

PART C

CHAPTER 2

FEES

2.1 Fees Management

The particular instances when fees may be charged and the amounts payable in each case are set out in the Merchant Shipping (Fees) Regulations 2006, as amended.

In general, fees may be charged for:

- surveys and associated approvals
- pre-flag in inspections at the request of owners,
- other inspections – usually for follow-up visits only.

2.1.1 Lead Surveyor

2.1.1.1 Both the MCA and the customer are required to appoint a lead surveyor for the job prior to any work being commenced.

2.1.1.2 The lead surveyor appointed by the MCA for the job is normally the Customer Service Manager (CSM) or lead surveyor (see chapter 1.2.1). It is the responsibility of the lead surveyor to regularly monitor fee usage, particularly on jobs where more than one surveyor is charging or that remain ongoing for a long period. There should be consideration of refunding excessive credit balances where it is expected accounts may be dormant for a significant period.

2.1.2 Fees procedure

2.1.2.1 The customer should make an 'Application for Survey' on the MSF 5100 form available from all MCA offices and the MCA public website. The customer should complete and sign the form and provide a deposit on survey fees equal to the estimated cost of the survey or in accordance with a fees estimate carried out by the lead surveyor. The customer is responsible for the collection of fees from any sub-contractor involved with the job. The status of the customer's sub-contractors is summarised under section 2.1.3.

2.1.2.2 The customer's account should be specific to a ship or manufacturer and may be paid in stages dependent on the time to complete the job. At the request of the customer a "rolling account" may be set up to hold a pool of fees, with individual jobs drawing from the pool as and when required. This may be beneficial for minimising the delay between receipt of application for survey and of fees and may suit the customer's budgeting where many jobs are expected throughout the year. Each separate job still needs an Application for Survey which will lead to the issue of a separate Job Control Sheet, informing the

surveyor that the work has been authorised by the customer and that funds are on hand.

2.1.2.3 Surveyors must not perform chargeable work without notifying the CSM/ lead surveyor of their involvement, preferably before their involvement commences. Lead surveyors must notify all other surveyors involved if fee balances approach zero so that fee balances do not go negative.

2.1.2.4 Particular care must be taken where multiple surveyors are drawing from the same rolling account that adequate funds have been deposited to cover all the work. Surveyors should liaise with the CSM or lead surveyor to ensure they are aware how much is expected to be drawn from the customer's account.

No work should be started on any job until it has been confirmed that suitable funds are available to cover the anticipated work.

2.1.2.5 The customer should be provided with periodic statements of their account at least twice per year. In accordance with the MCA's best practice the MCA aims to issue survey certificates and refund excess deposits within 10 working days of survey completion. The customer should be advised of any outstanding work, e.g. approval of stability etc, when the account is finalised and that fees have been set aside for this work. However, there may be a call for additional fees when the money set aside for such work has been expended. If this is necessary the customer should be advised of reasons for the additional request for fees.

2.1.2.6 Advice to the customer on which requirements are obligatory and the application of particular regulations should be provided free of charge. However, where specific technical or professional advice is sought on how compliance with particular regulations can be achieved, a fee should be charged in line with the fees regulations. The customer should be advised at the time of enquiry whether charges will apply.

2.1.3 Customer's sub-contractors

2.1.3.1 The customer is responsible for any sub-contracted work. The customer is required to complete and sign an 'Application for Survey' – which specifies the nature of the survey requested. The MCA holds the customer responsible for all fees incurred during the survey, except for specific tasks, where the sub-contractor has been made responsible for payment of MCA fees for their part of a job. All plans submitted for approval, all survey arrangements, all communications etc. should pass through the customer's lead surveyor. In certain circumstances, where alternative arrangements provide a more practical solution, these are acceptable, provided the arrangements are agreed to by MCA, the customer and sub-contractor. Any agreement should be in writing, and should set out who is responsible for accepting the fees chargeable against the service provided.

2.1.3.2 The customer should keep the lead surveyor fully advised at all times of any modification to the vessel's structure, systems, amendments to approved plans, changes in survey schedules etc. Failure to keep the lead surveyor informed may cause delays in the issue of certification for the vessel.

2.1.4 Travel

2.1.4.1 Travel to and from the ship or other place of survey is:

- chargeable at the hourly rate specified in the fees regulations, and
- subject to a maximum charge of –
 - four hours per journey to and from a customer within the UK, and
 - ten hours in any 24 hour period for each visit to and from a ship outside the UK.

- a function of the number of visits and the location of the ship including the number of surveyors attending each visit. In the event that additional visits and/or surveyors are necessary the lead surveyor shall advise the customer's lead surveyor in writing giving reasons for this additional work which is chargeable as an extra.

2.1.4.2 Wherever possible jobs, especially overseas jobs, should be grouped together to minimise travelling time and expense for the customers. The surveyors calendar should indicate which surveyors are planning to travel overseas and when.

2.1.4.3 Surveyors attending surveys/audits should where possible travel during a normal working day as increased hourly fee rates are payable outside these hours.

2.1.4.4 Travel time should normally be charged from the office where the surveyor is based to the place of survey.

2.1.4.5 The exceptions are –

- if the surveyor is travelling direct from home to the site of survey, and the distance from home to the survey site is less than it would have been from the office, in which case the travelling time should be charged from home

- if the surveyor is covering at another office for an absent surveyor, who is on sick/annual leave, or if the post is vacant, then travelling time should be charged from the office from which the survey would normally be conducted - unless the exception in section (i) above applies.

2.1.4.6 If an office does not have a particular discipline on their complement (e.g. an engineer surveyor) and a surveyor therefore has to travel from another office in the area, then the travelling time should be charged from the surveyor's normal survey office unless the exception above applies.

2.1.5 Expenses

2.1.5.1 Expenses incurred in connection with survey/audits is chargeable, in addition to travel/survey time, only when incurred on trips outside the UK. Class of travel is dependent on mode and duration of journey and set by Civil Service rules. In general, travel should be booked by the MCA using the Redfern travel contract ([Corp 384](#)). Where the customer can obtain the same transport at reduced cost they may be allowed to supply travel tickets when only one customer's job is to be visited (see Corp 384, Section 9). Seamen's tickets are for crew only and not to be used by surveyors. In order to prove the class of travel a ticket or boarding pass must be attached to the "Fixed Costs for Surveys" (MSF 5139) form.

2.1.5.2 Where MCA provides travel tickets the cost of these will be recharged to the customer's account, or accounts if more than one customer is serviced during the trip.

2.1.5.3 In general accommodation must be arranged and paid for by the surveyor, using the Redfern contract. Guidance may be sought from the owner regarding suitable places to stay. These costs can be claimed back by the surveyor using the normal claim forms and T&E rules in the Staff Handbook. However there may be exceptional circumstances where it is more convenient for all, when the customer may arrange the accommodation, for example when;

- An owner or his agent is familiar with a particular city or port in the world and can use their local knowledge to obtain suitable accommodation.
- An owner or his agent has arranged transfers of other personnel between accommodation and vessel.
- Such arrangements ease immigration aspects.
- Such arrangements ease port security clearance aspects.

In such cases, the requirements of Corp 384, Section 9 must be met.

2.1.5.4 In all cases the surveyor is responsible for payment of costs relating to accommodation and where practical this should be explained to the customer in advance. The surveyor must ensure that the standard of accommodation is consistent with the terms and conditions in the Staff Handbook and using the appropriate HMRC subsistence rates. These costs can then be claimed back by the surveyor using the normal claim forms and T&E rules. Claim forms should be accompanied by the "Fixed Cost for Surveys" (MSF 5139) form, which together with the receipts will provide the proof of accommodation costs.

2.2 Fees estimates

2.2.1 General

2.2.1.1 Fees estimates should be provided to the customer prior to carrying out any survey work. An exception is with regard to assessment surveys carried out prior to a flagging-in – see paragraph [2.2.4](#). In all but the most basic cases, the fee estimate template at Annex 1 should be used for consistency.

2.2.1.2 Benchmark figures for a variety of typical surveys/audits are available on the Survey Operations Branch section of the MNet which exclude travel and expenses which are highly variable.

2.2.1.3 When a formal estimate is requested it should include –

- the estimated hours to approve the plans and carry out a survey of the vessel to the satisfaction of the surveyor
- an estimate of the number of visits and number of surveyors per visit to survey the vessel
- an estimate of the T&E costs to survey the vessel, and
- a note advising the customer that the fee estimate is not fixed but subject to the conditions set out in the fee estimate conditions contained in the MCA Method of Working document (Part C Chapter 1 Annex 5 of these instructions).

2.2.1.4 The estimate for travel and expenses (T&E) must be provided on the fee estimate as a separate item. When the allocated costs for T&E have been expended the customer should be advised in writing.

2.2.1.5 Each customer should provide, prior to a fee estimate being made:

- a building specification for the vessel,
- a proposed survey schedule, if available,
- a general arrangement of the vessel including any other available plans, and
- any other relevant information.

2.2.2 Customer's quality standards and procedures

The lead surveyor should take into account any Quality Management System employed by the customer. Absence of such a system can lead to increased fees and the estimate will therefore need to reflect this.

2.2.3 Fees for estimates

The customer should not be charged by the MCA for providing a fee estimate. However, fees will be chargeable for any necessary assessment survey.

2.2.4 Change of flag survey

2.2.4.1 When a foreign flag passenger vessel transfers to the UK register, an assessment survey should be carried out before a fee estimate is made, to establish the extent to which the systems comply with the relevant requirements of the regulations. The customer should provide plans and other information prior to the surveyor carrying out the assessment survey. A fee will be charged for the pre-assessment survey and provisional examination of plans.

2.2.4.2 Similar arrangements may be required for cargo ships flagging in which have been referred to the flag in panel due to poor risk rating.

2.3 Work undertaken on behalf of Red Ensign Group

2.3.1 The Red Ensign Group (REG) is comprised of the international shipping registries operated by the United Kingdom, three UK Crown Dependencies (Isle of Man, Guernsey and Jersey) and eight UK Overseas Territories (Anguilla, Bermuda, British Virgin Islands, Cayman Islands, Falkland Islands, Gibraltar, Montserrat, St Helena and the Turks & Caicos Islands). Any vessel registered in the UK, a Crown Dependency (CD) or an Overseas Territory (OT), is a “British ship”.

2.3.2 Category 1 Registers (including the UK) operate unrestricted type and size of ship registers. Category 2 Registers operate small and locally registered vessels, although they may register larger vessels essential to the local economy with the agreement of the Secretary of State.

Category 1 Registers	Category 2 Registers
Bermuda	Anguilla
British Virgin Islands	Falkland Islands
Cayman Islands	Guernsey
Gibraltar	Jersey
Isle of Man	Montserrat
United Kingdom	St. Helena
	Turks & Caicos Islands

2.3.3 The following charging regime applies for chargeable work undertaken on behalf of REG members (excluding United Kingdom):

Type of Vessel	Length of Vessel	Trading Area	Fee rate
All	>= 24 metres load line length	International	Wider Market
All	>= 24 metres load line length	National	MCA
All	< 24 metres load line length	International & National	MCA

Notes: 1) For Fishing Vessels, substitute registered length for load line length when determining length of vessel
2) National means within the territorial waters of the REG member where the vessel is registered

3) Wider Market Fee Rate (as at 1st April 2012) = £130 per hour or part thereof for plan approval, survey and travel, plus expenses. A 50% surcharge is applicable for travel or survey on a Sunday or Bank Holiday

4) MCA Fee Rate (as at 1st April 2012) = For Hovercraft work see SI 1997 No 320; For all other work See SI 2006 No 2055

2.3.4 The above will apply to both Category 1 and Category 2 Registers (except United Kingdom which will continue charging as per the current Fees Regulations).

2.3.5 'Hours Type' codes have been created in the MCA Finance systems (eTrack) for each of the REG members (excluding UK) to be utilised against fee earning job numbers. These 'Hours Type' codes are detailed at Annex 2. When completing timesheets, surveyors should ensure that the correct hours type is entered in order to ensure that the correct fee is charged and recorded in the system.

2.3.6 When a fee earning job number has been created, the above 'Hours Type' codes should be employed on Timesheets against the fee earning job number if the job being undertaken by MCA entails chargeable work on behalf of another REG member for all vessels trading internationally which are equal to or greater than 24 metres load line length. For all other work undertaken by MCA on behalf of another REG member, usual MCA fee rates will apply and 'Job Numbers' and 'Hours Type' will follow the usual format of the Marine Office undertaking the work.

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Annex 1 – Fee Estimate template (for an editable Excel version of this template

Please see MLD page to view Excel DOC link: [MSIS23/Part C/Chapter 2](#)

MCA - FEE ESTIMATE

SHIPYARD:		No OF PASSENGERS:	
YARD No:		No OF CREW:	
NAME OF SHIP:		TOTAL No OF PERSONS:	
O.N.:		MAIN ENGINES TYPE:	
GRT:		MAIN ENGINES KW:	
DWT:		No OF PROPELLERS:	
LOA/LBP:		CM No:	
YEAR OF BUILD:		CLASS SOCIETY:	
TYPE:		SISTER SHIPS:	
SFP METHOD:		CUSTOMERS QA STDS:	
LEAD SURVEYOR:		COMPLETION DATE:	
No OF WT BULKHEADS:			

CERTS AND DOCS	MCA	CLASS
PASSENGER CERTIFICATE		
SAFETY EQUIPMENT		
SAFETY MANAGEMENT		
LOAD LINE		
UKOPP		
IOPP		
SAFE MANNING		
SAFETY CONSTRUCTION		
INLS		

CERTS AND DOCS	MCA	CLASS
P&A MANUAL		
DG D.O.C.		
STABILITY		
CARGO SECURING		
SOPEP		
SPECIAL PURPOSE		
WB CODE (Workboat)		
REC OF EQT (MSF1102)		



MCA - FEE ESTIMATE

LS&A EQUIPMENT ARRANGEMENTS	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
<i>LIFEBOATS</i>			
STRUCTURE			
EQUIPMENT			
OVERLOAD			
DAVITS			
WINCHES			
LAUNCH			
TOTALLY ENCLOSED ADDITIONAL TESTS			
BOWSING GEAR			
QUICK RELEASE			
<i>RESCUE BOAT</i>			
STRUCTURE			
EQUIPMENT			
OVERLOAD			
DAVITS			
WINCHES			
LAUNCH			
TOTALLY ENCLOSED ADDITIONAL TESTS			
BOWSING GEAR			
QUICK RELEASE			
<i>LIFERAFTS</i>			
OVERLOAD			
DAVITS			
WINCHES			
LAUNCH			

MCA - FEE ESTIMATE

LSA EQUIPMENT ARRANGEMENTS (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
MES DEPLOYMENT			
LIFEJACKETS			
LIFEBUOYS			
IMMERSION SUITS/TPA'S			
PYROTECHNICS			
LSA MAINTENANCE LOG			
LSA TRAINING MANUAL			
LSA RADIO EQUIPMENT			
EMERGENCY EQUIPMENT LOCKERS			
<i>MUSTER LIST</i>			
MUSTER DRILL			
SIGNS/POSTERS			
GENERAL ALARM			
PA SYSTEM			
SAFETY PLAN			
MEETINGS			
COMPLETION REPORTS			
LSA TOTALS	0.0	0.0	

MCA - FEE ESTIMATE

PASSENGER AND CREW ACCOMMODATION	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
CREW ACCOMMODATION ARRANGEMENTS			
GA ARRANGEMENTS			
GALLEY			
DECK COVERINGS			
THERMAL INSULATION			
SANITARY SYSTEM			
SCUPPERS AND DISCHARGES			
FW/DOMESTIC SYSTEM			
VENTILATION / AIR COND			
HEATING			
LIGHTING			
NOISE			
PASSENGER ACCOMMODATION			
PASSENGER NUMBERS			
SAFETY SIGNS			

MCA - FEE ESTIMATE

PASSENGER AND CREW ACCOMMODATION (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
PA SYSTEM			
MEETINGS			
COMPLETION REPORTS			
PASS AND CREW ACCOMMODATION TOTALS	0.0	0.0	

STABILITY	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
INTACT STABILITY BOOK APPROVAL			
INCLINING TEST			
FREEBOARD / SUBDIVISION MARK / DRAUGHT MARKS			
DAMAGE STABILITY			
B/S LINE			
PROGRESSIVE FLOODING			
STOCKHOLM WATER ON DECK			
A562 WIND AND ROLLING CRITERIA			
DAMAGE CONTROL PLAN			
DOWNFLOODING			
WT DOORS			

MCA - FEE ESTIMATE

STABILITY (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
OPERATIONAL INSTRUCTIONS OPENINGS ABOVE DECK			
OPERATIONAL INSTRUCTIONS WT DOORS			
TV SURVEILLANCE			
SHELL DOORS			
DRAFT GAUGE SYSTEM			
ON BOARD COMPUTER			
BERTH LIST			
MEETINGS			
FILE COMPLETION			
STABILITY TOTALS	0.0	0.0	

STRUCTURAL FIRE PROTECTION	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
CATEGORIES OF SPACES			
A & B BULKHEADS / DECKS, DRAFT STOPS			
INSULATION			
PENETRATIONS			
DOORS			

MCA - FEE ESTIMATE

STRUCTURAL FIRE PROTECTION (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
VENTILATION SYSTEMS:-			
PASSENGER & CREW SPACES			
MACHINERY SPACES			
VEHICLE SPACES			
CREW SPACES			
FIRE RATED WINDOWS			
ESCAPES & STAIRWAYS			
EVACUATION ANALYSIS			
MEETINGS			
FILE COMPLETION			
STRUCTURAL FIRE PROTECTION TOTALS	0.0	0.0	

FIRE EXTINGUISHING APPLIANCES	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
FIXED FIRE EXTINGUISHING SYSTEMS			
FIRE DETECTION AND ALARM			
FIRE MAIN AND PUMPS			
DRENCHER / SPRINKLERS			
EXTINGUISHERS			
QC VALVES / REMOTE STOPS			

MCA - FEE ESTIMATE

FIRE EXTINGUISHING APPLIANCES (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
ADDITIONAL DG REQUIREMENTS			
FIRE CONTROL PLAN			
MEETINGS			
FILE COMPLETION			
FIRE EXTINGUISHING APPLIANCES TOTALS	0.0	0.0	

HULL, MACHINERY AND ELECTRICAL	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
MACHINERY			
BILGE PUMPING			
STEERING GEAR			
EMERGENCY STEERING & COMMS			
HULL STRUCTURE INCL WT DIVISIONS			
CABLE TRANSITS			
CABLE ROUTING			
EMERGENCY GENERATOR			
EMERGENCY BATTERIES			
EMERGENCY LIGHTING			

MCA - FEE ESTIMATE

HULL, MACHINERY AND ELECTRICAL (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
LOW LOCATION LIGHTING			
SUPPLEMENTARY LIGHTING			
CABLES SPECIFICATION			
LOAD SCHEDULES			
EQUIPMENT IN HAZARDOUS AREAS			
MEETINGS			
FILE COMPLETION			
HULL MACHINERY AND ELECTRICAL TOTALS	0.0	0.0	

MARPOL	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
SOPEP			
GARBAGE ARRANGEMENTS			
POLLUTION OTHER			
OILY BILGE ARRANGEMENTS			
INLS / P+A ARRANGEMENTS			
MEETINGS			
FILE COMPLETION			
MARPOL TOTALS	0.0	0.0	

MCA - FEE ESTIMATE

SAFETY MANAGEMENT	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
SAFETY MANAGEMENT CERTIFICATE			
DOCUMENT OF COMPLIANCE			
MEETINGS			
FILE COMPLETION			
SAFETY MANAGEMENT TOTALS	0.0	0.0	

SECURITY	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
SHIP SECURITY CERTIFICATE			
SHIP SECURITY PLAN			
MEETINGS			
FILE COMPLETION			
SECURITY TOTALS	0.0	0.0	

MISCELLANEOUS	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
INITIAL EXAMINATION OF GA			
WINDOWS AND SIDESCUTTLES			
HATCHES AND LIFTING PLANT			
EXEMPTIONS			
PASSENGER COUNTING / REGISTRATION			
SEA TRIALS			

MCA - FEE ESTIMATE

GANGWAYS			
PILOT LADDER & EQT			
SAFE MANNING			

MCA - FEE ESTIMATE

MISCELLANEOUS (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
VEHICLE DECK SCUPPERS			
CARGO SECURING			
WORKBOAT CODE FOR WORKBOAT			
HELICOPTER ARRANGEMENTS			
NAV. EQUIPMENT			
NAUTICAL PUBLICATIONS			
NAVIGATION LIGHTS/SHAPES/SOUND SIGNALS			
BRIDGE VISIBILITY			
LIAISON WITH CLASS			
CONSULT HQ			
MEETINGS			
FILE COMPLETIONS			
DECLARATIONS/CERTIFICATES:-			
PASSENGER CERTIFICATE			
SAFETY EQUIPMENT			
SAFETY CONSTRUCTION			
LOAD LINE			

MCA - FEE ESTIMATE

MISCELLANEOUS (CONT)	ESTIMATED HOURS		COMMENTS
	OFFICE	SURVEY	
<i>DECLARATIONS/CERTIFICATES (CONT):-</i>			
UKOPP			
IOPP			
SAFE MANNING			
RECORD OF EQT			
INLS			
P&A MANUAL			
DANGEROUS GOODS			
STABILITY			
CARGO SECURING			
CERT OF FITNESS OSV			
SOPEP			
WORKBOAT CODE			
SPECIAL PURPOSE			
MISCELLANEOUS TOTALS	0.0	0.0	

TRAVEL TIME	EST HRS	COMMENTS
INITIAL VISITS		
INTERMEDIATE VISITS		
FINAL VISITS		
TRAVEL TIME TOTALS	0.0	

MCA - FEE ESTIMATE

	£
CURRENT RATE PER HOUR	£94.00
EST COST OF JOB (EXCL T&S Costs)	£0.00
ESTIMATED T&S COSTS	£0.00
TOTAL ESTIMATED COST OF JOB	£0.00

NOTES:

ACTUAL FINAL COST OF JOB

Annex 2 -REG Charging Regime

Register	Description	eTrack Code Hours Type	Charge
Bermuda	Bermuda - Non Chargeable	B0	£0.00
	Bermuda - Standard Rate	B1	£130.00
	Bermuda - Time *5 Rate	B2	£195.00
	Bermuda - Chargeable Travel	B3	£130.00
	Bermuda - Non Chargeable Travel	B4	£0.00
British Virgin Islands	British Virgin Islands -Non Chargeable	V0	£0.00
	British Virgin Islands - Standard Rate	V1	£130.00
	British Virgin Islands - Time *5 Rate	V2	£195.00
	British Virgin Islands - Chargeable Travel	V3	£130.00
	British Virgin Islands- NonCharge Travel	V4	£0.00
Cayman Islands	Cayman Islands- Non Chargeable	C0	£0.00
	Cayman Islands -Standard Rate	C1	£130.00
	Cayman Islands- Time *5 Rate	C2	£195.00
	Cayman Islands-Chargeable Travel	C3	£130.00
	Cayman Islands - Non Chargeable Travel	C4	£0.00
Gibraltar	Gibraltar- Non Chargeable	G0	£0.00
	Gibraltar- Standard Rate	G1	£130.00
	Gibraltar- Time *5 Rate	G2	£195.00
	Gibraltar- Chargeable Travel	G3	£130.00
	Gibraltar- Non Chargeable Travel	G4	£0.00
Isle Of Man	Isle of Man- Non Chargeable	I0	£0.00
	Isle of Man- Standard Rate	I1	£130.00
	Isle of Man- Time *5 Rate	I2	£195.00
	Isle of Man- Chargeable Travel	I3	£130.00
	Isle of Man- Non Chargeable Travel	I4	£0.00
Anguilla	Anguilla- Non Chargeable	A0	£0.00
	Anguilla- Standard Rate	A1	£130.00
	Anguilla- Time *5 Rate	A2	£195.00
	Anguilla- Chargeable Travel	A3	£130.00
	Anguilla- Non Chargeable Travel	A4	£0.00
Falkland Islands	Falkland Islands - Non Chargeable	F0	£0.00
	Falkland Islands- Standard Rate	F1	£130.00
	Falkland Islands- Time *5 Rate	F2	£195.00
	Falkland Islands - Chargeable Travel	F3	£130.00
	Falkland Islands - Non Chargeable Travel	F4	£0.00

Guernsey	Guernsey - Non Chargeable	U0	£0.00
	Guernsey - Standard Rate	U1	£130.00
	Guernsey - Time *5 Rate	U2	£195.00
	Guernsey - Chargeable Travel	U3	£130.00
	Guernsey - Non Chargeable Travel	U4	£0.00
Jersey	Jersey - Non Chargeable	J0	£0.00
	Jersey - Standard Rate	J1	£130.00
	Jersey - Time *5 Rate	J2	£195.00
	Jersey - Chargeable Travel	J3	£130.00
	Jersey - Non Chargeable Travel	J4	£0.00
Montserrat	Montserrat- Non Chargeable	M0	£0.00
	Montserrat- Standard Rate	M1	£130.00
	Montserrat- Time *5 Rate	M2	£195.00
	Monserrat - Chargeable Travel	M3	£130.00
	Montserrat - Non Chargeable Travel	M4	£0.00
St.Helena	St.Helena- Non Chargeable	S0	£0.00
	St.Helena - Standard Rate	S1	£130.00
	St.Helena -Time *5 Rate	S2	£195.00
	St.Helena - Chargeable Travel	S3	£130.00
	St.Helena - Non Chargeable Travel	S4	£0.00
Turks & Caicos Islands	Turks&Caicos Islands- Non Chargeable	T0	£0.00
	Turks&Caicos Islands-Standard Rate	T1	£130.00
	Turks&Caicos Islands-Time *5 Rate	T2	£195.00
	Turks&Caicos Islands-Chargeable Travel	T3	£130.00
	Turks&Caicos Islands-Non Charge Travel	T4	£0.00

- Note 1: “- Time *5 Rate” is the 50% surcharge rate applicable for travel or survey on a Sunday or Bank Holiday
- Note 2: The ‘Hours Type’ codes in Annex 2 should be employed on Timesheets against the fee earning job number if the job being undertaken by MCA entails chargeable work on behalf of another REG member but only for all vessels trading internationally which are equal to or greater than 24 metres load line length
- Note 3: For all other work undertaken by MCA on behalf of another REG member (where the vessel is not trading internationally and equal to or greater than 24 metres load line length), usual MCA fee rates will apply and ‘Job Numbers’ and ‘Hours Type’ will follow the usual format of the Marine Office undertaking the work