

**IIGOP Meeting**  
**6 November 2014, Richmond House, London**

**Panel Members present**

Dame Fiona Caldicott (Chair)  
John Carvel  
Alan Hassey  
Eileen Phillips  
Martin Severs  
Anne Stebbing  
Richard Wild

**In Attendance**

Kathy Holland  
David Knight (Agenda Item 4 only on behalf of Mark Davies)  
Christina Munns  
David Riley

**Apologies**

Ian Atkinson  
Janet Davies  
Mark Davies  
Mark Taylor

**1. Minutes of Previous Meeting**

The minutes of the last Panel dated 3 September 2014 were approved.

**2. Declarations of Interest.**

There were no new declarations of interest.

**3. Actions and Decisions**

The Actions from the IIGOP meeting held on 3 September 2014 were noted. All actions were completed or not yet due.

**4. Sponsors Update**

There was discussion about the creation of the National Data Guardian post.

David Knight advised that work on the Statutory underpinning of IIGOP was continuing within the Department of Health.

There was a further discussion on the progress on the new regulations including Accredited Safe Havens.

**5. Media Update**

Eileen Phillips drew the Panel's attention to the Kings Fund speech to be delivered by the Secretary of State for Health on 13 November 2014 at which it was planned to announce Dame Fiona Caldicott's appointment as the first National Data Guardian.

## **6. IIGOP 2**

Richard Wild advised Panel that Terms of Conditions had been drafted in line with the mandate received from the Secretary of State for Health.

## **7. Panel Member's Views and Thoughts**

- **Annual Report to Secretary of State**

Christina Munns presented an update on development of the third iteration of the annual report to the Secretary of State, which will report on progress against the recommendations identified in the Information Governance Review and on the current state of IG in health and social care.

- **Care.data Pathfinder Stage**

The Panel noted that they were engaged only in the independent scrutiny of the Pathfinder stage of the care.data programme at present. They noted that scrutiny of the care.data programme more generally would require additional resource.

Dr Alan Hassey drew the Panel's attention to an IIGOP care.data workshop to be held on Wednesday 19 November, 2014. The workshop was arranged to inform IIGOP's report commissioned by the care.data Programme Board.

**DATE OF NEXT PANEL 02 FEBRUARY 2015**