

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

Title:	Phase 1 Planning Forum Environmental Health Subgroup (North and South) #4	
Date & Time	North and South Meeting Wednesday 14th January 2015 2 - 4 pm Arup, Fitzroy Street, London	
Chair	Ted Allett	Independent Chair
Promoter Attendees:	Adam Ruane Paul Gilfedder Pam Lowery Tom Marshall Leila du Toit Gordon Allison Richard Greer	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd Arup
EHP Attendees:	Richard Hiscock Julian Smith Dean Walters Richard Peers Helen Masterson Steve Braund Somayya Yaqub Rizwan Yunus Neil Wait Ben Coakley David Gilmour Barbara Terres Philip Kershaw Peter Simons	Aylesbury Vale District Council Wycombe District Council North Warwickshire Borough Council Staffordshire County Council London Borough Camden Chiltern District Council London Borough Hammersmith and Fulham London Borough Ealing Lichfield District Council Chiltern District Council South Bucks District Council Westminster City Council Solihull Met Borough Council Three Rivers District Council
Apologies	Phil King Gregory Pilley Joy White Liz Drake Michael Jenkins Sean Dunne Kripa Dwarakanath Maya Rhodes	HS2 Ltd Three Rivers District Council Oxfordshire County Council Hertfordshire County Council Warwick District Council Aylesbury Vale District Council HS2 Ltd London Borough Camden
Planning Forum Environmental Health Subgroup distribution list appended to minutes.		

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

Item		Action Owner
1.	<p>Welcome and introductions Introductions were made.</p>	
2a	<p>Record of Meeting #3</p> <p>Chair requested feedback on draft minutes from meeting #3. It was agreed that a single change is required: Action: HS2 Ltd to amend unfinished sentence at Item 4, 'Section 7.1' bullet point 1 to read:</p> <p>"Lichfield EHP noted that 'sensitive receptors' was not clearly defined in this section, and ought to be. HS2 Ltd confirmed that it would likely include a definition of sensitive receptor within the CoCP when updated. This issue was discussed further under 7.2.1."</p> <p>Actions were gone through by the Chair and the following updates to the status / action points were provided:</p> <p><i>Actions were not numbered on previous minutes so list below is provided in order of appearance per item as recorded in minutes.</i></p> <p>Item 2.1 Actions:</p> <ul style="list-style-type: none"> • It was agreed that action is complete. • HS2 Ltd advised that a HS2 Framework Document has been published by DfT. In light of this document some further work is required to appoint permanent Chair. Action: HS2 Ltd to make progress before next meeting and feedback to Sub -Group. • Arup provided an update on identification of HS1 / Crossrail EHP representative to attend the Subgroup meeting as appropriate and suggested names to the Subgroup. Action: The Subgroup were in agreement that John Wade (Crossrail) should be potentially approached to organise attendance at a future meeting in communication with HS2 Ltd. • HS2 Ltd advised that route-wide petition negotiation meetings were in progress and London Borough Camden's (as lead authority) comments on the Noise Insulation and Temporary Rehousing policy would be discussed at the next route-wide petition negotiation meeting with lead authorities on this matter. Action: London Borough Camden to recirculate comments on this matter. • Chair explained that matter had been discussed at pre-meeting. He noted that EHPs were concerned about multiple contractors 	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd / Arup</p> <p>LB Camden</p>

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

	<p>working adjacent to each other. This was considered to be a potential monitoring and complaints issue by EHP's, where difficulty could arise in identifying noise problems. Authorities asked whether independent monitoring would be considered in order to avoid this. Action: HS2 Ltd to consider and feedback on this matter in next meeting.</p> <p>Item 3 Actions:</p> <ul style="list-style-type: none"> • HS2 Ltd clarified that maximum duration of impact would be included within individual submissions and that the HS2 template remains the same as version presented in the last meeting. HS2 Ltd explained that GI updates would be provided as Item 3 on the agenda, which will provide more context with regard to approach to Section 61 prior consent. • HS2 Ltd explained that update would be provided under agenda item 3 below. • HS2 Ltd advised that this action is complete. No further comments have been received from local authorities. <p><i>Remaining actions relate to CoCP comments from last meeting. HS2 Ltd confirmed that they are to respond to comments once all CoCP comments have been collated and provided by EHPs and authorities in master comments table. This was agreed by the Subgroup.</i></p>	<p>HS2 Ltd</p>
<p>2b</p>	<p>Feedback from EHP Pre-Meeting</p> <p>Chair summarised Subgroup pre-meeting discussion and relayed the following suggested future agenda items:</p> <ol style="list-style-type: none"> 1. CoCP HS2 Ltd response to EHP comments was raised as a future agenda item. Action: HS2 Ltd clarified that HS2 comments would be included as future agenda item once all comments have been received from EHPs. 2. LEMP's process and timescales and engagement with local authorities and the communities were raised by EHP's. The subject of formal meeting recording and feedback was also raised as a concern by EHPs for LEMP meetings with HS2 Ltd. Action: HS2 Ltd to include LEMPs as a future agenda item. 3. Community engagement timetables were raised by EHPs as a matter requiring clarification. HS2 Ltd indicated that Information Paper G2 'Community Relations' provides some background on the matter. Chiltern DC asked for clarification on what is meant by "engage with communities and other key stakeholders" in 	<p>HS2 Ltd</p> <p>HS2 Ltd</p>

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

	<p>CoCP Para 3.2.1. Action: HS2 Ltd to check this wording and feedback to next meeting.</p> <p>4. Complaints handling was raised by EHPs, with concern expressed over multiple contractors and noise complaints. Specifically EHPs questioned the procedure for complaints. HS2 Ltd indicated that the emerging Community Engagement Framework (part of CoCP) is likely to address these concerns. It was also explained that there is a commitment from HS2 to provide a 24 hour project helpline (as per CoCP 5.1.6/7) – detail of which has not yet been confirmed. Given the immediacy of GI works, authorities asked for some urgent clarity on how the above is being dealt with. Action: HS2 Ltd to provide feedback in next meeting on GI works and complaints handling.</p> <p>5. Lessons learnt / best practice from Crossrail was raised by EHPs as a subject the Subgroup should engage with given the links this may have to the CoCP and LEMPs. Action: EHPs to discuss as part of next pre-meet and to feedback in the meeting.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>EHPs</p>
<p>3</p>	<p>Phase One Ground Investigations and CPA Section 61 discussion</p> <p>HS2 Ltd provided an update on pre-royal assent GI and updated the Subgroup on the current position of HS2 Ltd on Section 61 prior consents for GI works.</p> <p>Since the previous meeting, HS2 Ltd has received legal advice on the scope of works covered under Section 60 of the Control of Pollution Act (CoPA). As a result, Section 61 prior consents will be sought for those GI activities which are within the scope of Section 60(1)(b) of CoPA and are likely to impact upon nearby sensitive residents.</p> <p>The current sample Section 61 application proforma prepared for night-time works will be used for applications.</p> <p>HS2 Ltd confirmed that it has engaged with local authorities bi-laterally on GI works for some months. As well as sharing ‘high level’ information with the Planning Forum (e.g. type of works, indicative timescales), HS2 Ltd has shared indicative programmes of work with Phase One Highway Authorities to inform the timing and resourcing of highway consents. This is in addition to the information shared with the EH subgroup since June last year. HS2 Ltd will continue to engage with local authorities as the GI works progress, which will include sharing more detailed information on programmes of work when these become available. The format and recipients of such information is to be confirmed at a later date.</p>	

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

	<p>Authorities acknowledged the above update from HS2 Ltd.</p> <p>Prior notification of all GI works was raised as an issue by authorities. Chair suggested shadow Section 61s could be submitted to authorities to cover those works not covered in the formal Section 61 consents.</p> <p>Action: HS2 Ltd to look into the possibility of submitting 'shadow S61s' to local authorities.</p> <p>Action: HS2 to look into copying local authorities into GI letter drops to residents.</p> <p>Action: HS2 provide GI programme update to the next Subgroup meeting.</p> <p>Three Rivers DC asked how planning consent is to be achieved for GI works. HS2 clarified that for the GI works packages reviewed so far the works have been concluded to either not meet the definition of development or covered by Permitted Development rights.</p> <p>Action: HS2 to feedback in more detail in next meeting on GI / consents to cover this issue.</p> <p>Authorities raised complaints with regard to GI - since CoCP is not a live document it was considered that pre-royal assent works should be subject to other statutory controls.</p> <p>Action: HS2 to feedback on matter in next meeting alongside other GI updates.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
4	<p>Draft CoCP – Feedback on Sections 5.2, 5.4 and 5.12</p> <p>Chair summarised history of engagement between EHPs and CoCP. Sections 5.2, 5.4 and 5.12 were gone through in the meeting and EHP comments. It was agreed that new comments should be recorded on the master table for CoCP comments.</p> <p>Action: Chiltern DC to circulate master CoCP comments table to all EHPs and collate all new comments. Complete comments table to be sent to HS2 Ltd as soon as possible.</p>	<p>Chiltern DC</p>
5	<p>AOB</p> <p>It was agreed that the next meeting should be 26th March 2015. Venue TBC close to Euston.</p>	