

# DSA DOSR Range Safety Policy Letter 16 - 01



**Defence  
Safety  
Authority**

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## OVERSEAS OUT OF AREA LIVE FIRING AIDE MEMOIRE

Who should read this:	All Service and civilian personnel involved with the management and conduct of MoD Ranges.
Category:	Regulation.
Cancellation date:	When rescinded or replaced.
Point of contact:	DSA-DOSR-PRG-1a@mod.uk

Reference:

- A. JSP403 Volume 1 Handbook of Defence Ranges Safety Parts 1 and 2 dated May 15.

### Purpose

1. The purpose of the DSA DOSR Range Safety Policy Letter is to provide a swift method of circulating an update to the Regulations, requirements and / or guidance of Reference A, prior to the issue of formal updates.

### Safety issue

2. The attached 'Out of Area' Live Firing Aide memoire is to be used by all MoD personnel when planning Live Firing (LF) activities overseas 'Out of Area'. Those overseas locations which have in place arrangements (e.g. MOU, Letters of Agreement) that permit it, must adhere to the full and rigorous implementation of JSP 403, taking into account the additional risk of Other Nations (ON) not adhering to UK regulations. It outlines a summary of the requirements for LF which will help those deployed on operations and exercises when planning LF.

### Dissemination

3. In due course, the contents of this policy letter will be incorporated into Reference A. In the meantime, the policy is effective from the issue of this letter. DRSC members and FLCs not represented at DRSC (e.g. JFC) as appropriate are requested to disseminate this policy letter through their chains of command to all Range Authorising Officers and Range Administering Units likely to be affected by it.

4. This policy letter will also be distributed to all holders of Reference A through the Defence Munitions Centre and will be placed on the Defence Intranet / Internet website.

Prepared: Sec DRSC

Date: 10 Mar 16

Authorised: Chairman DRSC

Date: 10 Mar 16

## LIVE FIRING OVERSEAS AIDE MEMOIRE

Ser	Type	Must Have	Remarks
(a)	(b)	(c)	(d)
1	<p><b>DRSC Registered Range.</b> Complies with the range safety standards in JSP 403.</p>	<p>a. Range Authorising Officer (RAO), Range Allocating Authority (RAA) and Range Admin Unit (RAU) all in place and identified. DRSC allocated range number. b. MoD Forms 1057, 904, 905 and 906 (Range Log) in place and current. c. Risk Assessment (RA) and Range Standing Orders (Range SOs) in place and current. d. Documentation in a 'Range File' held by RAU. e. Inspection Regime – Monthly, Annual, Triennial, Works Tech and Estates. f. RAU maintains RA, Range SOs, NOTAMs and maps etc up-to-date. g. RSOs / Ops Rooms must record LF activities and incidents in Range Log.</p>	<p>RAO 1* can sign the 904 – but if range requires Dispensations, a 2* must sign. Dispensations only valid for 12 months.</p> <p>Monthly Insp by RAU.</p> <p>Annual Insp by formation HQ staff. Triennial Insp by RSIT. Wks Tech and Estates as required by local SMEs.</p>
2	<p><b>Host Nation Range (HN)</b> (1). Standards should be equal to or better than those for UK ranges as set out in JSP 403.</p> <p>(1) JSP 403 Vol 1 Pt 2 Para 44.</p>	<p>a. Government MOU or MoD Letter of Agreement must be in place - and include any Dispensations agreed by HN. b. The Board of Officers (BOO) process shall be followed to ensure an audit trail is in place and appropriate SME advice has been sought and acted upon. c. Dispensations from Directing 2* for the use on non-UK safety procedures, if required. d. RAO 2* normally from the HQ providing the majority of troops. e. RAU - nominated by the mounting HQ. (RAA could be the Defence Attaché). f. The recce team must contain SMEs who will provide detailed range safety advice to the Ex Dir / Dir Trg. g. DRSC issues a HN range number. In order for one to be issued RAO shall submit all available supporting documentation confirming appropriate processes are in place. h. Documentation in a 'Range File' held by RAU. i. 904 signed by RAO. 905 can be signed by G7 Trg staff. j. RSOs / TCOs must record LF activities and incidents in Range Log.</p>	<p>Not mandated to be subject to UK MoD Inspections.</p> <p>Mounting HQ to bring 906 / 906A if not provided in country.</p> <p>This status also applies to RMP CPUs using HN ranges.</p>
3	<p><b>Temporary Exercise Range (1)</b> Created for the duration of an Exercise(s).</p> <p>(1) JSP 403 Vol 1 Pt 2 Para 170 and Vol 2 Para 0111.</p>	<p>a. 1* RAO / Ex Director's HQ to complete Annex E to Ch 5, JSP 403, Vol 1 Pt 2. b. DRSC issues to Excon a unique number (e.g.2016 / 001). c. The ex recce team must contain SMEs who will provide the detailed range safety advice the 1*. d. Dispensations from Directing 2* for the use on non-UK safety procedures, if required. e. Provided a Safe System of Training is established, there is no requirement for RA and Range SO. f. RSOs / TCOs must record LF activities and incidents in Range Log.</p>	<p>A TER can be used up to 3 times in one year - or once in 3 consecutive years. If used more than that, it must become a permanent range registered as such by the DRSC.</p>

4	<p><b>Operational Training Range (1)</b>  <b>Emerging</b>  (As classified by PJHQ)</p> <p><b>Enduring</b>  (1) JSP 403 Vol 1 Pt 2  Para 164 and Vol 2 Para 0113.</p>	<p>a. 1* Theatre Comd / RAO directs its establishment and nominates the RAU.  b. DRSC number not allocated at this stage.  c. Management by using the 904, 905 and 906A is recommended - but not mandatory.  d. If location is outside a base, requires 2* approval and their endorsement every 6 months.  e. When ranges become Enduring, PJHQ is to seek a DRSC allocated number for the range, carry out a RA and write Range SO's' and open a Range Log to record LF activities and incidents.</p>	<p>The 1* Theatre Comd may authorise a range Dispensation - valid for 28 days.</p> <p>This status also applies to RMP CPUs using HN ranges.</p>
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