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## INFORMATION RELEASED UNDER THE FREEDOM OF INFORMATION ACT

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Information released title	Organisational chart, personnel and recruitment information
Original request	<p>I would like to make an open government request for information to which I am entitled under the Freedom of Information Act 2000.</p> <p>I am looking to obtain:</p> <ol style="list-style-type: none"> <li>1. Organisational chart inc. contact names (operational level)</li> <li>2. Contractor/agency staff headcount : current</li> <li>3. Contractor/agency staff headcount : F/Y 2015 - date</li> <li>4. Contractor/agency staff recruitment spend : F/Y 2015 - 2016</li> <li>5. Contractor/agency staff recruitment budget :F/Y 2016 - 2017</li> <li>6. Contractor/agency staff price caps; rates to be applied at <i>UKCES- Maximum rate per hour / per day (excluding VAT)</i></li> <li>7. <i>HR Department – Senior contact names and contact numbers <u>and/or</u> email</i></li> </ol> <p>I would like the above information to be provided to me in electronic format.</p>
Date of release	24 March 2016
Requester type	Individual

**Information released:**

1. The UK Commission for Employment and Skills (UKCES) does not have an Organisation Structure. The reason for this is that UKCES operates in a matrix management system which allows people to move around flexibly to meet work priorities and requirements.
2. We currently employ 1.6 FTE contractors/agency staff
3. We have employed 14.6 FTE contractors/agency staff from 1<sup>st</sup> April 2015 to date

4. Contractor/agency staff recruitment spend : F/Y 2015 – 2016: £36,383 including VAT covering temps, Fixed term, temp to perm and search & select
5. Contractor/agency staff recruitment budget :F/Y 2016 - 2017 £0 as UKCES will be closing during this year
6. Contractor/agency staff price caps; rates to be applied at *UKCES- Maximum rate per hour / per day (excluding VAT)*: None
7. Regarding the request for the contact senior contact names and contact numbers and/or email: [HR.Team@ukces.org.uk](mailto:HR.Team@ukces.org.uk)

I can confirm that the UK Commission for Employment and Skills does hold this information however it is exempt from releasing it under the Act due to Exemption 40(2) being engaged.

***Exemption 40(2): Information is exempt information if disclosure would breach one of the data protection principles.***

The reason that this exemption is engaged is due to this information consisting of personal information. Release to the general public would be likely to breach one of the Data Protection Act principles. Our organisation does not publish/release personal information of staff other than the Executive Leadership Team – the details of which can be found on our website: <https://www.gov.uk/government/organisations/uk-commission-for-employment-and-skills>.

If you would like to find out more about working with the UK Commission for Employment and Skills, please visit: <https://www.gov.uk/government/organisations/uk-commission-for-employment-and-skills/about/procurement>.

The UK Commission takes its responsibility towards the Freedom of Information Act very seriously and always aims to be as open and transparent as possible. To that effect, we act within the spirit of the Act and routinely publish information on our website to support this.