### **FORM AR27**

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	EEF Limited		
Year ended:	31/12/2014		
List No:	255E		
Head or Main Office:	Broadway House Tothill Street LONDON SW1H 9NQ	CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS  1 6 JUL 2015  RECEIVED	
Website address (if available)	www.eef.org.uk		
Has the address changed during the year to which the return relates?	Yes No V (Tick	( as appropriate)	
General Secretary:	Terry Scuoler CEO		
Contact name for queries regarding the completion of this return:	Richard Greenway, Financial C	controller	
Telephone Number:	0121 456 0218		
e-mail:	rgreenway@eef.org.uk		

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)



# The manufacturers' organisation

**Broadway House** Tothill St London SW1H 9NQ **T** +44 (0) 20 7222 7777 **F** +44 (0) 20 7222 2782 enquiries@eef.org.uk www.eef.org.uk

#### EEF LTD MAIN BOARD COMMITTEE MEMBERS 24 June 2015

MEMBER	CONTACT DETAILS	PA
Martin Temple CBE Chairman EEF Limited Leaving from Jan 2016	EEF Limited Broadway House Tothill Street London SW1H 9NQ	Claire Simpkins  ® 020 7654 1526  ⊠ csimpkins@eef.org.uk
Terry Scuoler CEO EEF Limited	EEF Limited Broadway House Tothill Street London SW1H 9NQ  © 020 7654 1526	Claire Simpkins
Paul Jennings CFO EEF Limited	EEF Limited Broadway House Tothill Street London SW1H 9NQ	Sheila Fleming
Dr. Henrik Adam Chief Commercial Officer Tata Steel Europe	Tata Steel Europe Postbus 10000 1970 CA Ijmuiden Netherlands  ───────────────────────────────────	Charissa Kleij
Andrew Churchill Managing Director J J Churchill Ltd	J J Churchill Ltd Station Road Market Bosworth Nuneaton Warwickshire CV13 0PF  © 01455 299600 / 07764 268 931  Andrew.churchill@jjchurchill.com	

		Time to the second of the seco
Phil Elliott Managing Director Booth Dispensers Ltd	Booth Dispensers Ltd Moor Park Avenue Blackpool FY2 0LZ	Jacinta Smart
Stuart Fell Chairman Metal Assemblies Ltd	Metal Assemblies Ltd Reliance Works Oldbury Road Industrial Estate West Bromwich B70 9DD  № 0121 500 5616 / 07747 632 058  区 stuartf@metalassemblies.co.uk	
Martin Flavell	10 Elizabeth Place Winchester S022 5QY	·
lan Fowler Managing Director W H Rowe Ltd <i>Leaving July</i> 2016	W H Rowe Ltd Quayside Road Southampton SO18 1DH  © 02380 216507 / 07785 715370  ian.fowler@whrowe.com	
Susan Haird Leaving July 2016	30 Vineyard Hill Road Wimbledon London SW19 7JH © 020 8946 5464 / 07990 747591 ⊠_Smhaird@gmail.com	
Brian Holliday Managing Director Siemens plc	Siemens plc Sir William Siemens Square Frimley, Camberley Surrey GU16 8QD Brian.holliday@siemens.com	Marilyn Golla PA to Brian Holliday, Managing Director Siemens plc ∰+44 161 446 6711 ☑ marilyn.golla@siemens.com
Phil Kite CEO Reece Group	Reece Group Wincomblee Road Walker Newcastle upon Tyne NE6 3QS © 0191 234 8700 Market Phil.kite@reece-group.com	Dianne Mackay Executive Assistant

Robert Marshall Chief Executive Officer Marshall of Cambridge Holdings	Marshall of Cambridge Holdings The Airport Newmarket Road Cambridge CB5 8RX	Judi Burbidge ∰ +44 (0)1223 373368 ⊠ JMB@marcamb.co.uk
Tony Pedder Chairman Sheffield Forgemasters International Ltd	Sheffield Forgemasters International Ltd PO Box 286, Brightside Lane Sheffield S9 2RW © 0114 244 9071 / 07802 222 803 Itonypedder@btinternet.com	Lynne Chatterton <sup>®</sup> 0114 244 9071  ⊠ lchatterton@sfel.com
Mike Wright Executive Director Jaguar Land Rover Tentative for 2016	Jaguar Land Rover Abbey Road Coventry CV3 4LF © 01926 649112 Mmwrigh43@jaguarlandrover.com	Tracey Whitby <sup>®</sup> 01926 649120

Juergen Maier Chief Executive Siemens Plc Resigned - <b>20/02/2015</b>	Siemens plc Sir William Siemens Square Frimley, Camberley Surrey GU16 8QD  © 01276 696666 / 07808 822698  iuergen.maier@siemens.com	Maren Saycoğan  DDI: +44 (0)1276 696102  Mob: +44 (0)7808 828828  Email: maren.saycogan@siemens.com
Cameron A McLellan Operations Director Polypipe Building Products Resigned - <b>24 June 2015</b>	Polypipe Building Products Broomhouse Lane Edlington Doncaster DN12 1ES  1709 792259 / 07793 967111  □ cameron.mclellan@polypipe.com	Dawn Lawrence
Liz Lynne Resigned - <b>24 June 2015</b>	The Old Bakery East Side North Littleton Worcestershire WR11 8QW ── 01789 266 354 ☑ liz_lynne@yahoo.co.uk	

### **RETURN OF MEMBERS**

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
2019				2019

#### **OFFICERS IN POST**

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

#### **CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Director	Director J W Maier		20 <sup>th</sup> February 2015

# **REVENUE ACCOUNT/GENERAL FUND**

(see notes 11 to 16)

Previous Year			£000s	£000s
rear	INCOME			
15,967	From Members	Subscriptions, levies, etc		16,207
2,508 22	Investment income	Interest and dividends (gross) Bank interest (gross)	2,643 26	
3,528		Gain on sales of investments Waiver of debt due to subsidiary entity	3,459	0.400
191	Other income	Rents received	192	6,128
217		Gain on sale fixed assets	0	
2,204		Consultancy fees	2,141	
4,412		Training Course	5,234	
4,382		Conference Hire	4,931	
1,139		Government funded project	1,486	
475		Sponsorship	455	
91		Tribunal services		
1,349		Misc receipts	1039	15,478
36,485	TOTAL INCOME EXPENDITURE			37,813
An reduce h		Administrative expenses		
(18,415)		Remuneration and expenses of staff	(18,870)	
(2,406)		Occupancy costs	(2,740)	
(570)		Printing, Stationery, Post	(471)	
(200)		Telephones	(228)	
(308)		Legal and Professional fees	(951)	*
(1,456)		Motor expenses, Travel	(1,483)	
(346)		Subscription	(338)	
(1,137)	i .	IT Cost	(909)	
(3,178)		Direct (non Staff) cost	(2,869)	
(63)	Other charges	Bank charges	(58)	
(796)	•	Depreciation	(1,001)	
(1,331)		Pension Deficit Payment	(1,665)	
(151)		Equipment repairs and renewals	(148)	
(4)		Donations	(2)	
(2)		Restructuring costs	(53)	
(162)		Insurance	(150)	
(879)		Marketing	(806)	
(95)		Staff Training	(82)	
(1,949)		Exceptional Cost	(1,616)	
(234)	T ('	Other sundry expenses	(632)	
(33,682)	Taxation TOTAL EXPENDIT	URF		(35,072)
2,803		Surplus/Deficit for year		2,741
·		Amount of fund at beginning of year		
46,115				48,918
48,918		Amount of fund at end of year		51,659

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2			Fund Account
Name of account:		£000s	£000s
Income			
	From members Investment income		
	Other income (specify)		
	cura, meanie (epociny)		
		Total Income	
		iotai income	<del></del>
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
		al Expenditure	
	, , ,	icit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	

ACCOUNT 3		Fund Account
Name of	£000s	£000s
account:	2000	
Income		
	From members Investment income	
	Other income (specify)	
	Total Income	
	·	
	·	
Expenditure		
	Administrative expenses	
	Other expenditure (specify)	
,		
	<del></del>	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	<del></del>
,	Amount of fund at the end of year (as Balance Sheet)	
AND THE RESERVE OF THE PERSON		

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account
Name of account:	£000s	£000s
Income	From members Investment income Other income (specify)	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year Amount of year (as Balance Sheet)	

ACCOUNT 5		Fund
*		Account
Name of	£000s	£000s
account:		
Income		
*	From members	
	Investment income	
	Other income (specify)	,
	Total Income	
Expenditure		
•	Administrative expenses	
	Other expenditure (specify)	-
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	
	Amount of fund at the end of year (as balance oneet)	

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6			Fund Account
Name of account:	£000	Is	£000s
Income	From members Investment income Other income (specify)		
	Total Inc	come	
Expenditure	Administrative expenses Other expenditure (specify)	·	
	Total Expendence Surplus (Deficit) for the	e year	
NAMES OF THE PARTY	Amount of fund at beginning o Amount of fund at the end of year (as Balance S	·	Market Control of the

ACCOUNT 7	HAT SE DET A PRETA E VERBERT VERFOR FREEZE TERMEN TOURS DE SECRETARIES DE SE	CAN THE CONTRACT OF THE CONTRA	Fund Account
Name of account:		£000s	£000s
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		al Expenditure	
	Surplus (Deficit) for the year Amount of fund at beginning of year		
AND	Amount of fund at the end of year (as		

## **BALANCE SHEET AS AT 31 DECEMBER 2014**

(see notes 19 and 20)

Previous Ye		es 19 and 20)	£000s	£000s
19,386	Fixed Assets (as at page 11)			19,340
	·			
32,575	Investments (as per analysis on p	age 13)		
	Quoted (Market value £ 56,	643)		36,095
	Unquoted			
		Total Investments		55,435
	Other Assets			30, 100
5,308	Sundry debtors		5,404	
4,557	Cash at bank and in hand		4,156	
23	Stocks of goods		20	
	Others (specify)			
	assets	Total of other		9,580
61,849		TOTAL ASSETS		65,015
5 J			L	
		Fund (Account)		
		Fund (Account)		
		Fund (Account)		
		Revaluation Reserve		
	Liabilities			
(3,270)	Loans		(3,024)	
	Bank overdraft			
	Tax payable			
(2,016)	Sundry creditors		(2,852)	
(7,552)	Accrued expenses		(7,387)	
(93)	Provisions		(93)	
	Other liabilities	•		
(12,931)		TOTAL	LLIABILITIES	(13,356)
48,918		тот	TAL ASSETS	51,659

# **FIXED ASSETS ACCOUNT**

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£000s	£000s	£000s	£000s
COST OR VALUATION At start of period	18,071	7,327		25,398
Additions during period	164	908		1,072
Less: Disposals during period	(552)	(425)		(977)
Less: DEPRECIATION:	(705)	(5,448)		(6,153)
Total to end of period				
BOOK AMOUNT at end of period	16,978	2,362		19,340
Freehold	12,885			
Leasehold (50 or more years unexpired)	2,049			
Leasehold (less than 50 years unexpired)	2,044			
AS BALANCE SHEET	16,978	2,362		19,340

## **ANALYSIS OF INVESTMENTS**

(see note 22)

		Other Funds £000s
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	36,095
	TOTAL QUOTED (as Balance Sheet)	36,095
	*Market Value of Quoted Investments	56,643
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet) *Market Value of Unquoted Investments	

<sup>\*</sup> Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 23 to 25)

Does the association, or any constituent part of the controlling interest in any limited company?	YES ✓	NO				
If YES name the relevant companies:						
COMPANY NAME  EEF Insurance Services Ltd  EEF SPF Trustees Ltd  EEF Trustees Ltd  EEF (WM) One Ltd  EEF (WM) Two Ltd  Employers Federation Ltd  Employers Organisation Ltd  Engineering Employers Federation Cymru Wales Ltd  Northern Defence Industries Ltd  NDI (UK) Limited	COMPANY REGISTRA' registered in England & registered) 6220181 3697516 727080 4898142 4749424 6396910 6370655 4914439 4195419 6900038	Wales, state whe				
	MPLOYERS' ASSOCIA	TIONS	T			
Are the shares which are controlled by the associassociation's name	ation registered in the	YES ✓	NO			
If NO, please state the names of the persons in whom the shares controlled by the association are registered.						
COMPANY NAME	NAMES OF SHAREHO	LDERS				
UNINCORPORATED	EMPLOYERS ASSOCIA	ATIONS				
Are the shares which are controlled by the association are of the association's trustees?  If NO, state the names of the persons in whom the shares controlled by the association are registered.	ation registered in the	YES	NO			
COMPANY NAME	NAMES OF SHAREHOL	DERS				

# **SUMMARY SHEET**

(see notes 26 to 35)

		All funds except Political Funds £000s	Political Funds £000s	Total Funds £000s	
INCOME				2000	
From Members		16,207		16,207	
From Investments		6,128		6,128	
Other Income (includin revaluation of assets)	g increases by	15,478		15,478	
	Total Income	37,813		37,813	
EXPENDITURE (including decreases b of assets)					
	al Expenditure	35,072		35,072	
	·				
Funds at beginning o (including reserves)	f year	48,918		48,918	
Funds at end of year (including reserves)	^	51,659		51,659	
ASSETS			ſ		
		Fixed Assets		40.040	
		Investment Assets		19,340	
				36,095	
		Other Assets		9,580	
			Total Assets	65,015	
LIABILITIES			Total Liabilities	(13,356)	
NET ASSETS (Total Assets less Total Liabilities)			51,659		

# **NOTES TO THE ACCOUNTS**

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

Refer to the attached audited financial statements of EEF Limited for the year ended 31 December 2014 for information regarding EEF's accounting policies and other notes to the accounts.					

### **ACCOUNTING POLICIES**

(see notes 37 and 38)

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# SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: Name:    PAUL DENNINGS	Chairman's Signature: Scholler CEO Name: TERENCE SCHOLER CEO
Date: \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Date: 6 Juy 2015

#### **CHECK LIST**

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	~	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	>	NO .	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	>	NO	

#### **AUDITOR'S REPORT**

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?

(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

#### YES/NO

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 43)

#### YES/NO

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

#### YES/NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 45)

PLEASE SEE ATTACHED DOCUMENT

# **AUDITOR'S REPORT** (continued)

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÷				
Signature(s) of auditor or auditors:	Laysmatye		n v na v	
Naṃe(s):	HATSMACINITY RE			
Profession(s) or Calling(s):	CHARTERED ACCOUNTAINTS'			
Address(es):	26 RED LION SQUARE LONDON WCLR LAG			
		L	, , , , , , , , , , , , , , , , , , , ,	 
Date:	06 JULY 2015			
Contact name and telephone number:	GEORGE CROWTHER 020 7969 SS47			

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



#### REPORT OF THE INDEPENDENT AUDITORS

#### Independent Auditors' report to the members of EEF

We have audited the Financial Statements of EEF for the year ended 31st December 2014 which comprise the Profit and Loss account, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone, other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of Directors and Auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 15, the Directors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the Financial Statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

#### Opinion on Financial Statements

In our opinion the Financial Statements:

- give a true and fair view of the state of the Company's affairs as at 31st December 2014 and of the profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report and Strategic Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements.



# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records or returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have, not received all the information and explanations we require for our audit.

George Crowther (Senior statutory auditor) For and on behalf of haysmacintyre Statutory auditor 27 May 2015 26 Red Lion Square London WC1R 4AG