

Name	Start date of trip	Duration of Visit	Destination	Purpose of trip	Mode of transport	Class of travel	Accommodation/ Meals	Other (including hospitality given)	Total cost, including all visas, accommodation, travel, meals etc (£)	Total Cost of Use of Official Secure Car
Adrian Hogarth	02/02/2016	2 Days	Edinburgh	Scottish Law Commission meeting	Air	Discount Economy	Hotel		£ 163.00	
Alex Aiken	18/01/2016	1 Day	Euston / Carlisle	Responding to flood crisis - assisting local councils with communications help	Rail	First Class Rail	Hotel		£ 159.00	
Alex Aiken	18/01/2016	1 Day	DFT	Departmental visits	Taxi Fares				£ 6.00	
Alex Aiken	18/01/2016	1 Day	Euston Station	Travel to Carlisle for flooding crisis trip	Taxi Fares				£ 9.00	
Alex Aiken	19/01/2016	1 Day	Penrith / Euston	Responding to flood crisis - assisting local councils with communications help	Rail	First Class Rail			£ 58.00	
Alex Aiken	19/01/2016	1 Day	Carlisle	Replacement travel card - Regional visit to Carlisle in light of recent flooding.	Rail				£ 114.50	
Alex Aiken	22/02/2016	1 Day	Darlington	Communications tour day - Early start on 23/02/16	Rail		Hotel		£ 75.00	
Alex Aiken	23/02/2016	1 Day	Newcastle / Kings Cross	Communications tour day	Rail	First Class Rail			£ 64.00	
Alex Aiken	23/02/2016	1 Day	Darlington	Communications tour day	Rail	First Class Rail			£ 85.50	
Alex Aiken	01/03/2016	1 Day	Manchester	Communications tour day	Rail		Hotel		£ 84.00	
Alex Aiken	16/03/2016	1 Day	Edinburgh	Communications tour day	Rail	First Class Rail	Hotel		£ 270.50	
Alex Aiken	17/03/2016	1 Day	Edinburgh / Glasgow Queen Street	Speech at Glasgow University	Rail	Second Class Rail			£ 12.50	
Anthony Meggs	06/01/2016	1 Day	Oxford	PAC Workshop	Rail	Second Class Rail			£ 45.60	
Anthony Meggs	14/01/2016	1 Day	Clareidge Hotel Brook Street W1K 4HR	Travel from Functional Leaders Away Day to speaking engagement: Mace Chair & CEO Dinner (speaking)	Greater London Taxi Hire				£ 75.20	
Anthony Meggs	22/01/2016	1 Day	Oxford	Profession Steering Group - Oxford	Rail	Second Class Rail			£ 66.60	
Anthony Meggs	05/02/2016	1 Day	Bristol Parkway	Complex Weapons SRO/DES/Wpms) - MBDA Filton	Rail	Second Class Rail			£ 75.90	
Anthony Meggs	08/02/2016	1 Day	Milton Keynes Central	Project Leadership Programme (PLP)	Rail	Second Class Rail			£ 29.40	
Antonia Romeo	17/01/2016	6 Days	London	CS2 meetings / Internal meetings	Air + Taxi	Premium + N/A			£ 3,082.12	
Antonia Romeo	01/02/2016	2 Days	Boston MA	Martin Donnelly (Perm Sec BIS) visit	Train, Taxi + Underground	Business (Acela) + N/A + N/A	Accommodation + Meals		£ 383.01	
Antonia Romeo	04/02/2016	1 Day	Washington DC	Internal meetings	Train	Business (Acela)			£ 309.93	
Antonia Romeo	07/02/2016	4 Days	Seattle WA	UK Government Executive Briefing with Microsoft; meeting with Amazon.	Air + Taxi	Economy + N/A	Meal		£ 287.35	
Antonia Romeo	N/A	N/A	Various destinations	TSA enrolment					£ 59.44	
Antonia Romeo	Various	Various	London / Boston / Seattle	Taxis to and from Penn Station and JFK for various trips	Taxi				£ 171.41	
Antony Phillipson	21/01/2016	2 Days	Brussels Midi	Trade Meeting	Rail	Standard	Hotel		£ 374.93	
Antony Phillipson	22/01/2016	2 Days	Station to Home (Return from Paris)	Migration meeting	Taxi	N/A			£ 12.80	
Antony Phillipson	27/01/2016	2 Days	Brussels Midi	Migration meeting	Rail + Taxi	Standard Premier + N/A			£ 231.80	
Antony Phillipson	01/02/2016	2 Days	Paris	Trade Meeting	Rail + Taxi	Standard Premier + N/A			£ 176.80	
Antony Phillipson	19/02/2016	1 Day	Brussels Midi / St. Pancras	European Council Meeting	Rail	Standard			£ 41.45	
Antony Phillipson	07/03/2016	1 Day	RAF Northolt Airfield West End Road Ruslip	Return from European Council trip with PM	Greater London Taxi Hire				£ 17.00	
Antony Phillipson	07/03/2016	1 Day	Brussels Midi	European Council Meeting	Rail	N/A	Business Premier		£ 276.00	
Antony Phillipson	08/03/2016	3 Days	Wotton House Guildford Road Wotton Dorking	HPDS Course	Greater London Taxi Hire	N/A			£ 129.95	
Antony Phillipson	09/03/2016	3 Days	Return from HPDS to Tonbridge	Return from HPDS Course	Train	Standard			£ 22.00	
Antony Phillipson	14/03/2016	2 Days	Berlin/return LHR to Home	Northern Lights on Behalf of Tom Scholar	Taxi	N/A			£ 76.00	
Antony Phillipson	14/03/2016	1 Day	London Heathrow Airport / Berlin Germa / London Heathrow Airport	Northern Lights on Behalf of Tom Scholar	Air	Discount Economy			£ 493.00	
Bruce Richard Mann	14/01/2016	2 Days	Cuffley	2 Day Conference	Rail	Second Class Rail			£ 20.20	
Bruce Richard Mann	23/01/2016	1 Day	Basingstoke / Manchester Piccadilly/ Basingstoke	Stakeholder & Site Visit	Rail	Second Class Rail			£ 188.60	
Bruce Richard Mann	28/01/2016	1 Day	Euston / Manchester Piccadilly	Site Visit	Rail	Second Class Rail			£ 81.40	
Bruce Richard Mann	29/01/2016	1 Day	Manchester Piccadilly / Basingstoke	Function	Rail	Second Class Rail			£ 88.40	
Bruce Richard Mann	04/02/2016	2 Days	Plymouth	One Public Estate Meeting	Rail	Second Class Rail	Hotel		£ 112.00	
Bruce Richard Mann	05/02/2016	1 Day	Plymouth / Basingstoke	One Public Estate Meeting	Rail	Second Class Rail			£ 49.60	
Bruce Richard Mann	09/02/2016	1 Day	Edinburgh	Overnight Site Visit	Rail	Second Class Rail	Hotel		£ 161.00	
Bruce Richard Mann	10/02/2016	1 Day	Edinburgh / Kings Cross	Site Visit	Rail	Second Class Rail			£ 30.00	
Bruce Richard Mann	03/03/2016	1 Day	Basingstoke / Leicester	Stakeholder Visit	Rail	Second Class Rail			£ 83.50	
Catherine Webb	08/01/2016	3 Days	Paris Gare du Nord	Meetings with Senior French Officials	Rail	Standard	Stayed in Residence	N/A	£ 179.00	
Catherine Webb	27/01/2016	2 Days	Brussels Midi	Meetings with Officials from EU Institutions	Rail	Standard Premier	Stayed in Residence	N/A	£ 351.00	
Catherine Webb	14/03/2016	2 Days	Brussels Midi	Meetings with Officials from EU Institutions	Rail	Standard Premier	Stayed in Residence	N/A	£ 30.00	
Catherine Webb	14/03/2016	2 Days	Brussels Midi	Meetings with Officials from EU Institutions	Rail	Standard	Stayed in Residence	N/A	£ 189.00	
Catherine Webb	22/03/2016	2 Days	Euston / Berkhamsted/ Euston	Travel and from training course (Senior Leaders Scheme)	Rail	Second Class	Accommodation paid by CO budget	N/A	£ 29.40	
Christopher James Ferguson	20/01/2016	3 Days	Tallinn, Estonia	Meeting Estonia Government and return journey	Air	Discount Economy	Hotel		£ 175.22	
Christopher James Ferguson	23/02/2016	2 Days	Manchester	DWP Conference	Rail	Second Class Rail	Hotel		£ 188.00	
Christopher James Ferguson	28/03/2016	1 Day	Kings Cross / Leeds	DWP Leeds Hub Visit	Rail	Second Class Rail	Hotel		£ 207.00	
Creon Butler	12/01/2016	5 Days	Beijing	G20 Sherpa Meeting, Beijing	Hire	Discount Business + Second Class + N/A	Meals & Overnight allowance		£ 4,200.26	
Creon Butler	24/01/2016	7 Days	Beijing & Tokyo	G20 Anti-Corruption Working Group, Beijing and G7 Sherpas, Tokyo	Air + Taxi	Business, Discount Economy and	Hotel, Beijing & Meals	Taxi/coffee for meetings with other delegations, overnight allowance	£ 5,702.40	
Creon Butler	28/02/2016	2 Days	Dulles	Meetings with US Government, World Bank and IMF	Air + Taxis	Discount Business + N/A	Meals & Hotel, Fairfax	Foreign exchange commission, Overnight allowance & Taxi	£ 4,316.84	
Creon Butler	03/03/2016	2 Days	Paris	Meeting with International Sports Bodies (OCCD)	Rail + Taxis	Standard + N/A	Hotel	Overnight Allowance	£ 385.43	
Creon Butler	11/03/2016	3 Days	Shoreham By Sea	Wilton Park Meeting on Anti-Corruption Summit	Rail + Taxi	Standard Class + N/A		Lunch for Chinese delegation to Wilton Park meeting on London Anti-Corruption Summit	£ 266.90	
Darren Tierney	10/02/2016	2 Days	Paris Gare du Nord	Attending OCCD Anti-Bribery Ministerial	Rail	Standard Premier			£ 148.00	
Darren Tierney	10/02/2016	1 Day	Newcastle	Visit to CS Local to give a talk	Rail	Second Class Rail			£ 130.30	
Darren Tierney	01/03/2016	2 Days	Oxford	seminar at Blavatnik school of government	Rail	Second Class Rail	Hotel		£ 45.00	
Edward Chaplin	07/03/2016	1 Day	Cambridge / Rochester/ Cambridge	Interview for next dean of Rochester	Rail	Second Class Rail			£ 80.80	
Edward Chaplin	03/03/2016	1 Day	Wells	Interview for next dean of Wells	Car	N/A	Hotel		£ 179.80	
Edward Chaplin	18/03/2016	3 Days	Cambridge/Winchester	Interview for next dean of Winchester	Rail	Second Class Rail			£ 70.10	
Elizabeth Gardiner	03/01/2016	2 Days	Bristol - Cardiff	Primary Legislation Group Meeting	Rail	Second Class Rail	Hotel		£ 148.80	
Gareth Rivers Williams	22/03/2016	1 Day	Swindon	Commercial Directors Away Day - Visit to Shrivensham	Rail	Second Class Rail	Shrivensham Base	N/A	£ 56.50	
Guy Lester	14/01/2016	1 Day	Ipsley	Audit committee attendance as an NED.	Rail	Second Class Rail			£ 17.20	
Guy Lester	29/01/2016	1 Day	Birmingham	Training	Rail	Second Class Rail			£ 110.90	
James Quinault	21/03/2016	1 Day	Farnborough Station to NE Hampshire NHS Trust HQ and return	Visiting NE Hampshire NHS Trust on a field visit	Taxi	N/A			£ 14.00	
James Quinault	29/03/2016	1 Day	Oxford	Visiting Oxfordshire NHS Trust on a field visit	Taxi	N/A			£ 17.60	
Jeremy Heywood	13/01/2016	1 Day	Woking	Visit to McLaren	Rail	Second Class			£ 14.10	
Jeremy Heywood	21/01/2016	2 Days	Brussels Midi	Permanent Secretary visit to engage with UKREP & the European Institutions	Rail	Standard Premier			£ 219.00	
Jeremy Heywood	01/03/2016 - 31/03/2016	3 Months	N/A	N/A	Use of official car*				£ 274.00	£ 12,938.75
John Manzoni	14/03/2016	2 Days	Leeds	Leeds DWP Digital Academy visit	Rail	SECOND CLASS RAIL	HOTEL		£ 179.00	
John Manzoni	18/01/2016	2 Days	Manchester Piccadilly	BAE Dinner	RAIL	SECOND CLASS RAIL	HOTEL		£ 415.00	
John Manzoni	22/01/2016	1 Day	Brussels Midi/ St. Pancras	Travel back from WMCs in Brussels	RAIL	STANDARD			£ 279.00	
John Manzoni	23/01/2016	2 Days	Birmingham New Street	Speaking engagement at Government Finance and Audit Conference	RAIL	SECOND CLASS RAIL	HOTEL		£ 129.00	
John Manzoni	02/03/2016	1 Day	Paddington / Oxford	Travel to International Challenges of Government event	RAIL	SECOND CLASS RAIL			£ 30.60	
John Manzoni	03/03/2016	2 Days	Bristol Temple Meads / Paddington	engagement at Bristol Distinguished Address	RAIL	SECOND CLASS RAIL	HOTEL		£ 234.20	
John Manzoni	10/03/2016	2 Days	Paddington / Cardiff Central	Welsh Government Visit	RAIL	SECOND CLASS RAIL	HOTEL		£ 113.40	
John Manzoni	10/03/2016	1 Day	Heath / Paddington	Travel to and from DVA Health visit	RAIL	SECOND CLASS RAIL			£ 55.60	
John Manzoni	01/01/2016-31/03/2016	Three Months	Government Cars & Taxis**	Government Cars & Taxis**	Taxis				£ 1,590.15	
Lesley Hume	12/01/2016	1 Day	Waterloo to Number 10	Transport problems around Whitehall, urgently needed to attend Security meeting	Taxi	N/A	N/A	N/A	£ 11.00	
Lesley Hume	12/01/2016	1 Day	London to Hilton 22 Park Lane W1K 1BE	Wanted to attend on Hilton 22 Park Lane W1K 1BE	Greater London Taxi Hire	N/A	N/A	N/A	£ 14.00	
Lesley Hume	10/02/2016	1 Day	1GHR / Waterloo	Train delays and needed to attend early business meeting	Taxi	N/A	N/A	N/A	£ 17.00	
Lesley Hume	12/02/2016	1 Day	Waterloo / 1GHR	Train delays and needed to attend urgent meeting	Taxi	N/A	N/A	N/A	£ 7.00	
Lesley Hume	23/02/2016	1 Day	Waterloo / Victoria	Train delays and needed to attend an early Conference to open it	Taxi	N/A	N/A	N/A	£ 10.00	
Lesley Hume	03/03/2016	1 Day	Waterloo / 1GHR	Train delays and needed to attend a Ministerial meeting	Taxi	N/A	N/A	N/A	£ 7.00	
Lesley Hume	02/03/2016	1 Day	Waterloo / 1GHR	Train delays and needed to attend an urgent meeting	Taxi	N/A	N/A	N/A	£ 10.00	
Liam Maxwell	14/01/2016	1 Day	Ponsbourne Park	SCS all staff	Taxi	N/A			£ 22.00	
Liam Maxwell	20/01/2016	1 Day	34 Berkeley Square	Committee meeting	Taxi	N/A			£ 5.64	
Liam Maxwell	21/01/2016	2 Days	Tallinn, Estonia	Meetings	Air	Standard	Hotel		£ 898.04	
Liam Maxwell	25/01/2016	1 Day	Whitehall	meeting	Air	N/A			£ 7.00	
Liam Maxwell	27/01/2016	1 Day	50 Farringdon Rd	meeting	Taxi	N/A			£ 5.98	
Liam Maxwell	27/01/2016	1 Day	111 High Holborn	meeting	Taxi	N/A			£ 5.00	
Liam Maxwell	28/01/2016	1 Day	London Marylebone	Travel from early morning meeting in Oxford	Rail	Standard			£ 30.60	
Liam Maxwell	01/02/2016	1 Day	Reading Station	Intervuws	Rail	Standard			£ 126.60	
Liam Maxwell	07/02/2016	4 Days	Redmond, Seattle, WA	Microsoft HQ and Amazon HQ	Air + Car Hire	Business	Hotel		£ 5,541.85	
Liam Maxwell	15/02/2016	3 Days	Israel	Tech visit	Air + Taxi	Business	Hotel		£ 1,033.76	
Liam Maxwell	17/02/2016	1 Day	61 Whitehall	meeting	Taxi	Standard			£ 5.65	
Liam Maxwell	22/02/2016	1 Day	111 Kingsway	meeting	Taxi	N/A			£ 7.72	
Liam Maxwell	22/02/2016	1 Day	Home Office	meeting	Taxi	N/A			£ 8.48	
Liam Maxwell	16/03/2016	1 Day	2 Albany St	meeting	Taxi	N/A			£ 4.84	
Liam Maxwell	24/03/2016	3 Days	Canberra, Australia	AUS DTO MoU signing, visit	Air + Taxi	Business	Hotel		£ 5,753.21	
Lucy Smith	24/02/2016	2 Days	Paris Gare de l'Est / Strasbourg / Paris Gare de l'Est	Official meetings in Strasbourg	Rail	Standard	Hotel		£ 319.81	

Lucy Smith	25/02/2016	2 Days	Edinburgh	Official meetings in Edinburgh	Air	Discount Economy	Hotel	£	150.00	
Lucy Smith	10/03/2016	1 Day	Cardiff	Official meetings in Cardiff	Rail	Standard		£	153.40	
Paul Malby	19/02/2016	1 Day	Office for National Statistics, Newport	Meeting with ONS internal users	Car			£	57.00	
Paul Malby	14/03/2016	1 Day	Alan Turing Institute, Oxford	Government summit	Park and ride charges			£	7.00	
Paul Malby	31/03/2016	2 Days	FutureEverything conference, Manchester	Conference	Rail	Second Class Rail	Breakfast/Lunch/Dinner + Hotel	£	165.40	
Phillip Rycroft	22/01/2016	1 Day	Edinburgh	Official meetings with Scottish Stakeholders	Air + Bus	Economy + N/A		£	106.64	
Phillip Rycroft	04/02/2016	1 Day	Manchester Piccadilly	DNP devolution Community Conference and return	Rail	Standard Class		£	207.20	
Phillip Rycroft	04/02/2016	1 Day	Edinburgh	Official meetings in Edinburgh	Air	Economy		£	179.00	
Phillip Rycroft	19/02/2016	1 Day	Edinburgh	Official meetings in Edinburgh	Rail	Standard Executive Package		£	229.00	
Phillip Rycroft	25/02/2016	1 Day	Edinburgh	Official meetings in Edinburgh	Rail	Standard Executive Package		£	229.00	
Phillip Rycroft	28/02/2016	2 Days	Edinburgh / Aberdeen/ Edinburgh	Journeys to and from the International Futures Forum meeting	Rail	Second Class Rail		£	17.60	
Phillip Rycroft	10/03/2016	1 Day	Cardiff	Official meetings in Cardiff	Rail + Taxis	Standard class + N/A		£	145.50	
Phillip Rycroft	10/03/2016	1 Day	Edinburgh	Official meetings in Edinburgh	Air	Economy		£	59.68	
Phillip Rycroft	14/03/2016	1 Day	Home to Edinburgh Airport	Flight to Cardiff for official meetings	Taxi	N/A		£	60.00	
Phillip Rycroft	14/03/2016	1 Day	Cardiff	Stakeholder seminar	Air + Taxis	Economy + N/A		£	80.32	
Phillip Rycroft	14/03/2016	1 Day	London	Return from Cardiff	Rail	Standard Class		£	43.40	
Phillip Rycroft	Jan - Mar 2016			The Cabinet Office reimburses Philip Rycroft for the costs incurred travelling from his home in Scotland to his London office.				£	1,452.50	
Roy Stone	24/03/2016	1 Day	Bristol	Attend Industry and Parliament Trust Fellowship event	Rail	Second Class Rail		£	71.20	
Rupert McNeil	13/01/2016	2 Days	Cuffley	Internal meeting	Rail	Second Class Rail		£	13.60	
Rupert McNeil	03/02/2016	2 Days	Newcastle Upon Tyne	Internal Visit	Rail	Second Class Rail	Hotel	N/A	£	184.90
Rupert McNeil	03/02/2016	2 Days	Romans	UK Civil Service Delegation Meeting	Air	Discount Economy	Hotel	N/A	£	334.69
Rupert McNeil	08/02/2016	1 Day	Bristol	Internal Visit	Rail	Second Class Rail		£	71.20	
Rupert McNeil	22/02/2016	2 Days	Glasgow	Internal Visit	Air + Rail + Taxis	Economy + Second Class + N/A	Hotel	N/A	£	301.07
Rupert McNeil	02/03/2016	1 Day	Oxford	Meeting	Rail	Second Class Rail		£	55.50	
Timothy Banfield	05/01/2016	2 Days	Oxford	PAC Seminar at Said Business School	Car	Lower Rate of Mileage		£	57.20	
Timothy Banfield	13/01/2016	1 Day	Milton Keynes	Project Leadership Profession	Car	Lower Rate of Mileage		£	46.80	
Timothy Banfield	21/01/2016	2 Days	Oxford	Head of profession Away Day	Car	Lower Rate of Mileage		£	57.20	
Timothy Banfield	08/02/2016	1 Day	Bedford	A14 Road project Review pre-Meet	Car	Lower Rate of Mileage		£	23.40	
Timothy Banfield	08/02/2016	1 Day	Milton Keynes	Project Leadership Profession Cohort 2 closing	Car	Lower Rate of Mileage		£	28.34	
Timothy Banfield	22/02/2016	4 Days	Bedford	A14 Road Project Review	Car	Lower Rate of Mileage		£	23.40	
Timothy Banfield	22/02/2016	4 Days	Wyboston	A14 Road Project Review	Car	Lower Rate of Mileage	Combined Lunch and Dinner + Hotel	£	537.40	
Tom Scholar	13/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail / Taxi	Standard Premium	Meal	£	412.25	
Tom Scholar	19/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail / Taxi	Standard Premium	Meal	£	421.47	
Tom Scholar	20/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	381.00	
Tom Scholar	21/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	384.59	
Tom Scholar	25/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	416.07	
Tom Scholar	26/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	437.00	
Tom Scholar	27/01/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	423.00	
Tom Scholar	30/01/2016	2 days	London	Two working lunches and one working dinner for 9 UK officials and 4 EU officials			Meal	£	182.61	
Tom Scholar	01/02/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	353.50	
Tom Scholar	05/02/2016	1 Day	Brussels	Meeting with EU officials	Rail	Standard Premium	Meal	£	374.97	
Tom Scholar	08/02/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	355.50	
Tom Scholar	09/02/2016	1 Day	Brussels	Meeting with European Union officials	Rail	Standard Premium		£	355.50	
Tom Scholar	10/02/2016	1 Day	Brussels	Meetings with EU officials	Rail	Standard Premium	Meal	£	429.94	
Tom Scholar	17/02/2016	1 Day	Brussels	Meeting with European Union officials	Rail / Taxi	Standard Premium	Meal	£	413.76	
Tom Scholar	11/03/2016	4 Days	Buenos Aires	Meetings with the Government and Central bank of Argentina	Air	Business		£	6,033.00	
Tom Scholar	20/03/2016	5 Days	Tokyo	G7 Sherpa meeting	Air / Taxi	Business	Meal	£	5,764.97	

\*The car is a shared Cabinet Office resource. Cabinet Office, No.10, Ministers and other civil servants also have use of the car.

\*\*Usually shared with other officials