



Our ref: FOI 2015/05106
Your ref:

Date: 19 June 2015

Dear _____

Thank you for your letter of 2 June 2015 requesting the following information:

*“The following questions relate to Civil Service Injury Benefit Scheme (CSIBS)¹.
For **each year since April 2003** please provide:*

- 1. The number of Dstl employees that Dstl (as their employer) **informed** of their right to be considered for a CSIBS award?*
- 2. The number of Dstl employees who **applied** for a CSIBS **temporary** allowance?*
- 3. The number of Dstl employees who were **granted** a CSIBS **annual** allowance?*
- 4. The number of Dstl employees who **applied** for a CSIBS annual allowance (inc. conditional award)?*
- 5. The number of Dstl employees who were **granted** a CSIBS **annual** allowance (inc. conditional award)?”*

¹ Details of Civil Service Injury Benefit Scheme (CSIBS) are documented in the following URLs:

http://www.civilservicepensionscheme.org.uk/media/30019/ibs_feb2013.pdf

http://www.civilservice.gov.uk/wp-content/uploads/2011/09/2_5_tcm6-1519.pdf

We are treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and we can confirm that some of the information in scope of your request is held.

We do not hold the number of Dstl employees that Dstl have been informed of their right to be considered for a Civil Service Injury Benefit Scheme.

We can also confirm Dstl does not hold information with regard to your questions 2 and 4. However, we have identified that if you require this information you should submit an FOI request to My CSP at the following address:

MyCSP
PO Box 2017
Liverpool
L69 2 BU

In your request you have asked for information for each year since April 2003 for the number of Dstl employees who were granted a CSIBS annual allowance, to include conditional award.

Dstl is only required to retain financial records for seven years and therefore although Dstl does not hold information from April 2003, financial payment information is held from September 2007 to March 2015 for those employees who have been granted and received payment for CSIBS annual allowance. The numbers provided by our finance team do not indicate whether the awards were conditional or annual.

Year	Number of Employees
September 2007 - December 2007	6
January 2008 - June 2008	6
July 2008 - October 2008	7
November 2008 - December 2008	6
January 2009 - December 2009	6
January 2010 - July 2010	6
August 2010 - December 2010	5
January 2011 - December 2011	5
January 2012 - December 2012	5
January 2013 - February 2013	5
March 2013	6
April 2013 - December 2013	5
January 2014 - March 2014	5
April 2014 - September 2014	6
October 2014 - December 2014	5
January 2015 - March 2015	5

In accordance with Section 16 of the Act (Advice and Assistance) and your request for “*The number of Dstl employees who were **granted** a CSIBS **annual** allowance*” the information has been subdivided into specific time periods by months in an attempt to provide the information your requested. We trust you will find this acceptable.

Financial records prior to 2007 have been destroyed in accordance with HM Revenue and Customs (HMRC) guidance on Business Record keeping.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD

internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely,

Dstl Secretariat