



Wales Office
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REFERENCE: 15FOI 59

You requested the following information:

The register of gifts and hospitality covering the last year for civil servants in the following grades:

Grade 6

Grade 7

Senior Executive Officer

Higher Executive Officer

Executive Officer

Administrative Officer

Administrative Assistant

We have handled your request under the Freedom of Information Act 2000.

You asked for a copy of the Wales Office register of gifts and hospitality covering the last year for civil servants in the grades Administrative Assistant to Grade 6. The principles governing the provision and acceptance of gifts and hospitality are set out in the Civil Service Code and the HM Treasury handbook Regularity, Propriety and Value

For Money. The Code sets out the framework within which all civil servants work, and the core values and standards that are required to be upheld. This states that civil servants:

'must not accept gifts or hospitality or receive other benefits from anyone which might reasonably be seen to compromise personal judgement or integrity.'

All Wales Office staff abide by this code. In the last financial year there were two gifts received by Wales Office staff from external parties. These were flowers and a gift set worth £7.50 to staff at HEO grade. There were no other gifts or hospitality received.