



## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

|                                                                      |                                                                                                                                                                                                                                                                                                                                                             |                |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Project / Service:</b><br>CBDS                                    | <b>Type of Change:</b><br>Amendment of 2 existing data items                                                                                                                                                                                                                                                                                                | <b>RFC 858</b> |
| <b>Name and team/company of RFC Originator:</b><br>Phil Dent DDU EDD |                                                                                                                                                                                                                                                                                                                                                             |                |
| <b>Originator Contact No:</b><br>01325 340499                        | <b>Originator email address:</b><br>phil.dent@education.gsi.gov.uk                                                                                                                                                                                                                                                                                          |                |
| <b>Date RFC Raised:</b><br>03 December 2015                          | <b>Date change required:</b><br>For inclusion in the 2016/17 school census, and CTF 16                                                                                                                                                                                                                                                                      |                |
| <b>Priority:</b><br>2                                                | <b>1 = Top</b> - Ministerial or legislative requirement<br><b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers<br><b>3 = Medium</b> - Customer requirement, marginal net benefit<br><b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change |                |
| <b>EDD Contact:</b><br>Queries.SUPPLIER@education.gsi.gov.uk         |                                                                                                                                                                                                                                                                                                                                                             |                |
| <b>Change Title:</b><br>QAN and Discount Code                        |                                                                                                                                                                                                                                                                                                                                                             |                |

**Data item / Rule Number:**

Data item 1: Qualification Accreditation Number (100255)

Data item 2: Discount Code (100337)

**Description of change:**

The re-naming of two existing data items and the associated codeset.

**Qualification Accreditation Number:**

The data item – currently (100255) - records the qualification accreditation number.

Applicable to: Autumn term only

School types: Secondary, All-through and PRU

Module: Post-16 learning aims

For: Both on and off roll pupils

**Metadata Requirements:**

CBDS Level – Pupil

CBDS Module – Post-16 learning aims

Identifier 1 – TBA

Identifier 2 – n/a

Data Item Name – Qualification number

Description – Unique number identifying learning aim / course of study

Type and format – A(8)

Code set / Valid values – Codeset D00043 re-named

Item level validation – None

XML Tag - <QN>

Status – Active

History Notes – C

Multiplicity Notes – M

**Discount Code:**

Applicable to: Autumn term only

School types: Secondary, All-through and PRU

Module: Post-16 learning aims

For: Both on and off roll pupils

**Metadata Requirements:**

CBDS Level – Pupil

CBDS Module – Pupil Post-16 learning aims module

Identifier 1 – TBA

Identifier 2 – n/a

Data Item Name – Subject classification code

Description – Subject classification code and Qualification Number together identify the subject studied where the Qualification Number on its own does not

Type and format – A(4)  
Code set / Valid values – codeset D00043  
Item level validation – None  
XML Tag - <SCC>  
Status – Active  
History Notes – C  
Multiplicity Notes – M

As this is a simple name change, it was discussed at the core suppliers meeting on 2 December and agreed. This RFC is for information and not consultation with suppliers.

**Reason for change (including benefits):**

The QWS and Section 96 data bases are being merged to provide efficiency savings. As such, there is a need to rationalise the names of fields with the same purpose. This amendment is to rename two data items and their associated codeset to meet this change.

**Impact of not doing the change:**

Data items within CBDS will not correctly map to the database and be incorrectly recorded within MIS systems.

**ISB view of the proposed change:**

**Funding availability:**

Not applicable

**Impact assessment to be undertaken by:**

School census suppliers

CTF software suppliers

Working group

ISB

**Date consulted:**

**08 December 2015**

**Response requested by:**

**For information only**

## Section 2 - Impact Analysis

(To be completed by Impact Assessors)

**Software Suppliers' Summary of Impact Assessment:**

N/A

**DfE Internal Colleagues' Summary of Impact Assessment:**

**Alternative Solutions / Workarounds (if appropriate):**

**Estimated Cost of Change:**

**Impact Assessed by (name):**

**Date:**

## Section 3 - Outcome / Decision

(To be completed CBDS administrator)

**Review Meeting: Administrator Review**

**Attendees:** Gary Connell, Kirsty Bennett, Phil Dent

**Date of Review Meeting:**

10/12/15

**Brief Summary of Discussion:**

Change needs to be made, therefore agreed to publish for information only.

**Accept / Reject:**

Accept

**Deferred to:**

n/a

**Type of Funding:**

n/a

**Fund Holder Agreement:**

n/a

**If Defer, provide details**

n/a

**If Accept, provide details:**

Creation of new data items 100599 and 100600 which will supersede 100255 and 100337 following the 15/16 census due to changes to the data item names and XML tags. Codeset remains unaltered.

**If Reject, provide details:**

n/a

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