

Phase One Planning Forum – Heritage Sub-Group Meeting Notes – 15th September 2016

Date & time:	15th September 2016 10.30-13.30 The Bloomsbury Building 10 Bloomsbury Way W1CA 2SL
Chair:	Helen J Glass

Presentations provided at:

<https://www.gov.uk/government/collections/hs2-phase-one-planning-forum-heritage-subgroup>

Item	Topic	Action
1	Welcome and introductions	
2	<p>Phase 1 Construction</p> <p>MC outlined ongoing works being undertaken by the Construction Directorate.</p> <p>Reminded the HS-G of key terms, groups and roles, including the EDP and EWC.</p> <p>He outlined the team in Construction Directorate, the area teams (the route is divided into three in response to engineering/construction needs) and historic environment technical specialists.</p> <p>MC set out ongoing and future EDP tasks.</p> <p>He discussed how the engagement process on Project Plans and LS-WSIs would work, and clarified the nature of PPs and LS-WSIs.</p> <p>The EDP would commence engagement with LPAs and/or HE on programme critical areas in October.</p> <p>SharePoint will be a critical tool for HS2 Ltd to exchange information.</p> <p>Some members of the HS-G still have difficulties accessing SharePoint.</p>	

	<p>ACTION: HS2 Ltd to review SharePoint membership/passwords and provide access to new HS-G members.</p> <p>PM asked about SLA agreements: he has raised concerns that the estimate for officer time for advice, HER searches etc. is low.</p> <p>ACTION: HS2 Ltd will be able to provide an estimate of the number of PPs and sequence for discussions, once the EDP had provided schedule of works.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p>
3	<p>Community engagement</p> <p>S-JF outlined the overall community engagement work that HS2 Ltd is undertaking.</p> <p>She emphasised the involvement of the HS2 Ltd historic environment team to make connections into the various elements of HS2 Ltd and the supply chain and the process of defining community engagement delivery plans.</p> <p>S-JF highlighted that HS2 Ltd was not simply being left to the Contractors to come up with ideas without guidance. The historic environment team at HS2 Ltd will be reviewing the proposals set out in the Project Plans.</p> <p>The HS2 Ltd route wide community engagement manager attended the Planning Forum this week to discuss feedback received on the Community Engagement Framework document.</p> <p>SG asked if any community requests in relation to the historic environment had been received so far.</p> <p>HJG noted that there had been some approaches from academics and these were being considered in relation to the GWSI: HERDS. Other requests for money had been received. HJG stressed the need for HS2 Ltd to consider requests on a routewide and consistent basis.</p> <p>JW asked about the criteria for eligibility to the community fund. HJG noted that the previous presentation on CEF and BLEF had set this out.</p> <p>Post meeting note: Applications for both CEF grants will be invited from community-based voluntary organisations, charitable and not-for-profit bodies, social enterprises, school and local authorities.</p>	

	<p>It will be for local business support organisations, including local authorities, to identify appropriate project which will help maintain business activity in local communities. Application will be invited for capital or revenue grants from £10,000 up to a maximum of £1 million.</p>	
4	<p>Heritage Sub- Group Terms of Reference</p> <p>HJG introduced the possibility for a review and update of the HS-G Terms of Reference to reflect the evolution of the project.</p> <p>ACTION: HS2 Ltd to send out current ToRs to members.</p> <p>ACTION: HS-G members to provide comment/feedback on the ToR. It will be an agenda item for the December meeting.</p> <p>ML pointed out similar discussions were being had within the Planning Forum itself.</p>	<p>HS2 Ltd</p> <p>Heritage Sub-Group</p>
5	<p>Phase 1 (and Phase 2a & Phase 2) update</p> <p><i>The Bill</i> Petitioning in the House of Lords is continuing On track for Royal Assent at the end of 2016</p> <p><i>GWSI: HERDS</i> HS2 Ltd had presented again to HEAC on the GWSI: HERDS in response to the committee's queries. HS2 Ltd awaiting a response from HE. The document is in the final stages of revision and internal governance.</p> <p>RT asked if HS2 Ltd intended to publish the final GWSI: HERDS, especially the Headline and Specific Objectives?</p> <p>JW noted that as an example of good practice to enable a step-change in historic environment practice, it would be useful to be able to show the document and share the knowledge.</p> <p>ACTION: HS2 Ltd to consider what and how the information could be made available.</p> <p><i>Phase 2a</i> HJG noted that consultations for Phase 2a was launched on Tuesday 13th Sept. These had been sent to HE.</p> <p>JW asked for details of the consultation.</p>	<p>HS2 Ltd</p>

	<p>ACTION: HS2 Ltd to send to JW.</p> <p>Post meeting note: this has been done.</p> <p><i>Phase 2</i> Information events had recently been sent and there would be an announcement in Autumn on the Preferred Route in Autumn 2016.</p>	HS2 Ltd
6	<p>AOB</p> <p>JW highlighted that the HE guidance on Preservation will be out by the end of September. The guidance will be accompanied by a series of technical annexes addressing specific aspects of preservation.</p> <p>Next meeting 13th December 2016 in Birmingham.</p>	