



Foreign &
Commonwealth
Office

Human Resources Directorate
Foreign and Commonwealth Office
King Charles Street
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13 February 2015

Website: <https://www.gov.uk>

FREEDOM OF INFORMATION ACT 2000 REQUEST REF: 0040-15

Thank you for your email of 16 January asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

The Average Working Days Lost per Staff Year (the total number of working days lost across the year divided by the total number of potential staff years) - as collected and collated by each Government Department, for the entire Civil Service, as part of normal internal reporting processes.

I would like this figure, please, for as many years as are available.

I am writing to confirm that we have now completed the search for the information which you requested.

I can confirm that the Foreign and Commonwealth Office (FCO) does hold information relevant to your request.

The FCO reports sick leave absence quarterly. The Average Working Days Lost (AWDL) since 2010 for the FCO is set out below. We have provided data back to 2010 as this is the period for which we hold this information.

| <u>Quarter</u> | <u>AWDL</u> |
|----------------|-------------|
| Q1 2010 | 4.7 |
| Q2 2010 | 5.1 |
| Q3 2010 | 4.9 |
| Q4 2010 | 4.0 |
| Q1 2011 | 4.0 |

| | |
|---------|-----|
| Q2 2011 | 4.0 |
| Q3 2011 | 3.7 |
| Q4 2011 | 3.8 |
| Q1 2012 | 3.7 |
| Q2 2012 | 3.6 |
| Q3 2012 | 3.5 |
| Q4 2012 | 3.9 |
| Q1 2013 | 3.4 |
| Q2 2013 | 3.8 |
| Q3 2013 | 3.9 |
| Q4 2013 | 3.9 |
| Q1 2014 | 3.5 |
| Q2 2014 | 3.2 |
| Q3 2014 | 3.3 |

AWDL is calculated for the 12 month period ending on that date, i.e. March 2014 is for the period April 2013 – March 2014. The FCO only records centrally absence for UK Based staff both working in the UK and overseas. It does not include Locally Engaged staff at our overseas missions

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless it is exempt. The information we have supplied to you may now be published on our website together with any related information that will provide a key to its wider context.

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Yours sincerely,

Human Resources Directorate



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