- DO NOT STAPLE - PRINT ON ONE SIDE ONLY

# **FORM AR21**



Trade Union and Labour Relations (Consolidation) Act 1992

### ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	Currys Supply Chain Staff Association (CSCSA)
Year ended:	30 <sup>th</sup> April 2014
List no:	783T
Head or Main Office:	Dixons Retail PLC Maylands Avenue Hemel Hempstead Herts HP2 7TG
Website address (if available)	www.cscsa.co.uk
Has the address changed during the year to which the return relates?	Yes  No  (Click the appropriate box)
General Secretary:	Tony Anderson
Telephone Number:	07730540583
Contact name for queries regarding	Brian Bacon
Telephone Number:	07834257405
E-mail:	tony.anderson@dixonscarphonegroup.com

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)

### **RETURN OF MEMBERS**

(see notes 10 and 11)

	N	UMBER OF MEM	BERS AT THE	END OF THE YEA	R
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	2915	28	0	0	2943
FEMALE	1161	2	0	0	1163
TOTAL	4076	30	0	0	A 4106

Number of members included in totals box 'A' above for whom no home or authorised address is held:	0
Number of members at end of year contributing to the General Fund	0

# **OFFICERS IN POST**

(see note 12)
Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

### **RETURN OF CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

State whether the union is:

a.	A branch of another trade union?	Yes	No 🔀
	If yes, state the name of that other union:		
b.	A federation of trade unions?	Yes	No 🔀
union	If yes, state the number of affiliated		
	and names:		

# **GENERAL FUND**

(see notes 13 to 18)

INCOME	£	£
From Members: Contributions and Subscriptions		N
From Members: Other income from members (specify)		
	Nil	
	Nil	
	Nil	
Total other income from members		Ni
Total of all income from members	•	Ni
Investment income (as at page 12)		Ni
Other Income		
Income from Federations and other bodies (as at page 4)	186,681	
Income from any other sources (as at page 4)	Nil	
	Nil	
Total of other income (as at page 4)		186,681
	TOTAL INCOME	186,681
XPENDITURE		100,001
Benefits to members (as at page 5)		Ni
Administrative expenses (as at page 10)		(186,681)
Federation and other bodies (specify)		(100,001)
	Nil	
	Nii	
	Nil	
Total expenditure Federation and other bodies		Nii
Taxation		Nil
TOTA	L EXPENDITURE	(186,681)
Surplus (deficit) for year		Nil
Amount of general fund at beginning of year		Nil
Amount of general fund at end of year		Nil

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies Income from Dixons Retail PLC	186,681	
TOTAL FEDERATION	AND OTHER BODIES	186,681
Other income	Nil	
		:
TO	TAL OTHER INCOME	Nil
TOTAL OF A	ALL OTHER INCOME	186,681

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation –		brought forward	Nil
Employment Related Issues		Education and Training services	
Representation –			
Non Employment Related Issues			
		Negotiated Discount Services	
Communications			
		Salary Costs	
Advisory Services			
		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
outer aymond			
carried forward	Nil	Total (should agree with figure in General Fund)	Nil

(See notes 24 and 25)

FUND 2		Fund Account
Name:	£	£
Income		
	From members	Nil
	Investment income (as at page 12)	Nil
	Other income (specify)	Nil
		Nil
		Nil
		Nil
	Total other income as specified	
	Total Income	
Expenditure		
	Benefits to members	Nil
	Administrative expenses and other expenditure (as at page 10)	Nil
	Total Expenditure	Nil
	Surplus (Deficit) for the yea	r Nil
	Amount of fund at beginning of yea	
	Amount of fund at the end of year (as Balance Sheet	)
	Number of members contributing at end of yea	r Nil

FUND:	3	Fund Account
Name:	£	£
Income		
	From members	Nil
	Investment income (as at page 12)	Nil
	Other income (specify)	Nil
		Nil
		Nil
		Nil
	Total other income as specific	ed Nil
	Total Incor	ne Nil
Expenditure	Benefits to members	Nil
	Administrative expenses and other expenditure (as at page	
	10)	Nil
	Total Expenditu	ire Nil
	Surplus (Deficit) for the ye	ear Nil
	Amount of fund at beginning of ye	<del></del>
	Amount of fund at the end of year (as Balance She	et) Nil
	Number of members contributing at end of ye	ear Nil

### (See notes 24 and 25)

FUND 4		Fu	nd Account
Name:	£		£
Income			
	From members		Nil
	Investment income (as at page 12)		Nil
	Other income (specify)		Nil
			Nil
			Nil
			Nil
	Total other income as speci	ified	Nil
	Total Inc		Nil
		<b>I</b>	
Expenditure			····
	Benefits to members		Nil
·	Administrative expenses and other expenditure (as at page 10)		Nil
	Total Expendi	ture	Nil
	Surplus (Deficit) for the	vear	Nil
	Amount of fund at beginning of		Nil
	Amount of fund at the end of year (as Balance Sh		Nil
	Number of members contributing at end of	year	Nil

FUND 5		Fund Account
Name:	£	£
Income		
	From members	Nii
	Investment income (as at page 12)	Nii
	Other income (specify)	Nii
		Nil
		Nil
		Nil
	Total other income as specifi	
	Total Incor	
pm 9		
Expenditure	Benefits to members	A CC
	Administrative expenses and other expenditure (as at page	Nil
	10)	Nil
	Total Expenditu	ure Nil
	Surplus (Deficit) for the ye	ear Nii
	Amount of fund at beginning of ye	ear Nil
	Amount of fund at the end of year (as Balance She	et) Nil
	Number of members contributing at end of ye	ear Nil

### (See notes 24 and 25)

FUND (		Fund Account
Name:	£	£
Income		
	From members	Nil
	Investment income (as at page 12)	Nil
	Other income (specify)	Nil
		1
		Nil
		Nil
		Nil
	Total other income as specifie	
	Total Incom	e Nil
Expenditure		
-	Benefits to members	Nil
	Administrative expenses and other expenditure (as at page	
	10)	Nil
	Total Expenditur	e Nil
	Surplus (Deficit) for the yea	ır Nil
	Amount of fund at beginning of yea	
	Amount of fund at the end of year (as Balance Sheet	t) Nil
	Number of members contributing at end of yea	r Nil

FUND 7		Fu	nd Account
Name:		2	£
Income			
	From members		Nii
	Investment income (as at page 12)		Nil
	Other income (specify)		Nil
			Nil
			Nil
			Nil
	Total other income as sp	ecified	Nil
	-	ncome	Nil
Expenditure			·
	Benefits to members		Nil
	Administrative expenses and other expenditure (as at page 10)		Nil
	Total Expe	nditure	Nil
	Surplus (Deficit) for the	ne vear	Nil
	Amount of fund at beginning	-	Nil
	Amount of fund at the end of year (as Balance	Sheet)	Nil
	Number of members contributing at end	ofvoor	Nil

(see notes 26 to 31)

POLITICAL FO	UND ACCOUNT 1 To be completed by trade unions wh	ich maintain their own	fund
		f	t.
Income	Members contributions and levies Investment income (as at page 12)		Nii Nii
	Total other i	ncome as specified	Nil
Expenditure		Total income	Nil
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		Nil Nil
	Administration expenses in connection with political objects (specify)		Nil Nil
	Non-political expenditure		Nil Nil
		Total expenditure	Nil
		lus (deficit) for year	Nil
	Amount of political fund a	· · ·	Nil
	Amount of political fund at the end of year	(as Balance Sheet)	Nil
	Number of members at end of year contributing	to the political fund	Nil
	Number of members at end of the year not contributing	to the political fund	Nil
Number of men political fund	nbers at end of year who have completed an exemption notice and do not therefore		Nil

		£	ç
Income	Contributions and levies collected from members on behalf of central political fund		Nil
	Funds received back from central political fund Other income (specify)		Nil
	Total other i	ncome as specified	Nil
		Total income	Nil
Expenditure			1111
	Expenditure under section 82 of the Trade Union and Labour Relations		Nil
	(Consolidation) Act 1992 (specify)		Nil
			Nil
	Administration expenses in connection with political objects (specify)		Nif
			Nil
	Non-political expenditure		Nil
		Total expenditure	Nil
	Surp	lus (deficit) for year	Nil
	Amount held on behalf of trade union political fund a	it beginning of year	Nil
	Amount remitted to d	entral political fund	Nil
	Amount held on behalf of central political	fund at end of year	Nil
	Number of members at end of year contributing	to the political fund	Nil
	Number of members at end of the year not contributing	· · · · · · · · · · · · · · · · · · ·	Nil
Number of me political fund	embers at end of year who have completed an exemption notice and do not therefore		Nil

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

(see notes 32 and 33)	
Administrative	£
Expenses	
Remuneration and expenses of staff	Nil
Salaries and Wages included in above £126,204.73	126,204.73
Auditors' fees	4,500
Legal and Professional fees	Nil
Occupancy costs	Nil
Stationery, printing, postage, telephone, etc.	Nil
Expenses of Executive Committee (Head Office)	55,976.15
Expenses of conferences	Nil
Other administrative expenses (specify)	· •••
	Nil
	Nil
	Nil
Other Outgoings	
Interest payable:	
Bank loans (including overdrafts)	
Mortgages	
Other loans	
Depreciation	
Taxation	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
Total	186,681
Charged to: General Fund (Page 3)	Nil
Fund (Account)	
Total	

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

E s £ Description	Gross Salary Employers N.I.
2,744.78 Bonus 2,561.72 2,665.23 Bonus 2,481.08 0.00 Bonus & Add Resp 3,482.12 allowance Bonus 1,643.17	ı
2,744.78 Bonus 2,561.72 2,665.23 Bonus 2,481.08 0.00 Bonus & Add Resp 3,482.12 1,755.89 Bonus 1,643.17	(s)
2,665.23 Bonus & Add Resp 3,482.12 allowance 1,755.89 Bonus 1,643.17	27,448.93
0.00 Bonus & Add Resp 3,482.12 allowance 1,755.89 Bonus 1,643.17	26,652.63
1,755.89 Bonus 1,643.17	25,859.17
126,204.73	17,559.64
126,204.73	669.95
156,204.73	

# **ANALYSIS OF INVESTMENT INCOME**

(see notes 45 and 46)

	Polit Fui £	nd		Other Fund(s) £
Rent from land and buildings				Nil
Dividends (gross) from:				1411
Equities (e.g. shares)				Nil
Interest (gross) from:				
Government securities (Gilts)				Nil
Mortgages				Nil
Local Authority Bonds				Nil
Bank and Building Societies				Nil
Other investment income (specify)				
				Nil
	1			
		Total in	vestment income	Nil
Credite	ed to:	_		
		Genei	ral Fund (Page 3)	Nil
			Fund (Account)	
			Political Fund	
		Total In	vestment Income	

# BALANCE SHEET as at

30<sup>th</sup> April 2014

(see notes 47 to 50)

Previous Year		£	£
	Fixed Assets (at page 14)	Nil	Nil
	Investments (as per analysis on page 15)	Nil	Nil
	Quoted (Market value £) Unquoted	Nil Nil	Nil Nil
	Total Investments	Nil	Nil
	Other Assets		
	Loans to other trade unions	Nil	Nil
2,200	Sundry debtors	£8,829	Nil
	Cash at bank and in hand	Nil	Nil
	Income tax to be recovered	Nil	Nil
	Stocks of goods	Nil	Nil
	Audit Fee	Nil	Nil
2,200	Total of other assets		£8,829
2,200	TOT	AL ASSETS	£8,829
	Fund (Account )		
	Fund (Account )		
	Fund (Account)		
	Superannuation Fund (Account)		
	Political Fund (Account)		
	Revaluation Reserve		
	LIABILITIES		
	Amount held on behalf of central trade union political fund		Nil
	Loans: From other trade unions		Nil
	Loans: Other		Nil
	Bank overdraft		Nil
	Tax payable		Nil
(2,200)	Sundry creditors		Nil
	Accrued expenses		(£8,829)
	Provisions		Nil
	Other liabilities	į	Nil
(2,200)	TOTAL	LIABILITIES	(£8,829)
Nil	N	IET ASSETS	Nil

# **FIXED ASSETS ACCOUNT**

(see notes 51 to 55)

	Land and Freehold Leasehold	Buildings £ £	Furniture and Equipment £	Motor Vehicles £	Not used for union business	Total £
Cost or Valuation						
At start of year	Nil	Nil	Nil	Nil	Nil	Nit
Additions	Nil	Nil	Nil	Nil	Nil	Nil
Disposals	Nil	Nil	Nil	Nil	Nil	Nil
Revaluation/Transfer					•••	ruii
s	Nil	Nil	Nil	Nil	Nil	Nil
At end of year	Nil	Nil	Nil	Nil	Nil	Nil
Accumulated Depreciation At start of year	Nil	Nil	Nil	Nil	Nil	Nil
Charges for year	Nil	Nii	Nil	Nil	Nil	Nil
Disposals	Nil	Nil	Nil	Nil	Nil	Nil
Revaluation/Transfer				1411	1411	1 111
S	Nil	Nil	Nil	Nil	Nil	Nil
At end of year	Nil	Nil	Nil	Nil	Nil	Nil
Net book value at end of year	Nil	Nil	Nil	Nil	Nil	Nil
Net book value at end of previous year	Nil	Nil	Nil	Nil	Nil	Nil

# **ANALYSIS OF INVESTMENTS**

(see notes 56 and 57)

QUOTED		All Funds	Political Fund
		Except	
İ		Political	_
		Funds £	£
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	(Cital)		
	Other marked and the second of		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)	Nil	Nil
	Market Value of Quoted Investment	Nil	Nii
UNQUOTED	Equities		:
	Government Securities (Gilts)		
	Control Colonial Control		
	Manharana		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
			Į
	TOTAL UNQUOTED (as Balance Sheet)	Nil	Nit
	Market Value of Unquoted Investments		
		Nil	Nil

# **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?  If YES name the relevant companies:		YES	NO
COMPANY NAME		STRATION NUMB land & Wales, state	
			• • • • • • • • • • • • • • • • • • • •
Are the shares which are controlled by the union registered in the names of the union's trustees?	NIA	YES	NO.
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHA	REHOLDERS	***************************************

### **SUMMARY SHEET**

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME	Nil	Nil	Nil
From Members	Nil	Nil	Nil
From Investments	Nit	Nil	Nil
Other Income (including increases by revaluation of assets)	186,681	Nil	186,681
Total Income	186,681	Nil	186,681
EXPENDITURE (including decreases by revaluation of			,
Total Expenditure	(186,681)		(186,681)
Funds at beginning of year	NE:	NEI	<b></b>
Funds at beginning of year (including reserves) Funds at end of year	Nil	Nil	Nil
(including reserves)	Nil Nil	Nil Nil	Nil Nil
(including reserves) Funds at end of year			
(including reserves)  Funds at end of year (including reserves)			
(including reserves)  Funds at end of year (including reserves)	Nil		Nil
(including reserves)  Funds at end of year (including reserves)	Nil Fixed Assets		Nil Nil
(including reserves)  Funds at end of year (including reserves)	Nil Fixed Assets Investment Assets		Nil Nil Nil
(including reserves)  Funds at end of year (including reserves)	Nil Fixed Assets Investment Assets	Nil	Nil Nil Nil

# **NOTES TO THE ACCOUNTS**

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

A member who is concerned that some irregularity may be occurring, or having occurred, in the conduct of the financial affairs of the union may take steps with a view to investigating further, obtaining clarification and, if necessary, securing the regularisation of that conduct.
The member may raise any such concern with one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.
Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of the rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice.

# ACCOUNTING POLICIES (see notes 74 and 75)

(000 110105 1 4	ania i oj				
The financial statements have been prepared under histo	rical cost	convention			
					;
j					
		······································			
SIGNATURES TO THE	ANNU	JAL RET	UR	N	
(see notes 76					
	•				
including the accounts and balance	sheet co	ntained in the	retu	m.	
			1		
Complete to the second	Chairmar	is Z	1		
	Signature: D. V. Darion				
Signature:	(or other offic	al whose position s	hould b	e stated)	
Name: ATANDRSSW	Name:	18 D 15	7 14	10N	
12/1/1		13/11/14			
Date: 15 (1/14	Date:	13 11 12	<u>t                                     </u>		_
<u> </u>					_
				· · ·	
CHECK	IST				
	**				
(see notes 78	to out				
(please tick as ap	propriate	<del>2</del> )			
		,	4	<i>•</i>	
IS THE RETURN OF OFFICERS ATTACHED?		YES	Ø	NO	117
(see Page 2 and Note 12)		, 0			
HAS THE RETURN OF CHANGE OF OFFICERS BEEN	·····	YES		NO	П
COMPLETED?		,	الشا		
(see Page 2 and Note 12)				, ,	
HAS THE RETURN BEEN SIGNED?		YES		NO	TT
(see Pages 19 and 21 and Notes 76 and 77)		, 20	الكسا	, ,,,	
HAS THE AUDITOR'S REPORT BEEN COMPLETED?		YES	1	NO	
(see Pages 20 and 21 and Notes 2 and 77)		, 20		, ,,,	السا
IS A RULE BOOK ENCLOSED?	************	YES	W	NO	$I_{TT}$
(see Notes 8 and 78)		, m.,		,,0	
A MEMBER'S STATEMENT IS:		ENCLOSE	<del>                                      </del>	TO FOLLOW	W
(see Note 80)		D		ICICELOVY	
HAS THE SUMMARY SHEET BEEN COMPLETED	~	YES	Ty.	NO	<del>    -   -   -   -   -   -   -   -   -  </del>
(see Page 17 and Notes 7 and 59)		150	ا ا	NO	
(and a sale is suite total total total					]

### **AUDITOR'S REPORT**

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

### YES/A

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

### YES/AG

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

### YES/HA

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 85)

See attached

### AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:		
Signature(s) of auditor or auditors:	B8 LP	
Signature(s) of auditor or auditors: Name(s):	BB LP	
Name(s): Profession(s) or Calling(s):	BDO LI CHARTERED ACCOUNTANTS	
Name(s):	BDO LI CHARTERED ACCOUNTANTS	
Name(s): Profession(s) or Calling(s):	BDO LI CHARTERED ACCOUNTANTS	
Name(s): Profession(s) or Calling(s):	BDO Le	

MB. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany the action.

# INDEPENDENT AUDITOR'S REPORT TO THE EXECUTIVE COMMITTEE OF THE CURRYS SUPPLY CHAIN STAFF ASSOCIATION

We have audited the financial statements contained within the Annual Return for a Trade Union ("the AR21") of the Currys Supply Chain Staff Association for the year ended 30 April 2014 on pages 3 to 18 which comprises the general fund, balance sheet, supporting analysis and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Association's Executive Committee as a body, in accordance with Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Association's Executive Committee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of the officers and auditors

As explained more fully in the statement of officers' responsibilities, the officers are responsible for the preparation of the AR21 which gives a true and fair view. Our responsibility is to audit the AR21 in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the AR21

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at <a href="https://www.frc.org.uk/auditscopeukprivate">www.frc.org.uk/auditscopeukprivate</a>.

### Opinion on AR21

In our opinion the AR21:

- gives a true and fair view of the state of the Association's affairs as at 30 April 2014 and of its result for the year then ended; and
- has been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- has been prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Association has not maintained a satisfactory system of control over transactions; or
- the AR21 does not agree with the accounting records; or
- we have not received all the information and explanations we require for our audit.

BB LLP

BDO LLP, Chartered accountants & Registered auditors Gatwick, West Sussex United Kingdom Date:

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

14 November 2014