

# FOI Release

Information released under the Freedom of Information Act

**Title:** Facilities management

FOI.100.15-16

**Date of release: 04 September 2015**

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## Information request

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Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:

- A. Property and Building Services Maintenance
- B. Cleaning and Janitorial Services
- C. Security Services- From building and car park security to prisoner escorting services
- D. Catering Services

For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000.00. If there isn't

1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".
2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?
3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?
4. *What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.*
5. *What is the contract expiry date? Please at least provide me with the month and year.*
6. *When will this contract be reviewed? Please at least provide me with the month and year.*
7. *Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.*
8. *What services are provided under this contract? A brief description will be acceptable*

9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?

10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.

## Information released

I am writing to advise you that JBOS (Joint Business and Office Services) hold the information you requested.

Please find this information in the spreadsheet attached. This information covers the whole of Polaris House - the site of the headquarters of the UK Space Agency and the Research Councils.

### Exemptions

Question 9 of your request cannot be answered in full, due to exemptions under section 40 (2) of the Freedom of Information Act. Disclosure of the personal data of officials responsible for reviewing these contracts would contravene the first Data Protection principle. As a result, we have provided in our response a general point of contact for UKSBS Procurement.

Contract Type	Property and building services maintenance	Cleaning and janitorial	Security Services	Catering Services
1) Type of Contract	Mitie TFM, managed by JBOS	Mitie CES, managed by JBOS	Mitie CES, managed by JBOS	Baxter Storey, managed
2) Supplier	info@mitie.com	info@mitie.com	info@mitie.com	www.baxterstorey.com
3) Annual average spend	£200,000	£387,000	£387,000	0 value, nil subsidy contract
4) Contract duration	5 years	5 years	5 years	32 months
5) Contract expiry date	Dec-2015	Mar-2016	Mar-2016	Dec-2016

6) Contract review date	Imminent dependent on CCS proposed frame work agreement	Imminent dependent on CCS proposed frame work agreement	Imminent dependent on CCS proposed frame work agreement	Imminent dependent on CCS proposed frame work agreement
7) Total number of sites covered	1	1	1	1
8) What services are provided under this contract	Mechanical, electrical PPM to HVAC SFG 20 industry standards.	Office / building cleaning, janitorial services, grounds maintenance	Security guarding	Catering and hospitality services
9) Contact responsible for reviewing this contact	UK SBS Ltd (procurement), FMProcurement@uksbs.co.uk, Head of JBOS (no email address available).	UK SBS Ltd (procurement), FMProcurement@uksbs.co.uk, Head of JBOS (no email address available).	UK SBS Ltd (procurement), FMProcurement@uksbs.co.uk, Head of JBOS (no email address available).	UK SBS Ltd (procurement), FMProcurement@uksbs.co.uk, Head of JBOS (no email address available).