



Ministry
of Defence

Ministry of Defence
D3, Building 405
Corsham
Wiltshire SN13 9NR
United Kingdom

Ref. FOI2015/10057

E-mail: ISS-SecretariatGpMbx@mod.uk

[REDACTED]

[REDACTED]

09 December 2015

Dear [REDACTED]

FREEDOM OF INFORMATION REQUEST

Thank you for email of 13 November 2015 requesting the following information:

“Details of who provides your Information Asset Register (IAR)

The return information should include:

- 1. Name of supplier*
- 2. Annual value of contract i.e. £10,000 p/a*
- 3. Expiry date of contract i.e. 01/06/2015*
- 4. Business / service owner responsible for Information Assets (please include full contact details) i.e. Mrs Barbara Brown*
- 5. If you are not currently using any IAR software, what are the main tools being used to manage information assets? i.e. Excel Spreadsheets*
- 6. Please advise if you are using a solution that was developed 'in-house'”*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000.

In answer to your question, I can confirm that the Ministry of Defence does not use any specialist software for this purpose; a mixture of spreadsheets and Sharepoint tables is used.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

Information Systems and Services (ISS) Secretariat