

DSA DOSR Range Safety Policy Letter 16 - 02



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UPDATE TO JSP 403 VOLUME 1 – HANDBOOK OF DEFENCE RANGES SAFETY

Who should read this:	All Service and civilian personnel involved with the management, administration and conduct of MoD Ranges.
Category:	Regulation.
Cancellation date:	When rescinded or replaced.
Point of contact:	DSA-DOSR-PRG-1a@mod.uk

References:

- A. JSP403 Volume 1 Handbook of Defence Ranges Safety Parts 1 and 2 dated May 15.

Purpose

1. The purpose of the DSA DOSR Range Safety Policy Letter is to provide a swift method of circulating an update to the Regulations, requirements and / or guidance of Reference A, prior to the issue of formal updates.

Safety issues

2. **Civilian Gun Clubs - Fire with Movement on MoD Ranges.** The practice involving fire with movement for Civilian Gun Clubs is prohibited on MoD ranges.
3. **CO / Manager of RAU signing Range Standing Orders.** It is the responsibility of the CO / Manager to put into place Health and Safety arrangements to conduct their activities safely, they also have the option to make changes to their own organisational arrangements. This generally means that a CO / Manager has the power to delegate their duties to a Nominated Responsible Person (NRP) i.e. Range Safety Officer, Training Major / Officer etc, who shall have the required competence to oversee / enforce any function they are responsible for – this would then infer that a CO / Manager has the power to decide if they personally sign Range Standing Orders (Range SO's) or allow their NRP to sign under their delegated duty responsibility as the NRP to oversee / enforce safe range activities which would also include other range documentation.
4. Where a CO / Manger decides to delegate the duty to oversee and enforce the safe running of their range facilities through a NRP they are to ensure the NRP is competent for the duty and the details be appropriately documented in the CO / Managers Statement of Organisation and Arrangements (SOA) and within the delegated NRP's Terms of Reference.
5. With any formal acknowledgment of the CO / Mangers powers to delegate their range duties to a NRP then future Range Inspections should then check the RAU CO / Managers Statement of

Organisation and Arrangements and the NRP Terms of Reference to ensure the process is appropriately documented which should also be correctly reflected in Range SO's.

6. **Cadet Facilities.** This ruling in paragraphs 3 - 5 is not applied to Cadet ranges where the Cadet Contingent Commander or CEO are accepted to sign Range SO's.

7. **Concurrent use of adjacent ranges by the 200 mils rule.** The reduced angle of 200 mils between adjacent ranges is not to be applied by Cadets Forces / Organisations, and Civilian Gun clubs using MoD ranges.

8. **Revised MoD Form 1057.** A revised version (Apr 16) of MoD Form 1057 has been published on the Defence Intranet. The 1057 is to become a through life document and composes of several parts:

- a. **Part 1** – Siting board.
- b. **Part 2** – BOO formed of an independent chair, RAO, RAU, any other SME's as required.
- c. **Part 2a** – BOO for a non MoD / Overseas Acceptance Board.
- d. **Part 3** – Changes to the range.
- e. **Part 4** – Record of Transfer of RAO / RAU.
- f. **Part 5** – Permanent Closure of the Range.

9. Users are advised that with immediate effect that the current Notification of Permanent Closure of a Range (JSP 403, Vol 1, Part 2, Chapter 5, Annex C) has been removed from the Defence Intranet and MoD Form 1057 Part 5 is to be used.

Dissemination

10. In due course, the contents of this policy letter will be incorporated into Reference A. In the meantime, the policy is effective from the issue of this letter. DRSC members as appropriate are requested to disseminate this policy letter through their chains of command to all Range Authorising Officers and Range Administering Units likely to be affected by it.

11. This policy letter will also be distributed to all holders of Reference A through the Defence Munitions Centre and will be placed on the Defence Intranet / Internet website for viewing alongside JSP 403.

Prepared: Sec DRSC

Date: 23 May 16

Authorised: Chairman DRSC

Date: 23 May 16