

For official use only

Authorisation reference

This authorisation must be renewed by DD MM YYYY

PC			
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To help you complete this form please read the notes on page 6

<p>1 Applicant's name and address</p> <p>Full name</p> <input type="text"/> <p>Address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <p>Postcode</p> <input type="text"/> <p>Contact name</p> <input type="text"/> <p>EORI number</p> <input type="text"/> <p>Contact details</p> <table border="1"> <tr><td>Phone number</td></tr> <tr><td>Fax number</td></tr> <tr><td>Email address</td></tr> </table>	Phone number	Fax number	Email address	<p>1a Other processors</p> <p>Will processing be carried out by other people on your behalf?</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/></p> <p>Will processing be carried out on premises other than the address in box 1?</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/></p> <p>If the answer to either question is 'Yes' give details below and provide any additional information in box 16 or on an attached sheet.</p> <p>Full name</p> <input type="text"/> <p>Address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <p>Postcode</p> <input type="text"/>
Phone number				
Fax number				
Email address				

2 Type of process applied for: *tick appropriate box*
(Commission Regulation (EC) 2454/93 Annex 76 - see Notice 237 Section 9)

Part A item number _____ or, Part B or, new process not elsewhere specified

If process applied for is not covered by Part A, give full details in box 9, and enclose evidence to enable examination of the economic conditions (see Notice 237, Section 12).

3 Type of authorisation applied for: *tick appropriate box*

New authorisation <input type="checkbox"/>	Date of expiry (existing authorisation) DD MM YYYY
Renewal of an existing authorisation <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Changes to an existing authorisation <input type="checkbox"/>	Existing authorisation number
	PC <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

4 State the number of additional sheets attached to this application

5 Records and accounts (give details of the systems used and place where they are maintained)

6 Period of authorisation. Please state how long you want your authorisation to last

from to Show dates as DD MM YYYY

7 Details of goods to be imported for Processing under Customs Control (PCC) arrangements

Item number	Commodity code (8 digits)	Trade and/or technical description of the goods	Quantity (estimate)	Value (estimate)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

8 Details of goods to be produced (compensating products)

Commodity code (8 digits)	Description of goods to be manufactured	Rate of yield

9 Details of the process(es) to be carried out. (If application is made under Annex 76, Part A, Item 10, give details of the 'duty advantage' calculations.)

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10 Economic conditions (see notes on page 6)

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11 Customs office(s)

Probable Customs office(s) of import

Customs office of discharge

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Supervising Customs office

12 Identification of imported goods
Indicate the most suitable method of identifying the imported goods in the compensating products

Model or serial number

Commercial documentation/analysis
Attach details with your application

Other distinctive marks or means of identification
Give details in box 16

13 What period do you require to process the goods in box 7 and declare your compensating products to free circulation?

Simplified procedures requested (see Notice 237, paragraph 2.6). If you intend to put goods into PCC using simplified procedures (for example, in a customs warehouse or free zone) give details of the proposals, and a description of the record system that will be used

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15 Will the imported goods be transferred to another person before processing is complete?

No Yes If 'Yes' give full details - see Notice 237, paragraph 6.1

16 Additional information

If there is insufficient space on the form, attach additional sheets. You should sign and date each sheet.

17 Have you held an authorisation for goods identical to those shown in box 7 during the last three years?

No Yes

If 'Yes' please enter the authorisation reference and/or Customs office reference, and date of expiry.

Authorisation reference _____ Customs office reference _____

Date of expiry DD MM YYYY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Declaration

I agree to comply with the rules of the relief as laid down in Council Regulation (EEC) No. 2913/92 and Commission Regulation (EC) No. 2454/93 and Notice 237 *Processing under Customs Control*.

Anyone who gives false information about goods imported under these arrangements may be liable to penalties under the Finance Act 2003. This authorisation is subject to the right of HM Revenue & Customs to vary it.

Full name

Date DD MM YYYY

Signature

Position

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Date stamp (application received)

Officer's name

Authorisation granted from DD MM YYYY

and applies as detailed in your authorisation

letter dated DD MM YYYY

Issuing officer (signature)

Issuing officer (print name)

Supervising office address

Postcode

Phone number

Fax

Email

Comments

Notes

The notes below will help you to complete this form. Further information can be found in Notice 237 *Processing under Customs Control (PCC)*. For a copy go to hmrc.gov.uk and enter *Notice 237* in the *Search* box. You should contact our Customs Helpline on **0845 010 9000** for details of where to send your completed application for authorisation.

Box 1

Enter the name (or business name) and address of the person who is arranging for the processing to be carried out and will be responsible for the imported goods while under the PCC arrangements.

Box 1a

Complete if someone else will process the goods on your behalf or at premises other than the applicant's address and provide full details on an attached sheet.

Box 2

Process applied for:

- **a specific process covered by Annex 76, Part A:** give the item number
- **CAP goods, or goods liable to an anti-dumping or countervailing duty, covered by Part B:** tick the box and provide full details together with evidence to enable the Committee/DEFRA to conduct an examination of the economic conditions
- **goods/processes not covered by either part of the Annex:** tick the 'new process' box, give full details of the proposals, and enclose the economic evidence required.

Box 5

Give the address where the main customs accounts and records relating to the procedure will be held; include a brief description of the system used to record customs transactions. If your records will be maintained on a computer or in an electronic format please provide as much information as possible in this box or on an attached sheet.

Box 7

Commodity codes: give the first 8 digits of the CN code for each type of goods to be imported for processing.

Description of goods: give as much detail as possible to enable Customs to make a decision on the application, and where necessary, enable BIS/DEFRA to conduct the economic test.

Quantity: state the quantity of goods you intend to import for PCC in a given period, for example, over 12 months.

Value: indicate the value of the goods you intend to import for PCC in the period stated at box 6.

Box 8

Rate of yield: state the expected rate of yield or suggest how the rate should be established, for example, 'To be established from production records'. If you are importing several different types of goods and/or making several different products, show the rate of yield for each type of product, in the form of a table or 'bill of materials' attached to the application.

Box 9

Give as much detail as possible to describe the process to be carried out on the imported goods. If the application is under Part A, Item 10, include details of the method used to calculate the 'duty advantage'.

Box 10

If Part A of Annex 76 does not cover the goods you intend to import for process, give as much detail as possible in this box of your proposals; continue if necessary on an attached sheet. You should explain how the use of non-Community goods will enable a processing activity to be created or maintained, and enclose the required evidence under the appropriate categories, described in Section 15. If you are applying under Order No. 8A of Annex 76 you will be required to provide evidence that you are entitled by, for example, reference to a certificate issued by the Ministry of Defence (MoD) or to a contract to supply or process goods to the MoD or the equivalent authorities in other Member States either directly or through persons sub-contracted to the MoD or equivalent authority.

You should also give details of the end-use authorisation holder who will receive your processed goods, that is, name, address, authorisation number in box 16.

Box 11

Probable customs office(s) of import: state the locations of the Customs offices where you intend to declare goods to PCC for importation (for 'Single' authorisation you must provide the full addresses of all the offices where you expect to import goods).

Customs office of discharge: state the location(s) of the Customs office(s) where you intend to present your free circulation declarations for processed products (for 'Single' authorisation you must provide the full addresses).

Supervising office: state the location of the Customs office which you consider most suitable to supervise the authorisation (normally closest to where you keep your customs records).

Box 12

State how the imported goods incorporated in your compensating products can be identified after process, (for example, model or serial numbers, commercial documentation, analysis).

Box 13

Give an estimate of the time required to process a stated quantity of imported goods and declare the products to free circulation.

Box 15

If you intend to transfer PCC goods to or from another trader named in your authorisation, or to or from another trader with a separate PCC authorisation, give full details in this box or attach a separate sheet.

Box 16

Give any further information which may help Customs, the BIS or the Commission, to make a decision on your application.