



Wales Office
Swyddfa Cymru



Wales Office
Gwydyr House
London, SW1A 2NP

Swyddfa Cymru
Tŷ Gwydyr
Llundain, SW1A 2NP

E walesofficefoi@walesoffice.gsi.gov.uk
W www.walesoffice.gov.uk

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REFERENCE: 16FOI 68

You requested the following information:-

- 1. Please advise the total staff headcount that are employed directly by the Wales Office, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.**
- 2. Please identify each supplier that the Wales Office has a contract with to supply temporary agency workers.**
- 3. Please identify: a. the type of contract that the Wales Office has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and c. whether this is on a neutral/ master/ hybrid vender model, or the lot number.**
- 4. Please advise for each contract identified within (2) above of: a. the current end date of the contract; b. the date(s) that any break clause(s) can be enabled; and c. the length of time of any extension that can be enabled.**
- 5. Please advise of the full name of the main contact at the Wales Office who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:**
 - a. job title;**
 - b. group (either team, division or department, whichever is the smallest identifiable group);**
 - c. telephone number;**
 - d. email; and**
 - e. full postal address, inc postcode.**
- 6. Please identify all suppliers that the Wales Office has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.**
- 7. For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all workers the Wales**

Office has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?

We have handled your request under the Freedom of Information Act 2000.

The total headcount of staff directly employed by the department, not including agency workers, as at 30 June 2016, was 40. The department does not hold contracts directly with employment agencies to recruit temporary workers. These contracts are held by the Ministry of Justice (MoJ), and all agency workers in the department are recruited through, and by, the MoJ. The Wales Office does not hold any information about these contracts, and you may, therefore, wish to ask the MoJ for details about such agreements.