created improved reach, influence, and access to funding.

We earn significant income from "sweating the asset" of Wiston House; selling the time that we do not use for Wilton Park work by marketing it as a commercial conference and wedding venue. The market for both is tough, and we have experienced a fall in income this year. The commercial conference market remains fiercely competitive, but we have reorganised our wedding product to match changes in demand, and our forward order book is now healthier than it has been for several years.

It is a privilege to work for this remarkable organisation. It is an example of what Britain does well; adapt, evolve and respond to change. In 2016, we will celebrate 70 years since Wilton Park began that process, changing from a prison of war camp to a centre for dialogue on the future of post war Europe and the reconciliation of war-time enemies. Our services – adapted and evolved – are more in demand than ever. This is a great British tradition which has become a unique 21st century tool for diplomacy, conciliation, and peace.

The FCO has commissioned a formal review of Wilton Park, which is being undertaken in the first quarter of 2015-16.

Richard Burge

Chief Executive

Wilton Park activity 2014-15

Conflict prevention, resolution and state building

As well as addressing specific conflicts, our peacebuilding work often focuses on helping international and regional bodies to improve their efforts and use their resources more effectively. We convened practitioners to assess their progress towards achieving sustainable peace in **Measuring peace consolidation**, to define characteristics of peace and how best to evaluate progress made.

This year's work involving the United Nations included our meeting on **Promoting effective international peace operations in increasingly complex environments** which followed the UN Security Council debate on new trends in peacekeeping, with discussions feeding into the UNSG's review of peacekeeping operations. Participants included many senior UN officials, including USG for Field Support Operations, ASG for Peacekeeping Operations and serving or former SRSs from DRC, Liberia, Somalia, South Sudan; Libya, Nepal and East Timor.

Our conferences also focussed on reviewing regional experience and expertise to inform and share best practice in peacebuilding. For example, **Peacebuilding in Africa** enabled African researchers, policy analysts and other peacebuilding actors with counterparts from other parts of the world to share their perspectives. The second in a series of events on conflict resolution in South East Asia, **Resolving domestic conflict in South East Asia: how to build a sustainable peace**, took place in Jakarta, bringing together ASEAN member states with experts from the region, the UK and Australia.

We brought together the traditional donor community, key emerging powers, and representatives from fragile or conflict states for discussions in Istanbul on **Linking peace, stability and development: engaging new global actors in the debate**.

Defence and security

In recognition of the expanding areas covered by defence and security, we dealt with some new discussion topics this year. **Privacy, security and surveillance: tackling dilemmas and dangers in the digital realm** highlighted the increasing challenges and dilemmas for companies in responding to lawful government requests for interception of communications worldwide. **Connecting space with international security and stability** engaged a network of experts from the space community and security sector to analyse the role of space in tackling security challenges and the impact for national, regional and international governmental and non-governmental stakeholders. **The future of global conflict** was chosen as the topic for the eighth annual meeting in the international Futures series, assessing the implications of current trends to provide context for planning and decision making.

Wilton Park's renowned non-proliferation programme, led by Dr Mark Smith, continued with **Nuclear non-proliferation: preparing for the 2015 NPT Review Conference**, which assessed the Conference's prospects for success and generated proposals for enhancing those prospects. **Compliance issues in the BTWC** provided the basis for a WEOG Working Paper on criteria for compliance with the Biological Weapons Convention, and how such criteria can be successfully implemented by States Parties. Building on conclusions of previous meetings in the series held in association with VERTIC, **WMD verification: global capacity challenges** focussed on whether we have the qualitative and quantitative capacity to implement global verification of WMD non-proliferation agreements.

Two of our Defence and security events focussed on Asia last year. Participants at **The future of extended deterrence and assurance: implications for NATO and Northeast Asia** assessed the potential sources of instability in the region and the future of deterrent strategies in the region. Those at **Strengthened multi-sectoral collaboration in addressing biosecurity threats in the ASEAN region**, held in Jakarta, developed strategies for coordinated action to prevent, detect and respond to deliberate release of biological agents.

Dr Smith also convened discussions on **The Arms Trade Treaty** in preparation for the first Conference of States Parties, where participants generated proposals for putting the ATT into institutional practice following entry into force.

Led by Dr Robert Grant, participants at **Euro-Atlantic security: collaborating on new challenges** examined how key organisations contributing to peace and stability in Europe (NATO, EU, and OSCE), can work towards deeper practical collaboration to address the broad European security crisis that erupted with the conflict in Ukraine.

Global economy

Programme Director Kathryn Hingston held two meetings looking at emerging economies from different perspectives. Participants at **Emerging space economies** discussed the opportunities and challenges in applying space technology to a range of areas which feed into economic development, discovering opportunities for research collaboration and translating data from space technologies into policy and direct economic benefits. It also increased awareness of existing regional and international initiatives looking at best practice examples, for instance, UK-Nigeria cooperation. **Women-led businesses: building a strong and sustainable economy** explored innovative strategies for promoting women in business, drawing on case studies and emerging economies' expertise.

Over the past decade there has been a proliferation of multi-stakeholder initiatives (MSI) that bring together diverse actors from the public, private and civil society sectors to solve pressing governance challenges, such as enhancing transparency and improving accountability for better development outcomes. **Increasing the effectiveness of multi-stakeholder initiatives through active collaboration** aimed at making sense of the growing numbers of governance MSIs and to clarify what has and has not worked in MSIs.

The eighth meeting in our public diplomacy series, our first event to be held in Mexico, also focussed on prosperity. Convened by Julia Purcell, participants at **Maximising soft power assets: towards prosperity** considered how to move from soft power theory to practical application. Held in association with the Government of Mexico, discussions examined the links between national reputation, shared values and economic growth; how states can increase their regional and global influence.

Human rights, good governance and faith

Julia Purcell also ran the first Wilton Park on **Promoting LGBT rights** where participants considered different perspectives on LGBT equality to identify how best to approach national legislators and promote tolerance. Discussions drew out different perspectives on the challenges and potential areas for progress in promoting the human rights of LGBT persons, lessons learned and best practice measures amongst representative civil society groups to increase capacity to provide protection from harm, and strengthen international focus and collaboration on the issue of promoting the human rights of LGBT persons.

Other human rights activity, run by Isobelle Jaques, included **Strengthening the UN human rights treaty monitoring system: what are the next steps?** which allowed participants to take stock of recent developments in enhancing the UN human rights monitoring system, identifying major outstanding issues and examining how to achieve greater compliance. **Strategies for tackling torture and improving prevention** gave participants the opportunity to review traditional methods of tackling and preventing torture, to examine what has most impact on the ground and identify new and innovative approaches, including in assisting victims.

Our humanitarian focus continued with **Syria: engaging with local actors to increase humanitarian outreach**, which took place in Jordan. This provided a forum for local and diaspora groups providing humanitarian assistance to Syrians to engage in frank and open dialogue with the international donor community and organisations, to examine ways for local and international humanitarian aid providers to work together more effectively.

Canon Gary Wilton has continued as visiting Programme Director and ran two more events in the Wilton Park Faith series. **Developing a multilateral approach to freedom of religion or belief** helped to inform European policymakers as they deepen foreign policy cooperation following the publication of the EU's Guidelines in 2013. **The Big Bang and the interfaces of knowledge** was the second event run in association with CERN, which brought together scientists, theologians and philosophers to deepen the dialogue towards a common understanding of the Truth.

Sustainable development and the environment

In addition to our annual development meetings discussing disaster risk reduction, aid and health, we also held meetings on such diverse aspects as education and 'conflict-free' mining this year.

Director of Programmes, Robin Hart, completed a three year programme supported by the Norwegian Ministry of Foreign Affairs on disaster prevention and preparedness (DRR). The final event of this series, **Disaster prevention, preparedness and response in South and Southeast Asia**, was held in Manila, in partnership with the Asian Disaster Preparedness Center (ADPC) in Bangkok. This highlighted gender approaches to disasters, particularly during the response and recovery phases but also in disaster prevention and preparedness plans. We also ran a Social Media Workshop with ADPC to help broaden their communications outreach. Separately, our event in Switzerland on **Disaster risk reduction post-2015 how will international institutions deliver?**, explored the most appropriate architecture of international DRR institutions after the Hyogo Framework for Action in 2015. This was held in partnership with the Swiss and Japanese governments in their respective roles as Chairs of the Preparatory Committees of the 2015 Sendai conference.

Higher education (HE) and development: tackling 21st century challenges highlighted the role of HE in development (from university education to vocational training) with experts from Ghana, South Africa, Ethiopia, India, Myanmar and Tanzania. Recommendations included scaling up availability, increasing use of online learning, vocational training and entrepreneurship and building soft skills to ensure employability of students.

Robin Hart also continued her work on global health with **HIV co-infections: implications for global screening and treatment**, which was held in Singapore. Specialists focussed on major scientific advances in screening and therapeutics for HIV co-infections with TB and Hepatitis B and C, identifying ways to overcome barriers to access. In support of the UK focus on international efforts to tackle **Antimicrobial resistance (AMR) in humans and animals in low and middle income countries**, this FCO sponsored meeting identified good practices of tackling AMR, and encouraged others to scale up domestic action, including collaborating across the human and animal health sectors, and called for their engagement internationally ahead of the World Health Assembly in May 2015.

Our roundtable meeting on **Defining conflict affected and high risk areas in order to strengthen the international case for 'conflict-free' gold and minerals** in Geneva, assessed progress to date and debated next steps in the international effort led by the OECD to address the nexus between the sourcing of natural resources and abuses of human rights with the ultimate goal of eradicating conflict minerals.

Beyond aid: innovative governance, financing and partnerships for the post-2015 agenda looked at how to align cross-departmental policy at national and international levels to promote socioeconomic development. Our 2013 meeting on trade facilitation in Africa led to subsequent discussions on **African infrastructure projects: driving momentum, delivering jobs and improving livelihoods**, which provided a forum to discuss planning, financing and developing infrastructure projects and predictable business environments in Sub-Saharan Africa to drive positive socioeconomic outcomes.

Multilateral institutions, key countries and regions

Wilton Park has had a strong bilateral relationship with Germany since our foundation nearly 70 years ago, and this tradition continued with the UK-Germany dialogue focussing on **Supporting competitiveness and innovation**. Participants identified ways both countries can enhance the global competitiveness of their economies through focussing on skills as well as knowledge. This event led to a number of initiatives which are being followed up directly between British and German practitioners. Young leaders attending the annual British German Forum discussed **A smarter Europe: cooperation, competition, and innovation in the 2020s**, assessing Europe's transition from conflict to contemporary competition and cooperation, focussing on economic prosperity; competitiveness and innovation (economic and political); and patterns of innovation and cooperation in Europe. **A new strategy for Europe's East** conducted a strategic reappraisal of EU interests, goals and policies towards Russia and the Eastern Partnership countries in light of Moscow's military intervention in Ukraine.

Other activity

At our third Wilton Park Address, the Prime Minister of the Republic of Turkey, HE Mr Ahmet Davutoğlu, spoke on **Turkey's role in responding to regional and global challenges from an ethical and strategic perspective**.

Wilton Park also assisted in six of the FCO's International Leaders Programmes which have been running successfully since 2013, and supported the third annual **School of International Futures** residential retreat.

Schedule of events 2014-15

Conference Name	Dates
	2014
International Leaders Programme (ILP)	07 April
Increasing the effectiveness of multi-stakeholder initiatives through active collaboration	28-30 April
Disaster risk reduction post-2015: how will international institutions deliver?	07-09 May
Maximising soft power assets: towards prosperity	19-21 May
International Leaders Programme (ILP)	02 June
WMD verification: global capacity challenges	09-11 June
Supporting competitiveness and innovation: how to create the workforce of the future in the UK and Germany	13-14 June
Promoting effective international peace operations in increasingly complex environments	15-17 June
The future of extended deterrence and assurance: implications for NATO and Northeast Asia	18-21 June
The Big Bang and the interfaces of knowledge: towards a common understanding of Truth?	23-25 June
Higher education and development: tackling 21st century challenges	23-25 June
International Leaders Programme (ILP)	06-08 July
Emerging space economies: next steps towards prosperity	09-11 July
British German Forum 2014: a smarter Europe: cooperation, competition and innovation in the 2020s	13-17 July
School of International Futures 2014	11-15 August
Promoting the human rights of LGBT persons: next steps for international institutions and civil society?	01-03 September
The Arms Trade Treaty: preparing for the first Conference of States Parties	17-19 September
Compliance issues in the BTWC: assessment, demonstration and practice	24-26 September
Strengthened multi-sectoral collaboration in addressing biosecurity threats in the ASEAN region	15-17 October
Measuring peace consolidation	15-17 October
Women led businesses: building a strong and sustainable economy	29-31 October
International Leaders Programme (ILP)	09-11 November
Privacy, security and surveillance: tackling international dilemmas and dangers in the digital realm	17-19 November
Disaster prevention, preparedness and response in South and Southeast Asia: maximising a gender-inclusive approach	24-25 November
Social Media Workshop ADPC	27 November
Linking peace, stability and development: engaging new global actors in the debate	03-05 December
Round Table: Defining conflict affected and high risk areas in order to strengthen the international case for 'conflict-free' gold and minerals	08 December
Nuclear non-proliferation: preparing for the 2015 NPT Review Conference	15-19 December

Conference Name	Dates
	2015
Strengthening the UN human rights treaty monitoring system: what are the next steps?	14-16 January
WP Address: Turkish PM Ahmet Davutoğlu	21 January
International Leaders Programme (ILP)	25-26 January
Developing a multilateral approach to freedom of religion or belief: a European perspective	09-11 February
The future of global conflict: trends and challenges towards 2040	16-18 February
Peacebuilding in Africa	23-25 February
Beyond aid: innovative governance, financing and partnerships for the post-2015 agenda	25-27 February
HIV co-infections with viral hepatitis: implications for screening and treatment in Asia	28 February-02 March
Euro-Atlantic security: collaborating on new challenges	04-06 March
International Leaders Programme (ILP)	08-13 March
Syria: engaging with local actors to increase humanitarian outreach	09-11 March
Connecting space with international security and stability	11-13 March
Antimicrobial resistance in humans and animals in low and middle income countries	13-15 March
African infrastructure projects: driving momentum, delivering jobs and improving livelihoods	23-25 March
Strategies for tackling torture and improving prevention	30 March-3 April

Wilton Park was involved in 57 events in 2014-15, 14 of which were closed events and are not listed above

Support for Wilton Park events

UK government departments

Cabinet Office
Department for International Development (DfID)
Foreign and Commonwealth Office (FCO)
Ministry of Defence
National Crime Agency
Stabilisation Unit
UK Trade and Investment

UK foundations, universities and think tanks

Asfari Foundation
Baring Foundation
Centre for International Studies, Oxford University
Developments, Concepts and Doctrine Centre
Humanitarian Policy Group, Overseas Development
Institute
Open Society Foundation (OSF)
VERTIC
Sir Halley Stewart Trust
Sir Heinz Koeppler Trust
Transparency and Accountability Initiative
University of Bristol
University of Sussex

Multinational/private sector

Accenture
Airbus Defence and Space
CDC Group plc
Ericsson AB
Institute for Human Rights and Business
Mott MacDonald
Pearson
PricewaterhouseCoopers (PwC)
SERCO Space
Surrey Satellite Technology Limited (SSTL)
VimpelCom Ltd

International organisations

The African Peacebuilding Network of the Social
Science Research Council
ASEAN Institute for Peace and Reconciliation
Atomic Weapons Establishment
European Commission DEVCO
EC Representation to the UK
European Organisation for Nuclear Research
(CERN)
Food and Agriculture Organization of the United
Nations
NATO HQ and Defence College
Organisation for Security and Cooperation in
Europe (OSCE)
Saferworld
World Bank

Overseas governments and organisations

Africa

The African Leadership Centre*

Australia

Australian Mission to the United Nations
Department of Foreign Affairs and Trade

Canada

Department of Foreign Affairs, Trade and
Development

Denmark

Ministry of Defence
Ministry of Foreign Affairs

Georgia

Black Sea Trust

Germany

Bertelsmann Stiftung

Indonesia

Ministry of Foreign Affairs*

Jordan

The Arab Thought Forum*

Mexico

Mexican Government and Office of the President

Netherlands

Humanist Institute for Cooperation with Developing
Countries (HIVOS)
Ministry of Foreign Affairs

Norway

Ministry of Foreign Affairs
Norwegian Peacebuilding Resource Centre

Poland

Ministry of Foreign Affairs

Sweden

Folke Bernadotte Academy
Swedish Government

Switzerland

Federal Department of Foreign Affairs
Geneva Academy of International Humanitarian
Law and Human Rights
State Secretariat for Economic Affairs
Swiss Agency for Development and Cooperation
(SDC)

USA

Carnegie Corporation of New York
German Marshall Fund of the United States (GMF)
Gilead Sciences, Inc
Global Health Sciences, University of California*
Hewlett Foundation
Lawrence Livermore National Laboratory
Los Alamos National Laboratory
Sandia National Laboratories
Secure World Foundation
US Department of State

*Intellectual partners

Monitoring and evaluation

The Monitoring and Evaluation (M&E) process contributes to an understanding of the impact of Wilton Park events and to the improvement and development of future work. Comments from questionnaires provide feedback on objectives, quality of programme, impact and facilities and administration.

Feedback is requested from participants, intellectual partners, sponsors and speakers and a variety of key indicators are used to measure success. Lessons learned from performance analysis informs the way new events are designed and delivered, enabling improvements in the quality of discussions and facilities.

Wilton Park's M&E process is run under the guidance of a subcommittee of the Wilton Park Advisory Council (WPAC) chaired by Myles Wickstead CBE, and which includes Professor Robert Picciotto (former Director General of Evaluation at the World Bank) plus two other WPAC members. The subcommittee assesses Wilton Park's overall performance and reports this to WPAC biannually, improves and refines the process, and ensures lessons learned are built back into Wilton Park's approach and work.

The M&E system is intended to highlight the impact of our events and provide evidence of the strengths of Wilton Park and our ability to deliver value for money. It is also used to assist in ensuring that our strategies are aligned with stakeholders' interests. Wilton Park has taken a major step forward in its M&E process this year by transferring to a digital eQuestionnaire system for all participants during each event. The transition took place in September, therefore paper returns covered the first half of the year, and the eQuestionnaire returns cover the second. Since the questions posed were identical, the reporting has been amalgamated.

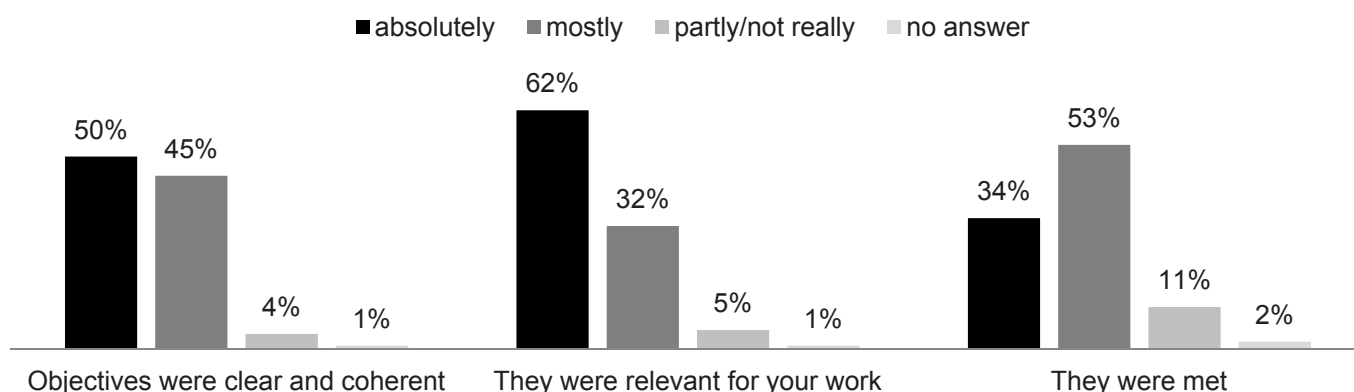
This electronic method of receiving feedback is more efficient and effective, enabling us to use participants' comments and suggestions during the concluding sessions and to produce timely evaluation reports for partners and internal use. It has also led to higher rates of response from participants: the average return rate for 2014-15 was 65.6%, where it was 58.8% in 2013-14 and 52.7% in 2012-13.

The process has also been developed to collect participant feedback on longer term impact and outcomes post-conference and to evaluate sponsor satisfaction. The findings of the M&E process are increasingly related to the work of Wilton Park's Communications and Finance Teams.

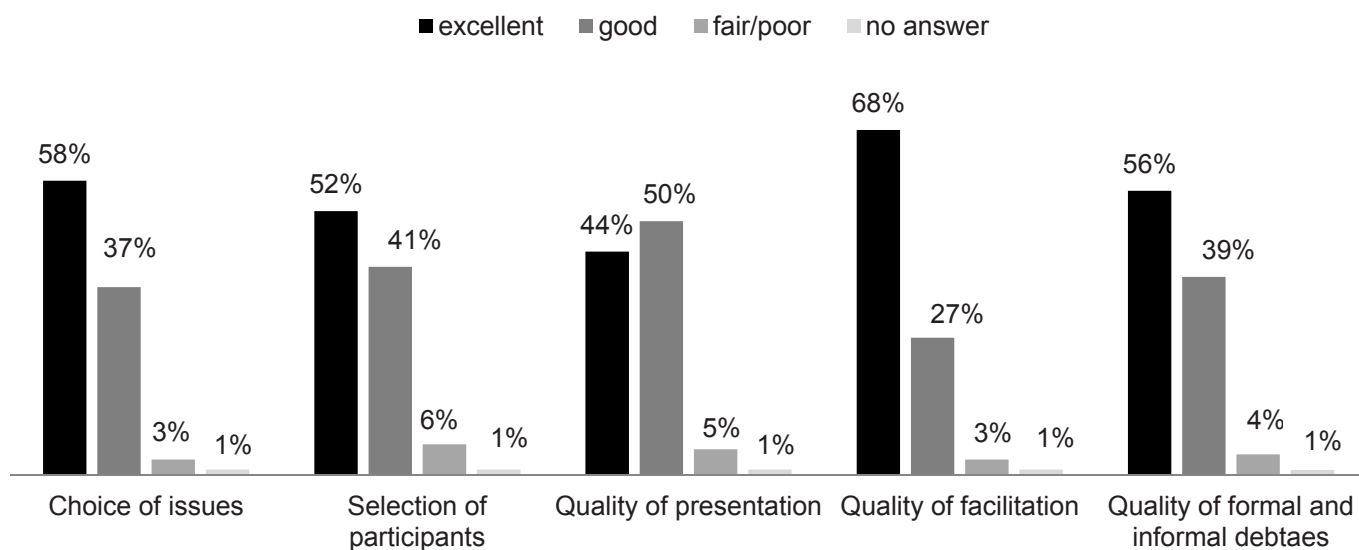
Using the eQuestionnaire, we ask participants to rate each event using five categories: Overall impression, Objectives, Programme design and delivery, Impact, and Facilities and administration. These scores are then collated to give an overall score for the five different categories for each conference.

The graphs and table below show this year's results for each section.

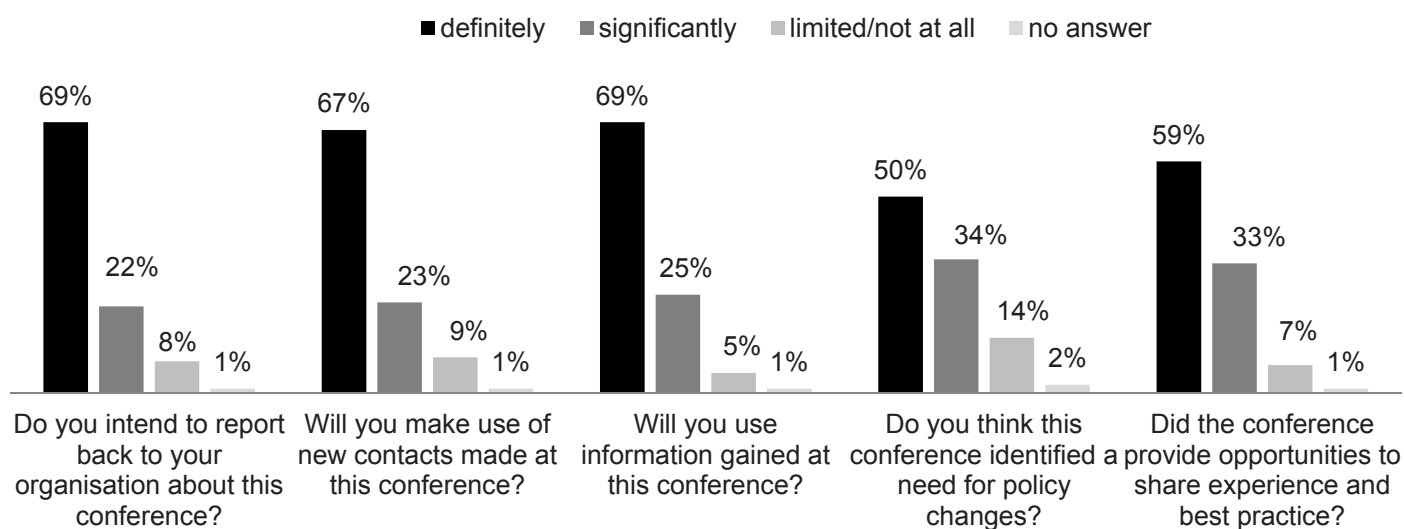
Objectives (clarity and relevance)



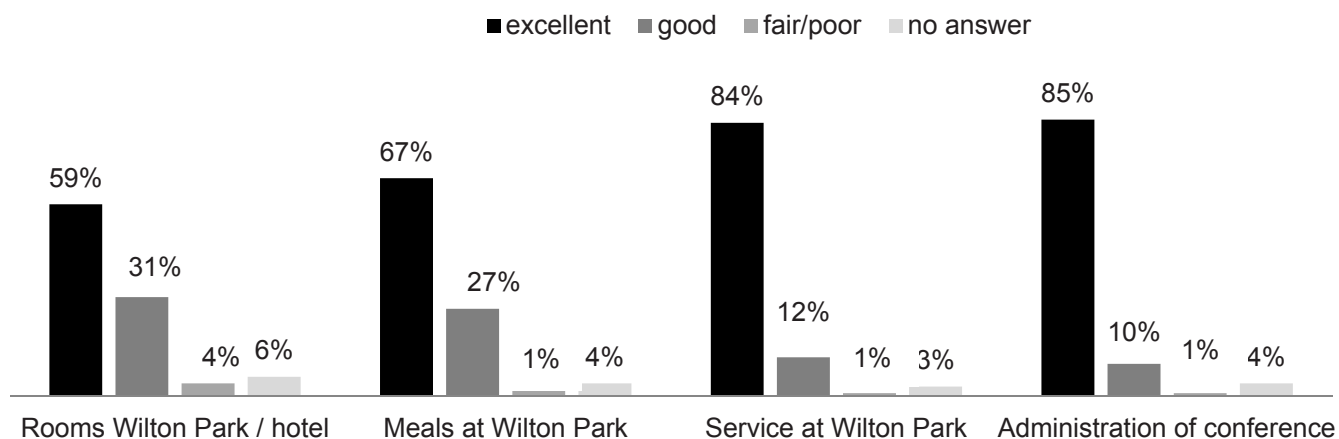
Programme design and delivery (quality)



Impact



Facilities and administration



eQuestionnaire summary 2014-15

Questionnaires issued	2,244
Questionnaires returned	1,472
Return rate	65.6%

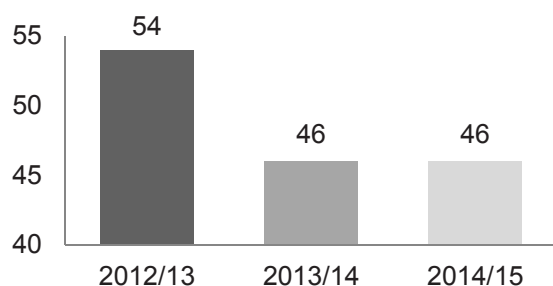
A Conference	Excellent	Good	Total
Overall impression	59%	38%	97%
B Objectives	Absolutely	Almost	Total
Clear and Coherent	50%	45%	
Relevant to your work	62%	32%	
They were met	34%	53%	
Relevance rating	49%	43%	92%
C Programme design and delivery	Excellent	Good	Total
Choice of issues	58%	37%	
Selection of participants	52%	41%	
Quality of presentation	44%	50%	
Quality of Facilitation	68%	27%	
Quality of Debates	56%	39%	
Effectiveness rating	55%	39%	94%
D Impact	Definitely	Significantly	Total
Intend to report back to organisation	69%	22%	
Use new contacts	67%	23%	
Use information gained	69%	25%	
Identified need for policy change	50%	34%	
Opportunities to share experience	59%	33%	
Impact rating	63%	27%	90%
E Facilities and administration	Excellent	Good	Total
Rooms	59%	31%	
Meals	67%	27%	
Service	84%	12%	
Administration	85%	10%	
Facilities and Admin rating	74%	20%	94%

Overall participation trends

We also collect data internally on general participation trends.

Financial year	Total number of participants	Number of events	Average participation
2014/15	2,622	57	46
2013/14	2,811	61	46
2012/13	2,985	55	54

Average participation per event by year

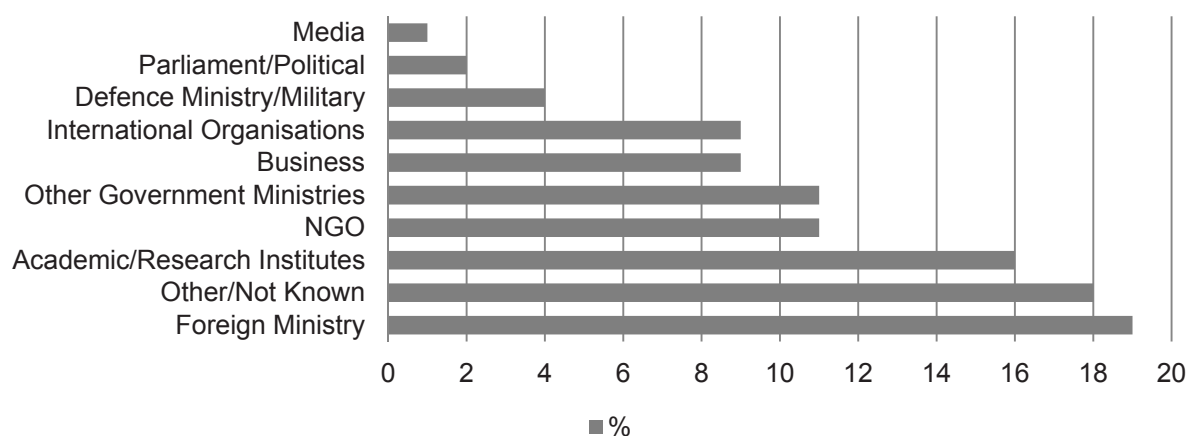


Wilton Park ran a number of tailored events for smaller groups this year which led to a reduction in average participation. Average participants at core events remained stable.

Participation by sector by year

	2014/15	2013/14	2012/13
Foreign Ministry	19%	24%	24%
Other/Not Known	18%	-	-
Academic/Research Institutes	16%	18%	19%
NGO	11%	12%	12%
Other Government Ministries	11%	11%	12%
Business	9%	10%	11%
International Organisations	9%	10%	10%
Defence Ministry/Military	4%	6%	6%
Parliament/Political	2%	4%	2%
Media	1%	5%	4%

Participation by sector 2014-15

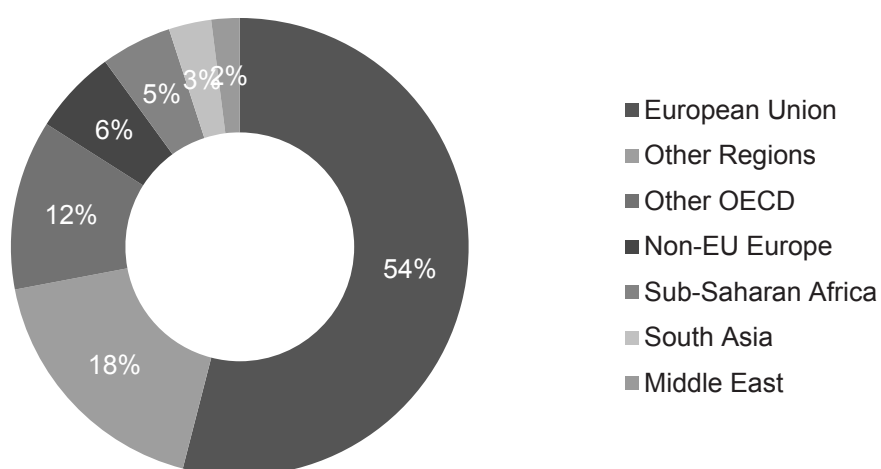


Participation by nationality by year

	2014/15	2013/14	2012/13
European Union	54%	55%	52%
Other Regions	18%	9%	12%
Other OECD	12%	15%	17%
Non-EU Europe	6%	8%	9%
Sub-Saharan Africa	5%	7%	4%
South Asia	3%	2%	3%
Middle East	2%	4%	3%
Total	100	100	100

Nationality of people regardless of the domicile of the international institutions they represent.

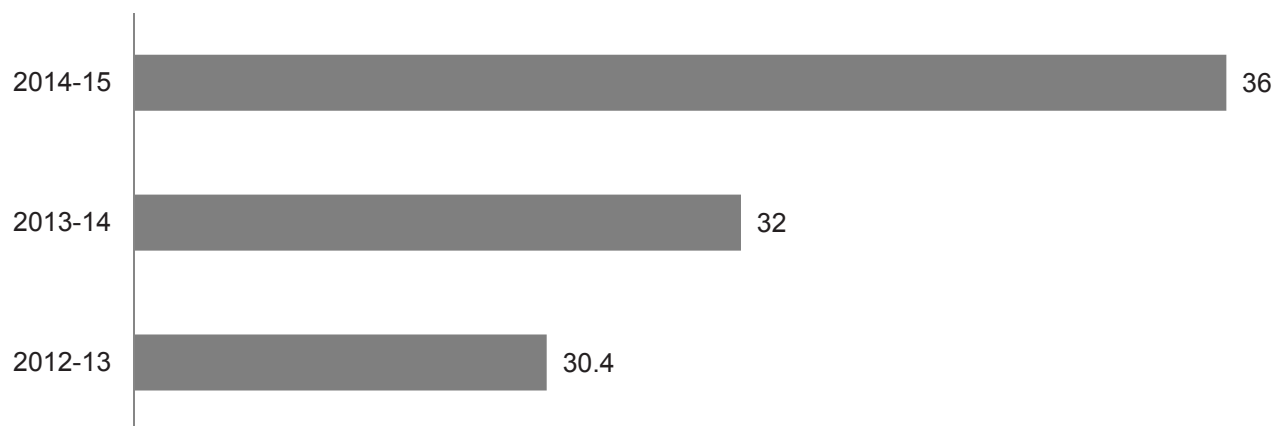
Participation by nationality, 2014-15



Participation by gender

Financial year	Total number of female participants	As a percentage of total number of participants
2014/15	938	36%
2013/14	876	31%
2012/13	907	30%

Average number of women per event



Strategic report

Business overview

The purpose of Wilton Park is to provide unique opportunities for policy makers to discuss directly and frankly, foreign policy issues where there is uncertainty, disagreement and conflict. We are able to undertake this because we have a strong and historic reputation for convening and leading, in a neutral manner, difficult discussion on sensitive issues.

Our role is to demonstrate the UK Government's commitment to the pursuit of global peace and prosperity, and to be a unique soft power asset for Britain focussed exclusively on the strategic foreign policy priorities of the UK government and her allies.

Wilton Park is a revenue generating organisation – the ability to secure income is a strong indicator of its continuing relevance and significance. Consequently, its business plan looks more like that of a commercial operation than a government department.

High level objectives

Enhance the relevance of Wilton Park to the priorities of the FCO and the international position of the UK. Increase our relevance and engagement with other government departments on their international agendas with particular emphasis on the MOD, DFID, BIS, Home Office and DEFRA/DECC.

Review and expand our engagement with the "Track 1.5" environment (policy makers with very closely connected and influential individuals and organisations), training and facilitation work for others.

Expand our overseas operations in the 21st Century bilateral partner countries and fastest growing economies (as defined by the FCO), and in a manner which increases engagement with participants from conflict-affected areas.

Increase our overall financial effectiveness, with increased earnings, increased efficiency in our activity, and monitoring the continued cost effectiveness of Wiston House against credible external benchmarks. Increase the number of events, overall attendance; maintain our range of participant nationalities but with increased participation by key countries.

Maximise the contribution made by the commercial use of our assets in a manner that does not distract from Wilton Park activity but reduces the net operating cost of the agency.

Strategic performance indicators set in 2013 as a three year target.

Nature of indicator	Achievement date	Target or optimal range	Outcome 2014-15
Effect	March 2016	<ul style="list-style-type: none"> 3,200 participants (70% non-British) 110+ nations 70 events 	<ul style="list-style-type: none"> 2,622 participants (62.7% non-British) 126 nations 57 events
Finance	Every year March 2016	<ul style="list-style-type: none"> Between -1% and +1% of income over costs 25% revenue from WH commercial operations Benchmark equivalency for 'occupancy' rate Turnover £6m UK/US charitable earning £300k 	<ul style="list-style-type: none"> £9k surplus, 0.2% 17% (from 103 events) The Wilton Park Board are still working on this measure £4.87m Hub pilot scheme in place in the USA

Nature of indicator	Achievement date	Target or optimal range	Progress during 2014-15
Relevance	2013-2016	<ul style="list-style-type: none"> • FCO allocations level in cash terms • FCO acknowledge 80% of output related directly to its in-year priorities • FCO in annual report describes WP as a front line diplomatic asset 	<ul style="list-style-type: none"> • FCO allocation maintained in 2014/15, but cut by 6% in 2015/16 • Achieved • Phrase is used in internal document and by FCO PUS
Efficiency	2017	<ul style="list-style-type: none"> • Leverage of FCO allocation to reach 400% • 12 events per PD or equivalent • Staff cost to income ratio to drop to 50% • Staff headcount at 70 (or 65 FTE) 	<ul style="list-style-type: none"> • 402% in 2014/15 • 9.5 events per PD in 2014/15 • 54% in 2014/15 • 71.6 FTE in 2014/15

Key risks

Throughout the year, the principal two risks have been securing sufficient funding for our work in year and business continuity during extreme weather events. As an organisation which relies on discretionary funding for 84% of its revenue, the current global environment of austerity in public funding bodies (both governmental and civil society) increases risk. Wilton Park's costs are largely fixed and have little room for flexing within year, so the effective marketing of our events is critical. Global uncertainty and conflict has intensified the use of Wilton Park by the FCO, other UK government departments and our overseas partners. Consequently the overall downturn in public finance in the UK and elsewhere has had minimal impact on Wilton Park. We expect, however, this situation to change. We will further reduce our operating costs to reflect fiscal restraint in Europe and further public expenditure reductions in the UK.

The business continuity risk from adverse weather has two sources: problems which prevent participants arriving at Wiston House or leaving it because of local conditions, and international conditions that prevent arrival in or departure from the UK. We have monitored the suitability of equipment and staff training to ensure that local conditions have at most only a temporary effect lasting a few hours. For the international dimension, we rely on constant monitoring and the use of VCT when appropriate.

Financial review

The financial target for Wilton Park as set out in the Framework document is as follows:-

Target – Wilton Park should meet the costs of its operations (with a 1% margin) through raising income from conferences and other commercial activities (before deducting non-cash items).

This target was met.

	2014/15	2013/14	
	£000	£000	
Total Operating Costs	792	362	from Statement Comprehensive Net Expenditure
Less non-cash Costs	801	312	Note 4
Cash-based (Surplus)/Deficit	(9)	50	

Sponsorship and participation fees

Wilton Park conferences raise income almost exclusively through sponsorship and participation fees.

Up until March 2009, sponsorship for conferences was secured on a conference-by-conference basis.

In March 2009, following the results of the FCO Review, the FCO committed to providing core funding for our conferences commencing in 2009/10. In 2014/15 this core funding amounted to £805k (£800k in 2013/14).

Support from the FCO

As mentioned above, the FCO plays a key role in supporting the work of Wilton Park. In addition to core funding, FCO provided conference sponsorship of £896k (£1,050k in 2013/14). This amounts to 28% of discretionary funding (35% in 2013/14). Additionally, the FCO provides Wilton Park with capital investment resources. During 2014/15 capital investments amounted to £264k (£250k in 2013/14). The total of non-cash resource costs amounted to £801k (£312k in 2013/14). The FCO accounts can be found on the FCO website <https://www.gov.uk/government/organisations/foreign-commonwealth-office>.

Creditor payment

Our policy is to pay our creditors within 30 days from the invoice date or receipt of the month-end statement, or within otherwise agreed trading terms. The aggregate number of days taken to pay suppliers was 37 (9 in 2013/14). The increase was due to a number of large invoices received just prior to year-end.

Commercial activities

When Wilton Park conferences are not being held, the facilities at Wiston House are used to generate income which provides a contribution towards our overheads. We generate interest internally from government departments and externally from the private sector to use the facilities for conference, training and banqueting events.

During 2014/15, income from Wiston House commercial activities was £827k (£1,026k in 2013/14). This income was generated from 103 commercial functions (101 in 2013/14)

Selling available days around the Wilton Park conference programme is core to maximising this commercial income stream, and diary management continues to be the key factor that leads to success in this area. The main Wilton Park website provides links to online information on hiring the facilities at Wiston House. Alternatively, these can be directly accessed from our commercial website www.wistonhouse.co.uk

Staff

The Agency's success is founded on high quality staffing at all levels and high priority is given to the management and training of staff. The Wilton Park employee engagement index in the civil service annual employee survey was 70% in 2014 compared to 68% in 2013. The staff engagement figures for the FCO was 67% in 2014/15 (68% in 2013/14) and 59% in the civil service as a whole.

We recognise that making best use of the talents and skills of all our staff makes us more effective and productive; we aim to create and sustain a culture that values and actively supports and promotes diversity. We continue to seek every opportunity to develop the potential of all staff at Wilton Park. We provide staff with the training necessary for improving their performance, closing any skill gaps and for their personal development.

This year, staffing levels increased to 77, including 14 part-time staff, the equivalent of 71.6 full time staff at 31st March 2015 (70 in 2013/14). Staff turnover increased to 11%, with 9 people leaving (5 in 2013/14).

Recruitment is carried out in accordance with the Civil Service Commissioners' Guidance. Twelve people were recruited, one on loan from the FCO. The recruitment figures are shown in the table below:

Grade/Level	Total Recruited	% Female	% Ethnic Minority	% Disabled
SMS	0	0	0	0
D	0	0	0	0
C	1	100	0	0
B	2	50	0	0
A	9	77	0	0

There were no exceptions to The Civil Service Commission's Recruitment Principles.

Sustainable operations

Wilton Park is committed to the Government's international policy for prioritisation of sustainable development. As one of the world's leading centres for the discussion of key international policy challenges, Wilton Park contributes strongly to the sustainable development agenda by running conferences on this theme.

In seeking to manage operations on a sustainable basis, Wilton Park recognises that its operational activities directly impact upon the environment and has endeavoured over the last decade to minimise its impact on the environment in a number of ways and we are committed to improving our environmental performance by minimising negative impacts and enhancing positive impacts on the environment.

We recognise that the use of transport by our staff and conference speakers and participants uses energy and produces CO2 emissions. Air travel is however, largely unavoidable in the pursuit of our core business. We are actively trying to avoid or reduce emissions as much as possible by encouraging staff to share transportation, and coordinating conference and local travel wherever possible.

Our key environmental commitments include:

- minimising our use of resources by producing less waste, and reusing and recycling more;
- actively managing our energy use to reduce our carbon footprint;
- actively managing our water consumption;
- employing sound environmental practices for the selection, procurement, use and disposal of materials, goods, and services;
- using environmentally-sensitive products and services;
- recognising the significant contribution that Wilton Park staff, suppliers and customers can make in minimising the organisation's environmental footprint.

We will fulfil these commitments through our Environmental Policy which includes a range of measures:

- complying with all relevant environmental laws and regulations;
- setting clear environmental objectives which are prioritised in line with the nature, scale and environmental impacts of our activities;
- actively monitoring performance against objectives and targets;
- implementing best practice in our use of resources;

- influencing and managing our suppliers and contractors to ensure that goods procured and services undertaken comply with our environmental policy;

Staff continue to be engaged in working towards these commitments with a voluntary staff environmental group who meet regularly to take forward ideas and projects for both the organisation and individuals.

Signed Richard Burge Chief Executive

18 June 2015

Directors' report

Principal activities

Wilton Park organises nearly sixty events a year in the UK and overseas, bringing together leading representatives from the worlds of politics, diplomacy, academia, business, civil society, the military and the media. We focus on issues of international security, prosperity and justice. Our meetings provide a neutral environment where conflicting views can be expressed and debated openly and calmly, allowing acceptable compromise and resolution to be achieved. Our priorities include:

- Conflict resolution and peacemaking
- Counter-terrorism, home affairs and the rule of law
- Defence and security
- Global prosperity
- Human rights, democracy, faith
- Sustainable development, energy and the environment

Wilton Park Board

During the period April 2014 to March 2015 the directors below held office for the full period:

Iain Ferguson CBE	Chair of the Wilton Park Board (NED)
Richard Burge	Chief Executive Wilton Park
Iain Morgan	Former Financial Controller to HM Forces Surgeon-General (NED)
Alex Jablonowski	Director High Performance Leadership Ltd (NED)
Hugh Elliott	Director of Communication FCO (Senior Responsible Officer for Wilton Park)
Peter Hill	Director of Strategy FCO
Sarah Macintosh	Director Defence and International Security FCO (to May 2014)
Peter Jones	Director Defence and International Security FCO (from July 2014)

In the case of each of the directors above there is no relevant audit information of which the National Audit Office is unaware. The directors have taken all steps to make themselves aware of any relevant audit information and to establish that the National Audit Office is aware of that information.

Pension liabilities

There are no pension liabilities in the Wilton Park Financial Statement as these are within the accounts of the FCO. The FCO accounts can be found on the FCO website.

<https://www.gov.uk/government/organisations/foreign-commonwealth-office>

Staff sickness

At the end of 2014-15 there were 8 staff with a Bradford factor of more than 200, compared to 16 in 2013/14. This is the first year Wilton Park have used the Bradford factor as a measure of sickness. This measure counts number of periods of absence as well as number of days and so identifies staff with multiple short term absences. The trigger point of 200 was agreed by the Senior Management Team (SMT) after benchmarking against other organisations.

Personal data

There were no personal data related incidents.

Signed Richard Burge Chief Executive

18 June 2015

Governance statement

Wilton Park's aim and terms of reference are laid down in a Framework document that is revised every three years. The latest version came into force on 31 March 2013, and can be found at www.wiltonpark.org.uk/wp-content/uploads/Framework-Document.pdf. This document also specifies the processes and procedures used by Wilton Park in governance, management, and audit, including our relationship with the Internal Audit system of the FCO and the National Audit Office (NAO).

The **Wilton Park Board** agrees the strategy and objectives including the financial and other performance targets; it monitors and evaluates progress and advises on the allocation of resources. Its membership is appointed in accordance with the provisions of the Framework, which results in some turnover associated with transfers within the FCO senior staff ranks. Membership of the board is detailed in the Directors Report.

The Wilton Park Board meetings are also usually attended by:

- Members of the Wilton Park SMT (including Elise Maddocks, Director of Finance, who fills the role of Secretary to the Board)
- Key members of FCO Communication and Engagement Directorate; Sara Everett (until March 2015), Val Chamberlain and Jonathan Reed

The Wilton Park Board carried out an effectiveness review in March 2012, and repeated the exercise in March 2014. Another review is planned to be completed by the end of 2015/16

Board attendance has been as follows

	Jun 2014	Sep 2014	Nov 2014	Jan 2015	Mar 2015
Iain Ferguson	✓	✓	✓	✓	✓
Richard Burge	✓	✓	✓	✓	✓
Alex Jablonowski	✓	✓	✓	✓	✓
Iain Morgan	✓	✓	✓	✓	✓
Hugh Elliott	✓	✓	X	✓	✓
Peter Hill	X	✓	X	X	X
Peter Jones (Joined July 2014)	NA	X	✓	X	X

The Chair of the Wilton Park Board writes to the Permanent Under Secretary (PUS) after the end of every financial year outlining the major events and performance indicators. This acts as the basis for a meeting between the PUS, the Senior Reporting Officer (SRO), the Chair and the Chief Executive. Additionally, the Chief Executive meets three to four times a month with the SRO, and attends the weekly FCO Directors meeting with the PUS.

Every month, the Chief Executive sends an update on all ongoing and planned activity to Heads of Mission, the FCO Executive Board and all FCO directors. Every week, a short summary of planned activity is sent to SRO, the Director of Strategy, and key members of FCO Communications and Engagement Department.

Wilton Park is managed on a day-to-day basis by the Chief Executive as Accounting Officer and by the SMT. The SMT meets informally at the beginning of each week, and conducts a formal meeting every month. The team also meets to review the issues and papers going to Board and Audit Committee meetings. The SMT consists of:

Richard Burge	Chief Executive
Mark Bellone	Director of Operations
Jo Childs	Director of Delivery and Communications
Elise Maddocks	Director of Finance

Wilton Park Advisory Council (WPAC)

Wilton Park has an Advisory Council (enshrined in the Framework) which provides advice, critique and oversight of the content and policy work of Wilton Park. Collectively and individually, its members advise on conference and event content, participants and structure. They also advise on themes in order to ensure that Wilton Park continues to address issues which will benefit from its approach and methodology, and which are of strategic relevance to the UK foreign policy objectives. Members meet formally twice a year. A sub-committee meeting that reviews the monitoring and evaluation reports of Wilton Park events meets separately twice a year.

As of 31 March 2015, the membership of the Advisory Council is:

- Mr Peter Apps, Global Defence Correspondent, Thomson Reuters
- Professor Colin Blakemore, Professor of Neuroscience, University of Oxford
- Ms Rachel Briggs OBE, Director, Hostage UK and Freelance Researcher (until November 2014)
- Mr Nicholas Colloff OBE, Director of Strategy and Innovation, Oxfam GB
- Mr Iain Ferguson CBE, Chairman, Wilton Park
- Sir John Holmes, Director, The Ditchley Foundation
- Dame Denise Holt CMG, DCMG, Former UK Ambassador to Spain
- Ms Mary Jo Jacobi, Chair, Sir Heinz Koeppler Trust (until November 2014)
- Ms Bridget Kendall, Diplomatic Correspondent, BBC
- Sir Michael Leigh, KCMG, Senior Adviser, German Marshall Fund
- Sir Tom Phillips KCMG, Former Ambassador to Tel Aviv and Saudi Arabia
- Professor Robert Picciotto, Visiting Professor, King's College London
- Mr Victor Sebestyen, historian and journalist
- Dr Paola Subacchi, Research Director, International Economics Programme, Chatham House
- Mr Owen Tudor, Head, TUC European Union and International Relations Department
- Prof Myles Wickstead CBE, Visiting Professor, Open University

Associates

- Mr Simon Harris, Adviser, Associated British Foods plc
- Mr Paul Wilson, Director, Government Relations, De La Rue plc

Audit and Risk Assurance Committee report

Wilton Park has an **Audit and Risk Assurance Committee (ARAC)** of the main Board. Its terms of reference and purpose are detailed in the Framework document. The membership is:

Alex Jablonowski	Chair of the ARAC (NED)
Iain Ferguson	Chair Wilton Park Board (NED)
Iain Morgan	Former Financial Controller to HM Forces Surgeon-General (NED)

The Chief Executive attends the committee and the Director of Finance acts as Secretary. Other Wilton Park senior managers are often invited to attend as are other members of the main board and key members of staff from the FCO.

The ARAC considers the management accounts in detail, reviews the delivery of Internal Audit reports and self-audits, reviews the Operational Risk Register, and undertakes the detailed review of the annual accounts on behalf of the main Board.

During the year, the Internal Audits were carried out on:

1. Revenue
2. Conferences and Events
3. Procurement
4. HR
5. Self-audits
 - a. Governance
 - b. Estate Management
 - c. Information Risk – Data Handling

Within the year the ARAC reviewed Revenue and Conferences and Events, with the remaining reports received by Wilton Park in May 2015 and responses being worked through for ARAC to consider at the ARAC meeting in September 2015. All prior year internal audit recommendations have been implemented

The ARAC has also maintained a detailed oversight of progress on the new database project for Wilton Park which was launched in the summer of 2014.

Wilton Park maintains an Operational Risk Register modelled on the format used by the FCO. A sub-group of the SMT chaired by the Chief Executive is responsible for maintaining the Operational Risk Register and for preparing its submission to the ARAC and the Board, who both review the document at every meeting.

The Head of Internal Audit has given an overall opinion of Moderate Assurance. That is, internal controls provide a moderate level of assurance that objectives will be achieved. Some weaknesses in the operation of controls could impair the achievement of the objectives. However, either their impact would be less than critical or they would be unlikely to occur. The ARAC concurs with this opinion.

Key risks are detailed in the Strategic Report.

No ministerial directions were given during the year.

I confirm that Wilton Park complies with the Corporate Governance Code for central government departments in so far as the code is relevant to an organisation of Wilton Park's size and circumstances.

Signed Richard Burge Chief Executive

18 June 2015

Remuneration report

Service Contracts

Civil Service appointments are made in accordance with the Civil Service Commissioners' Guidance.

Richard Burge was appointed as Chief Executive of Wilton Park on a three year contract commencing 7 September 2009, with a three year extension granted in September 2012. Early termination, other than for misconduct, would result in the individual receiving compensation as set out in the Civil Service Compensation Scheme. Further information about the work of the Civil Service Commissioners can be found at <http://civilservicecommission.independent.gov.uk/>

Salary and Pension Entitlements

The following sections provide details of the remuneration and pension interests of the senior officials of the Agency. The tables below have been subject to audit.

Single total figure of remuneration										
Officials	Salary (£'000)		Bonus payments (£,000)		Benefits in kind (to nearest £100)		Pension benefits (to nearest £1000) ¹		Total (£'000)	
	2014-15	2013-14	2014-15	2013-14	2014-15	2013-14	2014-15	2013-14	2014-15	2013-14
Richard Burge CE	115-120	115-120	-	-	4,600	4,600	43	44	160-170	160-170
Iain Ferguson Chairman	20-25	20-25	-	-	-	-	-	-	20-25	20-25
Alex Jablonowski NED	10-15	10-15	-	-	-	-	-	-	10-15	10-15
Iain Morgan NED	0-5	0-5	-	-	-	-	-	-	0-5	0-5

	2014/15	2013/14
Band of Highest Paid Director's Total Remuneration (£ '000)	115-120	115-120
Median - Total Remuneration	21,889	24,042
Ratio	5.3	5.1

Richard Burge, Alex Jablonowski and Iain Morgan are remunerated by Wilton Park. Iain Ferguson is remunerated by the FCO.

¹ The value of pension benefits accrued during the year is calculated as (the real increase in pension multiplied by 20) plus (the real increase in any lump sum) less (the contributions made by the individual). The real increases exclude increases due to inflation or any increase or decreases due to a transfer of pension rights.

'Salary' includes gross salary, performance pay or bonuses, overtime, reserved rights to London weighting or London allowances, recruitment and retention allowances, private office allowances and any other allowance to the extent that it is subject to UK taxation. The pay and conditions are set by the FCO and are normal Civil Services conditions. This report is based on payments made by the Agency and thus recorded in these accounts. The members of the Wilton Park Board held no other posts during the year.

Reporting bodies are required to disclose the relationship between the remuneration of the highest paid director in their organisation and the median remuneration of the organisation's workforce. The banded remuneration of the highest paid director in Wilton Park in the financial year 2014/15 was £115-£120k (£115-£120k in 2013/14). This was 5.3 times (5.1 in 2013/14) the median remuneration of the workforce, which was £21,889 (£24,042 in 2013/14). In 2014/15, no employees received remuneration in excess of the highest paid director (none in 2013/14). Remuneration of employees, excluding the highest paid director, ranged from £18,337 to £60,240 (£18,156 to £59,869 in 2013/14).

The Chief Executive was provided with a rent free cottage in the grounds of Wiston House. The cash benefit is calculated as £4,600 for the full year. The Class 1 NICs due are declared on the P11d of the Chief Executive.

Pension benefits

The table below has been subject to audit.

Name Title	Accrued pension at age 60 as at 31/3/15 and related lump sum £000	Real increase in pension and related lump sum at age 60 £000	CETV at 31/3/15 £000	CETV at 31/3/14 £000	Real increase in CETV £000
Richard Burge Chief Executive	16	3	219	172	27

Richard Burge is a member of the Nuvos scheme.

Civil Service pensions

Pension benefits are provided through the Civil Service pension arrangements. From 30 July 2007, civil servants may be in one of four defined benefit schemes; either a final salary scheme (**classic**, **premium** or **classic plus**); or a whole career scheme (**nuvos**). These statutory arrangements are unfunded with the cost of benefits met by monies voted by Parliament each year. Pensions payable under **classic**, **premium**, **classic plus** and **nuvos** are increased annually in line with Pensions Increase legislation. Members joining from October 2002 may opt for either the appropriate defined benefit arrangement or a 'money purchase' stakeholder pension with an employer contribution (**partnership** pension account).

Employee contributions are salary-related and range between 1.5% and 6.85% of pensionable earnings for **classic** and 3.5% and 8.85% for **premium**, **classic plus** and **nuvos**. Benefits in **classic** accrue at the rate of 1/80th of final pensionable earnings for each year of service. In addition, a lump sum equivalent to three years initial pension is payable on retirement. For **premium**, benefits accrue at the rate of 1/60th of final pensionable earnings for each year of service. Unlike **classic**, there is no automatic lump sum. **Classic plus** is essentially a hybrid with benefits for service before 1 October 2002 calculated broadly as per **classic** and benefits for service from October 2002 worked out as in **premium**. In **nuvos** a member builds up a pension based on his pensionable earnings during their period of scheme membership. At the end of the scheme year (31 March) the member's earned pension account is credited with 2.3% of their pensionable earnings in that scheme year and the accrued pension is uprated in line with Pensions Increase legislation. In all cases members may opt to give up (commute) pension for a lump sum up to the limits set by the Finance Act 2004.

The **partnership** pension account is a stakeholder pension arrangement. The employer makes a basic contribution of between 3% and 12.5% (depending on the age of the member) into a stakeholder pension product chosen by the employee from a panel of providers. The employee does not have to contribute, but where they do make contributions, the employer will match these up to a limit of 3% of pensionable salary (in addition to the employer's basic contribution). Employers also contribute a further 0.8% of pensionable salary to cover the cost of centrally-provided risk benefit cover (death in service and ill health retirement).

The accrued pension quoted is the pension the member is entitled to receive when they reach pension age, or immediately on ceasing to be an active member of the scheme if they are already at or over pension age. Pension age is 60 for members of **classic**, **premium** and **classic plus** and 65 for members of **nuvos**.

Further details about the Civil Service pension arrangements can be found at the website www.civilservicepensionscheme.org.uk.

New Career Average pension arrangements will be introduced from 1st April 2015 and the majority of **classic**, **premium**, **classic plus** and **nuvos** members will join the new scheme. Further details of this new scheme are available at <http://www.civilservicepensionscheme.org.uk/members/the-new-pension-scheme-alpha/>.

Cash equivalent transfer values

A Cash Equivalent Transfer Value (CETV) is the actuarially assessed capitalised value of the pension scheme benefits accrued by a member at a particular point in time. The benefits valued are the member's accrued benefits and any contingent spouse's pension payable from the scheme. A CETV is a payment made by a pension scheme or arrangement to secure pension benefits in another pension scheme or arrangement when the member leaves a scheme and chooses to transfer the benefits accrued in their former scheme. The pension figures shown relate to the benefits that the individual has accrued as a consequence of their total membership of the pension scheme, not just their service in a senior capacity to which disclosure applies.

The figures include the value of any pension benefit in another scheme or arrangement which the member has transferred to the Civil Service pension arrangements. They also include any additional pension benefit accrued to the member as a result of their buying additional pension benefits at their own cost. CETVs are worked out in accordance with The Occupational Pension Schemes (Transfer Values) (Amendment) Regulations 2008 and do not take account of any actual or potential reduction to benefits resulting from Lifetime Allowance Tax which may be due when pension benefits are taken.

Real increase in CETV

This reflects the increase in CETV that is funded by the employer. It does not include the increase in accrued pension due to inflation, contributions paid by the employee (including the value of any benefits transferred from another pension scheme or arrangement) and uses common market valuation factors for the start and end of the period.

Signed Richard Burge Chief Executive

18 June 2015

Statement of Accounting Officer's responsibilities

Under the Government Resources and Accounts Act 2000, Wilton Park is required to prepare accounts for each financial year, in conformity with an HM Treasury Direction, detailing the resources acquired, held or disposed of during the year and the use of resources by Wilton Park during the year. The accounts are prepared on an accruals basis and must give a true and fair view of the state of affairs of Wilton Park and of its net resource outturn, application of resources, change in taxpayers' equity and cash flows for the financial year.

In preparing the accounts, the Accounting Officer is required to comply with the requirements of the Government Financial Reporting Manual and in particular to:

- observe the Accounts Direction issued by the Treasury, including the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgements and estimates on a reasonable basis;
- state whether applicable accounting standards as set out in the Government Financial Reporting Manual have been followed, and disclose and explain any material departures in the accounts; and
- prepare the accounts on a going concern basis.

The Accounting Officer for the FCO has appointed the Chief Executive as the Accounting Officer for Wilton Park.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which the Accounting Officer is answerable, for keeping proper records and for safeguarding Wilton Park's assets, are set out in Managing Public Money published by the HM Treasury.

The certificate and report of the Comptroller and Auditor General to the House of Commons

I certify that I have audited the financial statements of Wilton Park Executive Agency for the year ended 31 March 2015 under the Government Resources and Accounts Act 2000. The financial statements comprise: the Statements of Comprehensive Net Expenditure, Financial Position, Cash Flows, Changes in Taxpayers' Equity; and the related notes. These financial statements have been prepared under the accounting policies set out within them. I have also audited the information in the Remuneration Report that is described in that report as having been audited.

Respective responsibilities of the Chief Executive and auditor

As explained more fully in the Statement of Accounting Officer's Responsibilities, the Chief Executive is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. My responsibility is to audit, certify and report on the financial statements in accordance with the Government Resources and Accounts Act 2000. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Agency's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Agency; and the overall presentation of the financial statements. In addition I read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my certificate.

I am required to obtain evidence sufficient to give reasonable assurance that the expenditure and income reported in the financial statements have been applied to the purposes intended by Parliament and the financial transactions recorded in the financial statements conform to the authorities which govern them.

Opinion on regularity

In my opinion, in all material respects, the expenditure and income have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Opinion on the financial statements

In my opinion:

- the financial statements give a true and fair view, of the state of the Agency's affairs as at 31st March 2015, and of the net operating cost for the year then ended; and
- the financial statements have been properly prepared in accordance with the Government Resources and Accounts Act 2000 and HM Treasury directions issued thereunder

Opinion on other matters

In my opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with HM Treasury directions made under the Government Resources and Accounts Act 2000; and
- the information given in the Strategic Report, Directors' Report and Governance Statement, for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which I report by exception

I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- adequate accounting records have not been kept ; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records or returns; or
- I have not received all of the information and explanations I require for my audit; or
- the Governance Statement does not reflect compliance with HM Treasury's guidance.

Report

I have no observations to make on these financial statements.

Sir Amyas C E Morse Comptroller and Auditor General

National Audit Office

157-197 Buckingham Palace Road

Victoria

London

SW1W 9SP

22 June 2015

Financial statements

Statement of comprehensive net expenditure for year ended 31 March 2015

	Note	2014/15				2013/14
		£000	£000	£000	£000	£000
Administration costs						
Staff Costs	3	332	-	-	-	365
Other Administration Costs	4	-	1,571	-	-	1,111
Operating Income	2&6	-	-	-	(827)	(1,026)
Programme costs						
Staff Costs	3	2,548	-	-	-	2,565
Programme Costs	5	-	-	1,213	-	1,199
Operating Income	2&6	-	-	-	(4,045)	(3,852)
Totals		2,880	1,571	1,213	(4,872)	
NET OPERATING COST					792	362

The notes on pages 36 to 46 form part of these accounts

Statement of financial position
as at 31 March 2015

	Note	31 March 2015		31 March 2014	
		£000	£000	£000	£000
Non-current assets					
Property, plant and equipment	7	886		1,132	
Intangible assets	8	208		18	
Total non-current assets		<u>1,094</u>		<u>1,150</u>	
Current assets					
Inventories	11	19		26	
Trade and other receivables	12	721		451	
Cash and cash equivalents	13	514		518	
Total current assets		<u>1,254</u>		<u>995</u>	
Total assets			<u>2,348</u>		<u>2,145</u>
Current liabilities					
Trade and other payables	14	(860)		(717)	
Provisions				0	
Total current liabilities		<u>(860)</u>		<u>(717)</u>	
Non-current assets plus net current assets			<u>1,488</u>		<u>1,428</u>
Non-current liabilities					
Provisions	15		(436)		0
ASSETS LESS LIABILITIES			<u><u>1,052</u></u>		<u><u>1,428</u></u>
Taxpayers' equity					
General Fund	SCTE		1,052		1,428
Total taxpayers' equity			<u><u>1,052</u></u>		<u><u>1,428</u></u>

The notes on pages 36 to 46 form part of these accounts

Signed Richard Burge Chief Executive
18 June 2015

Statement of cash flows
for year ended 31 March 2015

	Note	2014/15	2013/14
		£000	£000
Cash flows from operating activities			
Net Operating Cost		(792)	(362)
Adjustments for non-cash transactions	4	801	312
Increase/(decrease) in trade payables	14	143	(168)
(Increase)/decrease in inventories	11	7	2
(Increase)/decrease in trade and other receivables	12	(270)	(12)
Net cash outflow from operating activities		(111)	(228)
Cash flows from investing activities			
Purchase of property plant and equipment	7	(212)	(250)
Purchase of intangible assets	8	(52)	
Net cash outflow from investing activities		(264)	(250)
Cash flows from financing activities			
Net FCO Funding	SCTE	371	489
Net financing		371	489
Net increase/(decrease) in cash and cash equivalents in the Period before adjustment for receipts and payments to the Consolidated Fund	13	(4)	11
Cash and cash equivalents at the beginning of the period	13	518	507
Cash and cash equivalents at the end of the period	13	514	518

The notes on pages 36 to 46 form part of these accounts

**Statement of changes in taxpayers' equity
for the year ended 31 March 2015**

	General Fund	Total Reserves
	£000	£000
Balance at 1 April 2013	1,258	1,258
Changes in taxpayers' equity for 2013/14		
Non-cash charges: External Auditor's Fees	22	22
Internal Auditor's Fees	16	16
Pay Section Costs	5	5
Net operating cost for the year	(362)	(362)
FCO Capital Funding	(250)	(250)
FCO Funding	739	739
Balance at 1 April 2014	1,428	1,428
Changes in taxpayers' equity for 2014/15		
Non-cash charges: External Auditor's Fees	22	22
Internal Auditor's Fees	18	18
Pay Section Costs	5	5
Net operating cost for the year	(792)	(792)
FCO Capital Funding	(264)	(264)
FCO Funding	635	635
Balance at 31 March 2015	1,052	1,052

The notes on pages 36 to 46 form part of these accounts

Notes to the Financial Statements

1 Statement of accounting policies

The financial statements have been prepared in accordance with the Government Financial Reporting Manual (FReM) issued by HM Treasury. The accounting policies contained in the FReM apply International Financial Reporting Standards (IFRS) as adapted or interpreted for the public sector context.

Where FReM permits a choice of accounting policy, the accounting policy which is judged to be most appropriate to the particular circumstances of Wilton Park Executive Agency for the purpose of giving a true and fair view has been selected. The particular policies adopted are described below. They have been applied consistently in dealing with items considered material in relation to the accounts.

Accounting convention

These accounts have been prepared under the historical cost convention modified to account for the revaluation of property, plant and equipment, and inventories where material, at their value to the business by reference to their current costs.

Property, Plant and Equipment

Plant and equipment in excess of £500 are stated at current value. Individual assets purchased for less than this amount are written off.

Depreciated cost is used as a suitable proxy for current value where non property assets have a short useful economic life or are of low value. Consequently Wilton Park does not revalue assets.

Depreciation

Property, plant and equipment are depreciated at rates calculated to write them down to their estimated residual values on a straight-line basis over their estimated useful lives. Asset lives have been set in the following ranges :

	Estimated useful life in years
Plant and Machinery	5 to 20
Fixtures and Fittings	5 to 10
	Remaining period of current lease to 10
Building Enhancement	years
Computers and Equipment	3 to 10
Motor Vehicles	5 to 10
Office Equipment	3 to 10
Intangible Assets	3 to 5

In-year capital acquisitions and disposals are depreciated on a monthly pro-rata basis.

Intangible Assets

Website and Operations System costs in excess of £500 are stated at current value.

Amortised cost is used as a suitable proxy for current value where intangible assets have a short useful economic life or are of low value. Intangible Assets are amortised at rates calculated to write them down to their estimated residual values on a straight-line basis over their estimated useful lives.

Provisions

Wilton Park accounts for provisions in line with IAS 37 and these will be recognised when there is a present obligation as a result of a past event and a reliable estimate can be made for the provision.

Inventories

Inventories are valued at the lower of cost (or current replacement cost if materially different), and net realisable value.

Operating Income

Operating income is income that relates directly to the operating activities of the Agency. It principally comprises fees and charges for services provided, on a full cost basis, to external customers and other government bodies, but also includes other income from other assets.

Income is recognised in the month in which the first day of the conference or event occurs.

Administration and Programme Expenditure

The Statement of Comprehensive Net Expenditure is analysed between administration and programme costs. Administration costs reflect the costs of running the Agency as defined under the administration cost control regime, together with associated operating income.

Income is analysed in the notes between that which, under the regime, is allowed to be offset against gross administrative costs in determining the outturn against the administration cost limit, and that operating income which is not. Programme costs reflect non-administration costs, including payments of grants and other disbursements by the Agency.

Foreign Exchange

Transactions which are denominated in a foreign currency are translated into sterling at the exchange rate ruling on the date of each transaction, except where rates do not fluctuate significantly, in which case an average rate for a period is used.

Balances held at the year-end are translated at the rate prevailing on 31 March 2015.

Pensions

Present and past employees are covered by the provisions of the Principal Civil Service Pension Schemes (PCSPS) which are described in Note 3.

The defined benefit elements of the schemes are un-funded and are non-contributory except in respect of dependants' benefits.

The Agency recognises the expected cost of these elements on a systematic and rational basis over the period during which it benefits from employees' services by payment to the PCSPS of amounts calculated on an accruing basis.

Liability for payment of future benefits is a charge on the PCSPS. In respect of the defined contribution elements of the schemes, the Agency recognises the contribution payable for the year.

Operating Leases

Payments made under operating leases are charged to expenditure in equal amounts in accordance with the terms of the lease.

VAT Policy

Output VAT is charged as appropriate on activities that fall within the scope of VAT. In broad terms, Wilton Park conference income is exempt from VAT whereas commercial income is standard rated. Input VAT is subject to partial exemption and to the extent it is irrecoverable is included in expenditure as shown in these accounts.

2 Segmental reporting

	Wilton Park conference activities	Commercial activities	Total
	£000	£000	£000
Income	4,046	826	4,872
Expenditure	4,724	940	5,664
(Deficit)/Surplus	(678)	(114)	(792)
% Cost Recovery	85.6%	87.9%	86.0%
Surplus/(deficit) on the disposal of fixed assets	-	-	-
Interest receivable and similar income	-	-	-
Interest payable and similar charges	-	-	-
Total Assets	1,958	390	2,348

Commercial activities included weddings, meetings and corporate conferences.

3 Staff numbers and costs

	2014/15			2013/14
	Permanently employed staff	Others	Total	Total
	£000	£000	£000	£000
The payroll costs of these employees were as follows:				
Salaries and wages	2,207	45	2,252	2,302
Social Security	165	2	167	174
Others - Superannuation	354		354	358
- Employee Related Costs	26	81	107	96
Total net costs	2,752	128	2,880	2,930

The Principal Civil Service Pension Scheme (PCSPS) is an unfunded multi-employer defined benefit scheme but Wilton Park Executive Agency.

Wilton Park is unable to identify its share of the underlying assets and liabilities. The scheme actuary valued the scheme as at 31 March 2012.

Details can be found in the resource accounts of the Cabinet Office: Civil Superannuation (www.civilservice.gov.uk/pensions).

For 2014/15 employer's contributions of £354k were payable to the PCSPS (£358k in 2013/14) at one of the four rates in the range 16.7 to 24.3 per cent of pensionable pay, based on salary bands. The Scheme Actuary reviews employer contributions usually every four years following a full scheme valuation.

The contribution rates are set to meet the cost of the benefits accruing during 2014-15 to be paid when the member retires and not the benefits paid during this period to existing pensioners.

Employees can opt to open a partnership pension account, a stakeholder pension with an employer contribution. No Employees have opted to open a partnership account.

The Chief Executive was provided with a rent free cottage in the grounds of Wiston House from 7th September 2009 (see remuneration report).

Casual workers costs are included in Salaries and Wages whilst Agency costs are included within Employee Related Costs.

Average number of persons employed

The average number of full-time equivalent persons employed during the period, including directors, was made up as follows:

	2014/15		2013/14	
	Permanently Employed Staff	Others	Total	Total
Directly Employed	71.6	3.9	75.5	74.5
	71.6	3.9	75.5	74.5

Other staff were interns, FTE calculations for the remaining casual staff are not practicable due to short working hours of these numerous staff.

4 Other Administration Costs

	Note	2014/15		2013/14	
		£000	£000	£000	£000
Rentals under operating leases					
Hire of Office Equipment				1	
Property Rentals		205		205	
			<u>205</u>		<u>206</u>
Non cash items					
Depreciation	7 & 8	318		269	
External Auditor's Fees		22		22	
Internal Auditor's Fees		18		16	
Pay Section Charge		5		5	
Loss on Disposal	7 & 8	2			
			<u>365</u>		<u>312</u>
Provisions	15	436			
			<u>436</u>		<u></u>
Other expenditure					
Rates		79		70	
Maintenance, Cleaning, Heating & Lighting		281		311	
Administrative Expenses		202		205	
Net (gain)/loss on Foreign Exchange		3		7	
			<u>565</u>		<u>593</u>
			1,571		1,111

5 Programme Costs

	2014/15	2013/14
	£000	£000
Other current expenditure		
Purchases	238	312
Housekeeping	196	215
Conference Costs	779	672
	1,213	1,199

6 Operating Income

	2014/15	2013/14
	£000	£000
Operating income is analysed as follows:		
Bank Interest received		
Other fees and charges	4,872	4,878
	4,872	4,878
Other fees and charges is analysed as follows:		
WP Conferences	3,240	3,052
FCO allocation funding for conferences	806	800
Commercial Operations	697	841
Bar Sales	53	71
Shop Sales	3	3
Miscellaneous	73	111
	4,872	4,878

In 2014/15 the FCO supported Wilton Park conferences with a base allocation of £806k (£800k in 2013/14)

7 Property, plant and equipment

	Building Enhancement £000	Assets Under Construction £000	ICT £000	Fixture & Fittings £000	Motor Vehicles £000	Plant & Machinery £000	Office Equipment £000	TOTAL £000
Cost or Valuation								
at 1/4/2014	377	170	289	926	45	708	94	2,609
Additions	48	29	64	35		19	17	212
Disposals	-	-			(5)	(5)		(10)
Re-classification	-	(170)	-	-	-	-	-	(170)
Revaluation	-	-	-	-	-	-	-	-
Cost at 31/03/2015	425	29	353	961	40	722	111	2,641
Depreciation								
at 1/4/2014	155	-	163	661	28	411	59	1,477
Charge in year	55	-	58	87	7	62	17	286
Disposal	-	-			(4)	(4)		(8)
Re-classification	-	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-	-
Depreciation at 31/03/2015	210	-	221	748	31	469	76	1,755
Net Book Value at 31/03/2015	215	29	132	213	9	253	35	886
at 31/3/2014	222	170	126	265	17	297	35	1,132

8 Intangible assets

Intangible assets comprise the cost of building the website and implementation and development of the Operations System

	TOTAL
	£000
Cost or Valuation	
at 1/4/2014	22
Additions	52
Disposals	
Re-classification	170
Revaluation	-
Cost at	
31/03/2015	244
Amortisation	
at 1/4/2014	4
Charge in year	32
Disposal	
Re-classification	-
Revaluation	-
Amortisation at	
31/03/2015	36
Net Book Value	
at 31/03/2015	208
at 31/3/2014	18

9 Financial instruments

International Financial Reporting Standard 7 (IFRS 7), Financial Instruments: Disclosures, requires disclosures in the financial statements that enable users to evaluate the significance of financial instruments to the financial position and performance, and the nature and extent of risks arising from financial instruments to which the Agency is exposed during the year and at the financial year end, and how those risks are being managed.

Due to the nature of its activities and the way in which government agencies are financed, the Agency is not exposed to the degree of financial risk faced by many private sector business entities.

Financial assets and liabilities generated by day-to-day operational activities are not held to change the risks facing the Agency in undertaking its activities, or for trading.

Interest Rate Risk - Wilton Park has one interest bearing bank account on which interest was negligible in 2014/15; this would otherwise have been disclosed in note 6. It has no other financial assets and liabilities on which interest is earned or paid, and is not considered to be exposed to significant interest rate risk.

Currency Risk – Wilton Park Conference income includes sponsorships that are denominated in foreign currency. It is exposed to foreign exchange risk to the extent that the relevant foreign exchange rate fluctuates between the date the sponsorship debtor is recognized and when it is paid. Wilton Park's policy is to tolerate this risk. As at 31 March 2015, Wilton Park has negligible assets or liabilities in foreign currency.

Liquidity Risk - Wilton Park is not exposed to significant liquidity risk, as the liquidity requirements are met by financing from the FCO, and it has no borrowing facilities. FCO resource requirements are voted annually by Parliament.

10 Impairments

There are no impairments for 2014/15 (2013/14 £nil)

11 Inventories

	2014/15	2013/14
	£000	£000
Liquor and Food	15	21
Shop	4	5
	19	26

12 Trade receivables and other current assets

	2014/15	2013/14
	£000	£000
Amounts falling due within one year		
Trade Receivables	619	351
Prepayments and Accrued Income	102	100
	721	451
An analysis of receivables is as follows:		
Balances with other central government bodies	288	170
Balances with bodies external to government	433	281
	721	451

13 Cash and cash equivalents

	2014/15	2013/14
	£000	£000
Balance at 1 April	518	507
Net change in cash and cash equivalent balances	(4)	11
Balance at 31 March	514	518

14 Trade payables and other current liabilities

	2014/15	2013/14
	£000	£000
Trade Payables	203	49
Payments Received on Account	390	268
Other Payables	4	2
Accruals and Deferred Income	152	237
VAT	111	161
	860	717

An analysis of payables is as follows:

Balances with other central government bodies	207	266
Balances with bodies external to government	653	451
	860	717

15 Provisions for liabilities and charges

	Early Departure	Other	Total
	£000	£000	£000
Balance as at 1 April 2014			
Provided in the year		436	436
Provisions not required written back			
Provisions utilised in the year			
Unwinding of Discount			
Balance at 31 March 2015		436	436

	Early Departure	Other	Total
	£000	£000	£000
<i>Analysis of expected timing of discounted cash flows</i>			
Not later than 1 year			
Later than 1 year and not later than 5 years			
Later than 5 years		436	436

Other provisions relates to Wilton Park operations

16 Capital commitments

	2014/15	2013/14
	£000	£000
There were £20k capital commitments in 2014/15 (2013/14 £nil)	20	

17 Commitments under leases

	2014/15	2013/14
	£000	£000

At 31 March 2015 Wilton Park minimum commitment under non-cancellable operating leases which expire was:

Land and buildings

	-	
Not later than 1 year	-	-
Later than 1 year and not later than 5 years	414	621
Later than 5 years	-	-

The new lease on Wiston House extends to the year 2027 with 5 yearly break clauses. As notice was not given at

the time for the break clause to be exercised in 2012 the commitment is now until March 2017.

Other Operating Leases

Not later than 1 year	-	-
Later than 1 year and not later than 5 years	-	-
Later than 5 years	-	-

18 Commitments under PFI contracts

	2014/15	2013/14
	£000	£000
There were no commitments under PFI Contracts in 2014/15 (2013/14 £nil)	-	-

19 Other Financial Commitments

	2014/15	2013/14
	£000	£000
There were no other financial commitments in 2014/15 (2013/14 £nil)	-	-

20 Contingent Liabilities

	2014/15	2013/14
	£000	£000

There are no contingent liabilities for 2014/15 (2013/14 £nil)

21 Losses and Special Payments

	2014/15	2013/14
	£000	£000

There are no losses and special payments for 2014/15 (2013/14 £nil)

22 Related Party Transactions

Wilton Park is an Executive Agency of the Foreign and Commonwealth Office. The Foreign and Commonwealth Office is regarded as a related party. During the year, Wilton Park has had a significant number of transactions with the Foreign and Commonwealth Office. The Gross income from the FCO amounts to £805k plus £896k for conference specific funding and £264k for capital expenditure.

In addition, Wilton Park has had various transactions with other government departments. Most of these transactions have been with the Ministry of Defence and Department for International Development.

None of the Management Board members or their related parties have undertaken any material transactions with Wilton Park during the year.

23 Third Party Assets

	2014/15	2013/14
	£000	£000

There are no third party assets for 2014/15 (2013/14 £nil)

24 Events After Reporting Date

	2014/15	2013/14
	£000	£000

No non-adjusting events after the reporting date have been identified. These financial statements were authorised for issue on the same date that the Comptroller and Auditor General signed his certificate.

ISBN 978-1-4741-1713-5



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