



Application For A Grant Of Leave And Biometric Immigration Document – Application For A Tier 2 Dependant Single Extension Of Stay Up To Five Years In The UK

For dependants of tier 2 migrants only. Single extension of stay up to five years in the uk. This is also an application for a biometric residence permit.

In accordance with paragraph 34 of the immigration rules, this form is specified for applications made on or after 6 April 2015. In order to make an application using this form you must be a dependant of a main applicant who is applying, or has been granted leave for a Tier 2 single extension of stay to five years in the UK. This application is free of charge.

Please note that changes to the immigration rules mean that successful applicants in this category may not be permitted to work in the UK as a doctor in training. Please refer to the Home Office website at www.gov.uk/government/organisations/uk-visas-and-immigration

As part of your application you may be required to pay the Immigration Health Surcharge. Before going any further, you should check www.gov.uk/healthcare-immigration-application to confirm if an Immigration Health Surcharge assessment is required as part of your application. You must complete this before submitting your application and enter the reference number in this application.

Applications made on this form may be made by post only.

Please post your application to:

(Tier 2 (W) Dependants)

PO BOX 506

Durham

DH99 1WB

This form is
to be used for
applications
made on or after
6 April 2015

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SECTION 2 - DEPENDANT'S DETAILS

Help on the questions is given at the end of this application form. Failure to complete this section may lead to a delay in the consideration of your application.

B. Personal details

Photographs

For your application to be valid, it is mandatory to provide the following photographs:

- Two recent identical passport-size photographs of yourself with your full name written on the back of each one.

The photographs must be in the format specified in the separate photograph guidance, including the mandatory requirements, which can be found on our website at www.gov.uk/photos-for-passports. Please place the photographs in a small sealed envelope and attach it across this space with a staple or paper clip at the right hand side of the page/envelope. The photographs will be checked against the images taken when your biometric features are enrolled (or recorded).

Please make sure that the staple or paper clip does not damage or mark the photographs.

B1. Please tick to confirm that you have enclosed the required photographs:

B2. Title - please select from the following list:

Mr Mrs Mis Ms

Rev Dr Other

If **Other**, what is your title?

B3. First name(s) or given name(s) as stated in your passport:

B4. Last name(s) or family name(s) as stated in your passport:

B5. If you are known, or have ever been known, by any other name(s) than those given above, please give details below and send the evidence showing the name change:

Name known by	Dates from and to	Evidence sent

Please photocopy this page if more space is needed.

B6. Date of birth:

D	D	M	M	Y	Y	Y	Y
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B7. Gender:

Male Female

B8. Place of birth (as shown in your passport or identity document):

B9. Country of birth:

B10. Please select your marital status from the following list:

Single	<input type="checkbox"/>	Married or civil partner	<input type="checkbox"/>
Widowed or surviving civil partner	<input type="checkbox"/>	Unmarried partner	<input type="checkbox"/>
Divorced or dissolved civil partnership	<input type="checkbox"/>	Separated or separation order	<input type="checkbox"/>

B11. Please provide your Immigration Health Surcharge reference number (IHS):

IHS

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B12. Home Office reference number(s) (if known):

Reference number 1:

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Reference number 2:

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B13. Give details of any current or previous worker reference number(s) under work permit arrangements (if applicable):

Reference number 1:

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Reference number 2:

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B14. United Kingdom National Insurance number (if known):

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B15. Points Based System migrant reference number (if known):

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T2 (W) (DEPENDANT) APPLICATION FORM

C6. Please give details of your current passport or travel document and any others that you have used to travel to and remain in the United Kingdom and which show your current leave. Please note that for the application to be valid and complete your current passport/travel document must be provided unless it is not available for one of the reasons specified on the application form.

Current passport or travel document						
Passport/ Travel Document number	Nationality	Issue date	Expiry date	Place of issue	Passport / Travel document enclosed	If not enclosed then location of Passport/ Travel Document
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lost - go to question C7 <input type="checkbox"/> Stolen - go to question C8 <input type="checkbox"/> Expired - returned to national authorities <input type="checkbox"/> Elsewhere in the Home Office - go to question C7 <input type="checkbox"/> Other - go to question C7

Previous passport or travel document						
Passport/ Travel Document number	Nationality	Issue date	Expiry date	Place of issue	Passport / Travel document enclosed	If not enclosed then location of Passport/ Travel Document
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lost - go to question C7 <input type="checkbox"/> Stolen - go to question C8 <input type="checkbox"/> Expired - returned to national authorities <input type="checkbox"/> Elsewhere in the Home Office - go to question C7 <input type="checkbox"/> Other - go to question C7

Please photocopy this page if additional space is required.

C7. If any of the required passports are not enclosed then please explain why you are unable to provide them.

C8. If any of the passports or travel documents were stolen anywhere in the world, please give the police report number, crime reference number, the police station and the date reported to the police.

Police report number	Crime reference number	Police station	Date reported to the Police

Now go to part D

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D. Immigration history

It is mandatory to complete Section D. If it is not complete the application will be invalid and will be returned to you.

Please note: In order to qualify for further leave to remain in the UK as the dependant of a person under the Points Based System, you must have either travelled to the UK with entry clearance as the dependant of the main applicant; or have been last granted leave to remain as a dependant of the main applicant in a qualifying category. If you do not meet either of these criteria it is likely that your application will be rejected. Please see the guidance notes for further information.

Help on the questions is given at the end of this application form.

D1. Did you obtain entry clearance or a visa before entering the United Kingdom?

Yes - go to question D2 No - go to question D5

D2. Where did you obtain entry clearance or a visa before travelling to the United Kingdom?

Country

Post (City)

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D3. What date was the entry clearance or visa valid from?

D4. What date is your current leave (or permission to stay) valid until?

D5. Please enter the reference number on the entry clearance or visa which can be found in your passport or travel document.

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D6. Are either your current and/or any one of your previous passport(s) or travel document(s) that you have used to travel to, and remain in, the United Kingdom which show your current leave unavailable?

Yes - go to question D7 No - go to question D12

Please note for the application to be valid and complete your current passport or travel document must be provided unless it is not available for one of the reasons specified on the application form.

D7. At which port did you enter the United Kingdom?

D8. How did you enter the United Kingdom?

By air

By sea

By channel
tunnel

Travelling overland via the
Republic of Ireland

D9. Give details of the journey, including where you travelled from, ticket booking or reference number, and transport operator.

Details of journey	Ticket booking or reference number	Transport operator

D10. For what purpose did you enter the United Kingdom?

D11. When did you arrive in the United Kingdom?

D12. What is your current immigration status in the United Kingdom?

D13. Have you ever stayed in the United Kingdom beyond the end of your period of leave?

Yes

- go to question D14

No

- go to question D15

D14. Give the reason(s) why you have stayed beyond the end of your period of leave and the dates of the overstay:

D15. Have you ever worked in the United Kingdom without immigration permission to do so (that is, contrary to your conditions of stay)?

Yes

- go to question D16

No

- go to question D17

D16. Give the reason(s) why you worked in the United Kingdom without immigration permission to do so and the dates this work was undertaken:

D17. Have you ever illegally entered the United Kingdom?

Yes - go to question D18 No - go to question D19

D18. Give the details and dates when this happened:

D19. Have you ever used deception when seeking leave to enter or leave to remain?

Yes - go to question D20 No - go to question D21

D20. Give the details and dates when this happened:

D21. Have you ever been removed or deported from the United Kingdom?

Yes - go to question D22 No - go to question D23

D22. Give the details and dates when this happened:

D23. Do you currently have any other applications with us on which you are awaiting a decision?

Yes - go to question D24 No - go to question D27

D24. Give details of the application, including the date the application was submitted, what the application is for (the category), and the payment reference number:

D25. Was this application submitted before your leave expired?

Yes - go to question D26 No - go to question D27

D26. Has the date of your leave, as stated in your passport, now passed?

Yes - **you are** not able to submit a further fresh application. However, you can, if you wish, vary the grounds of the existing application. **Go to the help text.** No - go to question D27

D27. Do you currently have an appeal with the Asylum and Immigration Tribunal which is yet to be heard?

Yes - go to question D28 No - go to Part E

D28. Give details of the appeal, including the date the appeal was submitted, what the appeal is for (the category) and the payment reference number for the original application (where applicable):

Archive

D29. Has the date of your leave, as stated in your passport, now passed?

Yes - you are not able to submit a further fresh application. However, you can, if you wish, provide additional grounds to the outstanding appeal. **Go to the help text.** No - go to Part E

Now go to Part E

E. Personal history (criminal convictions, war crimes, etc.)

It is mandatory to complete section E. If it is not complete the application will be invalid and will be returned to you.

Please answer every question in this section. It is an offence under Section 26(1) (c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

E1. Have you had any criminal convictions in the United Kingdom or any other country (including traffic offences) or any civil judgments made against you?

Yes - go to question E2

No - go to question E3

E2. If question E1 above has been answered “yes” please give details below for each criminal conviction and/or civil judgment, starting with the most recent one - but first see Note 1 about criminal convictions. If you have received more than two convictions and / or civil judgments, please photocopy this page and enclose it with this form.

Note 1: Convictions spent under the Rehabilitation of Offenders Act 1974 need not be disclosed. More information about this Act is given towards the end of this section.

Criminal conviction/civil judgment 1

Name of person convicted or against whom a civil judgment was made (only if different to the name you are currently known by)

Nature of the criminal offence or the civil action (give details on a separate sheet and enclose it with this form if more space is needed)

Details of the sentence or civil judgment (give details on a separate sheet if more space is needed)

Date of sentence/judgment

D	D	M	M	Y	Y	Y	Y
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Country where the sentence was passed or the civil judgment was made

E7. Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes

No

E8. Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?

Yes

No

E9. If question E3, E4, E5, E6, E7 or E8 above has been answered "yes" please give further details in the space provided below. If more space is needed continue on a separate sheet and enclose it with this form.

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Rehabilitation of Offenders Act 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline 020 7840 6464 or by obtaining a free copy of their leaflet on 020 7840 6427.

Definitions

For the purpose of answering questions **E4** to **E8**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at www.opsi.gov.uk/acts/acts2001/20010017.htm or purchased from The Stationery Office (telephone 0871 600 5522). It is the dependant's responsibility to satisfy him/herself that he/she is familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

F. Biometric Residence Permits

It is mandatory to complete section F. If it is not complete, the application will be invalid and will be returned to you.

You must apply for a Biometric Residence Permit if you are applying for limited leave to remain in the UK as the dependant of a person who is applying at the same time, or who has applied on or after 25 November 2008, for limited leave to remain as a Points-Based System migrant.

For information about Biometric Residence Permits, please see the help text, which you should read before completing this form.

F1. Have you been issued with a Biometric Residence Permit?

Yes - go to question F2 No - go to question F6

F2. Please give details of your Biometric Residence Permit. Please note for the application to be valid and complete your current Biometric Residence Permit must be provided, unless it is not available for one of the reasons specified on the application form.

Current Biometric Residence Permit (BRP)						
BRP Document number	Nationality	Issue date	Expiry date	Place of issue	BRP document enclosed	If not enclosed then location of BRP
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lost - go to question F4 <input type="checkbox"/> Stolen - go to question F5 <input type="checkbox"/> Expired - returned to national authorities <input type="checkbox"/> Elsewhere in the Home Office - go to question F4

F3. If the required BRP is not enclosed then please give details why you are unable to provide it.

F4. If the BRP was lost, please give the date this was reported to the Home Office Card Management Service

D	D	M	M	Y	Y	Y	Y
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F5. If the BRP was stolen, please give the police report number, crime reference number, the police station and the date reported to the police.

Police report number	Crime reference number	Police station	Date reported to the Police

F6. Have you used any name(s) other than the one given at B3 and B4 of this application form in previous United Kingdom immigration applications made in the United Kingdom or abroad?

Yes - go to question F7

No - go to question F10

F7. Give details of the other name(s) you used:

F8. Give the details when the application(s) was/were made

F9. If the application was made abroad, give the British diplomatic post(s) to which you applied.

If more space is required please continue on a separate sheet and enclose it with this application form.

F10. Have you had fingerprints taken as part of a previous United Kingdom immigration application made in the United Kingdom or abroad?

Yes - go to question F11

No - go to question F14

F11. Give details when fingerprints were taken:

F12. Give details where fingerprints were taken, including the town or city and country:

F13. Give details of the British diplomatic post(s) involved if the application(s) was/were made abroad.

If more space is required please continue on a separate sheet and enclose it with this application form.

F14. Are you:

16 years old or more - go to part G

Less than 16 years old - go to question F15

F15. Give details of the person who will be accompanying you when you attend your Biometric Residence Permit appointment

Name of responsible adult	Date of birth	Place of birth	Relationship to child

F16. Is this person your parent/legal guardian:

Yes - go to part G

No - go to question F17

F17. Please explain why a person other than your parent/legal guardian will be accompanying you.

SECTION 3 - MAIN APPLICANT'S DETAILS

It is mandatory to complete Section 3. If it is not complete the application will be invalid and will be returned to you.

G - Main Applicant's personal details

G1. Title - please select from the following list:

Mr Mrs Miss Ms

If **Other**, what is the main applicant's title?

Rev Dr Other

G2. First name(s) or given name(s) as stated in the main applicant's passport

G3. Last name(s)/family name(s) as stated in the main applicant's passport

G4. Date of birth

G5. Home office reference number(s) (if known)

G6. Points-Based System migrant reference number(s) (if known)

G7. Nationality

G8. The main applicant should sign here to indicate that they give their consent to the dependant being included on their application / existing leave

Signature

Date

H. Your relationship to Main Applicant

H1. What is your relationship to Main Applicant?

Spouse - go to section I Civil partner - go to section I Other - go to question H2

Opposite or same sex partner - go to section I Child under 18 - go to question H2 If other, please give details

H2. Do you receive financial assistance from a source other than from the Main Applicant?

Yes - go to question H3 No - go to question H4

H3. Please give details:

Name	Relationship to you	Amount contributed to support per month (£s)

H4. Have you ever been married or in a civil partnership?

Yes Please give details

No

H5. Have you ever lived in a relationship akin to marriage or civil partnership?

Yes Please give details

No

H6. Are you working in the UK?

Yes - go to question H7 No - go to section I

H7. Please state your job title, number of hours worked and salary received:

Job title	Hours worked per week	Salary (£s)

I. Public funds

It is mandatory to complete Section I. If it is not complete the application will be invalid and will be returned to you.

I1. Are you receiving any public funds?

Yes - go to question I2 No - go to Section 4

I2. The public funds which are relevant for the purposes of the immigration rules are listed below. Please tick the relevant box(es) to show which of these are being received.

- | | |
|--|--|
| <input type="checkbox"/> Attendance Allowance | <input type="checkbox"/> Carer's Allowance |
| <input type="checkbox"/> Child Benefit | <input type="checkbox"/> Child Tax Credit |
| <input type="checkbox"/> Council Tax Benefit | <input type="checkbox"/> Disability Living Allowance |
| <input type="checkbox"/> Housing and Homelessness Assistance | <input type="checkbox"/> Housing Benefit |
| <input type="checkbox"/> Income-Based Jobseeker's Allowance | <input type="checkbox"/> Income Support |
| <input type="checkbox"/> Severe Disablement Allowance | <input type="checkbox"/> Social Fund Payment |
| <input type="checkbox"/> State Pension Credit | <input type="checkbox"/> Working Tax Credit |
| <input type="checkbox"/> Income related Employment & Support Allowance | <input type="checkbox"/> Personal Independence Payment |
| <input type="checkbox"/> Council Tax Reduction | <input type="checkbox"/> Universal Credit |

I3. If you or the main applicant are in receipt of housing and homelessness assistance please give details of whether this housing is provided by the local housing authority, a housing association, or other organisation and the name of the relevant authority and details of the arrangement.

14. If the housing is provided by your or the main applicant's local council/housing authority or is part of an agreement between your employer and the housing authority then please provide details below and enclose evidence of this from the local housing authority.

15. Tick to confirm that you have sent:

An original letter from the local housing authority

16. If you or the main applicant believe that you are subject to an exception and are eligible to claim public funds please provide details below and enclose evidence of this eligibility (if appropriate).

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Now go to Section 4

SECTION 4 - DECLARATIONS**J. Dependant**

It is mandatory to complete Section J. If it is not complete the application will be invalid and will be returned to you.

You must sign below to show that you have read and understood the following declaration. It must be authorised by you and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign.

The information I have given in this application is complete and is true to the best of my knowledge.

The photographs I have submitted with this application are a true likeness of myself and have my name on the back of each and I have had the opportunity to see the Home Office photograph guidance.

If required by Biometric Registration Regulations, I confirm that I also apply for a biometric immigration document. If I am a sole applicant under the age of 16, or if my dependant child under the age of 16 is applying with me, I understand that the Home Office may make enquiries about any responsible adult nominated to be present when my/their fingerprints and/ or a photograph are taken.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

If there is a material change in my circumstances or any new information relevant to my application becomes available before it is decided, I will inform the Home Office.

I agree to co-operate with Home Office officials, or any other officials charged by the Secretary of State for the Home Office, with conducting pre-issue and post-issue checks on compliance with the Points-Based System application.

I agree to my representative (where applicable) tracking my application with the Home Office, or the Home Office updating my representative on the progress of my application including whether the application has been granted or refused.

I understand that if I knowingly submit any document or documents which are forged, fraudulent or not genuine, and the Secretary of State has sought to verify the documents using processes specified by him, and has been unable to verify conclusively that they are genuine, the application will be refused.

I understand that if the Home Office has reasonable cause to believe that any document or documents I have submitted with this application are forged, fraudulent or not genuine, and the Home Office has sought to verify the documents using processes specified by it but has not been able to verify them, no points will be awarded for these documents even if the Home Office cannot prove that they are not genuine.

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I am aware that the rules and regulations governing Points Based System applications may change in the future and do not assume that the requirements covering any future applications will be the same.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make, to a person acting in execution of any of these Acts, a statement or representation which I know to be false or do not believe to be true, or to obtain or seek to obtain leave to remain in the United Kingdom by means which include deception.

I understand that information I provide to the Home Office will be treated in confidence but it may be disclosed to other law enforcement agencies, government departments, agencies, local authorities, foreign governments and other bodies for immigration or research purposes or to enable them to perform their functions.

The Home Office may request information from other law enforcement agencies, government departments or agencies, local authorities, the police, foreign governments and other bodies for immigration or research purposes to enable them to perform their functions.

The Home Office may use the information I provide for training and research purposes.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Name

Signature

Date

D	D
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M	M
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Y	Y	Y	Y
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K. Representative's details and declaration

You should fill in this section if you are a third party, such as a representative, dealing with the application on behalf of an applicant.

K1. Have you helped a sponsor with an application to join the register of sponsors or a migrant to apply under the Points Based System before?

Yes - go to question K2

No - go to question K3

K2. Give your Points Based System reference number (if known):

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K3. Give the name of your organisation:

K4. Give a contact name within your organisation:

K5. Select the title of the contact person within your organisation:

Mr Mrs Miss Ms

Rev Dr Other If **Other**, what is the contact's title?

K6. Give the postal address:

K7. Give the postcode:

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K8. Give the telephone number:

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K21. This section must be completed by all representatives, who are dealing with this application on the applicant's behalf. They must now read the declaration below and authorise as the representative or other person acting on the applicant's behalf:

- I have been appointed by the applicant to make this application.
- I confirm that the applicant has completed and verified the application and the application is, to the best of my knowledge and belief, true and correct.
- Once the Home Office has decided the application, I will give the applicant all correspondence from the Home Office relating to the decision.
- I am permitted to give immigration advice and immigration services by section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Name:

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Signature:

Date:

D	D
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M	M
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Y	Y	Y	Y
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Name of representative organisation:

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Position within organisation:

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SECTION 5 - SUMMARY SHEET

Please complete this part of the form to help us to make sure that we have received your documents and to keep a record of them while they are with us.

In part A, tell us how many of each of the listed documents you have provided with this application.

In part B, list any other documents and state how many in each case.

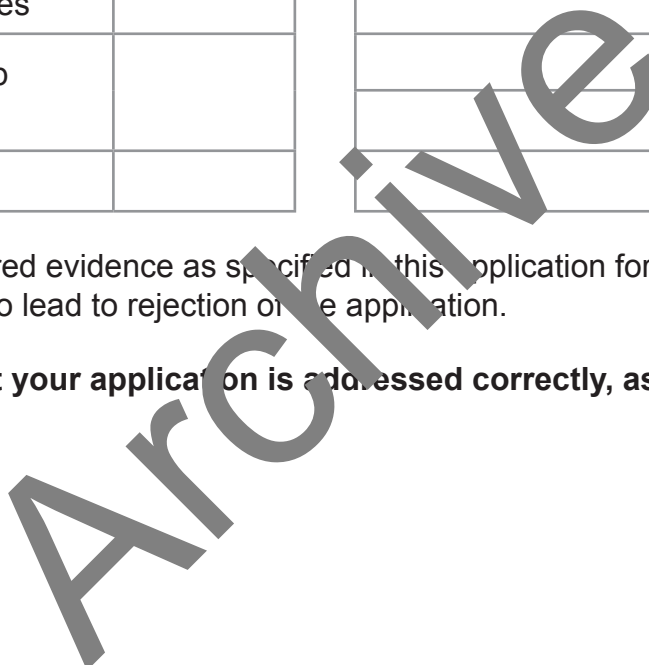
Continue on a separate sheet if necessary.

Part A - type of document	How many?
Passports	
Travel documents	
Biometric Residence Permits	
Police registration certificates	
Marriage or civil partnership certificate	
Birth certificate	

Part B - Other documents (continued)	How many?

You must provide the required evidence as specified in this application form. Failure to submit required evidence is likely to lead to rejection of the application.

Finally please ensure that your application is addressed correctly, as given on the front of this form.



APPLICATION FORM HELP TEXT

The following section is to help you fill in the form. You do not have to send this section with your application.

Introduction

This document provides information to help you to complete the Tier 2 (W) (Dependant) application form for a single extension of stay up to five years in the UK.

For further information on the dependant policy please see section 6A of the Immigration Rules and the Points-Based System Dependants Policy Guidance. These documents are available on the Home Office website at www.gov.uk/government/organisations/uk-visas-and-immigration

All the above documents are available in Welsh, Braille, large print, audio and other alternative formats on request. For further information on alternative formats, and how to obtain these, please contact the Immigration Enquiry Bureau on 0870 606 7766.

Who should apply using this form?

This form should only be completed by individuals who are already in the United Kingdom.

You should use this form if you are

- Currently in the United Kingdom as the dependant spouse, civil partner, unmarried or same-sex partner or child of a person in another immigration category who meets the following criteria;
1. Were previously granted less than two years in one of the following categories:
 - Business & Commercial work permit holder (which includes Intra-Company Transfer work permits)
 - Sports & Entertainment work permit holder
 - Jewish Agency Employee
 - Member of the Operational Ground Staff of an Overseas-owned Airline

- Minister of Religion, Missionary or Member of a religious Order

and

2. Applied for, and were granted, Tier 2 leave through the transitional arrangements in place for migrants in these categories; and
3. Are still working for the same employer (being paid the appropriate salary for the job) that the original Certificate of Sponsorship (CoS) was issued for; and
4. Are intending to continue working for the same employer; and
5. Currently have valid leave in a Tier 2 category (General, Intra-Company Transfer, Minister of Religion, or Sportsperson); and
6. Were granted the maximum period of three years under Tier 2.

If you meet these criteria, you should complete this application form and provide all of the required documentation stated in this application form (see next section on the documents required).

Submitting a valid application

You will only be considered to have submitted a 'valid' application if the following has been complied with:

- the correct application form must be completed and submitted;
- your current passport, Biometric Residence Permit (BRP) if applicable or travel document must be provided, unless it is not available for one of the reasons specified on the application form;
- the mandatory sections in the application form must be completed;
- two recent identical passport-size photographs of you with your full name written on the back of each one must be supplied;
- the correct payment has been made towards the Immigration Health Surcharge, if applicable;

- Police Registration Certificates (if appropriate);
- Marriage or civil partnership certificate;
- Birth certificate.

The photographs provided must be in the format specified in the separate photograph guidance, which can be found on our website at www.gov.uk/government/organisations/uk-visas-and-immigration. Please ensure that they are placed in a small sealed envelope attached to section 2 of the form as instructed there - and without any staples, clips, pins or anything else which could mark or damage the photographs.

If the application is successful, the photographs provided will be reproduced on your Biometric Residence Permit.

If you are of a nationality that is required to register with the police you must also include your Police Registration Certificate with your application.

Biometric Residence permits

A leaflet explaining the Biometric Residence Permit including the application process is available to download at the following location:

www.gov.uk/biometric-residence-permits

Supporting evidence

It is your responsibility to provide the evidence to support any statements made in your application. You must satisfy the Assessing Officer that the requirements for the category under which you have applied have been met. The Assessing Officer must be satisfied, by considering the evidence provided that you meet the necessary criteria.

You must ensure that all of the necessary supporting documentation is provided at the time the application is submitted. Only those documents specified in the application form and set out in detail in the dependant policy guidance will be considered acceptable for the purposes of establishing that you qualify for the points claimed in any scoring area.

You must be selective in submitting evidence, as sending large amounts of irrelevant or poor quality documentation may delay the consideration of the application. It is only necessary to submit evidence that is directly appropriate to the application as requested, as unrelated evidence cannot be considered.

To assist Assessing Officers in considering the documentation provided, you should highlight any relevant sections on the documentation provided.

Any documentary evidence that you provide should be original (unless otherwise stated).

Where a document is not in English or Welsh, the original must be accompanied by a fully certified translation by a professional translator. This translation must include details of the translator's credentials and confirmation that it is an accurate translation of the original document. It must also be dated and include the original signature of the translator.

QUESTION SPECIFIC HELP TEXT

Further advice for points based system dependants on specific questions to support the completion of the application form is detailed below.

B2-B5 You should provide full details of your name and title. If you have previously been known by any other name(s) you should provide full details of each name, the date of each change and submit the relevant supporting legal documentation.

Evidence of name change(s) should show your full name before and after the change and may include:

- deed poll documents; and
- both the old passport and the new passport.

Should you submit documentation in support of your application that refers to you under name(s) not given in this section, that documentation will not be considered by the Assessing Officer.

B7 You should indicate your gender. If you have been the subject of Gender Reassignment AND an application contains documents relating to previous identities, you

should provide a relevant Gender Recognition Certificate (GRC). The only exception to this is where you have previously submitted your GRC with an earlier application. In such cases you will therefore not be required to resubmit it.

B10 You should indicate your marital status.

This status may be:

- Married – a person legally married in or outside the United Kingdom;
- Civil partner – a person in a same sex relationship and who has gone through a legal ceremony in the United Kingdom under or by virtue of the Civil Partnership Act 2004, or in the country of his/her residence;
- Unmarried partner – a person in a heterosexual or same sex relationship, which has been subsisting for two years or more but is not married or in a civil partnership;
- Widow – a person whose spouse has passed away and has not re-married or is not currently in an unmarried relationship that has subsisted for more than two years;
- Single – a person who is unmarried and not in a relationship that has subsisted for two or more years;
- Separated – a person legally married in or outside the United Kingdom but no longer living with his/her married partner;
- Divorced – a person married in or outside the United Kingdom whose marriage has been legally dissolved;
- Dissolved – a person who has been in a civil partnership which has been legally dissolved;
- Separation Order – a separated person who remains in law the civil partner of the other person.

B11 Please provide your Immigration Health Surcharge reference number

As part of your application you may be required to pay the Immigration Health Surcharge. Before going any further, you will need to assess the likely cost using the online portal www.gov.uk/healthcare-immigration-application. Once the assessment has been completed you will receive a unique reference number which you enter on this application form.

B12 All Home Office applications are given an individual reference number. This allows the Assessing Officers to track and link past applications. You should provide your full Home Office Reference number. You may have numerous Home Office reference numbers and should provide all such numbers. This number can be found on any previous Home Office correspondence relating to you.

B14 Dependants who have made previous applications under the points based system will have been given a points based system Migrant Reference number. This allows the Assessing Officers to track and link past applications. You should provide your full points based system Migrant Reference number. This number can be found on any previous correspondence relating to applications under the points based system.

C1-C5 You should specify under which nationality you entered the United Kingdom. You should also provide details of any other nationalities you currently hold or have previously held.

C6-C8 You must provide details of all passports or travel documents, current or expired, that you have used to enter or remain in the United Kingdom including:

- passport number
- issue date
- expiry date
- place of issue.

Where you need more space than is available you should photocopy the relevant page of the application form and submit this with your application.

Where you hold, or have held, other nationalities you should provide the relevant passport/travel document for each nationality held and provide the above details.

You must submit all of these passports/travel documents with the application. They should be original documents and not copies.

In certain circumstances certified photocopies will be accepted where you do not have the original at that time. You must provide details as to its location and state when you will provide it. You must then ensure that the original document is submitted as soon as you can. If the passport has been lost or stolen a police crime report number/report must be provided along with details of the police station the loss was reported to and the date it was reported.

For the application to be valid and complete your current passport/travel document must be provided unless it is not available for one of the reasons specified on the application form.

D7 Ports are defined as airports and seaports and includes points of entry where you have travelled overland via the Republic of Ireland - and St Pancras International Station if you have entered the United Kingdom by the Channel Tunnel.

D13 you should confirm whether you have ever remained beyond the end of your period of leave in the UK. Where your leave had been extended by virtue of Section 3C of the 1971 Immigration Act, you will not be considered to have remained beyond the end of your period of leave and should therefore complete the 'No' box in response to this question. (For further information on the provisions of Section 3C please refer to Chapter 1, Section 5 of the Immigration Directorate Instructions at <http://www.bia.homeoffice.gov.uk/sitecontent/documents/policyandlaw/IDs/idischapter1/>).

D26 Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and you complete this application form, it will be returned to you without having been considered.

If you wish to vary the grounds of the existing application you must refer to Chapter 1, section 5 of the Immigration directorate instructions on our website www.gov.uk/government/collections/chapter-1-general-provisions-immigration-directorate-instructions and contact the Home Office team processing the existing application.

D29 Where you are not permitted to submit a new application you should not complete this application form. If you are in this position and you complete this application form, it will be returned to you without having been considered.

If you wish to vary the grounds of the existing application you must refer to Chapter 1, section 5 of the Immigration Directorate's Instructions on our website www.gov.uk/government/collections/chapter-1-general-provisions-immigration-directorate-instructions and contact the Home Office team processing the existing application.

F1- F5 If your current grant of leave was issued on a Biometric Residence Permit (BRP) you must also provide the BRP in order for the application to be valid, unless it is not available for one of the reasons specified on the application form.

G1-G7 You should give the full personal details of the family member who is applying under the points based system and upon whom they are dependent.

K3 If the representative has previously submitted an application on behalf of a migrant or assisted with a sponsor application he/she should provide their Points-Based System reference number.

K11 The Office of the Immigration Services Commissioner (OISC) regulates United Kingdom based immigration advisers. As a requirement of Section 84 of the Immigration and Asylum Act 1999, United Kingdom representatives, who offer advice and services

in relation to an application will need to be registered with the OISC, unless they are exempt from the requirements to do so. If the adviser is not a solicitor, barrister, or legal executive the dependant should check that they are OISC authorised or exempt. An adviser could be committing a criminal offence, if they act on the dependant's behalf without being OISC authorised or exempt. The representative should indicate whether they are registered, or the basis on which they are exempt from the registration requirement.

K13 If the representative is regulated by a designated legal professional body listed below, or if they work under the supervision of such a person, they will not be required to register with OISC.

- The Law Society
- The Law Society of Scotland
- The Law Society of Northern Ireland
- The Institute of Legal Executives
- The General Council of the Bar
- The Faculty of Advocates
- The General Council of the Bar of Northern Ireland

Representatives should indicate which organisation they are a member of

K14 The representative should indicate whether they are personally a member of this organisation or whether they are working under the authorisation of another registered member.

K15 Where the representative is not a direct registration holder and is working under the supervision of another registered person, the representative should name the registered supervisor under whom they are working.

K16-K17 The representative should indicate whether they are registered with or authorised by an EEA body responsible for the regulation of the provision of legal advice in that EEA state; or employed or supervised by the person registered as defined in Section 84(2)(d), (e) and (f) of the Immigration and Asylum Act 1999.

Section 5

You should complete the summary sheet before submitting your application.

You should ensure that you list all the supporting documentation you have submitted with your application. If further space is required, the summary sheet may be photocopied and attached to the original form.