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of Defence

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20 July 2016

Ref. FOI2016/06628

Dear

Thank you for your email of 6 June 2016 and subsequent email of 21 June 2016 requesting the following information:

*"Please supply the names of all of the companies that responded to the initial contract notice for Development Managers on the Prince Philip Barracks [ref. number 2014/S 101-177012] published in May 2014.*

*Please provide a copy of the Pre-Qualification Questionnaire (PQQ) sent out by the Defence Infrastructure Organisation or its agents for the above tender.*

*Please supply the names of all of the companies that successfully pre-qualified to submit a bid under the Invitation to Tender (ITT) on the above project."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence and I can confirm that all the information in scope of your request is held.

The companies that responded to the initial contract notice for Development Managers on the Prince Philip Barracks [ref. number 2014/S 101-177012] published in May 2014 are:-

A copy of the Pre-Qualification Questionnaire (PQQ) sent out by the Defence Infrastructure Organisation or its agents for the above tender can be found enclosed at annex A.

The companies that successfully pre-qualified to submit a bid under the Invitation to Tender (ITT) on the above project are:-

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 2<sup>nd</sup> Floor, Zone N, MOD Main Building,

Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

DIO Secretariat

# **Prince Philip Barracks, Bordon**

## **1. Part 1: Form A: Organisation and Contact Details**

### **1.1. Organisation Details**

**1.1.1. Full name of organisation tendering (or of organisation acting as lead contact where a consortium bid is being submitted).**

**1.1.2. Address Line 1**

**1.1.3. Address Line 2**

**1.1.4. Address Line 3**

**1.1.5. Town**

**1.1.6. Post Code**

**1.1.7. Country**

**1.1.8. Company or Charity Registration Number**

**1.1.9. VAT Registration Number**

**1.1.10. Name of immediate parent company**

**1.1.11. Name of ultimate parent company**

**1.1.12. Type of organisation**

- (i) a public limited company.
- (ii) a limited company.
- (iii) a limited liability partnership.
- (iv) other partnership.
- (v) sole trader.
- (vi) other (please specify).

**1.1.13. If other, please specify.**

### **1.2. Contact Details**

**1.2.1. Name**

**1.2.2. Address Line 1**

**1.2.3. Address Line 2**

**1.2.4. Address Line 3**

**1.2.5. Town**

**1.2.6. County**

**1.2.7. Post Code**

**1.2.8. Country**

**1.2.9. Telephone Number**

**1.2.10. Mobile Number**

**1.2.11. Email**

### **1.3. Consortia and Sub-Contracting**

**1.3.1. Please confirm the following:**

- a) Your organisation is bidding to provide the services required itself.
- b) Your organisation is bidding in the role of Prime Contractor and intends to use third parties to provide some services.
- c) The Potential Provider is a consortium.

**1.3.2. If your answer is (b) or (c) please indicate by confirming the relevant company/organisation name, the composition of the supply chain, indicating which member of the supply chain (which may include the Potential Provider solely or together with other providers) will be responsible for the elements of the requirement.**

### **1.4. For completion by non-UK businesses only**

**1.4.1. Registration with professional body - Is your business registered with the appropriate trade or professional register(s) in the EU member state where it is established (as set out in Annexes IX A-C of Directive 2004/18/EC) under the conditions laid down by that member state.**

**1.4.2. If "yes", please provide a copy of the certificate of registration or similar record.**

**1.4.3. Is it a legal requirement in the State where you are established for you to be licensed or a member of a relevant organisation in order to provide the requirement in this procurement?**

**1.4.4. If yes, please provide details of what is required and confirm that you have complied with this.**

## **2. Part 1: Form B - Grounds for Mandatory Rejection**

**2.1. Please state 'Yes' or 'No' to each question.**

**2.1.1. a) Conspiracy within the meaning of section 1 or section 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983, where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA.**

**2.1.2. b) Corruption within the meaning of section 1 of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906\*, where the offence relates to active corruption.**

**2.1.3. c) The offence of bribery, where the offence relates to active corruption; the offence of bribery within the meaning of section 1 or 6 of the Bribery Act 2010;**

**2.1.4. d) Fraud, where the offence relates to fraud affecting the financial interests of the European**

**Communities as defined by Article 1 of the Convention relating to the protection of the financial interests of the European Union\*, within the meaning of:**

- (i) the offence of cheating the Revenue
- (ii) the offence of conspiracy to defraud
- (iii) fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978
- (iv) fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006
- (v) defrauding the Customs within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994
- (vi) an offence in connection with taxation in the European Community within the meaning of section 71 of the Criminal Justice Act 1993
- (vii) destroying, defacing or concealing of documents or procuring the extension of a valuable security within the meaning of section 20 of the Theft Act 1968 or section 19 of the Theft Act (Northern Ireland) 1969
- (viii) fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006
- (ix) making, adapting, supplying, or offering to supply articles for use in frauds within the meaning of Section 7 of the Fraud Act 2006

**2.1.5. e) money laundering within the meaning of section 340(11) of the Proceeds of Crime Act 2002**

**2.1.6. f) an offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46, or 47 of the Proceeds of Crime (Northern Ireland) Order 1996**

**2.1.7. g) An offence in connection with proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994.**

**2.1.8. h) Any other offence within the meaning of Article 45(1) of the Directive 2004/18/EC as defined by the national law of any relevant State.**

### **3. Part 1: Form C - Grounds for Discretionary Rejection**

**3.1. Please state 'Yes' or 'No' to each question.**

**3.1.1. a) Being an individual, is a person in respect of whom a debt relief order has been made or is bankrupt or has had a receiving order or administration order or bankruptcy restrictions order or debt relief restrictions order made against him or has made any composition or arrangement with or for the benefit of creditors or has made any conveyance or assignment for the benefit of creditors or appears unable to pay or to have no reasonable prospect of being able to pay, a debt within the meaning of Section 268 of the Insolvency Act 1986, or Article 242 of the Insolvency (Northern Ireland) Order 1989, or in Scotland has granted a trust deed for creditors or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of his estate, or is the subject of any similar procedure under the law of any other State.**

**3.1.2. b) Being a partnership constituted under Scots law, has granted a trust deed or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of its estate.**

**3.1.3. c) Being a company or any other entity within the meaning of section 255 of the Enterprise Act 2002 has passed a resolution or is the subject of an order by the court for the company's winding up otherwise than for the purpose of bona fide reconstruction or amalgamation, or has had**

a receiver, manager or administrator on behalf of a creditor appointed in respect of the company's business or any part of the company's business or is the subject of similar procedures under the law of any other State?

### **3.2. Please state 'Yes' or 'No' to each question**

3.2.1. a) Been convicted of a criminal offence relating to the conduct of its business or profession

3.2.2. b) Committed an act of grave misconduct in the course of its business or profession

3.2.3. c) Failed to fulfil obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the member State in which it is established.

3.2.4. d) Failed to fulfil obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the member State in which it is established.

3.2.5. e) Been guilty of serious misrepresentation in providing any information required of you under Regulation 23 of the Public Contracts Regulations 2006?

## **4. PART 1: FORM D - Economic and Financial Standing**

### **4.1. Financial Information**

4.1.1. A copy of your audited accounts for the most recent two years or for the period that is available if trading for less than two years.

4.1.2. A statement of your turnover, profit & loss account and cash flow for the most recent year of trading.

4.1.3. A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position.

4.1.4. Alternative means of demonstrating financial status if trading for less than a year.

### **4.2. Insurance**

4.2.1. Employer's liability insurance is a legal requirement (except for businesses employing only the owner / close family members) and this should be at least £5 million. Please confirm that you have this in place.

## **5. PART 1: FORM E - Technical and Professional Ability**

### **5.1. Experience and Contract Examples**

5.1.1. Customer Organisation (name)

5.1.2. Contact Name

5.1.3. Contact Telephone Number

5.1.4. Contact Email Address

5.1.5. Contract Start Date

### **5.1.6. Contract Completion Date**

### **5.1.7. Contract Value**

**5.1.8. Brief description of contract (max 150 words) including evidence as to your technical capability in this market.**

## **5.2. Experience and Contract Examples**

**5.2.1. If you cannot provide at least one example, please briefly explain why (100 words max)**

## **5.3. Staffing**

**5.3.1. How many staff does your organisation (including consortia members or named sub-contractors where appropriate) employ relevant to the carrying out of services and/or delivery of goods similar to those required under this contract?**

## **5.4. Electronic Trading**

**5.4.1. Do you possess the technical equipment and know-how to conduct electronic trading with the Authority by being already connected to the P2P system?**

**5.4.2. If you answered “No” to 5.4.1 above, please confirm that you possess the technical ability to take all necessary measures to connect to the P2P system if the Authority decides to award the Contract to you?**

## **6. PART 2: FORM F - Defence Sector and Project Specific Questions**

### **6.1. Technical Capacity and Professional Ability (3 x Case studies)**

**6.1.1. Case Study 1 Please provide details of the Applicant’s experience in relation to the provision of services similar to those which are required as part of the current procurement, with particular reference to - promoting major development sites (in excess of 500 units), masterplanning and planning, providing public sector infrastructure services/works and selling serviced parcels of land. Please make reference to three projects only which are either ongoing or were completed post 2005. The following key criteria must be addressed: 1 - details of the project to include dates, client, approximate value, scope, size, current status, Applicant’s role 2 - evidence of how the Applicant has progressed an outline planning application through to a detailed planning permission, reserved matters approval and implementation, including discharge of planning conditions and supplementary planning agreements. 3 – details of how the Applicant delivered the vision for the Masterplan throughout the life of the project. 4 - details of the type and amount of infrastructure delivered whether directly by the Applicant or by a sub-contractor and if relevant how the Applicant approached the selection and management of sub-contractors / consultants. 5 - details of how the Applicant added value for the client and the process involved in delivering land sale services; 6 - details of any commercial, community or residential aspects of the development that were delivered directly by the Applicant. 7 - details of the methodology / policy adopted for partnering, stakeholder and other third party management; 8 - details of the steps the Applicant took to undertake efficient property management of surplus serviced sites pending their sale to include the generation of third party income.**

**6.1.2. Case Study 2 Please provide details of the Applicant’s experience in relation to the provision of services similar to those which are required as part of the current procurement, with particular reference to - promoting major development sites (in excess of 500 units), masterplanning and**

planning, providing public sector infrastructure services/works and selling serviced parcels of land. Please make reference to three projects only which are either ongoing or were completed post 2005. The following key criteria must be addressed: 1 - details of the project to include dates, client, approximate value, scope, size, current status, Applicant's role 2 - evidence of how the Applicant has progressed an outline planning application through to a detailed planning permission, reserved matters approval and implementation, including discharge of planning conditions and supplementary planning agreements. 3 – details of how the Applicant delivered the vision for the Masterplan throughout the life of the project. 4 - details of the type and amount of infrastructure delivered whether directly by the Applicant or by a sub-contractor and if relevant how the Applicant approached the selection and management of sub-contractors / consultants. 5 - details of how the Applicant added value for the client and the process involved in delivering land sale services; 6 - details of any commercial, community or residential aspects of the development that were delivered directly by the Applicant. 7 - details of the methodology / policy adopted for partnering, stakeholder and other third party management; 8 - details of the steps the Applicant took to undertake efficient property management of surplus serviced sites pending their sale to include the generation of third party income.

**6.1.3. Case Study 3** Please provide details of the Applicant's experience in relation to the provision of services similar to those which are required as part of the current procurement, with particular reference to - promoting major development sites (in excess of 500 units), masterplanning and planning, providing public sector infrastructure services/works and selling serviced parcels of land. Please make reference to three projects only which are either ongoing or were completed post 2005. The following key criteria must be addressed: 1 - details of the project to include dates, client, approximate value, scope, size, current status, Applicant's role 2 - evidence of how the Applicant has progressed an outline planning application through to a detailed planning permission, reserved matters approval and implementation, including discharge of planning conditions and supplementary planning agreements. 3 – details of how the Applicant delivered the vision for the Masterplan throughout the life of the project. 4 - details of the type and amount of infrastructure delivered whether directly by the Applicant or by a sub-contractor and if relevant how the Applicant approached the selection and management of sub-contractors / consultants. 5 - details of how the Applicant added value for the client and the process involved in delivering land sale services; 6 - details of any commercial, community or residential aspects of the development that were delivered directly by the Applicant. 7 - details of the methodology / policy adopted for partnering, stakeholder and other third party management; 8 - details of the steps the Applicant took to undertake efficient property management of surplus serviced sites pending their sale to include the generation of third party income.

## **6.2. People**

**6.2.1.** Please provide full CVs of the lead and key personnel, with the appropriate qualifications / experience identified, who would be responsible for carrying out the applicable tasks under the proposed contract. Also, please provide an organogram of the proposed project team, clearly indicating the team structure, consultants and project / sector leads.

## **6.3. Project Management**

**6.3.1.** Please provide details of project management capabilities and methodologies, using project based examples, and in particular how key project management tools and techniques have been integrated within your company, which the Applicant has used for similar projects relating to this requirement which are either ongoing or were completed post 2005.

## **6.4. Risk Management**

**6.4.1.** Please provide details of risk management capability and experience, using project based examples, which the Applicant has used in respect of the delivery of similar projects (size and



complexity). In particular identify how your risk management procedures and protocols have been in integrated within your company's procedures.

## **6.5. Collaboration**

**6.5.1. Please provide details of a scenario where the Applicant has had to collaborate with other parties in delivering a major project relating to similar services.**

## **7. Signature**

### **7.1. Form Completed By**

**7.1.1. Name**

**7.1.2. Date**

**7.1.3. Signature on behalf of the Potential Provider**