

This document has been archived and has now been superseded by DBS-NSV e-form portal vetting subject user guides:

<https://www.gov.uk/government/publications/defence-business-services-national-security-vetting-e-form-portal-vetting-subject-user-guide>

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**DEFENCE  
BUSINESS  
SERVICES**  
National Security Vetting

## Technical Specification Requirements for Customers

There are two parts of the new IT Cerberus system that are available to our customers:

1. The e-Form Portal which is accessible through a secure intranet site on the RLI/GSi networks or a secure (https) internet site through the World Wide Web within designated security permissions. This is where subjects and sponsors can complete their respective parts of the security questionnaire on-line.
2. The Case Management System (CMS) will be available to designated Service Lead Commands and OGD customers, accessible through the restricted RLI, GSi and CJX networks. Access to this part of the system will allow these customers full visibility of all information relating only to the applications for which they sponsor.

### Specifications:

**e-Form Portal** – Optimum performance will be achieved with Adobe Reader Version 9 or above and Internet Explorer 7. e-Forms will run on Version 7 of Adobe Reader, but the performance will be slower. If using this version, subjects should opt to complete the truncated version of the e-Form (i.e. complete one section of the application form at a time by clicking on the individual hyperlinks.)

Subjects and Sponsors who are using their own PCs, as opposed to those on a network, can download Adobe 9 for **FREE** from <http://www.adobe.com/products/reader.html> OR if a Firefox internet browser is being used there may need to be some configuration changes made to that and the Adobe plug-in so that users can see all parts of the e-Form portal. The following document has a set by step guide of the configuration checks that can be carried out to ensure that the system set up does not block parts of the website; [E-Form Portal Adobe Reader Settings Checks.](#)

**CMS access** - The following software criteria is required:

**Microsoft Windows XP Professional**, Service Pack 2 or above  
**Microsoft Internet Explorer 6.0** or later, Service Pack 2 or above  
**Security Update for Internet Explorer 6.0**, Service Pack 1 (KB867801) or above  
**Sun Java runtime Environment (JRE) 1.5.0** or above  
The ability to load and run **Active-X controls** from the Cerberus web-site.

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Sponsors involved in the decision making process will need to have **InfoPath 2003** installed, an optional element of **Microsoft Office 2003**. Sponsors requiring letter printing need to run **Microsoft Word 2003**.

Please contact your local infrastructure team if unsure of your system's specification and if configuration changes are required to access Cerberus.

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For further information on the specification please email [DVA-PROG-GM@mod.uk](mailto:DVA-PROG-GM@mod.uk) using the subject heading of 'Cerberus Enquiry'