

CHAPTER 1  
SECTION 1

ANNEX E

RIGHT OF ABODE

**APPLICATION FOR A CERTIFICATE OF ENTITLEMENT TO  
THE RIGHT OF ABODE**

Home Office Reference Number (if known) .....

1. **PERSONAL DETAILS**

Title (Mr/Mrs/Miss/Ms) .....

Surname/Family name .....

All other names .....

Name at birth (if different from above) .....

Date of birth .....

Place and country of birth .....

2. **CONTACT DETAILS**

Present Address .....

Daytime telephone number .....

Home telephone number (if different) .....

*Please report any change of address or telephone number*

3. **BASIS OF CLAIM**

- Please tick (✓) appropriate
- Please provide the appropriate documents as specified below. Originals only – (photocopies are not acceptable)

**A. Applicant was registered (see Note 4) or naturalised as a British citizen after 1 January 1983**

- Please provide*       Applicant's current foreign passport       Applicant's British citizen passport, registration or naturalisation certificate

**B. Applicant was born in UK before 1 January 1983**

- Please provide*       Applicant's current foreign passport       Applicant's full birth certificate, showing parents' details

**C. Applicant was registered (see Note 4) or naturalised as a citizen of the UK and Colonies in the UK before 1 January 1983**

- Please provide*       Applicant's current foreign passport       Applicant's British citizen passport, registration or naturalisation certificate

**D. Applicant is a Commonwealth (not British) citizen whose parent (see Note 2) was born in the United Kingdom**

*Please provide*  Applicant's current foreign passport  Parent's full UK birth certificate

- Applicant's full birth certificate showing parents' details

**E. Applicant is a female Commonwealth citizen who was married before 1 January 1983 to a man who was a British citizen by Right of Abode**

*Please provide*  Applicant's current foreign passport  Evidence of husband's British citizenship or right of abode (e.g. passport or full birth certificate)

- Applicant's full birth certificate showing parents' details

**F. Applicant was born in the UK after 1 January 1983**

*Please provide*  Applicant's current foreign passport  Evidence of either parent's (see Note 2) British citizenship or settled status (see Note 5) at time of applicant's birth

- Applicant's full birth certificate showing parents' details

Parents' marriage certificate (if claiming through father)

**G. Applicant was born outside the United Kingdom after 1 January 1983 to a parent (see Note 2) born in the UK or to a parent registered (see Note 4) or naturalised in the UK prior to applicant's birth**

*Please provide*  Applicant's current foreign passport  Parents' marriage certificate (if claiming through father)

- Applicant's full birth certificate showing parents' names

Parent's full birth certificate, registration or naturalisation certificate

**H. Applicant was born outside the United Kingdom after 1 January 1983 to a parent (see Note 2) who, at the time of the birth, was a British citizen as described in paragraph 3.4.b**

*Please provide*  Applicant's current foreign passport  Applicant's full birth certificate

- Evidence of parent's relevant employment at the time of birth

Parents' marriage certificate (if claiming through father)

**I. Applicant was adopted in the UK**

*Please provide*  Applicant's current foreign passport  Applicant's adoption certificate

- Evidence of parents' British citizenship

**J. Applicant was a citizen of the United Kingdom and Colonies and was ordinarily resident in the United Kingdom for a continuous period of 5 years before 1 January 1983 and was settled in the UK (see Note 5) at the end of that period**

*Please provide*  Applicant's current foreign passport  Evidence of citizenship of the United Kingdom and Colonies (or British Overseas citizenship, British Dependent Territories citizenship or British National (Overseas) status)

- Evidence that applicant was ordinarily resident and settled here for a continuous 5 year period before 1 January 1983 (e.g. passports, P60s, details of National Insurance contributions, DSS claims, employers' letters)

**K. Applicant was a citizen of the United Kingdom and Colonies and had a parent (see Note 2) who was born, adopted, registered (see Note 4) or naturalised in the UK prior to the applicant's birth/adoption**

- Please provide
- Applicant's current foreign passport
  - Parents' marriage certificate (if claiming through father)
  - Applicant's full birth certificate showing parents' names or adoption certificate
  - Parent's full birth certificate, registration or naturalisation certificate

**L. Applicant was a citizen of the United Kingdom and Colonies and had a grandparent born, adopted, registered (see Note 4) or naturalised in the UK before the applicant's parent's birth/adoption (see paragraph 3.2(ii))**

- Please provide
- Applicant's current foreign passport
  - Applicant's full birth certificate showing parents' names or adoption certificate
  - Parents' marriage certificate (if claiming through father)
  - Grandparent's (see Note 2) marriage certificate (if claiming through grandfather)
  - Parent's full birth certificate or adoption certificate
  - Grandparent's full birth certificate, adoption, registration or naturalisation certificate

**BEFORE SIGNING THE APPLICATION FORM, PLEASE READ AND COMPLY WITH THE FOLLOWING NOTES**

**Photographs:** Please supply two passport size photographs with each application

**Required documentation:** Please ensure that any required documents are enclosed with your application. If they are not, you will be asked to submit them within 21 days. If you do not then submit them within 21 days, we will be unable to process your application and any fee submitted will be retained to cover administration costs.

**Passports:** In order to reduce the risk of fraud, a certificate of entitlement will not normally be issued unless the applicant can provide a valid national passport or travel document for this purpose. A valid national passport or travel document is one which is regarded as valid for the purposes of international travel by the issuing government. Passports or travel documents which are not valid will be returned to applicants so that appropriate steps can be taken to have them validated or renewed. This will inevitably delay consideration of applications for certificates of entitlement in such cases. Passports issued abroad and which are being submitted for endorsement with a certificate of entitlement to right of abode, must contain immigration stamps showing that the passport holder is presently resident in the UK.

**Applications from outside the UK:** Applications from outside the UK should be submitted to the nearest British Embassy, High Commission or other British Diplomatic Post designated to issue certificates of entitlement (see paragraph 1)

**4. DECLARATION**

I confirm that I have read and understood the guide ROA.

I am applying for the process of application for a Certificate of Entitlement to the Right of Abode.

I declare that, to the best of my knowledge and belief, the information given in this application is correct.

Signed: .....

Print full name in CAPITALS: .....

Date: .....

**5. PAYMENT**

*(Please tick (✓) as appropriate)*

- I attach a postal order/cheque (delete as required), crossed a/c payee, Number .....for the sum of £..... (£20 per passport), made payable to:

The Accounting Officer, Home Office.

- Please debit my VISA/SWITCH/DELTA card (delete as appropriate):

.....
Expiry date: ...../.....
Issue No. (Switch): .....
Signature: .....
Cardholder Name: .....
Cardholder Address: .....
Post Code: .....

- I have enclosed two passport size photographs.
- I have enclosed my current valid foreign passport with all required original supporting documents.

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