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| **TTCP CREATE 2016 Application Form**  **July 2016** |

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| Each proposal should be for one Research Associate (RA: a Post-Doctoral Researcher) for twelve months on a fixed term basis. Each proposal must have a named Principal Investigator.  Proposals should be submitted by noon on **15th September 2016** to [postdocs@dstl.gov.uk](mailto:postdocs@dstl.gov.uk) and should include.   * this completed application form * CV of RA (if known) * CV of PI * commercial price breakdown * a single PowerPoint slide which summarises the scope of the proposed work |

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| *The applicant needs to be aware that if the project is funded by Dstl, the information in this section (‘Proposal Title’, ‘University’, ‘Overall Cost’ and ‘Abstract’) may be published in the public domain by Dstl. Only information that the applicant is content to appear in the public domain can be included in this section.*    **Proposal Title**  **University**  **Overall Cost**  **Abstract** (max 200 words*)* |

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| **Proposal Area of interest(s)** (*chosen from list in call*): |

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| **Principal Investigator**  Title:  Surname:  First name(s):  Nationality:  Telephone:  Fax:  Mobile:  Email:  Postal Address:  **University details for contracting purposes**  University name:  University Point of Contact for contracting purposes  Name:  Email address:  Telephone number:  Postal address |

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| **Applicant details** |

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| **RA personal details (if known)**  Title:  Surname:  First name(s):  Nationality: (UK or French National only)  Email:  Postal Address:  **Qualifications and degrees** |

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| **Affiliations** |

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| Links with the UK Ministry of Defence (MOD) or affiliated agencies.  Does your university have any contracts with the MOD?  Does your research centre have any contracts with MOD?  Is any employee of MOD officially aware of the subject of your proposal? If so, who? |

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| **Thesis** |

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| **Proposal title** (3 lines maximum)**:**  **Objective** (4 or 5 line overview):  **Description of proposed research under the following sub-headings** (maximum 5 pages)  *To include the following details (please delete the following guidance information on completion of application):*  **Scientific quality and innovation**  *This section should address the following and be no more than* ***2 pages*** *in size.*  The proposal must have a description of:   * the problem that the work seeks to address * the work to be conducted, the proposed methodology * the novelty of the proposed work in relation to the context, and the timeliness * how the proposed work is ambitious, adventurous, and transformative * a pathway to impact for the proposed research.   **The research group or research centre**  *This section should address the following and be no more than* ***1 page*** *in size.*  The proposal must have a description of the relevance of the centre or research group. Information required here is:   * how the applicant’s expertise aligns with the topic of the call * evidence that the research group or research centre is leading in the proposed field.   **Project Management/Risk Management**  *This section should address the following and be no more than* ***1 page*** *in size.*   * a project plan with key milestones and deliverables. * a list of all key risks and for each risk a risk management and mitigation plan. * whether Government furnished equipment or information (GFE, GFI) is required * whether work involving human participants is proposed.   *All studies that involve human participation will require Ministry of Defence Research Ethics Committees (MODREC) approval. The objective of the MODREC is to ensure that all research involving human participants undertaken, funded or sponsored by the MOD meets nationally and internationally accepted ethical standards. For those applications where MODREC approval will be required during the course of the PhD studies, the applicant will need to identify within the work description what type of studies involving human participation are being proposed. If successful, applicants will be required to obtain MODREC approval before the proposed studies are undertaken.*  *For more information, applicants are directed to* [*http://www.science.mod.uk/engagement/modrec/modrec.aspx*](http://www.science.mod.uk/engagement/modrec/modrec.aspx) |
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| **Commercial Proposal**  **Please provide the following price breakdown for the proposal as stated below. Failure to provide this information will cause delays in processing the application and possible rejection.**  **Price Breakdown Proposal Structure**  1. The Authority requires that all prices quoted for proposals shall be on the basis that they are Firm (non-variable). That is to say that prices quoted are not subject to the effects of escalation or exchange rate variation.  2. To aid the consideration of 'value for money', prices must be supported by a full cost breakdown and where applicable provision of quotations. Please see below a table detailing the price breakdown required for the Firm Price proposal and the guidance applied in the notes column.  3. The proposal shall consist of a Firm Price for a fully funded RA for the period required the supervisor and associated costs as detailed below.  4. All costs shall be Ex VAT. For any costs attracting VAT e.g. Materials this should be detailed on the Invoice and will be added on payment of Invoice.   |  |  |  | | --- | --- | --- | | **Description** | **Firm Price (£)** | **Notes** | | **Postdoctoral Research Associate** |  | Please provide person days/hours and the rates applied | | **Academic Supervisor(s)** |  | Please provide person days/hours and the rates applied | | **Travel & Subsistence** |  | This should detail all costs reasonably incurred broken down by category e.g. Rail Travel, Car Hire, Accommodation  Each proposal shall include a costed travel plan that includes:  a. Attendance at one international review meeting hosted by one of the international partners, and  b. Collaboration visits with researchers in other nations, as described in the calling notice.  c. Peer review conference attendance and other activities expected of RAs. | | **Materials** |  | Please give details of materials required and provide full cost breakdowns and quotations. Please note all costs must be Ex VAT | | **Other Costs** |  | Please give details of any other costs | | **Total Price** |  |  |   **Research Councils Contribution / Linkage**  Dstl intends to build upon the investment by the research councils. Significant alignment with, or contribution from, other sources of studentship support from the host university (e.g. from the research councils, institutional funds, other funding sources) is highly desirable and should be highlighted below.  **International Cooperation**  The Technical Cooperation Program (TTCP) is seeking to promote a balanced research programme across its international community. For this reason it is necessary that Dstl shares promising proposals with its equivalent Government partners in Australia, Canada, New Zealand and the USA. Proposals which do not give consent for sharing with IRC partners (question 2 in the final table of this application form) will not be taken further.   |  |  |  | | --- | --- | --- | |  | **Total Value (£)** | **Notes** | | **Value and type of contribution or linkage being proposed (If applicable)** |  |  |      |  | | --- | | **Applicant’s Consent** | |

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| ***I consent for this application form to be disseminated to:*** | ***Insert Yes or No*** |
| *International government departments (Australia, Canada, New Zealand, United States of America) through Dstl’s International Research Collaboration partnerships (note that proposals which do not give consent for sharing with international government partners will not be taken further under the TTCP CREATE 2016 programme).* |  |

***Name of authorising individual:***

***Signature:***

***Date:***