

Your name

Your Unique Taxpayer Reference (UTR)

i To get notes and helpsheets that will help you fill in this form, go to www.hmrc.gov.uk/selfassessmentforms

Income from office

1 Payments from P60 (or P45 or payslips) - before tax was taken off

2 Tax taken off box 1

Benefits from your office

3 Office Cost Expenditure - non-capital items (for capital items see the notes)

5 All other benefits

4 Other cash reimbursements

6 Balancing charges

Office expenses paid out by you

7 Secretarial, clerical and research assistance

9 Other expenses and capital allowances

8 Office expenses

i Employment lump sums, compensation and deductions are on the 'Additional information' pages enclosed in the tax return pack.

Archived - do not use

Any other information

10 Please give any other information in this space

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