



## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

<b>Project / Service:</b> CBDS	<b>Type of Change:</b> Amend codeset	<b>RFC 819</b>
<b>Name and team/company of RFC Originator:</b> Phil Dent DDU EDD		
<b>Originator Contact No:</b> 01325 340499	<b>Originator email address:</b> phil.dent@education.gsi.gov.uk	
<b>Date RFC Raised:</b> 16 June 2015	<b>Date change required:</b> For inclusion in the 2015/16 Spring school census	
<b>Priority:</b> 2	<b>1 = Top</b> - Ministerial or legislative requirement <b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers <b>3 = Medium</b> - Customer requirement, marginal net benefit <b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change	
<b>EDD Contact:</b> Queries.SUPPLIER@education.gsi.gov.uk		
<b>Change Title:</b> Childcare Signposting – codeset amendment		

**Data item / Rule Number:**

**Data item 200663 - Signposting off-site childcare provision – new codeset**

*Metadata Requirements:*

Sequential Number – 1553

CBDS Level – School

CBDS Module – Miscellaneous module

Identifier 1 – 200663

Identifier 2 – n/a

Data Item Name – Signposting off-site childcare provision

Description – Records whether the school promotes or signposts off-site childcare

Type and format – A(2)

Code set / Valid values:

[YF] – Yes, we have formal arrangements with another provider for them to provide childcare to our pupils, including transport to the site.

[YL] – Yes, we keep a list of other local providers that will pick up from our school to help parents.

[N] – No

[U] – Not known

Item level validation – None

XML Tag - <ChildcareSignposting>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

**Description of change:**

This change amends data item 200663 (introduced in RFC 765) by changing the codeset from A(1) to A(2) and changing from a yes/no answer to one with more detail. This adds another version of “yes” and a “not known” value.

**Reason for change (including benefits):**

The Policy requirement for this data has matured and there is now a need to understand exactly what is being signposted by the school (as opposed to whether signposting is taking place, as was the previous requirement). This will present a picture of exactly what schools signpost with respect to childcare provision.

**Impact of not doing the change:**

The provision of childcare is a Ministerial priority and failure to present meaningful information would run counter to Ministerial requirements.

**ISB view of the proposed change:****Funding availability:**

Not applicable

**Impact assessment to be undertaken by:**

Core software suppliers

Working Group

ISB

**Date consulted:**

16/06/2015

**Response requested by:**

24/06/2015

**Section 2 - Impact Analysis****(To be completed by Impact Assessors)****Software Suppliers' Summary of Impact Assessment:**

None received

**Software Suppliers' Summary of Impact Assessment continued:**

**DfE Internal Colleagues' Summary of Impact Assessment:**

Concern that some values in the codeset were 1 character (e.g. 'N' and 'U') and some were 2 characters (e.g. 'YF' and 'YL') but I guess we already have something similar for NC Year Group so I would assume that won't cause any problems technically

**Alternative Solutions / Workarounds (if appropriate):**

**Estimated Cost of Change:**

**Impact Assessed by (name):**

**Date:**

**Section 3 - Outcome / Decision**

**(To be completed CBDS administrator)**

**Review Meeting:** CBDS sign off review

**Attendees:** Gary Connell, Phil Dent, Kirsty Bennett

**Date of Review Meeting:**

25/06/15

**Brief Summary of Discussion:**

No supplier comments, Internal comments – TDU confirmed no technical problems with this.  
Agreed to sign off and make changes.

**Accept / Reject:**

Accept

**Deferred to:**

**Type of Funding:**

**Fund Holder Agreement:**

**If Defer, provide details**

**If Accept, provide details:**

Addition of new data item 200672 Signposting off-site childcare provision which supersedes 200663 due to updated codeset

**If Reject, provide details:**

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