- DO NOT STAPLE
- PRINT ON ONE SIDE ONLY

FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

| Name of Trade Union: | Associated Train Crew Uniom |
|--|---|
| Year ended: | 31 December 2014 |
| List no: | 786T |
| Head or Main Office: | ATCU Head Office DBH Services Business Centres LOndgfield Court Carlton Barnsley S71 3GN |
| Website address (if available) | WWW.atcu.org.uk |
| Has the address changed during the year to which the return relates? | Yes |
| General Secretary: | |
| Telephone Number: | 01226 630166 |
| Contact name for queries egarding | David Nixon |
| Telephone Number: | 01226 630166 |
| E-mail: | headoffice@atcu.org.uk |
| | ES IN THE COMPLETION OF THIS RETURN. Deletion of this return should be directed to the Certification |

Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland: **Certification Office for Trade Unions and Employers' Associations** Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)

RECEIVED

CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS

-4 FEB 2016

I can confirm the following remained as officers of this union for the period of 2014 accounting.

Paul Wightman
Dawn Valance
Steve Rodgers (Chairman)
Phil Butler
Jeff Southon
Mike Jones
Steve Gomersall
David Nixon (Secretary)

CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS

-8 MAR 2016

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RETURN OF MEMBERS

(see notes 10 and 11)

| | | NUMBER OF M | IEMBERS AT | THE END OF THE | YEAR |
|---------------------------------|------------------------------------|---|---|--|-------|
| | Great Britain | Northern Ireland | Irish Republic | Elsewhere Abro (including Channel Island | |
| MALE | | | | | |
| FEMALE | | 1 | | | |
| TOTAL | | | | | A 402 |
| Please attack .nis form rela | n as an annexe ates, with the t | to this form a comp itle of each persons | CERS IN I (see note 12) lete list of all off office. | | S |
| eturn. Title of | Office | Name of Office ceasing to hold of | | Name of cer Appointed | Date |
| | | | | | |
| | | | | | |
| State whether | er the union is: | | | b_ | |
| . A branc | h of another tra | de union? | Yes | No 🗸 | |
| If yes, s | tate the name o | of that other union: | | | |
| . A federa | ation of trade ur | nions? | Yes | No 📝 | |
| If yes, s | tate the numbe | r of affiliated | | | |
| and nan | nes: | | | | |

GENERAL FUND

(see notes 13 to 18)

| | £ | £ |
|---|---------------|----------|
| INCOME | 46,456 | ~ |
| From Members: Contributions and Subscriptions From Members: Other income from members (specify) | +6,436 | |
| Prom wembers. Other income from members (specify) | | |
| | | |
| | | |
| Total other income from members | | 46,456 |
| Total of all income from members | | 10,738 |
| Investment income (as at page 12) | | |
| Other Income | | |
| Income from Federations and other bodies (as at page 4) | | |
| Income from any other sources (as at page 4) | | |
| | | |
| Total of other income (as at page 4) | | |
| | TOTAL INCOME | 46,456 |
| EXPENDITURE | 97 | |
| Benefits to members (as at page 5) | | |
| Administrative expenses (as at page 10) | 43,265 | |
| Federation and other bodies (specify) | | |
| į. | | |
| | | |
| | | |
| Total expenditure Federation and other bodies | | 1.2.21.0 |
| Taxation | | 43,362 |
| TOTAL | L EXPENDITURE | 43,362 |
| Surplus (deficit) for year | Ĭ | |
| Surplus (deficit) for year | | 3,094 |
| Amount of general fund at beginning of year | | (5 691) |
| | | (0,010) |
| Amount of general fund at end of year | | (5,696) |
| | | |

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

| DESCRIPTION | £ | £ |
|-----------------------------|--------------|---|
| Federation and other bodies | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL FEDERATION AND | OTHER BODIES | |
| Other income | | |
| | | |
| | | |
| | | |
| | | |
| A. | | |
| | | |
| TOTAL | OTHER INCOME | |
| TOTAL OF ALL | OTHER INCOME | |

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

| | £ | | £ |
|-------------------------------|----|--|----|
| Representation – | | brought forward | |
| Employment Related Issues | 47 | Education and Training services | |
| Representation – | | | |
| Non Employment Related Issues | | | |
| | | Negotiated Discount Services | |
| Communications | | | |
| | | Salary Costs | |
| Advisory Services | | | |
| | | Other Benefits and Grants (specify) | |
| Dispute Benefits | | | |
| | | | |
| Other Cash Payments | | | |
| | | | |
| | | | |
| carried forward | 47 | Total (should agree with figure in General Fund) | 47 |

(See notes 24 and 25)

| FUND 2 | (Good Hotel 2 Valla 20) | | Fund Account |
|-------------|---|--------------------|--------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | | | |
| | | | |
| | Total other inco | me as specified | |
| | | Total Income | |
| | | | |
| Expenditure | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page | | |
| | 10) | | |
| | То | tal Expenditure | |
| | | | |
| | | icit) for the year | |
| | Amount of fund at be | | |
| | Amount of fund at the end of year (as | Baiance Sheet) | |
| | Number of members contributing | g at end of year | |
| | | 2 | |

| FUND 3 | | | Fund Account |
|-------------|---|--------------------|---------------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | Total other inco | me as specified | |
| | | Total Income | |
| Expenditure | | | |
| | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | To | tal Expenditure | |
| | Surplus (Def | icit) for the year | |
| | Amount of fund at be | ginning of year | |
| | Amount of fund at the end of year (as | Balance Sheet) | |
| | Number of members contributing | g at end of year | |

(See notes 24 and 25)

| FUND 4 | | | Fund Account |
|-------------|---|-------------------|--------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | | | |
| | | | |
| | Total other inco | ne as specified | |
| | | Total Income | |
| | | | |
| Expenditure | | | |
| | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | • | tal Expenditure | |
| | | ! | |
| | Surplus (Defi | cit) for the year | |
| | Amount of fund at be | ginning of year | |
| | Amount of fund at the end of year (as | Balance Sheet) | |
| | N 1 6 1 4 1 4 1 2 | | |
| | Number of members contributing | g at end of year | |

| FUND 5 | | | Fund Account |
|-------------|---|-------------------|---------------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | Total other inco | me as specified | |
| | | Total Income | |
| Expenditure | | | |
| | Benefits to members Administrative expenses and other expenditure (as at page 10) | | |
| | | tal Expenditure | |
| | | cit) for the year | |
| | Amount of fund at be Amount of fund at the end of year (as | | |
| | Number of members contributing | g at end of year | |

| Income From members Investment income (as at page 12) | 3 |
|---|---|
| From members Investment income (as at page 12) | |
| Investment income (as at page 12) | |
| | |
| | |
| Other income (specify) | |
| | |
| | |
| Total other income as specified | |
| Total Income | |
| Expenditure | |
| Benefits to members | |
| Administrative expenses and other expenditure (as at page 10) | |
| Total Expenditure | |
| | |
| Surplus (Deficit) for the year | |
| Amount of fund at beginning of year | |
| Amount of fund at the end of year (as Balance Sheet) | |
| Number of members contributing at end of year | |

| FUND 7 | | | Fund Account |
|-------------|---|----------------------|--------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | | | |
| | Total other inco | L me as specified | |
| | | Total Income | |
| Expenditure | | - | |
| | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | | tal Expenditure | |
| | Currelius (Defi | oit) for the year | |
| | Amount of fund at be | cit) for the year | |
| | Amount of fund at the end of year (as | | |
| | , or raine at the original (as | | |
| | Number of members contributing | g at end of year | |

(see notes 26 to 31)

| POLITICAL | LITICAL FUND ACCOUNT 1 To be completed by trade unions which maintain their own fund | | own fund |
|---|--|--|---------------------|
| | | £ | t |
| Income | Members contributions and levies | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | | | |
| | Total c | ther income as specified | |
| | | Total income | |
| Expenditure | | | |
| | Expenditure under section 82 of the Trade Union and Labour Relations | | |
| | (Consolidation) Act 1992 (specify) | | |
| | | | |
| | Administration expenses in connection with political objects (specify) | | |
| | Non-political companii | | |
| | Non-political expenditure | | |
| | | Total expenditure | |
| | | Surplus (deficit) for year | |
| | Amount of political | und at beginning of year | |
| | Amount of political fund at the end of | year (as Balance Sheet) | |
| | | | |
| | Number of members at end of year contrib | uting to the political fund | |
| | Number of members at end of the year not contrib | • | |
| Number of me | embers at end of year who have completed an exemption notice and do not there | • | |
| political fund | , some de la company de la com | | |
| | | | |
| POLITICAL F | FUND ACCOUNT 2 To be completed by trade unions which a | ct as components of a | central trade union |
| | | f | t |
| Income | Contributions and levies collected from members on behalf of central political fu | | |
| | Funds received back from central political fund | | |
| | Other income (specify) | | |
| | | | |
| | | | |
| | Total of | her income as specified | |
| | Total of | Total income | |
| «penditure | | Total moonie | |
| • | Expenditure under section 82 of the Trade Union and Labour Relations | | |
| | (Consolidation) Act 1992 (specify) | | |
| | | | |
| | Administration expenses in connection with political objects (specify) | | |
| | | | |
| | Non-political expenditure | | |
| | | Total expenditure | |
| | | Surplus (deficit) for year | |
| | • | Amount held on behalf of trade union political fund at beginning of year | |
| Amount remitted to central political fund | | | |
| | Amount held on behalf of trade union political for | and at beginning of year | |
| | Amount held on behalf of trade union political for Amount remitted | and at beginning of year to central political fund | |
| | Amount held on behalf of trade union political fo Amount remitted Amount held on behalf of central poli | and at beginning of year I to central political fund tical fund at end of year | |
| | Amount held on behalf of trade union political fo Amount remitted Amount held on behalf of central poli Number of members at end of year contribu | and at beginning of year to central political fund tical fund at end of year ting to the political fund | |
| Monther | Amount held on behalf of trade union political fo Amount remitted Amount held on behalf of central poli | and at beginning of year to central political fund tical fund at end of year ting to the political fund ting to the political fund | |

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

| (see notes 32 and 33) | | |
|--|-----------------------|--------|
| Administrative | | £ |
| Expenses | | |
| Remuneration and expenses of staff | | 26,200 |
| Salaries and Wages included in above | £ | |
| Auditors' fees | | 1,600 |
| Legal and Professional fees | | 2, 174 |
| Occupancy costs | | 8,016 |
| Stationery, printing, postage, telephone, etc. | | 5,090 |
| Expenses of Executive Committee (Head Office) | | |
| rpenses of conferences | | |
| Other administrative expenses (specify) | | |
| Bouch Clause | 143. | |
| Bank Charges Repairs | 44 | 187 |
| repairs | | |
| Other Outgoings | | |
| Interest payable: | | |
| Bank loans (including overdrafts) | | |
| Mortgages | | |
| Other loans | | 95 |
| Depreciation | | |
| Taxation | | |
| | | |
| Outgoings on land and buildings (specify) | | |
| | | |
| Other outgoings (specify) | | |
| | Tatal | |
| | Total | 43,362 |
| Charged to: | General Fund (Page 3) | |
| | Fund (Account) | |
| | Total | 43,362 |

ANALYSIS Gr. OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

| Total | | сı | | | | | | | | |
|------------------------------------|-------------------------|-------------|--|--|--|--|--|--|--|--|
| | ifits | Value £ | | | | | | | | |
| Benefits | Other Benefits | Description | | | | | | | | |
| | Pension Contribution | SE | | | | | | | | |
| Employers N.I. contributions | | Ŧ. | | | | | | | | |
| Gross Salary | | £ | | | | | | | | |
| Office held | | | | | | | | | | |

ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

| | Political Fund £ | | Other Fund(s) £ |
|-----------------------------------|------------------------|-------------------|-----------------------|
| Rent from land and buildings | | | |
| Dividends (gross) from: | | | |
| Equities (e.g. shares) | | | |
| Interest (gross) from: | | | 1 |
| Government securities (Gilts) | | | |
| Mortgages | | | |
| Local Authority Bonds | | | |
| Bank and Building Societies | | | |
| | | | |
| | | | |
| Other investment income (specify) | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Total in | nvestment income | |
| | | | |
| Credited to | | | |
| | | ral Fund (Page 3) | |
| | | Fund (Account) | - |
| | ľ | Fund (Account) | |
| | | Political Fund | |
| | Total Is | nvestment Income | |
| | i otal II | Mestinetif income | |

BALANCE SHEET as at 31 December 2014

(see notes 47 to 50)

| Previous Year | | £ | £ |
|---------------|---|---------------|---------|
| | Fixed Assets (at page 14) | | 288 |
| | Investments (as per analysis on page 15) | | |
| | Quoted (Market value £) | | |
| | Unquoted Total Investments | | 288 |
| | Other Assets | | 200 |
| | Loans to other trade unions | | |
| | Sundry debtors | | |
| | Cash at bank and in hand | | 851 |
| | Income tax to be recovered | | |
| J | Stocks of goods | | |
| | Others (specify) | | |
| | Total of other assets | | 851 |
| | ТО | TAL ASSETS | 1139 |
| | Fund (Account) | | |
| | Fund (Account) | | |
| | Fund (Account) | | |
| | Superannuation Fund (Account) | | |
| | Political Fund (Account) | | |
| | Revaluation Reserve | | |
| | LIABILITIES | | |
| Ĭ . | Amount held on behalf of central trade union political fund | | |
| | Loans: From other trade unions | | |
| | Loans: Other | | |
| | Bank overdraft | | |
| | Tax payable | | |
| | Sundry creditors | | |
| | Accrued expenses | | 3741 |
| | Provisions | | |
| | Other liabilities | | |
| | ТОТА | L LIABILITIES | 3741 |
| | тот | TAL ASSETS | (2,602) |
| | | | |

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

| | Land and Freehold Leasehold | Buildings £ £ | Furniture and Equipment £ | Motor Vehicles £ | Not used for union business | Total £ |
|---|-----------------------------------|------------------|------------------------------------|------------------------|-----------------------------|-------------|
| Cost or Valuation At start of year Additions Disposals Revaluation/Transfer s | | | 1643 285 | | | 1643 285 |
| At end of year | | | 1928 | | | 1928 |
| ļ | | | J | l. | | |
| Accumulated Depreciation At start of year | | | 1524 | | | 1529 |
| Charges for year | | | 111 | | | 111 |
| Disposals | | | | | | |
| Revaluation/Transfer | | | | | | |
| s | | | | | | |
| At end of year | | | 1640 | | | 1640 |
| | | | | | | |
| et book value at end of year | | | 288 | | | 288 |
| Sila di yaar | | | - | | | |
| Net book value at end of previous year | | | 114 | | | 114 |

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

| QUOTED | | All Funds | Political Fund |
|----------|--|---------------------|----------------|
| | | Except Political | |
| | | Funds | £ |
| 1 | | £ | |
| 1 | | | |
| | Equities (e.g. Shares) | | |
| | | | |
| | | | |
| | Government Securities (Gilts) | | |
| | | | |
| | | | |
| | Other quoted securities (to be specified) | | |
| A, | Other quoted securities (to be specified) | | |
| 1 | | | |
| | | | |
| | TOTAL QUOTED (as Balance Sheet) | | |
| 1 | Market Value of Quoted Investment | | |
| | | | |
| | | | |
| | | | |
| | | | |
| UNQUOTED | Equities | | |
| | | | |
| | | | |
| | Government Securities (Gilts) | | |
| | Covernment Occurred (Citts) | | |
| | | | |
| | | | |
| | Mortgages | | |
| | | | |
| | | | |
| | Bank and Building Societies | | |
| | | | |
| | | | |
| | Other unquoted investments (to be specified) | | |
| | . , , , | | |
| | TOTAL UNQUOTED (as Balance Sheet) | | |
| | | | |
| | Market Value of Unquoted Investments | | (|

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 58 and 59)

| Does the union, or any constituent part of the union, have a controlling interest in any limited company? If YES name the relevant companies: | LOOMDANIV DEOL | YES | NO. |
|--|----------------|-------------------------------------|-----|
| COMPANY NAME | | STRATION NUMB and & Wales, state | |
| | | | |
| | i e | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Are the shares which are controlled by the union registered in the names of the union's trustees? | | YES | NO. |
| If NO, state the names of the persons in whom the shares controlled by the union are registered. | 3 | | |
| COMPANY NAME | NAMES OF SHAP | REHOLDERS | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

SUMMARY SHEET

(see notes 60 to 71)

| | All funds except Political Funds £ | Political Funds £ | Total Funds £ |
|--|--|-------------------------|----------------------|
| INCOME | 46,456 | | 46,456 |
| From Members | | | |
| From Investments | | | |
| Other Income (including increases by revaluation of assets) | | | |
| Total Income | 46,456 | | 46,456 |
| expenditure including decreases by revaluation of | 43,362 | | 43,362 |
| Total Expenditure | 43, 362 | | 43,362 |
| Funds at beginning of year (including reserves) Funds at end of year | (5,695) (2,602) | | (5, 695) (2, 602) |
| (including reserves) ASSETS | (2,602) | | (2, 602) |
| | Fixed Assets | | 288 |
| | Investment Assets | | |
| | Other Assets | | 851 |
| | | Total Assets | 1139 |
| LIABILITIES | | Total Liabilities | (3741) |
| NET ASSETS (Total Assets less Total | (3741) (2,602) | | |

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

| | 28 | |
|--|----|--|

ACCOUNTING POLICIES

(see notes 74 and 75)

| SIGNATURES TO THE AI (see notes 76 and | | TUF | RN | | | |
|---|--|--------|-----------|---|--|--|
| including the accounts and balance she | et contained in th | e retu | ırn. | | | |
| Signature: Signature: Name: DAVID NIXON Name: | Chairman's Signature (or other official whose position should be stated) Name: S | | | | | |
| CHECK LIS (see notes 78 to 8 (please tick as appro | 30) | | | * | | |
| IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12) | YES | | NO | | | |
| HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12) | YES | | NO | | | |
| HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77) | YES | П | NO | | | |
| HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77) | YES | | NO | | | |
| IS A RULE BOOK ENCLOSED? (see Notes 8 and 78) | YES | | NO | | | |
| A MEMBER'S STATEMENT IS: (see Note 80) | ENCLOSE | | TO FOLLOW | | | |
| HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59) | YES | | NO | | | |

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/NO

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act:
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

YES/NO

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

YES/MO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document. (See note 85)

See acrowls attached

AUDITOR'S REPORT (continued)

| | | ĸ | |
|--------------------------------------|---|---|--|
| | | | |
| | | | |
| | | | |
| Signature(s) of auditor or auditors: | | ı | |
| Name(s): | NICHOLAS HARDWILL | | |
| rofession(s) or Calling(s): | F.C.A. | | |
| Address(es): | SARSFIELD HOUSE GLUOTT LANE WICKERSLEY ROTHERMAN SEE LEH | | |
| Date: | 20/10/2015 | | |
| Contact name and telephone number: | 01709 545265 | | |

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Financial Statements

for the Year Ended 31 December 2014

CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS

-4 FEB 2016

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Associated Train Crew Union Contents

| Company Information | | 1 |
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| Auditors report | | 2 |
| Income and expenditure account | 8 | 3 |
| Balance sheet | | 4 |
| Notes to the financial statements | | 5 to 7 |

Associated Train Crew Union Company Information

Registered office

149 Snydale Road

Cudworth Barnsley

South Yorkshire

S72 8LG

Reporting Accountants

Thorntons

Chartered Certified Accountants

176-178 Pontefract Road

Cudworth Barnsley S72 8BE

Auditors

Hardwicks

Chartered Accountants

Rotherham S66 1EH

Independent Auditors' Report to the Members of Associated Train Crew Union

We have audited the financial statements for the year ended 31 December 2014 on pages 3 to 7. These financial reporting statements have been prepared under the historical cost convention and on the basis of the accounting policies set out therein.

This report is made solely to the Associated Train Crew Union's members, as a body. Our audit work has been undertaken so that we might state to the Associated Train Crew Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Associated Train Crew Union and the Associated Train Crew Union's Members as a body, for our audit work, or for the opinions we have formed.

Respective responsibilities of the Executive Council and auditors

The Associated Train Crew Union's Executive Council is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. We also report to you if, in our opinion, the union has kept proper accounting records in accordance with the requirements of Section 28 of the Act, whether it has maintained a satisfactory system of control over its transaction and whether the accounts to which this report relates agree with the accounting records.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Committee in the preparation of the financial statements, and or whether the accounting policies are appropriate to the Associated Train Crew Union's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the Associated Train Crew Union's affairs as at 31 December 2014 and of its result for the year ended
- have been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992

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- the Union has kept proper accounting records in accordance with Section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992
- the Union has maintained a satisfactory system of control over its transactions: and
- the accounts agree with the accounting records

N Hardwick (Senior Statutory Auditor) for and on behalf of Hardwicks Accountants Ltd Statutory Auditor Chartered Accountants Rotherham S66 1EH

20-10-2015

Detailed Income and Expenditure Account for the year ended 31 December 2014

| | 2014 | | 2013 | |
|-------------------------------|------------------|---------|-------|---------|
| | £ | £ | £ | £ |
| Income | | | | |
| Subscriptions received | | 46456 | | 56036 |
| Administrative expenses | | | | |
| Rent | 3744 | | 2863 | |
| Repairs and renewals | 44 | | 666 | |
| Telephone and fax | 3953 | | 4200 | |
| Subscriptions | 1429 | | 0 | |
| Advertising | 1906 | | 1936 | |
| Motor | 573 | | 2012 | |
| Printing, post and stationery | 1137 | | 2578 | |
| Salaries and training | 1600 | | 7177 | |
| Sundry expenses | 97 | | 0 | |
| Travel and subsistence | 154 | | 1894 | |
| Accountancy fees | 3774 | | 2261 | |
| Management fees | 24600 | | 26200 | |
| Legal and professional fees | 97 | | 175 | |
| Hire | 0 | | 338 | |
| Bank charges and interest | 143 | | 2907 | |
| Loss on disposal | 16 | | | |
| Depreciation costs | 95 | | 246 | |
| | ÷ | (43362) | | (55453) |
| | | | | |
| Surplus/(Deficit) (note 2) | | | | () |
| Other interest receivable a | ınd similar inco | me | | |
| Bank interest receivable | | 0 | | 0 |
| | | (———) | | |
| Surplus/(Deficit) for the (| note 5) | 3094 | | 583 |
| financial year | | | | |

Associated Train Crew Union Balance Sheet as at 31 December 2014

| | | 2014 | | 2013 | |
|---|------|--------|--------|--------|--------|
| | Note | £ | £ | £ | £ |
| Fixed assets Tangible assets | 3 | | 288 | | 114 |
| Current assets Cash at bank and in hand | | 851 | | 679 | |
| Creditors: Amounts falling due within | 4 | (3741) | | (6489) | |
| one year Net current (liabilities)/assets | | - | (2890) | | (5810) |
| Net (liabilities)/assets | | | (2602) | | (5696) |
| (nabinaes)/ assets | | | | | |
| | | | · | | - |
| General Fund | 5 | | (2602) | | (5696) |

Executive Councils Responsibilities

Under Trade union law The Associated Train Crew Unions executive Council is responsible for the keeping of proper accounting records with respect to The Associated Train Crew Unions transactions and its assets and liabilities, such accounting records to be kept that are necessary to give a true and fair view of the state of affairs of the Associated Train Crew Union and to explain its transactions and comply with the trade union and labour relations (consolidation) Act 1992

They are also responsible for establishing and maintaining a satisfactory system of control over its accounting records, its cash holdings and all of its receipts and remittances and hence they are responsible for taking reasonable steps for the prevention and detection of Fraud and other irregularities.

These accounts were approved by the members of the organising committee on 20th October 2015

Notes to the Financial Statements for the Year Ended 31 December 2014

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the applicable accounting standards.

Subscriptions

Members subscriptions are accounted for on received basis in accordance the Membership rules incorporated in the Associated Train Crew Union rule book.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery
Office equipment

25% straight line basis 20% straight line basis

2 Operating (deficit)/surplus

Operating (deficit)/surplus is stated after charging:

| | 2014 £ | 2013 £ |
|--|------------------|------------|
| Net book value As at 1 January 2014 As at 31 December 2014 | | 114 269 |
| Loss on disposal of tangible fixed assets Depreciation of tangible fixed assets | 18 95 ———— | 246 |

Notes to the Financial Statements for the Year Ended 31 December 2014

3 Tangible fixed assets

| | | | Plant & machinery £ |
|---|---|-------------------|------------------------------|
| | Cost As at 1 January 2014 Additions Disposals As at 31 December 2014 | | 1648 285 (1544) 389 |
| | Depreciation As at 1 January 2014 Depreciation elimination on disposals Charge for the year As at 31 December 2014 | | 1534 (1509) 95 120 |
| | Net book value As at 1 January 2014 As at 31 December 2014 | | 114 269 |
| 4 | Creditors: Amounts falling due within one year | | |
| | Other creditors | 2014 £ 3741 | 2013 £ 6489 |
| 5 | General Fund | 06 | |

General fund reserve

Notes to the Financial Statements for the Year Ended 31 December 2014

| | £ |
|---|--------|
| General Fund at 1 January 2014 | (5696) |
| Surplus/Deficit of income over expenditure for the year | 3094 |
| General Fund at 31 December 2014 | (2602) |

6 Taxation

The Associated Train Crew Union is assessable to UK Corporation Tax on all investment income and capital gains arising on the sale of investments. Under Section 467 ICTA 1988 the Associated Train Crew Union obtains exemption from Income Tax and Corporation Tax in respect of its income and chargeable gains which is not trading and which is applicable and applied for the purpose of provident benefits.

7 Related Party Transactions

The Associated Train Crew Union is under control of its members.