

**Phase One Planning Forum – Heritage Sub-Group  
Meeting Notes – 6<sup>th</sup> May 2015**

|                         |   |
|-------------------------|---|
| <b>Date &amp; time:</b> | <b>6<sup>th</sup> May 2015<br/>11.00-13.00 Sub-Group<br/>HS2 Offices,<br/>2, Snow Hill<br/>Birmingham</b> |
| <b>Chair:</b>           | <b>Helen J Glass</b>  |
|                         |   |

| <b>Topic</b>  |
|---|
| <p><b>Heritage Agreements (Schedule 17):</b> Procedure for engagement and next steps<br/>[Presentation attached]</p> <p>Discussion points raised:</p> <ul style="list-style-type: none"> <li>• There was a request for clarity on the language (namely terminology for ‘works specification’ and ‘works details’) and procedures within the document.<br/>HS2 Ltd to review wording as part of the review of the draft model agreements</li> <li>• Historic England asked for competency of the contractors, to ensure quality, to be embedded within the Heritage Agreements.<br/>HS2 Ltd noted that standards were reflected in the Heritage Memorandum and that range of strategies will be to ensure compliance. In addition, the HS2 Ltd heritage team are inputting into the tender process.<br/>HS2 Ltd asked if there were any lessons learnt from the HS-G about specifying and assuring competency.</li> <li>• Historic England requested that the Heritage Agreements include a link to the relevant WSI and that there is a reference to archaeology if present. Also enquired how works would be monitored:<br/>HS2 Ltd: post meeting clarification: Paragraph 6 of Schedule 17 provides for anyone authorized by Historic England to enter land on which a listed building is situated which is affected by certain Phase One works, to inspect those works. Under paragraph 6(2), these rights are not to be exercised if the nominated undertaker considers that it is not safe to do so. Paragraphs 6(3) provides that any person exercising the rights will have to comply with directions from the nominated undertaker in respect of compliance with health and safety requirements.<br/>Links to the Bill documentation and Explanatory Notes attached are attached.</li> </ul> <p><b>Bill documents</b><br/><a href="http://services.parliament.uk/bills/2013-14/highspeedrailondonwestmidlands.html">http://services.parliament.uk/bills/2013-14/highspeedrailondonwestmidlands.html</a></p> <p><b>Explanatory notes</b><br/><a href="http://www.publications.parliament.uk/pa/bills/cbill/2014-2015/0002/15002.pdf">http://www.publications.parliament.uk/pa/bills/cbill/2014-2015/0002/15002.pdf</a></p> <ul style="list-style-type: none"> <li>• It was requested that County/City archaeologists be copied into submission of Schedule 17 table 1 Heritage Agreements with LPA Conservation.<br/>HS2 Ltd to review the mechanisms for this.</li> </ul> |

**Environmental minimum requirements:** Heritage Memorandum, 3<sup>rd</sup> revision  
[Presentation attached]

HS2 Ltd provided a third draft of the draft Heritage Memorandum and table of responses to comments.

LB Camden is the lead and LBC offered to collate all local authority comments.

**Post meeting note:** LBC has not received any thus far and have submitted their comments to hs2 Ltd.

**HS2 Ltd request that additional comments are returned to HS2 Ltd by close of business 31<sup>st</sup> July 2015.**

### **Phase 1 update**

[Presentation attached]

#### **a. Enabling works contract**

HS2 Ltd outlines the extent of the enabling works contract and how archaeological / heritage suppliers would be procured via the tier 1 contractors.

#### **b. Additional provisions**

HS2 Ltd outlined the work currently underway for the second set of additional provisions.

#### **c. Project requirements specification**

HS2 Ltd outlined the strategies and procedures currently being prepared both in-house and by consultants that will form the specification for archaeological and heritage works routewide. These will be referenced in the Generic WSI (see point f, below).

A workshop was also held focusing on the physical and digital archive to assist HS2 Ltd progress this important and complex aspect of the historic environment. Members of the HS-G attended and others from the museum profession.

Historic England has reviewed some of the early PRS draft documents and HE requested that they also be sent the DDBA draft.

Completed PRS documents would be made available to the HS-G in due course. It is a substantial workstream for HS2 Ltd this year.

#### **d. Scoping the research strategy**

HS2 Ltd provided an outline of progress on the scope of the Historic Environment Research and Delivery Strategy. Three workshops have been held (one including the HS-G), archaeological contractors and academics to gather thoughts and ideas about the direction such a strategy should take.

Atkins is drawing these ideas to prepare a scope for the HERDS that will then developed over the rest of the year into a full scale strategy for HS2 Ltd.

NCC asked how blank areas were going to be addressed, how HS2 Ltd was planning to target work. When would they know what we are not going to do?

HS2 Ltd noted that the archaeology/heritage programme would progress during the detailed design stage and as the Historic Environment Research and Delivery Strategy developed.

There was a concern about who monitored HS2 Ltd and a desire for a written explanation of the 'monitoring' process.

HS2 Ltd to consider its preparing a process for this.

**e. Risk model**

To be issued to HS-G on completion of final internal processes.

**f. Generic WSIs**

HS2 Ltd thanked HS-G members for comments received and noted that a revised drafted would be issued to incorporate, for example further information of documents being produced such as part of the specification of archaeology and heritage works.

**g. Non-viability**

HS2 Ltd outlined the development of their methodology in response to request from HS-G to consider the potential for listed buildings to become non-viable.

**Next Meeting:**

**The next meeting would fall in early August, so to avoid the holiday season it is proposed to meeting in early September in London.**

**HS2 Ltd to advise on date and venue.**

**Provisional date 9<sup>th</sup> September 10.30am**