



Ministry  
of Defence

**Ministry of Defence**  
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Our Ref: FOI2016/09463

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28<sup>th</sup> October 2016

Email: [Redacted]

Dear [Redacted],

Thank you for your follow up email clarification of 11 October 2016 requesting the following information:

*"I would like to know how many Ministry of Defence Guard Service (MGS) positions have been advertised both internal and external for HM Naval Base Portsmouth PO1 3LH within the last 4 months. I would like this to include E1 and D positions if possible."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that all the information in scope of your request is held.

There were a total of four Ministry of Defence Guard Service positions advertised internally at Stage 3 at HM Naval Base Portsmouth within the last four months, one advertisement requesting two Band D's positions and a further one requesting two Band E1's positions.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>

Yours sincerely,

A large black rectangular redaction box covering the signature of the Acting Head of DBS Secretariat.

Acting Head of DBS Secretariat