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Guidance Sheet EMP05/G/02 - Checklist for EIA Report

EIA Reports can vary widely in layout and content. However, the list below can be used to check that the Report meets existing good practice.

  a.   Does the report include a systematic approach to the gathering and analysis of information?

  b.   Is the information presented in a clear, comprehensive and objective manner?

  c.   Is there a relatively concise main report that draws on the technical studies and summarises them as necessary?

  d.   Is there sufficient cross referencing for the reader to make the links between the Non-Technical Summary (EIS), the main report, appendices, and any separate studies?

  e.   Is the attention given to environmental issues proportional to their potential impacts, and are those aspects with insignificant impacts also identified?

  f.   Are mitigation measures presented as a prioritised list?

  g.   Are mitigation measures described in appropriate detail and timetabled?

  h.   Does it state the means by which monitoring will be carried out?

  i.   Are the methods by which the analysis was carried out and the EIA Report prepared explained?

  j.   Are the credentials of the authors/contributors involved stated?

  k.   Are detailed technical studies contained in appendices?

  l.   Is the 'Non Technical Summary' (EIS) a summary in every-day language?

Note: The above has been developed using existing good practice from a range of Standards Bodies and Government Departments including the MOD.