



Wales Office
Swyddfa Cymru



Wales Office
Gwydyr House
London, SW1A 2NP

Swyddfa Cymru
Tŷ Gwydyr
Llundain, SW1A 2NP

E walesofficefoi@walesoffice.gsi.gov.uk
W www.walesoffice.gov.uk

March 2016

REFERENCE: 16FOI 21

You requested the following information:-

The time frame for my request is from 00:01 1 January 2013 to 23:59 31 December 2015.

In line with section 1(1) of the Act please either confirm or deny whether your department holds a database or databases of staff expense claims.

By 'staff expense claims' I mean any claim made by staff for any expenditure whatsoever.

If a confirmation, please disclose:

- the number of databases held
- the purpose of each database
- a copy of each database

For each individual claim on each database, please provide the following fields of information (where available):

- The amount of money claimed for
- The date of the claim
- The name of the vendor
- The description of and/or reason for the claim
- The name and job title of each claimant
- Any other non-exempt field of information

We have handled your request under the Freedom of Information Act 2000.

The Wales Office does not hold a database for staff expense claims. The Office uses the Ministry of Justice systems and processes for expense claims. You may therefore wish to contact the Ministry of Justice about your request.